

# **State of Alaska FY2019 Governor's Operating Budget**

## **Department of Public Safety Alaska Fire Standards Council Component Budget Summary**

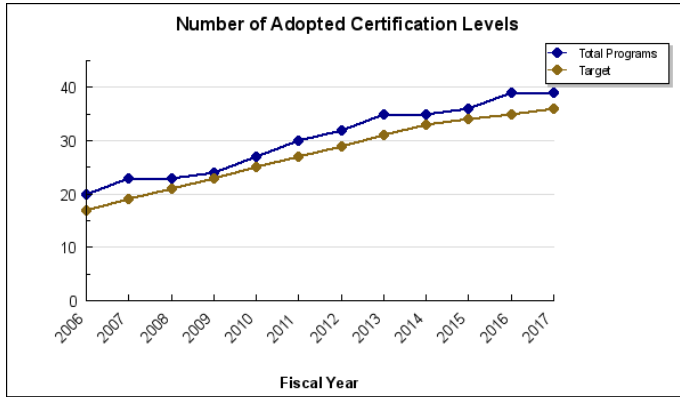
**Component: Alaska Fire Standards Council**

**Contribution to Department's Mission**

Establish professional standards for fire service personnel, and curriculum requirements for the certification of training programs.

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



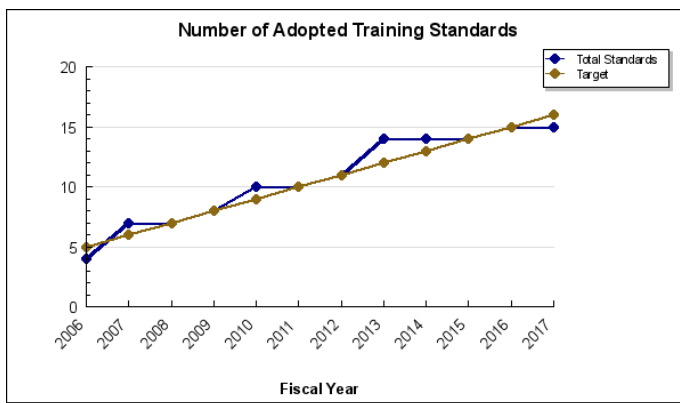
**Core Services**

- Provide relevant standards adoption through review process.
- Ensure that existing standards are updated to latest revisions.

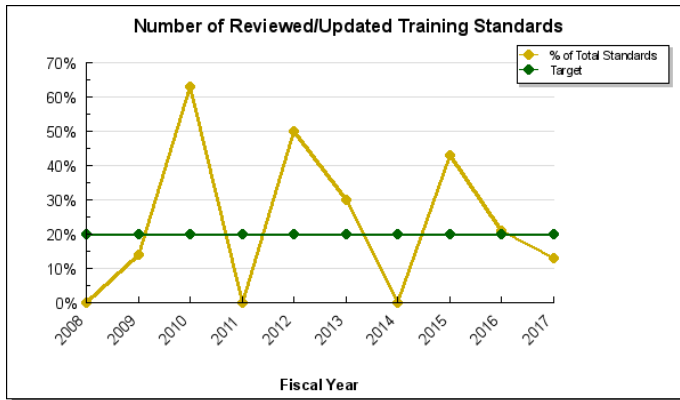
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

**1. Provide relevant standards adoption through review process.**



**2. Ensure that existing standards are updated to latest revisions.**



**Major Component Accomplishments in 2017**

- Issued fire certification for 1,103 applicants
- Facilitated testing and certification for 130 separate examination groups.
- Increased the access and functionality of statewide records management system for fire service web-based access to training, testing, and certification information.
- Reduced operational expenditures through the expansion of paperless procedures.
- Supported 52 Alaska fire departments with local accreditation.
- The council held two general meetings during the fiscal year, as required under AS 18.70.340(b).  
(Note: These statistics are based on fiscal year data as opposed to the calendar year statistics presented in other publications.)

Utilization of a database management system enabled 100% conversion to paperless issuance of all letters and certificates and reduced supply expenditures and administrative processing times. Other procedural developments have improved the council's ability to efficiently review and approve related standards and certification levels without the need for additional administrative personnel. The reduction of administrative costs and expansion of industry certification continues to be a core mission priority to increase professional development opportunities for fire service personnel.

**Key Component Challenges**

Not all communities have a fire response department or volunteers; therefore, this service falls within the responsibility of the Village Public Safety Officers or Alaska State Troopers. A majority of communities outside a connected road system have limited fire response personnel, and many personnel are only able to participate in basic training activities at the local level. Many communities cannot complete training that qualifies for nationally recognized certification.

Fire departments in most Alaska communities have difficulty maintaining uniform performance standards. The public has a reasonable expectation that personnel responding to a call for emergency services are adequately trained to mitigate an emergency. Fire service responders should receive a level of training that enables them to operate in a manner that minimizes personal risk and helps to prevent fires in their communities.

State-established standards meet the needs and capability of Alaska communities, and often local fire and emergency services personnel meet nationally recognized certification requirements. Compliance with the National Fire Protection Association professional standards is impossible in many areas of the state, especially in communities

that do not have paid staff, fire hydrants or traditional fire apparatus. The Alaska Fire Standards Council (AFSC) has the authority to establish the minimum training and performance standards for certification of fire services personnel in these communities.

Ongoing challenges include maintaining compliance with the recurrent revisions to fire industry standards. Fire certification directives for Alaska fire service members require routine updates to maintain compliance with adopted fire standards. The operational workload for administrative staff exceeds its resource capability for some revisions. For priority projects the administrative workload was assigned to AFSC members and committee volunteers who donated countless hours to ensure the professional development opportunities remained current and relevant to the needs of fire services personnel and their communities.

The AFSC will continue to seek cost effective methods to increase fire certification opportunities that address local community needs and provide support to fire service organizations that have limited resources. The AFSC remains focused on maintaining and expanding certification programs that are current and relevant to fire service needs throughout Alaska.

### **Significant Changes in Results to be Delivered in FY2019**

In FY2019, the AFSC administrative services will be incorporated into the Fire and Life Safety RDU for improved operational efficiencies. This combines services that support fire training and fire certification testing and merges the administrative functions to consolidate support for fire accreditation, training and certification under the Bureau of Fire Accreditation, Standards and Training (BFAST). Service goals will include the implementation of process management initiatives and streamline services using the Interagency Modular Portal for Alaska Certification and Training (IMPACT) database management tools. Operational targets will simplify fire department accreditation and increase efficiency between state fire training and certification testing; such as electronic course registration and/or certification application submission and a transition to online testing.

The Council members will continue to collaborate with fire organizations and personnel across the state to ensure updates occur for existing programs and additional program development supports the needs of fire service staff and the communities they serve. Ongoing revision of AFSC directed policies and procedures will ensure the BFAST administrative functions are compliant with internationally recognized accreditation requirements, that program criteria are met, and that fire service professional development is maintained through certification program support.

### **Statutory and Regulatory Authority**

Alaska Fire Standards Council (AS 18.70.320-369)

<b>Contact Information</b>
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**Alaska Fire Standards Council  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<u>FY2018 Management Plan</u>	<u>FY2019 Governor</u>		
Full-time	1	1	Annual Salaries	46,764
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	34,804
			<i>Less 1.68% Vacancy Factor</i>	<i>(1,368)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>1</b>	<b>1</b>	<b>Total Personal Services</b>	<b>80,200</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**Component Detail All Funds**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Fire and Life Safety (556)

Non-Formula Component

	FY2017 Actuals	FY2018 Conference Committee	FY2018 Authorized	FY2018 Management Plan	FY2019 Governor	FY2018 Management Plan vs FY2019 Governor
71000 Personal Services	0.0	0.0	0.0	0.0	80.2	80.2 100.0%
72000 Travel	0.0	0.0	0.0	0.0	29.0	29.0 100.0%
73000 Services	0.0	0.0	0.0	0.0	277.5	277.5 100.0%
74000 Commodities	0.0	0.0	0.0	0.0	25.0	25.0 100.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	3.0	3.0 100.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
<b>Totals</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>414.7</b>	<b>414.7 100.0%</b>
<b>Fund Sources:</b>						
1002Fed Rcpts (Fed)	0.0	0.0	0.0	0.0	53.2	53.2 100.0%
1004Gen Fund (UGF)	0.0	0.0	0.0	0.0	107.6	107.6 100.0%
1007I/A Rcpts (Other)	0.0	0.0	0.0	0.0	50.0	50.0 100.0%
1108Stat Desig (Other)	0.0	0.0	0.0	0.0	203.9	203.9 100.0%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>107.6</b>	<b>107.6 100.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0 0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>253.9</b>	<b>253.9 100.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>53.2</b>	<b>53.2 100.0%</b>
<b>Positions:</b>						
Permanent Full Time	0	0	0	0	1	1 100.0%
Permanent Part Time	0	0	0	0	0	0 0.0%
Non Permanent	0	0	0	0	0	0 0.0%

**Component Detail All Funds**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Alaska Fire Standards Council (403)

Non-Formula Component

	FY2017 Actuals	FY2018 Conference Committee	FY2018 Authorized	FY2018 Management Plan	FY2019 Governor	FY2018 Management Plan vs FY2019 Governor	
71000 Personal Services	218.2	104.7	104.7	104.7	0.0	-104.7 -100.0%	
72000 Travel	13.1	29.0	29.0	29.0	0.0	-29.0 -100.0%	
73000 Services	49.7	274.3	274.3	274.3	0.0	-274.3 -100.0%	
74000 Commodities	2.5	25.0	25.0	25.0	0.0	-25.0 -100.0%	
75000 Capital Outlay	0.0	3.0	3.0	3.0	0.0	-3.0 -100.0%	
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%	
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%	
<b>Totals</b>	<b>283.5</b>	<b>436.0</b>	<b>436.0</b>	<b>436.0</b>	<b>0.0</b>	<b>-436.0 -100.0%</b>	
<b>Fund Sources:</b>							
1002Fed Rcpts (Fed)	0.0	75.0	75.0	75.0	0.0	-75.0 -100.0%	
1004Gen Fund (UGF)	235.8	107.1	107.1	107.1	0.0	-107.1 -100.0%	
1007I/A Rcpts (Other)	0.0	50.0	50.0	50.0	0.0	-50.0 -100.0%	
1108Stat Desig (Other)	47.7	203.9	203.9	203.9	0.0	-203.9 -100.0%	
<b>Unrestricted General (UGF)</b>	<b>235.8</b>	<b>107.1</b>	<b>107.1</b>	<b>107.1</b>	<b>0.0</b>	<b>-107.1 -100.0%</b>	
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0 0.0%</b>	
<b>Other Funds</b>	<b>47.7</b>	<b>253.9</b>	<b>253.9</b>	<b>253.9</b>	<b>0.0</b>	<b>-253.9 -100.0%</b>	
<b>Federal Funds</b>	<b>0.0</b>	<b>75.0</b>	<b>75.0</b>	<b>75.0</b>	<b>0.0</b>	<b>-75.0 -100.0%</b>	
<b>Positions:</b>							
Permanent Full Time	2	1	1	1	0	-1 -100.0%	
Permanent Part Time	0	0	0	0	0	0 0.0%	
Non Permanent	0	0	0	0	0	0 0.0%	

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Fire and Life Safety (556)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2018 Conference Committee To FY2018 Authorized *****												
<b>FY2018 Conference Committee</b>												
ConfCom		436.0	104.7	29.0	274.3	25.0	3.0	0.0	0.0	1	0	0
1002 Fed Rcpts		75.0										
1004 Gen Fund		107.1										
1007 I/A Rcpts		50.0										
1108 Stat Desig		203.9										
<b>Subtotal</b>		<b>436.0</b>	<b>104.7</b>	<b>29.0</b>	<b>274.3</b>	<b>25.0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>
***** Changes From FY2018 Management Plan To FY2019 Governor *****												
<b>Delete Uncollectible Federal Receipt Authority</b>												
Dec		-21.8	0.0	0.0	-21.8	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		-21.8										
The division anticipates that \$21.8 in federal receipts will be uncollectible in FY2019 since there are no pending grants. However, the division is actively seeking new federal grants and requests that some authority be retained. This change brings budgeted authority in line with anticipated revenue collections.												
<b>Align Authority for Anticipated Fiscal Year Obligations</b>												
LIT		0.0	-25.0	0.0	25.0	0.0	0.0	0.0	0.0	0	0	0
Transfer \$25.0 to the services line for anticipated fiscal year obligations based upon prior year expenditures.												
<b>FY2019 Salary and Health Insurance Increases</b>												
SalAdj		0.5	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.5										
Salary and Health Insurance Increases: \$0.5												
Calculate FY2019 increase to GGU Health Insurance from \$1389 to \$1432 per member per month.												
<b>Totals</b>		<b>414.7</b>	<b>80.2</b>	<b>29.0</b>	<b>277.5</b>	<b>25.0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Public Safety**

**Scenario:** FY2019 Governor (14641)  
**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Fire and Life Safety (556)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
12-2042	Administrative Assistant II	FT	A	GP	Anchorage	100	14B / C	12.0		46,764	0	0	34,804	81,568	81,568
													<b>Total Salary Costs:</b>	46,764	
													<b>Total COLA:</b>	0	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	34,804	
													<b>Total Pre-Vacancy:</b>	81,568	
													<b>Minus Vacancy Adjustment of 1.68%:</b>	(1,368)	
													<b>Total Post-Vacancy:</b>	80,200	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	80,200	
<b>Total Component Months:</b>		12.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	81,568	80,200	100.00%
<b>Total PCN Funding:</b>	<b>81,568</b>	<b>80,200</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Travel**

**Component:** Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
2000	Travel		13.1	29.0	29.0
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>2000 Travel Detail Totals</b>			<b>13.1</b>	<b>29.0</b>	<b>29.0</b>
2000	In-State Employee Travel	Travel expenses for council meetings or special council projects.	2.0	10.0	10.0
2001	In-State Non-Employee Travel	Council member or other state employee project travel.	8.4	12.0	12.0
2002	Out of State Employee Travel	Travel to council or fire related conferences or training events.	1.4	4.0	4.0
2003	Out of State Non-Employee Travel	Council member travel to fire related conferences or training meetings.	1.3	3.0	3.0

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Services**

**Component:** Alaska Fire Standards Council (2428)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
3000	Services		49.7	274.3	277.5
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
<b>3000 Services Detail Totals</b>			<b>49.7</b>	<b>274.3</b>	<b>277.5</b>
3000	Education Services	Conferences and training costs.	5.2	20.0	20.0
3001	Financial Services	Bank fees for credit card processing of certification, training and registration fees.	1.0	5.0	5.0
3003	Information Technology	Software licensing, maintenance and purchases.	10.6	50.0	50.0
3004	Telecommunications	Telephone equipment and cell phone costs.	0.2	3.0	3.0
3006	Delivery Services	Freight, postage and courier services.	2.1	7.0	7.0
3007	Advertising and Promotions	Legal and meeting notices.	0.0	2.3	2.3
3009	Structure/Infrastructure/Land	Meeting room rentals.	0.1	10.0	10.0
3010	Equipment/Machinery	Other business equipment maintenance and service.	0.3	10.0	10.0
3011	Other Services	Miscellaneous expenses related to printing of testing materials, training instructor fees or council meeting preparation.	14.6	40.0	40.0
3017	Inter-Agency Information Technology Non-Telecommunications	Miscoded should have been RSA with ETS.	3.0	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with ETS mainframe & OIT computer services	3.5	85.0	85.0
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Statewide Info Technology Svcs (3050) RSA with ETS mainframe & OIT computer services	-0.2	8.0	9.0

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Services**

**Component:** Alaska Fire Standards Council (2428)

Object Class		Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>3000 Services Detail Totals</b>				<b>49.7</b>	<b>274.3</b>	<b>277.5</b>
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Telecommunication support services (EPR and basic phones).	2.2	5.0	6.2
3020	Inter-Agency Building Maintenance		Small office repairs/remodels	1.0	5.0	6.0
3021	Inter-Agency Mail		Miscoded should have been statewide central mail services.	0.6	0.0	0.0
3021	Inter-Agency Mail	Admin - Department-wide	Statewide central mail services.	0.1	1.5	1.5
3022	Inter-Agency Human Resources	Admin - Department-wide	HR personnel support.	0.7	3.0	3.0
3024	Inter-Agency Legal	Law - Department-wide	RSA for legal services.	0.6	5.0	5.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management for property and overhead insurance.	0.2	0.5	0.5
3027	Inter-Agency Financial	Admin - Department-wide	IRIS, ALDER and HRM support.	0.3	5.0	5.0
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525)	Administrative Services staff support.	2.8	5.0	5.0
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325)	DPS Office of Professional Standards cost allocation.	0.6	2.5	2.5
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523)	DPS Commissioner's Office cost allocation.	0.2	1.5	1.5

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Commodities**

**Component:** Alaska Fire Standards Council (2428)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
4000	Commodities		2.5	25.0	25.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
<b>4000 Commodities Detail Totals</b>			<b>2.5</b>	<b>25.0</b>	<b>25.0</b>
4000	Business	Business, office, photographic, computer supplies and educational subscriptions.	2.3	24.0	24.0
4004	Safety	Uniform items, cleaning supplies used during fire investigations.	0.2	1.0	1.0

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Capital Outlay**

**Component:** Alaska Fire Standards Council (2428)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
5000	Capital Outlay		0.0	3.0	3.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>
<b>5000 Capital Outlay Detail Totals</b>			<b>0.0</b>	<b>3.0</b>	<b>3.0</b>
5004	Equipment	Miscellaneous equipment for certification of fire fighters.	0.0	3.0	3.0

**Revenue Detail (1681)**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>5002 Fed Rcpts (1002 Fed Rcpts)</b>			<b>0.0</b>	<b>75.0</b>	<b>53.2</b>
5019 Federal - Miscellaneous Grants		Available receipt authority to receive future federal grant awards.	0.0	75.0	53.2
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>0.0</b>	<b>50.0</b>	<b>50.0</b>
5301 Inter-Agency Receipts		Available inter-agency receipt authority for future RSAs.	0.0	50.0	50.0
<b>5108 Stat Desig (1108 Stat Desig)</b>			<b>47.8</b>	<b>203.9</b>	<b>203.9</b>
5201 Statutory Dsgntd Prgrm Rcpts Pblc Prctn - Permits and Fees		Certification fees received per AS 18.70.320-369.	47.8	203.9	203.9

**Inter-Agency Services (1682)**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)

				FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
<b>Component Totals</b>				<b>11.0</b>	<b>122.0</b>	<b>124.2</b>
With Department of Administration				7.0	100.0	101.2
With Department of Public Safety				3.4	17.0	18.0
With Department of Law				0.6	5.0	5.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2017 Actuals</b>	<b>FY2018 Management Plan</b>	<b>FY2019 Governor</b>	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with ETS mainframe & OIT computer services	3.5	85.0	85.0	
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Statewide Info Technology Svc (3050) RSA with ETS mainframe & OIT computer services	-0.2	8.0	9.0	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunication support services (EPR and basic phones).	2.2	5.0	6.2	
3021	Inter-Agency Mail	Admin - Department-wide Statewide central mail services.	0.1	1.5	1.5	
3022	Inter-Agency Human Resources	Admin - Department-wide HR personnel support.	0.7	3.0	3.0	
3024	Inter-Agency Legal	Law - Department-wide RSA for legal services.	0.6	5.0	5.0	
3026	Inter-Agency Insurance	Admin - Department-wide Risk management for property and overhead insurance.	0.2	0.5	0.5	
3027	Inter-Agency Financial	Admin - Department-wide IRIS, ALDER and HRM support.	0.3	5.0	5.0	
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525) Administrative Services staff support.	2.8	5.0	5.0	
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325) DPS Office of Professional Standards cost allocation.	0.6	2.5	2.5	
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523) DPS Commissioner's Office cost allocation.	0.2	1.5	1.5	