

# **State of Alaska FY2019 Governor's Operating Budget**

## **Department of Labor and Workforce Development Leasing Component Budget Summary**

**Component: Leasing****Contribution to Department's Mission**

The Leasing component contributes to the department's mission by streamlining and accounting for the payment of the department's leased office space.

**Core Services**

- Pay and account for departmental leased space costs.

**Major Component Accomplishments in 2017**

During FY2017, the department reduced its leased space in Anchorage, Wasilla, Eagle River, Sitka and Seward.

**Key Component Challenges**

A key challenge for the department's leased space cost control efforts is that savings are not immediate because of fixed lease terms. Another challenge is working through various staff moves and leased space adjustments to reduce leased space and realize savings.

**Significant Changes in Results to be Delivered in FY2019**

No significant changes in results to be delivered are anticipated.

**Statutory and Regulatory Authority**

Federal Authority:  
2 CFR part 200

Uniform Administrative Requirements, Cost Principles, and Audit  
Requirements for Federal Awards

**Contact Information**

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**Component Detail All Funds**  
**Department of Labor and Workforce Development**

**Component:** Leasing (2742)  
**RDU:** Commissioner and Administrative Services (109)

Non-Formula Component

	FY2017 Actuals	FY2018 Conference Committee	FY2018 Authorized	FY2018 Management Plan	FY2019 Governor	FY2018 Management Plan vs FY2019 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	2,923.0	2,828.9	2,828.9	2,828.9	2,687.5	-141.4	-5.0%
74000 Commodities	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	122.4	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>3,045.4</b>	<b>2,828.9</b>	<b>2,828.9</b>	<b>2,828.9</b>	<b>2,687.5</b>	<b>-141.4</b>	<b>-5.0%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	3,045.4	2,828.9	2,828.9	2,828.9	2,687.5	-141.4	-5.0%
<b>Unrestricted General (UGF)</b>	<b>3,045.4</b>	<b>2,828.9</b>	<b>2,828.9</b>	<b>2,828.9</b>	<b>2,687.5</b>	<b>-141.4</b>	<b>-5.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Labor and Workforce Development**

**Component:** Leasing (2742)

**RDU:** Commissioner and Administrative Services (109)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2018 Conference Committee To FY2018 Authorized *****												
<b>FY2018 Conference Committee</b>	ConfCom	2,828.9	0.0	0.0	2,828.9	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2,828.9										
<b>Subtotal</b>		<b>2,828.9</b>	<b>0.0</b>	<b>0.0</b>	<b>2,828.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** Changes From FY2018 Management Plan To FY2019 Governor *****												
<b>Realize Efficiencies and Align Budget Authority to Actual Expenses</b>	Dec	-141.4	0.0	0.0	-141.4	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-141.4										
<b>Totals</b>		<b>2,687.5</b>	<b>0.0</b>	<b>0.0</b>	<b>2,687.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Since FY2015, the department's unrestricted general fund support of leasing costs has been reduced by 27 percent (\$1.1 million). To accommodate this cut, the department has significantly reduced its leased space in Anchorage, Juneau, Kenai and Eagle River through lease consolidations, and closed its Bethel and Kotzebue offices. The department is continuing to review leases for further consolidation opportunities. Due to these efforts, there is budget authority that can be reduced to bring the budget into alignment with actual expenses.

**Line Item Detail (1676)**  
**Department of Labor and Workforce Development**  
**Services**

**Component:** Leasing (2742)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000	Services		2,923.0	2,828.9	2,687.5
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>3000 Services Detail Totals</b>			<b>2,923.0</b>	<b>2,828.9</b>	<b>2,687.5</b>
3009	Structure/Infrastructure/Land	Services for structures, infrastructure and land associated with a leased space move	3.6	0.0	0.0
3010	Equipment/Machinery	Maintenance and repair of office equipment associated with a leased space move	0.8	0.0	0.0
3023	Inter-Agency Building Leases	Admin - Department-wide Building leases chargeback (I/A transfer to DOA)	2,918.6	2,828.9	2,687.5

**Line Item Detail (1676)**  
**Department of Labor and Workforce Development**  
**Capital Outlay**

**Component:** Leasing (2742)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
5000	Capital Outlay		122.4	0.0	0.0
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>5000 Capital Outlay Detail Totals</b>			<b>122.4</b>	<b>0.0</b>	<b>0.0</b>
5002	Structures and Infrastructure	Lease space changes required to reduce overall leased space	122.4	0.0	0.0

**Inter-Agency Services (1682)**  
**Department of Labor and Workforce Development**

**Component:** Leasing (2742)

				FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>Component Totals</b>				<b>2,918.6</b>	<b>2,828.9</b>	<b>2,687.5</b>
With Department of Administration				2,918.6	2,828.9	2,687.5
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3023 Inter-Agency Building Leases	Admin - Department-wide	Building leases chargeback (I/A transfer to DOA)		2,918.6	2,828.9	2,687.5