

State of Alaska FY2020 Governor's Operating Budget

Department of Commerce, Community, and Economic Development Corporations, Business and Professional Licensing RDU/Component Budget Summary

RDU/Component: Corporations, Business and Professional Licensing
 (There is only one component in this RDU. To reduce duplicate information, we did not print a separate RDU section.)

Contribution to Department's Mission

Ensure that competent, professional and regulated commercial services are available to Alaska consumers.

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



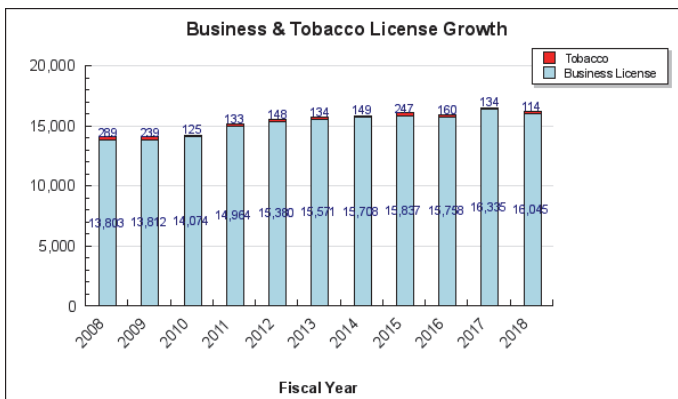
Core Services

- License businesses to engage in commerce in Alaska, and grant tobacco endorsements for sale of tobacco or tobacco related products.
- Administer 43 professional licensing programs; 22 of these are managed solely by the division, and 21 are governed by boards and commissions with divisional administrative and investigative support.
- Register corporations and trademarks for entities engaged in commerce in Alaska.
- Provide the means to file a complaint or bring a matter pertaining to actions of a licensed or unlicensed professional or business to investigative staff.

Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

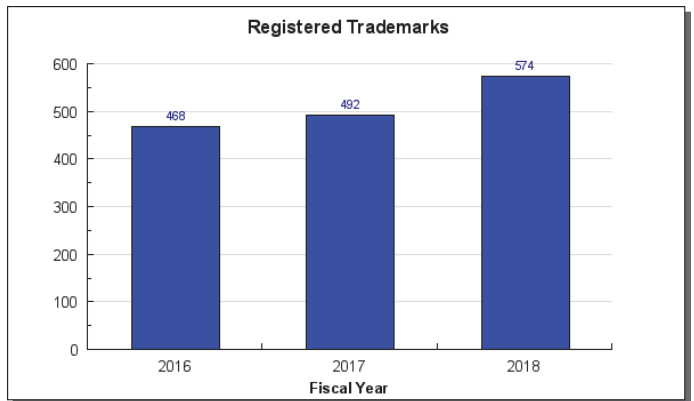
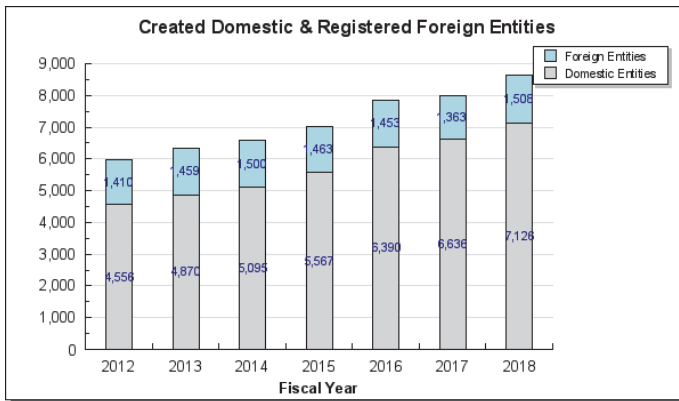
1. License businesses to engage in commerce in Alaska, and grant tobacco endorsements for sale of tobacco or tobacco related products.



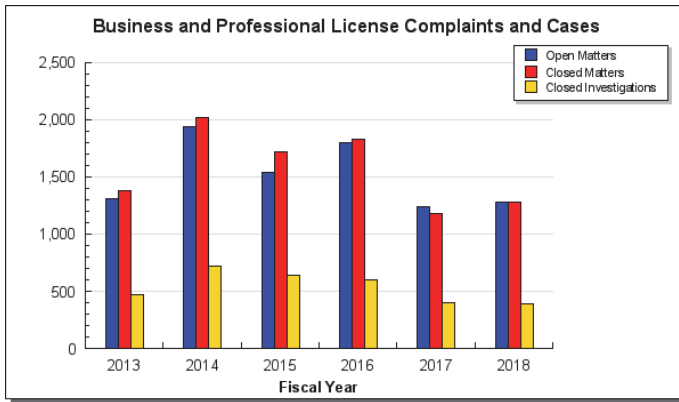
2. Administer 43 professional licensing programs; 22 of these are managed solely by the division, and 21 are governed by boards and commissions with divisional administrative and investigative support.



3. Register corporations and trademarks for entities engaged in commerce in Alaska.



4. Provide the means to file a complaint or bring a matter pertaining to actions of a licensed or unlicensed professional or business to investigative staff.



Major Component Accomplishments in 2018

The division's management of Alaska's Prescription Drug Monitoring Program (PDMP) – an important tool in managing the use and abuse of prescription drugs – expanded under legislation that mandated use by prescribers and dispensers to combat the opioid epidemic. Resources across the investigative and professional licensing sections focused on the education and implementation of these enhancements, including partnering with the Alaska Department of Health and Social Services on federal grants to offset related expenses.

In response to increasing expectations of faster processing times for professional licensing, especially for healthcare professions, the division completed a comprehensive process-reform initiative to streamline initial professional licensure. This streamlining initiative enables secure access for applicants, via MyAlaska, to apply and pay electronically for initial licensure similar to how renewals are handled. In addition, the streamlining project enables a secure process for applicants to upload required supplemental documents to an electronic platform and may view the status and progress of their application as various documents are received and steps are completed. Initial online applications will continue to roll out as time and resources allow.

Business Licensing

- 16,045 new business licenses were issued, and 34,398 business licenses were renewed.
- The number of business license filings submitted online decreased from 42,823 in FY2017 to 42,003 in FY2018.
- Active business licenses increased less than 1%, from 73,085 in FY2017 to 73,952 in FY2018.

Corporations

- Newly formed/registered corporations totaled 8,630, 7% increase from FY2017.
- Entities on record total 73,053, of which 67,250 were in good standing and 5,803 were non-compliant due to delinquent biennial reports or incomplete registered agent information.
- 92% of entities were in good standing as a result of continuation of courtesy notices to entities.
- The number of corporation filings submitted online increased from 38,654 in FY2017 to 40,162 in FY2018.

Professional Licensing

- 89,414 professional licenses were valid in FY2018, reflecting a 1% increase from the previous year.
- To enhance customer service the division launched a new service that enables licensees to track the progress of their applications through its new MY LICENSE program. With added security through the statewide myAlaska portal, MY LICENSE allows licensees to access their license information 24/7, renew licenses online, update contact information, and track the status of a submission. The division notified 57,000 active license holders by email announcing its new MY LICENSE program. As of August 2018, more than 15,000 license holders have registered with the program; of those, over 14,000 opted-in to the division's new paperless communication campaign.
- The division continues to convert paper professional license files into electronic images ("back scanning"). As of August 2018, 39 out of 43 professional licensing programs are fully electronic. Approximately 55,000 Juneau-based professional licensing records have been imaged with an estimated completion date of January 2019. Plans are underway to begin back scanning business licensing and corporation files, and Anchorage office back scanning will commence in October 2018.

Investigations

- The investigative unit closed 63% of all matters opened within FY2018 that same year. Of the 1,286 investigative actions initiated in FY2018, 811 were closed the same fiscal year they were opened.
- The unit has become a member of the Alaska Human Trafficking Task Force Network that was created by the Municipality of Anchorage Mayor's Office. The network encompasses cooperation and working in partnership between city, state, and federal agencies to combat human trafficking within the State of Alaska. By membership within this network, our resources for information have more than doubled with little or no expense to the State of Alaska.
- The unit has continued networking with the Department of Law Office of Special Prosecutions (OSPA) regarding investigations into Big Game Commercial Services Board violations. The cooperation between the units have extensively saved valuable resources that had previously resulted in deficits to the board. It is envisioned that this cooperation will be expanded to several other boards if needed to further reduce deficits.

Key Component Challenges

Additional analyst/programmers are needed at the department level to continue enhancing the division's licensing systems:

- Connecting business licensing, corporations and professional licensing databases would allow cross-validations of related licenses and significantly improve program and division efficiency, public safety, and service.

- The percent of businesses filing online has increased over the past five years; however, the number of business and corporation forms automated for online filing has not increased due to limited availability of programming staff to perform these upgrades.

Significant Changes in Results to be Delivered in FY2020

- Initial license applications for all professional licensing programs will be available online by the end of FY2020.
- All paper license and investigative files currently stored in the office will be converted into electronic images by the end of FY2020.
- Key board training modules will be available online and on-demand by the end of FY2020. This is part of a comprehensive board training plan that will be implemented in FY2019.

Statutory and Regulatory Authority

AS 08.01	Centralized Licensing
AS 08.02	Miscellaneous Provisions
AS 08.03	Termination, Continuation and Reestablishment of Regulatory Boards
AS 08.04	Board of Public Accountancy
AS 08.07	Regulation of Athletic Trainers
AS 08.13	Board of Barbers and Hairdressers
AS 08.15	Regulation of Behavior Analysts
AS 08.54	Big Game Commercial Services Board
AS 08.20	Board of Chiropractic Examiners
AS 08.29	Board of Professional Counselors
AS 08.36	Board of Dental Examiners
AS 08.48	State Board of Registration for Architects, Engineers, and Land Surveyors
AS 08.61	Board of Massage Therapists
AS 08.62	Board of Marine Pilots
AS 08.63	Board of Marital and Family Therapy
AS 08.64	State Medical Board
AS 08.65	Board of Certified Direct Entry Midwives
AS 08.68	Board of Nursing
AS 08.72	Board of Examiners in Optometry
AS 08.80	Board of Pharmacy
AS 08.84	State Physical Therapy and Occupational Therapy Board
AS 08.86	Board of Psychologists and Psychological Associate Examiners
AS 08.87	Board of Certified Real Estate Appraisers
AS 08.88	Real Estate Commission
AS 08.95	Board of Social Worker Examiners
AS 08.98	Board of Veterinary Examiners
AS 08.06	Regulation of Acupuncturists
AS 08.11	Regulation of Audiologists and Speech-Language Pathologists
AS 08.24	Regulation of Collection Agencies
AS 08.92	Regulation of Concert Promoters
AS 08.18	Regulation of Construction Contractors and Home Inspectors
As 08.38	Regulation of Dietitians and Nutritionists
AS 08.40	Regulation of Electrical and Mechanical Administrators
AS 08.42	Regulation of Morticians
AS 08.45	Regulation of the Practice of Naturopathy
AS 08.70	Regulation of Nursing Home Administrators
AS 08.71	Regulation of Dispensing Opticians
AS 08.02.011	Regulation of Professional Geologists
AS 08.02.050	Regulation of Euthanasia for Domestic Animals
AS 08.55	Regulation of Hearing Aid Dealers
AS 08.26	Regulation of Professional Guardians and Professional Conservators
AS 10	Corporations and Associations

AS 14.43.148 Student Loan Default Program
AS 17.30.200 Controlled Substances Prescription Database
AS 25.27.244 Child Support Enforcement Program
AS 43.70 Regulation of Business Licenses
AS 44.33.381 Telemedicine Business Registry
AS 46.03.375 Certification of Storage Tank Workers
AS 44.62 Administrative Procedure Act
AS 44.33.020 Department of Community & Economic Development
03 AAC 16 Corporations, Partnerships, and Other Business Organizations
12 AAC 02 - 75 Professional and Vocational Regulations
12 AAC 12 Business Licensing Regulations
18 AAC 78 Underground Storage Tank Workers

Federal Laws:

42 CFR 431, 433 and 483 Nurse Aide Registry
42 CFR 442 Nursing Home Administrators
and 445
12 U.S.C. 3338 Real Estate Appraisers

Contact Information
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Corporations, Business and Professional Licensing Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2019 Management Plan	FY2020 Governor		
Full-time	97	97	Annual Salaries	5,878,544
Part-time	0	0	COLA	159,447
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	3,806,801
			<i>Less 4.07% Vacancy Factor</i>	(400,892)
			Lump Sum Premium Pay	0
Totals	97	97	Total Personal Services	9,443,900

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	1	0	1
Accounting Tech I	0	0	2	0	2
Accounting Tech II	0	0	1	0	1
Admin Asst III	0	0	1	0	1
Administrative Assistant II	1	0	0	0	1
Administrative Officer II	0	0	1	0	1
Business Reg Examiner	0	0	2	0	2
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Exec Admin Board of Nursing	1	0	0	0	1
Exec Admin State Medical Board	1	0	0	0	1
Exec Administrator Rec	1	0	0	0	1
Exec Admn Bop	0	0	1	0	1
Executive Administrator Aels	0	0	1	0	1
Executive Administrator, Bpa	1	0	0	0	1
Investigator I	1	0	0	0	1
Investigator II	1	0	0	0	1
Investigator III	16	0	0	0	16
Investigator IV	1	0	0	0	1
Marine Pilot Coord	0	0	1	0	1
Nurse Consultant I	1	0	0	0	1
Occup Licensing Examiner	5	0	24	0	29
Office Assistant I	0	0	5	0	5
Office Assistant II	6	0	3	0	9
Office Assistant III	1	0	0	0	1
Office Assistant IV	0	0	1	0	1
Paralegal II	0	0	1	0	1
Program Coordinator I	0	0	2	0	2
Project Assistant	1	0	0	0	1
Publications Spec I	0	0	1	0	1
Records & Licensing Spvr	1	0	6	0	7
Regulations Spec II	0	0	2	0	2
Totals	39	0	58	0	97

Component Detail All Funds
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)
RDU: Corporations, Business and Professional Licensing (117)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	7,962.3	8,797.2	9,192.0	9,192.0	9,443.9	251.9	2.7%
72000 Travel	291.8	403.3	410.8	410.8	415.4	4.6	1.1%
73000 Services	4,275.9	4,650.5	4,784.8	4,784.8	4,727.5	-57.3	-1.2%
74000 Commodities	207.5	122.9	166.4	166.4	123.9	-42.5	-25.5%
75000 Capital Outlay	216.4	7.4	7.4	7.4	7.4	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	12,953.9	13,981.3	14,561.4	14,561.4	14,718.1	156.7	1.1%
Fund Sources:							
1005 GF/Prgm (DGF)	1,613.3	1,527.7	1,533.3	1,533.3	1,551.5	18.2	1.2%
1007 I/A Rcpts (Other)	416.4	336.6	336.6	336.6	341.8	5.2	1.5%
1040 Surety Fnd (DGF)	126.3	291.3	291.3	291.3	295.3	4.0	1.4%
1061 CIP Rcpts (Other)	149.7	0.0	0.0	0.0	0.0	0.0	0.0%
1108 Stat Desig (Other)	34.7	50.0	50.0	50.0	50.0	0.0	0.0%
1156 Rcpt Svcs (DGF)	10,613.5	11,775.7	12,350.2	12,350.2	12,479.5	129.3	1.0%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	12,353.1	13,594.7	14,174.8	14,174.8	14,326.3	151.5	1.1%
Other Funds	600.8	386.6	386.6	386.6	391.8	5.2	1.3%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	93	93	97	97	97	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
FY2019 Conference Committee												
	ConfCom	13,981.3	8,797.2	403.3	4,650.5	122.9	7.4	0.0	0.0	93	0	0
1005 GF/Prgm		1,527.7										
1007 I/A Rcpts		336.6										
1040 Surety Fnd		291.3										
1108 Stat Desig		50.0										
1156 Rcpt Svcs		11,775.7										
Massage Therapy Licensing; Exemptions Ch10 SLA2018 (HB110) (Sec 2 Ch17 SLA2018 P41 L29)												
	FisNot	10.8	0.0	0.0	10.8	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		10.8										

HB 110 provides authority for the Board of Massage Therapy to establish a license for massage therapy establishments and to develop regulations for licensing requirements. Regulating massage therapy establishments is intended to facilitate protection of the public from businesses that engage in prostitution, sex trafficking, and the employment of unlicensed persons performing massage-therapy type activities.

This bill also amends the qualifications for initial licensure as a massage therapist to increase the required hours of supervised instruction and clinical work and reduce the number of hours required in safety education covering blood borne pathogens and universal precautions.

This bill allows the board to issue an 'exemption' from licensure in response to an application from a person who provides proof their work falls into specific, limited categories.

The bill changes the requirement of fingerprinting and background check from every renewal to only once every six years.

The bill removes the prohibition against a former member of another licensing board serving as the public member of the Board of Massage Therapy.

The potential number of establishments affected by this bill is unknown at this time. Future costs for legal and hearing service expenses in out years are unknown.

The division requires \$10.8 to cover legal costs to amend regulations, printing, and postage in the first year.

Public Accounting Ch74 SLA2018 (HB147) (Sec 2 Ch17 SLA2018 P42 L3)

	FisNot	4.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		4.0										

HB147 amends Board of Public Accountancy statutes to reflect the national Uniform Accountancy Act (UAA).

The bill removes the requirement that a full copy of proposed regulations be mailed to every licensee, thereby allowing the board to follow the same notice procedures as all other programs in the division.

This legislation removes the specific accounting experience requirements for licensure from statute and allows the board to establish experience requirements by regulation.

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
The division requires \$4.0 to cover legal costs to amend regulations, printing, and postage in the first year.												
Release Hunting/Fishing Records to Muni Ch77 SLA2018 (HB267) (Sec2 Ch17 SLA2018 P44 L18-19 (HB286))												
	FisNot	7.7	0.0	0.0	7.7	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		7.7										
HB 267 amends AS 08.54.760(b) by allowing municipalities to access all historical, current, and future confidential hunt records for the purpose of verifying taxes payable if that municipality levies a tax on such activities.												
To implement this legislation, regulations will be required. The division will require information technology support to create reports from the existing licensing database.												
The division requires \$7.7 to cover legal costs to amend regulations and information technology costs to create reports from the licensing database in the first year.												
Dentist: Temporary Permit Ch29 SLA2018 (HB346) (Sec 2 Ch17 SLA2018 P44 L29)												
	FisNot	2.6	0.0	0.0	2.6	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		2.6										
HB346 amends AS 08.36 by adding a new section for a temporary permit. The temporary permit is intended to expedite permitting so that a dentist from outside of the state could temporarily replace a dentist who is incapacitated. The new section describes the temporary permit, the requirements to obtain the permit, and options to extend the permit.												
The division requires \$2.6 to cover legal costs to amend regulations, printing, and postage in the first year.												
Barber/Hairdress; Tattoo; Braiding; Coloring Ch23 SLA2018 (SB4) (Sec 2 Ch17 SLA2018 P45 L3)												
	FisNot	3.6	0.0	0.0	3.6	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		3.6										
SB 4 authorizes the Board of Barbers and Hairdressers to add two new license types: one for hair braiding, and one for barbers with a limited scope of practice. The new limited-barber license will not allow practice involving chemical straightening or curling, chemical dyeing, or bleaching of the hair.												
In addition, this bill removes the Department of Environmental Conservation from shop and school inspections for barbering, hairdressing, hair braiding (new), manicuring, or esthetics, and requires the board to adopt regulations regulating the cleanliness of shops and schools for those vocations.												
The division requires \$3.6 to cover legal costs to amend regulations, printing, and postage in the first year.												
E-Cigs/Tobacco/Nicotine & Minors; Sales Ch57 SLA2018 (SB15) (Sec 2 Ch17 SLA2018 P45 L13)												
	FisNot	5.6	0.0	0.0	5.6	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		5.6										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions			
										PFT	PPT	NP	
<p>SB15 makes selling to a minor or possession by a minor of "electronic smoking products, or products containing nicotine" a criminal offense. This bill adds requirements for a business license endorsement for retailers of "electronic smoking products, or products containing nicotine" and adds "electronic smoking products, or products containing nicotine" to the existing business license endorsement for retailers of tobacco products.</p> <p>This legislation adds civil fines for violations of business licensing endorsement for "electronic smoking products, or products containing nicotine". This bill will add "electronic smoking products, or products containing nicotine" into existing language for a business license endorsement (AS 11.76.109). This will require the court to notify the department upon a conviction of an endorsement holder. This will increase the issuance of pertinent civil penalties, suspension of business licensing endorsements, responses to requests for hearings, and will also be required to appropriately secure and store seized items until they are released or appropriately destroyed based on the type of product.</p> <p>SB15 will increase the civil fines for violations of business licensing endorsements within a 24 month period for the first offense from \$0.3 to \$1.0, the second offense from \$0.5 to \$2.0, and the third offense from \$1.0 to \$4.0. In addition, it will allow for the indefinite suspension of a business license endorsement if convicted three or more times of business license endorsement violations within a 24 month time period, and will increase that civil penalty from \$2.5 to \$10.0.</p> <p>This legislation requires changes to the warning signage that the department must make available to a person who holds a business license endorsement. It also requires a change to the CBPL database, warning signs, forms, online filing, websites, investigations, and a regulation change. This committee substitute changes the required notice from two separate signs to one combined sign, and changes the required minimum dimensions of those signs.</p> <p>The division requires \$5.6 to cover legal costs to amend regulations, printing, and postage in the first year.</p>													
Prescriptions for Biological Products Ch58 SLA2018 (SB32) (Sec 2 Ch17 SLA2018 P45 L18)													
1156 Rcpt Svcs	FisNot	4.5	4.5	0.0	0.0	4.5	0.0	0.0	0.0	0.0	0	0	0
<p>SB 32 allows a substitution of a prescription for a biological product with an interchangeable biological product. If the original prescribed product is not available in the pharmacy or is more expensive than an interchangeable product, the pharmacist may choose to dispense the interchangeable product. Substitution would allow for more availability of a biological product, and lower cost to the patient. This bill requires the pharmacy to contact the prescribing practitioner if a substitution of the original prescription of a biological product is made with an interchangeable biological product.</p> <p>In addition, this bill requires the Board of Pharmacy to post and maintain a link to the US Food and Drug Administration's list of all currently approved interchangeable biological products on the board's website. The bill does not specifically change the pharmacy licensing program. However, it does allow a broader scope for a pharmacist to dispense an equivalent product more available to a patient.</p> <p>The division requires \$4.5 to cover legal costs to amend regulations, printing, and postage in the first year.</p>													
Pharmacy Bd./Commercial Fisheries Comm. Ch66 SLA2018 (SB37) (Sec2 Ch17 SLA2018 P45 L27 (HB286))													
1156 Rcpt Svcs	FisNot	173.3	173.3	136.5	6.0	20.8	10.0	0.0	0.0	0.0	1	0	0
<p>SB 37 gives authority to the Board of Pharmacy to license and inspect out-of-state wholesale drug distributors, third-party logistics providers, and outsourcing facilities. Current statutes allow licensing of in-state wholesale distributors only. In November 2013, Federal law was enacted under the Drug Supply Chain</p>													

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

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Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	

Security Act (DSCSA) requiring regulations for licensing of wholesale drug distributors within two years after the date of enactment. Alaska currently is one of two states that do not license out-of-state wholesale distributors.

The bill authorizes the board to establish the qualifications and duties of an executive administrator to assist the board in complying with the new Federal regulations, to serve as the principal executive officer of the board and liaison to the legislative and executive branches of state government, the media, and other state pharmacy boards. Without the executive administrator, the pharmacy policy of the state would remain fully in the purview of a volunteer board. The executive administrator would serve in the same capacity and be in the partially exempt service at a step in range 23, similar to the other executive administrators of healthcare boards within the division.

This bill will specifically change the Board of Pharmacy licensing program by increasing the number of applications received and processed by division staff. The new license types will bring in enough revenue to cover the costs to implement this Act.

The new Federal regulations are extensive, requiring policy research and implementation by board staff to ensure regulations meet the Federal requirements and that the new regulations for the licensing and inspection of the facilities are implemented within a time frame of nine to twelve months.

Marital/Family Therapy & Med Services Ch75 SLA2018 (SB105) (Sec 2 Ch17 SLA2018 P46 L25)

	FisNot	1.3	0.0	0.0	1.3	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		1.3										

SB105 allows the Alaska Department of Health and Social Services (DHSS) to reimburse a mental health physician clinic for services provided by a licensed marital and family therapist under the direct supervision of a licensed psychiatrist.

The bill also allows DHSS to offer marital and family therapy services under Medicaid.

The bill requires licensed marital and family therapists to carry liability insurance; however, marital and family therapy associates will be exempt from the insurance requirement.

The bill clarifies training and supervision requirements for initial licensure. The legislation provides for supervisors not licensed under AS 08.63, but licensed under other Alaska mental health and medical boards, to supervise marital and family therapy associates who become licensed under AS 08.63.110.

The division requires \$1.3 to cover legal costs to amend regulations, printing, and postage in the first year.

Marital/Family Ther. Bd;Medical Licensing Ch45 SLA2018 (SB108 inc. into HB280) (Sec2 Ch17 SSLA2017 P47 L4 (HB286))

	FisNot	252.3	177.8	1.5	49.5	23.5	0.0	0.0	0.0	2	0	0
1156 Rcpt Svcs		252.3										

The substance of SB108 was incorporated into HB280.

SB108(HB280) establishes a licensing program for certified medical assistants, which would allow them to practice as medical assistive personnel. The legislation allows certified medical assistants to act as delegates to access the Prescription Drug Monitoring Program on behalf of prescribing physicians. The bill also authorizes the board to set standards for delegation of routine duties to unlicensed assistive personnel.

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										PFT	PPT	
<p>This bill would streamline the medical application process and improve licensure processing times, while ensuring public safety, by allowing the board to grant additional authority for the issuance of medical licenses and temporary permits. It also removes the requirement that applicants provide their duration of residence on their applications.</p> <p>The fiscal note for this legislation provided for one Records and Licensing Supervisor, range 16 and one Occupational Licensing Examiner, range 14.</p>												
Visiting Physicians with Sports Teams Ch28 SLA2018 (SB126) (Sec 2 Ch17 SLA2018 P47 L9)	FisNot	2.5	0.0	0.0	2.5	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		2.5										
<p>SB 126 creates an exemption for out-of-state physicians who are under contract by an athletic team to provide medical services to members of the team while traveling in Alaska.</p> <p>This legislation also revises the statute regarding pupil participation in a sporting event to reference such an exempt physician for concussion determination.</p> <p>The division requires \$2.5 to cover legal costs to amend regulations.</p>												
Real Est Appraisal Mngmt Corp; Appraisers Ch67 SLA2018 (SB155) (Sec 2 Ch17 SLA2018 P47 L14)	FisNot	111.9	80.5	0.0	21.4	10.0	0.0	0.0	0.0	1	0	0
1156 Rcpt Svcs		111.9										
<p>SB155 enacts a registration and regulatory structure for Appraisal Management Companies (AMC) operating in this state. The appraisal management company is the only entity in the real estate valuation process that is not currently subject to licensing or regulation in Alaska, nor are there any laws or regulations specific to their activity.</p> <p>This legislation amends AS 08.01.065 to allow the department to set, collect, and submit a fee to the federal government. This fee will be equal to the appraiser registry fee established by the federal appraisal subcommittee.</p> <p>The fiscal note for this legislation provided for one Occupational Licensing Examiner, range 14.</p>												
Subtotal		14,561.4	9,192.0	410.8	4,784.8	166.4	7.4	0.0	0.0	97	0	0

***** **Changes From FY2019 Management Plan To FY2020 Governor** *****

Reverse Visiting Physicians with Sports Teams Ch28 SLA2018 (SB126) (Sec 2 Ch17 SLA2018 P47 L9)	FNOTI	-2.5	0.0	0.0	-2.5	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		-2.5										

SB 126, passed in 2018, created an exemption for out-of-state physicians who are under contract by an athletic team to provide medical services to members of the team while traveling in Alaska. This legislation also revised the statute regarding pupil participation in a sporting event to reference such an exempt physician for concussion determination.

The division required \$2.5 to cover one time legal costs to amend regulations in the first year.

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP	
										PFT	PPT		
Reverse Year 1 Barber/Hairdresser; Tattoo; Braiding; Coloring Ch23 SLA2018 (SB4) (Sec 2 Ch17 SLA2018 P45 L3)													
1156 Rcpt Svcs	FNOTI	-3.6	-3.6	0.0	0.0	-3.6	0.0	0.0	0.0	0.0	0	0	0
SB 4, passed in 2018, authorized the Board of Barbers and Hairdressers to add two new license types: one for hair braiding, and one for barbers with a limited scope of practice. The new limited-barber license will not allow practice involving chemical straightening or curling, chemical dyeing, or bleaching of the hair.													
In addition, this bill removed the Department of Environmental Conservation from required shop and school inspections for barbering, hairdressing, hair braiding (new), manicuring, or esthetics, and requires the board to adopt regulations regulating the cleanliness of shops and schools for those vocations.													
The division required \$3.6 to cover one time legal costs to amend regulations, printing, and postage in the first year.													
Reverse Year 1 Dentist: Temporary Permit Ch29 SLA2018 (HB346) (Sec 2 Ch17 SLA2018 P44 L29)													
1156 Rcpt Svcs	FNOTI	-2.6	-2.6	0.0	0.0	-2.6	0.0	0.0	0.0	0.0	0	0	0
HB 346, passed in 2018, amended AS 08.36 by adding a new section for a temporary dentist permit. The temporary permit is intended to expedite permitting so that a dentist from outside of the state could temporarily replace a dentist who is incapacitated. The new section describes the temporary permit, the requirements to obtain the permit, and options to extend the permit.													
The division required \$2.6 to cover one time legal costs to amend regulations, printing, and postage in the first year.													
Reverse Year 1 E-Cigs/Tobacco/Nicotine & Minors; Sales Ch57 SLA2018 (SB15) (Sec 2 Ch17 SLA2018 P45 L13)													
1005 GF/Prgm	FNOTI	-5.6	-5.6	0.0	0.0	-5.6	0.0	0.0	0.0	0.0	0	0	0
SB 15, passed in 2018, made selling to a minor or possession by a minor of "electronic smoking products, or products containing nicotine" a criminal offense. This bill added requirements for a business license endorsement for retailers of "electronic smoking products, or products containing nicotine" and added "electronic smoking products, or products containing nicotine" to the existing business license endorsement for retailers of tobacco products.													
This legislation added civil fines for violations of business licensing endorsement for "electronic smoking products, or products containing nicotine". This bill added "electronic smoking products, or products containing nicotine" into existing language for a business license endorsement (AS 11.76.109).													
SB 15 increased the civil fines for violations of business licensing endorsements within a 24 month period for the first offense from \$0.3 to \$1.0, the second offense from \$0.5 to \$2.0, and the third offense from \$1.0 to \$4.0. In addition, it allows for the indefinite suspension of a business license endorsement if convicted three or more times of business license endorsement violations within a 24 month time period, and will increase that civil penalty from \$2.5 to \$10.0.													
The division required \$5.6 to cover on time legal costs to amend regulations, printing, and postage in the first year.													
Reverse Year 1 Marital/Family Th. Bd; Medical Licensing Ch45 SLA2018 (SB108 in HB280) (Sec2 Ch17 SSLA2017 P47 L4 (HB286))													
	FNOTI	-27.0	-27.0	0.0	0.0	-4.5	-22.5	0.0	0.0	0.0	0	0	0

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	

1156 Rcpt Svcs		-27.0										
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The substance of SB 108 was incorporated into HB 280.

HB280 (incorporating SB 108) passed in 2018 and established a licensing program for certified medical assistants, which will allow them to practice as medical assistive personnel. The legislation allows certified medical assistants to act as delegates to access the Prescription Drug Monitoring Program on behalf of prescribing physicians. The bill authorized the State Medical Board to set standards for delegation of routine duties to assistive personnel. It also removed the requirement that applicants provide their duration of residence on their applications.

The fiscal note for SB 108 provided for one Records and Licensing Supervisor, range 16 and one Occupational Licensing Examiner, range 14.

The division required \$4.5 to cover legal costs to amend regulations and \$22.5 to set up for the new employees (computers, office furniture, supplies, etc.) and postage in the first year.

Reverse Year 1 Marital/Family Therapy & Med Services Ch75 SLA2018 (SB105) (Sec 2 Ch17 SLA2018 P46 L25)

1156 Rcpt Svcs	FNOTI	-1.3	-1.3	0.0	0.0	-1.3	0.0	0.0	0.0	0.0	0	0	0
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SB 105, passed in 2018, allowed the Alaska Department of Health and Social Services (DHSS) to reimburse a mental health physician clinic for services provided by a licensed marital and family therapist under the direct supervision of a licensed psychiatrist.

The bill also allowed DHSS to offer marital and family therapy services under Medicaid. The bill required licensed marital and family therapists to carry liability insurance; however, marital and family therapy associates will be exempt from the insurance requirement.

The bill clarified training and supervision requirements for initial licensure. The legislation provided for supervisors not licensed under AS 08.63, but licensed under other Alaska mental health and medical boards, to supervise marital and family therapy associates who become licensed under AS 08.63.110.

The division required \$1.3 to cover one time legal costs to amend regulations, printing, and postage in the first year.

Reverse Year 1 Massage Therapy Licensing; Exemptions Ch10 SLA2018 (HB110) (Sec 2 Ch17 SLA2018 P41 L29)

1156 Rcpt Svcs	FNOTI	-6.2	-6.2	0.0	4.6	-10.8	0.0	0.0	0.0	0.0	0	0	0
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HB 110, passed in 2018, provided authority for the Board of Massage Therapy to establish a license for massage therapy establishments and to develop regulations for licensing requirements. This bill amended the qualifications for initial licensure as a massage therapist; changed the requirement of fingerprinting and background check from every renewal to only once every six years; and removed the prohibition against a former member of another licensing board serving as the public member of the Board of Massage Therapy. This bill also allows the board to issue an 'exemption' from licensure from a person who provides proof their work falls into specific, limited categories.

The division required \$6.2 to cover initial legal costs to amend regulations, printing, and postage in the first year. \$4.6 is needed to cover two trips per year to conduct onsite investigative inspections in out years.

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Reverse Year 1 Pharmacy Bd./Commercial Fisheries Comm. Ch66 SLA2018 (SB37) (Sec2 Ch17 SLA2018 P45 L27 (HB286))												
1156 Rcpt Svcs	FNOTI	-15.8	0.0	0.0	-5.8	-10.0	0.0	0.0	0.0	0	0	0
SB 37, passed in 2018, authorized the Board of Pharmacy to license and inspect out-of-state wholesale drug distributors, third-party logistics providers, and outsourcing facilities. The bill also authorized the board to establish the qualifications and duties of an Executive Administrator (range 23) to assist the board in complying with the new Federal regulations, to serve as the principal executive officer of the board and liaison to the legislative and executive branches of state government, the media, and other state pharmacy boards.												
The division required \$5.8 to cover legal costs to amend regulations, printing, and postage, as well as \$10.0 for one-time office furniture, computer, and other commodity needs in the first year.												
Reverse Year 1 Prescriptions for Biological Products Ch58 SLA2018 (SB32) (Sec 2 Ch17 SLA2018 P45 L18)												
1156 Rcpt Svcs	FNOTI	-4.5	0.0	0.0	-4.5	0.0	0.0	0.0	0.0	0	0	0
SB 32, passed in 2018, allowed the substitution of a prescription for a biological product with an interchangeable biological product. If the original prescribed product is not available in the pharmacy or is more expensive than an interchangeable product, the pharmacist may choose to dispense the interchangeable product. Substitution allows for more availability of a biological product, and lower cost to the patient. This bill required the pharmacy to contact the prescribing practitioner if a substitution of the original prescription of a biological product is made with an interchangeable biological product.												
In addition, this bill required the Board of Pharmacy to post and maintain a link to the US Food and Drug Administration's list of all currently approved interchangeable biological products on the board's website. The bill did not specifically change the pharmacy licensing program. However, it did allow a broader scope for a pharmacist to dispense an equivalent product more available to a patient.												
The division required \$4.5 to cover one time legal costs to amend regulations, printing, and postage in the first year.												
Reverse Year 1 Public Accounting Ch74 SLA2018 (HB147) (Sec 2 Ch17 SLA2018 P42 L3)												
1156 Rcpt Svcs	FNOTI	-4.0	0.0	0.0	-4.0	0.0	0.0	0.0	0.0	0	0	0
HB147, passed in 2018, amended Board of Public Accountancy statutes to reflect the national Uniform Accountancy Act (UAA). The bill removed the requirement that a full copy of proposed regulations be mailed to every licensee, thereby allowing the board to follow the same notice procedures as all other programs in the division. Additionally, this legislation removed the specific accounting experience requirements for licensure from statute and allows the board to establish experience requirements by regulation.												
The division required \$4.0 to cover one time legal costs to amend regulations, printing, and postage in the first year.												
Reverse Year 1 Real Est Appraisal Mngmt Corp; Appraisers Ch67 SLA2018 (SB155) (Sec 2 Ch17 SLA2018 P47 L14)												
1156 Rcpt Svcs	FNOTI	-14.4	0.0	0.0	-4.4	-10.0	0.0	0.0	0.0	0	0	0

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
SB155, passed in 2018, required registration and regulatory structure for Appraisal Management Companies (AMC) operating in this state. This legislation amended AS 08.01.065 to allow the department to set, collect, and submit a fee to the federal government. This fee will be equal to the appraiser registry fee established by the federal appraisal subcommittee.												
The division required \$4.4 to cover legal costs to amend regulations, printing, and postage, and \$10.0 for one-time office furniture, computer, and other commodity needs in the first year.												
Reverse Year 1 Release Hunting/Fishing Records to Muni Ch77 SLA2018 (HB267) (Sec2 Ch17 SLA2018 P44 L18-19 (HB286))												
	FNOTI	-7.7	0.0	0.0	-7.7	0.0	0.0	0.0	0.0	0	0	0
1156 Rcpt Svcs		-7.7										
HB 267, passed in 2018, amended AS 08.54.760(b) to allow municipalities to access all historical, current, and future confidential hunt records for the purpose of verifying taxes payable if that municipality levies a tax on such activities.												
The division required \$7.7 to cover one time legal costs to amend regulations and information technology costs to create reports from the licensing database in the first year.												
Reverse Supervisory Unit Furlough Contract Terms												
	SalAdj	2.7	2.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.3										
1156 Rcpt Svcs		2.4										
The Alaska Public Employees Association, supervisory unit, contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough was removed from the contract in FY2020.												
FY2020 Salary Adjustments - GGU, CEA, TEAME												
	SalAdj	239.5	239.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		22.5										
1007 I/A Rcpts		4.8										
1040 Surety Fnd		3.8										
1156 Rcpt Svcs		208.4										
FY2020 Salary Adjustments - GGU, CEA, TEAME: \$239.5												
FY2020 GGU HI from \$1432 to \$1530: \$83.5												
FY2020 GGU 3% COLA: \$156.0												
Reverse Alaska State Employees Association (GGU) 15 Hour Furlough												
	SalAdj	9.7	9.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		1.0										
1007 I/A Rcpts		0.4										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

RDU: Corporations, Business and Professional Licensing (117)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions											
										PFT	PPT	NP									
1040 Surety Fnd		0.2																			
1156 Rcpt Svcs		8.1																			
Totals											14,718.1	9,443.9	415.4	4,727.5	123.9	7.4	0.0	0.0	97	0	0

The Alaska State Employees Association (representing the general government unit) contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough requirement was removed from the contract in FY2020.

Personal Services Expenditure Detail
Department of Commerce, Community, and Economic Development

Scenario: FY2020 Governor (15610)
Component: Corporations, Business and Professional Licensing (2360)
RDU: Corporations, Business and Professional Licensing (117)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
08-1282	Investigator III	FT	A	GP	Anchorage	200	18J	12.0		73,092	2,941	0	43,437	119,470	0
08-1283	Investigator III	FT	A	GP	Anchorage	200	18K / L	12.0		75,774	3,049	0	44,352	123,175	0
08-1284	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B / C	12.0		47,712	1,920	0	34,774	84,406	0
08-2001	Division Director	FT	A	XE	Juneau	N05	27J / K	12.0		134,776	0	0	64,570	199,346	0
08-2002	Exec Admin Board of Nursing	FT	A	XE	Anchorage	N00	23J / K	12.0		104,016	0	0	54,187	158,203	0
08-2003	Division Operations Manager	FT	A	SS	Juneau	205	24J	12.0		122,496	0	0	60,638	183,134	0
08-2004	Occup Licensing Examiner	FT	A	GP	Juneau	205	14J / K	12.0		59,402	2,390	0	38,764	100,556	0
08-2005	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B / C	12.0		47,118	1,896	0	34,572	83,586	0
08-2006	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B / C	12.0		48,306	1,944	0	34,977	85,227	0
08-2007	Records & Licensing Spvr	FT	A	SS	Juneau	205	16J	12.0		74,235	0	0	44,167	118,402	0
08-2008	Records & Licensing Spvr	FT	A	SS	Juneau	205	16A / B	12.0		59,764	0	0	39,228	98,992	0
08-2009	Occup Licensing Examiner	FT	A	GP	Juneau	205	14C / D	12.0		50,448	2,030	0	35,708	88,186	0
08-2010	Admin Asst III	FT	A	GP	Juneau	205	15D / E	12.0		55,956	2,252	0	37,588	95,796	0
08-2011	Investigator IV	FT	A	SS	Anchorage	200	20C / D	12.0		79,687	0	0	46,027	125,714	0
08-2012	Investigator III	FT	A	GP	Anchorage	200	18C / D	12.0		62,029	2,496	0	39,661	104,186	0
08-2014	Occup Licensing Examiner	FT	A	GP	Juneau	205	14C / D	12.0		49,165	1,978	0	35,270	86,413	0
08-2015	Records & Licensing Spvr	FT	A	SS	Juneau	205	16C / D	12.0		62,525	0	0	40,170	102,695	0
08-2018	Regulations Spec II	FT	A	GP	Juneau	99	16O	12.0		79,954	3,217	0	45,779	128,950	0
08-2021	Administrative Officer II	FT	A	SS	Juneau	205	19C / D	12.0		78,602	0	0	45,657	124,259	0
08-2022	Investigator III	FT	A	GG	Anchorage	99	18N	12.0		83,869	3,375	0	47,115	134,359	0
08-2025	Office Assistant II	FT	A	GP	Anchorage	200	10G / J	12.0		42,218	1,699	0	32,899	76,816	0
08-2026	Investigator III	FT	A	SS	Anchorage	200	18D / E	12.0		71,159	0	0	43,117	114,276	0
08-2028	Business Reg Examiner	FT	A	GP	Juneau	205	13C / D	12.0		46,149	1,857	0	34,241	82,247	0
08-2030	Office Assistant II	FT	A	GP	Juneau	205	10K	12.0		45,852	1,845	0	34,140	81,837	0
08-2035	Publications Spec I	FT	A	GP	Juneau	205	13C / D	12.0		47,052	1,893	0	34,549	83,494	0
08-2038	Occup Licensing Examiner	FT	A	GP	Juneau	205	14K / L	12.0		61,333	2,468	0	39,423	103,224	0
08-2039	Records & Licensing Spvr	FT	A	SS	Juneau	205	16A / B	12.0		60,408	0	0	39,448	99,856	0
08-2040	Occup Licensing Examiner	FT	A	GP	Juneau	205	14F / G	12.0		55,086	2,217	0	37,291	94,594	0
08-2042	Exec Admin State Medical Board	FT	A	XE	Anchorage	N00	23J / K	12.0		104,853	0	0	54,473	159,326	0
08-2043	Administrative Assistant II	FT	A	SS	Anchorage	600	14B / C	12.0		50,763	0	0	36,156	86,919	0
08-2045	Office Assistant II	FT	A	GP	Anchorage	200	10G / J	12.0		42,148	1,696	0	32,875	76,719	0
08-2049	Occup Licensing Examiner	FT	A	GP	Anchorage	200	14G / J	12.0		54,129	2,178	0	36,965	93,272	0
08-2050	Exec Administrator Rec	FT	A	XE	Anchorage	99	19N / O	12.0		97,164	0	0	51,848	149,012	0
08-2051	Office Assistant II	FT	A	GP	Anchorage	200	10K	12.0		43,668	1,757	0	33,394	78,819	0
08-2052	Accountant III	FT	A	SS	Juneau	205	18J / K	12.0		82,920	0	0	47,131	130,051	0
08-2053	Program Coordinator I	FT	A	SS	Juneau	205	18D / E	12.0		75,772	0	0	44,691	120,463	0

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Commerce, Community, and Economic Development

Scenario: FY2020 Governor (15610)
Component: Corporations, Business and Professional Licensing (2360)
RDU: Corporations, Business and Professional Licensing (117)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
08-2054	Occup Licensing Examiner	FT	A	GP	Juneau	99	14M	12.0		64,488	2,595	0	40,500	107,583	0
08-2055	Accounting Tech I	FT	A	GP	Juneau	205	12C / D	12.0		43,399	1,746	0	33,302	78,447	0
08-2056	Office Assistant II	FT	A	GP	Anchorage	200	10A / B	12.0		34,374	1,383	0	30,222	65,979	0
08-2058	Investigator I	FT	A	GP	Anchorage	200	14D / E	12.0		48,408	1,948	0	35,012	85,368	0
08-2063	Investigator III	FT	A	GP	Anchorage	200	18J	12.0		73,092	2,941	0	43,437	119,470	0
08-2066	Office Assistant I	FT	A	GG	Juneau	99	8P	12.0		48,638	1,957	0	35,090	85,685	0
08-2068	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B	12.0		47,052	1,893	0	34,549	83,494	0
08-2069	Occup Licensing Examiner	FT	A	GP	Juneau	205	14D / E	12.0		51,354	2,066	0	36,017	89,437	0
08-2070	Occup Licensing Examiner	FT	A	GP	Juneau	205	14C / D	12.0		50,448	2,030	0	35,708	88,186	0
08-2071	Records & Licensing Spvr	FT	A	SS	Juneau	205	16A / B	12.0		60,040	0	0	39,322	99,362	0
08-2073	Investigator III	FT	A	GP	Anchorage	200	18L / M	12.0		78,022	3,140	0	45,119	126,281	0
08-2076	Occup Licensing Examiner	FT	A	GP	Juneau	99	14M	12.0		64,488	2,595	0	40,500	107,583	0
08-2079	Marine Pilot Coord	FT	A	XE	Juneau	N05	20C / D	12.0		79,170	0	0	45,707	124,877	0
08-2080	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B / C	12.0		48,636	1,957	0	35,090	85,683	0
08-2081	Accounting Tech II	FT	A	GP	Juneau	205	14G	12.0		55,956	2,252	0	37,588	95,796	0
08-2082	Investigator III	FT	A	GP	Anchorage	200	18K / L	12.0		76,488	3,078	0	44,596	124,162	0
08-2083	Office Assistant I	FT	A	GP	Juneau	205	8A / B	12.0		32,025	1,289	0	29,420	62,734	0
08-2084	Occup Licensing Examiner	FT	A	GP	Juneau	205	14A / B	12.0		46,536	1,873	0	34,373	82,782	0
08-2085	Investigator III	FT	A	GP	Anchorage	200	18C / D	12.0		62,991	2,535	0	39,989	105,515	0
08-2086	Paralegal II	FT	A	GP	Juneau	205	16C / D	12.0		57,444	2,311	0	38,096	97,851	0
08-2087	Occup Licensing Examiner	FT	A	GP	Anchorage	200	14B / C	12.0		45,501	1,831	0	34,020	81,352	0
08-2088	Investigator III	FT	A	SS	Anchorage	200	18C / D	12.0		68,504	0	0	42,211	110,715	0
08-2089	Executive Administrator Aels	FT	A	XE	Juneau	N05	18C / D	12.0		68,682	0	0	42,127	110,809	0
08-2090	Office Assistant II	FT	A	GP	Anchorage	200	10P / Q	12.0		52,410	2,109	0	36,378	90,897	0
08-2091	Investigator III	FT	A	GP	Anchorage	99	18P	12.0		90,715	3,650	0	49,451	143,816	0
08-2092	Investigator II	FT	A	GP	Anchorage	200	16C / D	12.0		55,296	2,225	0	37,363	94,884	0
08-2093	Occup Licensing Examiner	FT	A	GP	Anchorage	200	14G / J	12.0		54,501	2,193	0	37,092	93,786	0
08-2095	Investigator III	FT	A	GP	Anchorage	200	18D / E	12.0		64,566	2,598	0	40,527	107,691	0
08-2096	Occup Licensing Examiner	FT	A	GP	Juneau	205	14B / C	12.0		47,976	1,931	0	34,865	84,772	0
08-2097	Occup Licensing Examiner	FT	A	GP	Juneau	205	14A	12.0		45,504	1,831	0	34,021	81,356	0
08-2098	Office Assistant I	FT	A	GP	Juneau	205	8B / C	12.0		33,256	1,338	0	29,841	64,435	0
08-2099	Accounting Tech I	FT	A	GP	Juneau	205	12B / C	12.0		42,579	1,713	0	33,023	77,315	0
08-2101	Records & Licensing Spvr	FT	A	SS	Anchorage	200	16K / L	12.0		72,566	0	0	43,597	116,163	0
08-2102	Investigator III	FT	A	GP	Anchorage	200	18C / D	12.0		61,854	2,489	0	39,601	103,944	0
08-2103	Office Assistant III	FT	A	GP	Anchorage	200	11J / K	12.0		45,254	1,821	0	33,936	81,011	0
08-2104	Investigator III	FT	A	GP	Anchorage	200	18B / C	12.0		60,991	2,454	0	39,307	102,752	0
08-2105	Project Assistant	FT	A	GP	Anchorage	99	16M	12.0		70,744	2,847	0	42,635	116,226	0
08-2106	Occup Licensing Examiner	FT	A	GP	Anchorage	200	14E / F	12.0		50,939	2,050	0	35,876	88,865	0

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Personal Services Expenditure Detail
Department of Commerce, Community, and Economic Development

Scenario: FY2020 Governor (15610)
Component: Corporations, Business and Professional Licensing (2360)
RDU: Corporations, Business and Professional Licensing (117)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
08-2107	Occup Licensing Examiner	FT	A	GP	Juneau	205	14G	12.0		55,956	2,252	0	37,588	95,796	0
08-2109	Office Assistant II	FT	A	GP	Anchorage	200	10C / D	12.0		36,936	1,486	0	31,097	69,519	0
08-2111	Executive Administrator, Bpa	FT	A	XE	Anchorage	N00	23J	12.0		102,900	0	0	53,806	156,706	0
08-2113	Occup Licensing Examiner	FT	A	GP	Anchorage	200	14J	12.0		55,524	2,234	0	37,441	95,199	0
08-2114	Office Assistant II	FT	A	GP	Juneau	205	10A / B	12.0		36,092	1,452	0	30,809	68,353	0
08-2115	Nurse Consultant I	FT	A	GP	Anchorage	200	22F / G	12.0		90,638	3,647	0	49,425	143,710	0
08-2116	Occup Licensing Examiner	FT	A	GP	Juneau	205	14A / B	12.0		47,052	1,893	0	34,549	83,494	0
08-2117	Program Coordinator I	FT	A	GG	Juneau	205	18C / D	12.0		66,236	2,665	0	41,097	109,998	0
08-2118	Occup Licensing Examiner	FT	A	GP	Juneau	205	14C / D	12.0		49,542	1,994	0	35,399	86,935	0
08-2119	Occup Licensing Examiner	FT	A	GP	Juneau	205	14C / D	12.0		49,467	1,990	0	35,373	86,830	0
08-2120	Investigator III	FT	A	GP	Anchorage	200	18C / D	12.0		62,641	2,521	0	39,870	105,032	0
08-2121	Investigator III	FT	A	GP	Anchorage	200	18A / B	12.0		59,036	2,376	0	38,639	100,051	0
08-2123	Records & Licensing Spvr	FT	A	SS	Juneau	205	16A / B	12.0		59,856	0	0	39,259	99,115	0
08-2124	Occup Licensing Examiner	FT	A	GP	Juneau	205	14A / B	12.0		46,536	1,873	0	34,373	82,782	0
08-2125	Exec Admn Bop	FT	A	XE	Juneau	N05	23C / D	12.0		97,608	0	0	52,000	149,608	0
08-2126	Occup Licensing Examiner	FT	A	GP	Juneau	205	14A	12.0		45,504	1,831	0	34,021	81,356	0
08-3009	Regulations Spec II	FT	A	GP	Juneau	205	16L / M	12.0		72,174	2,904	0	43,123	118,201	0
08-3015	Office Assistant I	FT	A	GP	Juneau	205	8A / B	12.0		32,025	1,289	0	29,420	62,734	0
08-3016	Business Reg Examiner	FT	A	GP	Juneau	205	13E / F	12.0		49,014	1,972	0	35,219	86,205	0
08-3017	Occup Licensing Examiner	FT	A	GP	Juneau	205	14J / K	12.0		59,402	2,390	0	38,764	100,556	0
08-3022	Office Assistant II	FT	A	GP	Juneau	205	10C / D	12.0		37,988	1,529	0	31,456	70,973	0
08-3090	Office Assistant IV	FT	A	SS	Juneau	605	12C / D	12.0		47,592	0	0	35,073	82,665	0
08-3093	Office Assistant I	FT	A	GP	Juneau	205	8C / D	12.0		34,338	1,382	0	30,210	65,930	0
													Total Salary Costs:	5,878,544	
													Total COLA:	159,447	
													Total Premium Pay:	0	
													Total Benefits:	3,806,801	
													Total Pre-Vacancy:	9,844,792	
													Minus Vacancy Adjustment of 4.07%:	(400,892)	
													Total Post-Vacancy:	9,443,900	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	9,443,900	
Total Component Months:		1,164.0													
Positions in Component:		97	New	0	Deleted	0									
Full Time Positions:		97	0	0											
Part Time Positions:		0	0	0											
Non Permanent Positions:		0	0	0											

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Personal Services Expenditure Detail
Department of Commerce, Community, and Economic Development

Scenario: FY2020 Governor (15610)
Component: Corporations, Business and Professional Licensing (2360)
RDU: Corporations, Business and Professional Licensing (117)

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	821,040	787,606	8.34%
1007 Interagency Receipts	145,667	139,735	1.48%
1040 Real Estate Surety Fund	131,127	125,788	1.33%
1156 Receipt Supported Services	8,746,958	8,390,771	88.85%
Total PCN Funding:	9,844,792	9,443,900	100.00%

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Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Travel

Component: Corporations, Business and Professional Licensing (2360)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
2000	Travel		291.8	410.8
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
2000 Travel Detail Totals			291.8	410.8
2000	In-State Employee Travel	In-State Transportation - Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	69.7	110.7
2001	In-State Non-Employee Travel	In-State Transportation - Transportation costs for travel relating to meetings and boards for non-employees.	121.7	200.0
2002	Out of State Employee Travel	Out-of-State Transportation - Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	55.8	50.0
2003	Out of State Non-Employee Travel	Out-of-State Transportation - Transportation costs for travel relating to meetings, boards and commissions for non-employees.	44.9	50.0
2006	Other Travel Costs	Miscellaneous travel-related expenses.	-0.3	0.1

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Services

Component: Corporations, Business and Professional Licensing (2360)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
3000	Services		4,275.9	4,784.8
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			4,275.9	4,784.8
3000	Education Services	Training, educational conferences, agency memberships, tuition, books and fees for work-related courses.	165.6	175.0
3001	Financial Services	Accounting, auditing, management consulting, grantee monitoring, loan servicing and insurance related services.	332.7	350.0
3002	Legal and Judicial Services	Legal and judicial services, including costs to conduct hearings and transcription fees.	32.0	50.0
3003	Information Technology	Information Technology - Training, consulting, equipment and software leases, licensing and maintenance.	244.1	260.0
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	15.6	17.0
3006	Delivery Services	Freight, courier services, and postage.	23.8	50.0
3007	Advertising and Promotions	Advertising, promotions and legal notices.	18.6	40.0
3008	Utilities	Electricity, heating fuel, water, sewage and disposal services.	0.7	2.5
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rentals and leases.	26.7	30.0

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Services

Component: Corporations, Business and Professional Licensing (2360)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			4,275.9	4,784.8
3010	Equipment/Machinery	Machinery, furniture and equipment purchase, repairs, maintenance, rentals, and leases.	40.3	45.0
3011	Other Services	Other professional services.	21.7	30.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Enterprise Technology Services - Computer services (EPR).	75.6	80.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Information Technology services for telecommunications (e.g. video conference, internet access, messaging, virtual private network).	128.5	135.0
3020	Inter-Agency Building Maintenance	Admin - Department-wide Building maintenance services.	0.0	5.0
3021	Inter-Agency Mail	Admin - Department-wide Division of General Services - Pro-rated share of expenses relating to central mailroom support and services.	104.5	115.0
3022	Inter-Agency Human Resources	Admin - Department-wide Division of Personnel and Labor Relations - Human resource and personnel services.	63.6	75.0
3023	Inter-Agency Building Leases	Commerce - DCCED State Facilities Rent (2472) State-owned facility space rent: Juneau State Office Building.	145.2	160.0
3023	Inter-Agency Building Leases	Commerce - DCCED State Facilities Rent (2472) State-owned facility space rent: Atwood Building.	118.5	150.0
3023	Inter-Agency Building Leases	Commerce - DCCED State Facilities Rent (2472) State-owned facility space rent: Linny Pacillo Parking Garage.	39.6	40.0
3024	Inter-Agency Legal	Law - Department-wide Legal services.	535.2	625.0
3024	Inter-Agency Legal	Law - Department-wide Regulations review.	15.4	50.0
3026	Inter-Agency Insurance	Admin - Department-wide Division of Risk Management - Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	1.9	2.0

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Services

Component: Corporations, Business and Professional Licensing (2360)

Object Class		Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals				4,275.9	4,784.8
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance - Computer services for State accounting (IRIS), payroll (AKPAY), and reporting (ALDER) systems.	16.2	25.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) enforcement.	0.2	2.0
3029	Inter-Agency Education/Training	Labor - Department-wide	Educational and training services.	1.4	2.0
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Hearing and mediation services.	67.9	95.0
3036	Inter-Agency Safety	PubSaf - Department-wide	Fingerprinting services.	208.3	220.0
3037	State Equipment Fleet	Trans - Department-wide	State equipment fleet services.	4.9	5.0
3038	Inter-Agency Management/Consulting	Commerce - Administrative Services (1028)	Administrative Services support.	1,271.1	1,382.3
3038	Inter-Agency Management/Consulting	Commerce - Commissioner's Office (1027)	Commissioner's Office support.	201.1	205.0
3038	Inter-Agency Management/Consulting	EnvCon - Department-wide	Body Art and Piercing reimbursable services agreement.	12.0	12.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	Construction Contractors and Mechanical Administrators enforcement and inspections reimbursable services agreement.	343.0	350.0

Line Item Detail (1676)

**Department of Commerce, Community, and Economic Development
Commodities**

Component: Corporations, Business and Professional Licensing (2360)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
4000	Commodities		207.5	166.4
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
4000 Commodities Detail Totals			207.5	166.4
4000	Business	Supplies for office, library, training, and instructional needs, including small equipment, tools and subscriptions.	207.5	166.4

Line Item Detail (1676)

**Department of Commerce, Community, and Economic Development
Capital Outlay**

Component: Corporations, Business and Professional Licensing (2360)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
5000	Capital Outlay		216.4	7.4
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
5000 Capital Outlay Detail Totals			216.4	7.4
5002	Structures and Infrastructure	Structure or infrastructure purchases, including office furniture.	215.1	7.4
5004	Equipment	Equipment and furniture.	1.3	0.0

Revenue Detail (1681)

Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
5005 GF/Prgm (1005 GF/Prgm)			9,570.4	1,533.3
5101 Program Receipts Public Protection - Licenses and Permits		Program Receipts - Licensing and permitting fees.	1,613.3	1,533.3
5101 Program Receipts Public Protection - Licenses and Permits		Program Receipts - Licensing and permitting fees.	7,951.2	0.0
5102 Program Receipts Public Protection - Fines and Forfeitures		Program Receipts - Fines/forfeitures.	5.9	0.0
5007 I/A Rcpts (1007 I/A Rcpts)			416.4	336.6
5301 Inter-Agency Receipts	Commerce - Insurance Operations (354)	Inter-Agency Receipts.	0.2	0.0
5301 Inter-Agency Receipts	Rev - Department-wide	Child Support Assistance reimbursable services agreement.	2.2	1.8
5301 Inter-Agency Receipts	H&SS - Department-wide	Prescription Drug Monitoring Program reimbursable services agreements.	0.0	334.8
5301 Inter-Agency Receipts	H&SS - Department-wide	Inter-Agency Receipts.	120.0	0.0
5301 Inter-Agency Receipts	H&SS - Department-wide	Inter-Agency Receipts.	59.5	0.0
5301 Inter-Agency Receipts	H&SS - Department-wide	Inter-Agency Receipts.	200.0	0.0
5301 Inter-Agency Receipts	H&SS - Department-wide	Inter-Agency Receipts.	34.5	0.0
5061 CIP Rcpts (1061 CIP Rcpts)			149.7	0.0
5351 Capital Improvement Project Inter-Agency		Capital Improvement Project Receipts.	149.7	0.0
5108 Stat Desig (1108 Stat Desig)			34.7	50.0
5200 Statutory Dsgntd Prgm Rcpts Pblc Prctn - 3rd Party Clctns		Statutory Designated Program Receipts - Third-party collections.	34.7	50.0
5156 Rcpt Svcs (1156 Rcpt Svcs)			10,783.0	12,350.2
5161 Receipt Supported Svcs Pblc Protection - Licenses & Permits		Licensing and Permit Receipt Supported Services.	4,445.0	0.0
5161 Receipt Supported Svcs Pblc Protection - Licenses & Permits		Licensing and Permit Receipt Supported Services.	10,593.6	7,925.9
5161 Receipt Supported Svcs Pblc		Revenue carryforward from FY2018	-4,424.3	4,424.3

Revenue Detail (1681)

Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

Revenue Type (OMB Fund Code)	Component	Comment	FY2018 Actuals	FY2019 Management Plan
Revenue Source				
Protection - Licenses & Permits		to FY2019.		
5163 Receipt Support Services - Fines and Forfeitures		Receipt Supported Services - Fines/forfeitures	168.7	0.0
6040 Surety Fnd (1040 Surety Fnd)			132.3	291.3
6480 Real Estate Surety Fund Pblc		Real Estate Surety Fund.	132.3	291.3
Protection - Licenses & Permits				

Inter-Agency Services (1682)

Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

	FY2018 Actuals	FY2019 Management Plan
Component Totals	3,354.1	3,735.3
With Department of Administration	458.4	534.0
With Department of Commerce, Community, and Economic Development	1,775.5	1,937.3
With Department of Law	550.6	675.0
With Department of Labor and Workforce Development	344.4	352.0
With Department of Public Safety	208.3	220.0
With Department of Transportation/Public Facilities	4.9	5.0
With Department of Environmental Conservation	12.0	12.0

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Enterprise Technology Services - Computer services (EPR).	75.6	80.0
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Information Technology services for telecommunications (e.g. video conference, internet access, messaging, virtual private network).	128.5	135.0
3020 Inter-Agency Building Maintenance	Admin - Department-wide	Building maintenance services.	0.0	5.0
3021 Inter-Agency Mail	Admin - Department-wide	Division of General Services - Pro-rated share of expenses relating to central mailroom support and services.	104.5	115.0
3022 Inter-Agency Human Resources	Admin - Department-wide	Division of Personnel and Labor Relations - Human resource and personnel services.	63.6	75.0
3023 Inter-Agency Building Leases	Commerce - DCCED State Facilities Rent (2472)	State-owned facility space rent: Juneau State Office Building.	145.2	160.0
3023 Inter-Agency Building Leases	Commerce - DCCED State Facilities Rent (2472)	State-owned facility space rent: Atwood Building.	118.5	150.0
3023 Inter-Agency Building Leases	Commerce - DCCED State Facilities	State-owned facility space rent:	39.6	40.0

Inter-Agency Services (1682)

Department of Commerce, Community, and Economic Development

Component: Corporations, Business and Professional Licensing (2360)

Object Class		Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
		Rent (2472)	Linn Pacillo Parking Garage.		
3024	Inter-Agency Legal	Law - Department-wide	Legal services.	535.2	625.0
3024	Inter-Agency Legal	Law - Department-wide	Regulations review.	15.4	50.0
3026	Inter-Agency Insurance	Admin - Department-wide	Division of Risk Management - Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	1.9	2.0
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance - Computer services for State accounting (IRIS), payroll (AKPAY), and reporting (ALDER) systems.	16.2	25.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) enforcement.	0.2	2.0
3029	Inter-Agency Education/Training	Labor - Department-wide	Educational and training services.	1.4	2.0
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Hearing and mediation services.	67.9	95.0
3036	Inter-Agency Safety	PubSaf - Department-wide	Fingerprinting services.	208.3	220.0
3037	State Equipment Fleet	Trans - Department-wide	State equipment fleet services.	4.9	5.0
3038	Inter-Agency Management/Consulting	Commerce - Administrative Services (1028)	Administrative Services support.	1,271.1	1,382.3
3038	Inter-Agency Management/Consulting	Commerce - Commissioner's Office (1027)	Commissioner's Office support.	201.1	205.0
3038	Inter-Agency Management/Consulting	EnvCon - Department-wide	Body Art and Piercing reimbursable services agreement.	12.0	12.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	Construction Contractors and Mechanical Administrators enforcement and inspections reimbursable services agreement.	343.0	350.0