

Replace Aged Alcohol Licensing Database

FY2020 Request: \$400,000
Reference No: 62550

AP/AL: Appropriation

Project Type: Information Technology / Systems / Communication

Category: Public Protection

Location: Statewide

House District: Statewide (HD 1-40)

Impact House District: Statewide (HD 1-40)

Contact: Catherine Reardon

Estimated Project Dates: 07/01/2019 - 06/30/2024

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Brief Summary and Statement of Need:

The alcohol licensing system has surpassed its life cycle for efficient application and license management. The current system is unable to maintain historical records of licenses, distinguish the different application and license statuses, flag licenses with board and local government conditions, or maintain a record of board actions on licenses. Search functionality and reporting are severely limited. Additionally, the current system requires all license applications and files be maintained in paper form. Plans for a new system will allow for electronic submission of license and permit applications, and will increase efficiencies to allow for faster licensing processing.

Funding:	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
1004 Gen Fund	\$400,000						\$400,000
1180 Alcohol Fd							\$0
Total:	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000

<input type="checkbox"/> State Match Required	<input type="checkbox"/> One-Time Project	<input type="checkbox"/> Phased - new	<input type="checkbox"/> Phased - underway	<input type="checkbox"/> On-Going
0% = Minimum State Match % Required		<input type="checkbox"/> Amendment	<input type="checkbox"/> Mental Health Bill	

Operating & Maintenance Costs:

	<u>Amount</u>	<u>Staff</u>
Project Development:	0	0
Ongoing Operating:	50,000	0
One-Time Startup:	0	
Totals:	50,000	0

Prior Funding History / Additional Information:

Project Description/Justification:

The aged alcohol license management system has surpassed its life cycle for efficient application and license management. The current system has no workflow component; it is unable to maintain historical records of licenses, distinguish the different application and license statuses, flag licenses with board and local government conditions, or maintain a record of board actions on licenses. Search functionality and reporting are severely limited. Additionally, the current system requires all license applications and files be maintained in paper form.

Plans for a new system will allow for electronic submission of license and permit applications; it will also increase efficiencies in workflow allowing for faster application processing and better status management. Additionally a new system will link licensing and enforcement actions, which is

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unavailable in the current database.

Preliminary findings show "out of the box" software costing in the \$400.0 to \$500.0 range. Tentative plans will be to implement the new software in phases to ensure the system meets all of AMCO's needs. A yearly maintenance fee of approximately \$50.0 is anticipated after initial implementation.

This project will be partially funded by licensing receipts collected from alcohol licensing activities. However, these revenues are not sufficient to fully fund the entire cost of the database.