

State of Alaska FY2020 Governor's Operating Budget

Department of Natural Resources Mental Health Trust Lands Administration Component Budget Summary

Component: Mental Health Trust Lands Administration

Contribution to Department's Mission

The Trust Land Office (TLO), supported by funds derived from Trust Income, manages and develops Alaska Mental Health Trust lands on behalf of the Alaska Mental Health Trust Authority to help improve the lives and circumstances of Trust beneficiaries. Annual Income revenue earned is available for distribution by the Trust Authority in the following year. Principal revenue earned contributes to income distributed in subsequent years.

Major Component Accomplishments in 2018

Gross revenues totaled \$10.2 million in FY2018.

Key Component Challenges

Increasing diversity of land and resource transactions.

Converting non-performing Trust assets into revenue-producing assets.

Volatility in resource values (timber, oil, minerals).

Significant Changes in Results to be Delivered in FY2020

No change in service anticipated.

Statutory and Regulatory Authority

AS 37.13.300
AS 38.05.801
AS 44.37.050

Contact Information

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Mental Health Trust Lands Administration Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2019 Management Plan	FY2020 Governor		
Full-time	19	19	Annual Salaries	1,907,187
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	1,032,589
			<i>Less 0.16% Vacancy Factor</i>	<i>(4,627)</i>
			Lump Sum Premium Pay	0
Totals	19	19	Total Personal Services	2,935,149

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Dep Dir AK Mh Lands Trust Off	1	0	0	0	1
Exec Dir AK Mh Lands Trust Off	1	0	0	0	1
Trust Resource Manager	13	0	0	1	14
Trust Resource Technician	3	0	0	0	3
Totals	18	0	0	1	19

Component Detail All Funds
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	2,461.1	2,842.8	2,842.8	2,842.8	2,935.1	92.3	3.2%
72000 Travel	69.4	133.0	133.0	133.0	132.9	-0.1	-0.1%
73000 Services	1,187.8	1,507.4	1,507.4	1,507.4	1,441.8	-65.6	-4.4%
74000 Commodities	99.0	56.0	56.0	56.0	58.6	2.6	4.6%
75000 Capital Outlay	9.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,826.3	4,539.2	4,539.2	4,539.2	4,568.4	29.2	0.6%
Fund Sources:							
1007 I/A Rcpts (Other)	7.6	0.0	0.0	0.0	0.0	0.0	0.0%
1092 MHTAAR (Other)	3,818.7	4,539.2	4,539.2	4,539.2	4,568.4	29.2	0.6%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	3,826.3	4,539.2	4,539.2	4,539.2	4,568.4	29.2	0.6%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	18	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	1	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
FY2019 Conference Committee												
	ConfCom	4,539.2	2,842.8	133.0	1,507.4	56.0	0.0	0.0	0.0	19	0	0
1092 MHTAAR		4,539.2										
	Subtotal	4,539.2	2,842.8	133.0	1,507.4	56.0	0.0	0.0	0.0	19	0	0
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
Reverse Mental Health Trust Recommendation												
	OTI	-4,539.2	-2,842.8	-133.0	-1,507.4	-56.0	0.0	0.0	0.0	0	0	0
1092 MHTAAR		-4,539.2										
Reverse Mental Health Trust recommendation to reflect zero-based mental health budget.												
Continuation - Maintain Trust Land Office Administration Budget												
	IncM	4,568.4	2,935.1	132.9	1,441.8	58.6	0.0	0.0	0.0	0	0	0
1092 MHTAAR		4,568.4										
	Totals	4,568.4	2,935.1	132.9	1,441.8	58.6	0.0	0.0	0.0	19	0	0

The FY2020 Operating Budget will continue funding the annual operating costs for the Trust Land Office (TLO). The TLO was established by statute to manage the lands and other non-cash assets of the Alaska Mental Health Trust Authority. The mission is two-fold: (1) to protect and enhance the value of Alaska Mental Health Trust lands; and (2) to maximize revenues from Trust lands over time. Operating costs include personal services and travel expenses for staff, contractual expenses such as professional services, advertising, postage, and general office supplies. The TLO is advised by the Trust Authority Resource Management Committee.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2020 Governor (15610)
Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0127	Exec Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	28 /	12.0		165,791	0	0	75,824	241,615	0
10-0129	Trust Resource Manager	FT	A	XE	Anchorage	N00	23	12.0		121,999	0	0	62,216	184,215	0
10-0130	Trust Resource Manager	FT	A	XE	Anchorage	N00	23 / A	12.0		120,522	0	0	61,689	182,211	0
10-0132	Trust Resource Manager	FT	A	XE	Anchorage	N00	17 / A	12.0		73,300	0	0	44,840	118,140	0
10-0137	Trust Resource Technician	FT	A	XE	Anchorage	N00	12	12.0		46,408	0	0	35,245	81,653	0
10-0139	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		81,879	0	0	47,901	129,780	0
10-7007	Dep Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	27 / A	12.0		124,527	0	0	63,118	187,645	0
10-7026	Trust Resource Manager	FT	A	XE	Anchorage	N00	18 / A	12.0		85,276	0	0	49,113	134,389	0
10-7027	Trust Resource Technician	FT	A	XE	Anchorage	N00	16 / A	12.0		57,358	0	0	39,152	96,510	0
10-X002	Trust Resource Manager	FT	A	XE	Ketchikan	N00	21 / A	12.0		111,831	0	0	58,588	170,419	0
10-X004	Trust Resource Manager	FT	A	XE	Anchorage	N00	24	12.0		120,000	0	0	61,502	181,502	0
10-X005	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		89,848	0	0	50,744	140,592	0
10-X006	Trust Resource Technician	FT	A	XE	Anchorage	N00	16 / A	12.0		64,312	0	0	41,633	105,945	0
10-X007	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		88,849	0	0	50,388	139,237	0
10-X008	Trust Resource Manager	FT	A	XE	Anchorage	N00	24 / A	12.0		147,927	0	0	70,545	218,472	0
10-X010	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		120,529	0	0	61,691	182,220	0
10-X012	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 /	12.0		100,025	0	0	54,375	154,400	0
10-X022	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		100,000	0	0	54,366	154,366	0
10-X024	Trust Resource Manager	FT	A	XE	Anchorage	N00	20A /	12.0		86,806	0	0	49,659	136,465	0

Total														Total Salary Costs:	1,907,187	
Positions														Total COLA:	0	
New														Total Premium Pay::	0	
Deleted														Total Benefits:	1,032,589	
Full Time Positions:	19	0	0													
Part Time Positions:	0	0	0													
Non Permanent Positions:	0	0	0													
Positions in Component:	19	0	0													
Total Component Months:														228.0		
														Total Pre-Vacancy:	2,939,776	
														Minus Vacancy Adjustment of 0.16%:	(4,627)	
														Total Post-Vacancy:	2,935,149	
														Plus Lump Sum Premium Pay:	0	
														Personal Services Line 100:	2,935,149	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1092 Mental Health Trust Authority Authorized Receipts	2,939,776	2,935,149	100.00%
Total PCN Funding:	2,939,776	2,935,149	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
2000	Travel		69.4	133.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
2000 Travel Detail Totals			69.4	133.0
2000	In-State Employee Travel	Transportation costs for travel relating to administration, conventions and meetings, boards and commissions	54.2	100.6
2002	Out of State Employee Travel	Transportation costs for travel relating to administration, conventions and meetings, boards and commissions	15.2	32.4

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
3000	Services		1,187.8	1,507.4
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			1,187.8	1,507.4
3000	Education Services	Training, educational conferences, and agency memberships	25.7	38.3
3001	Financial Services	Accounting, auditing, and management consulting and fees	25.6	65.3
3002	Legal and Judicial Services	Legal transcription and recording services	5.9	183.8
3003	Information Technology	Software leases, licensing, and maintenance	135.2	109.3
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors	15.4	16.1
3006	Delivery Services	Freight, courier services, and postage	2.2	3.5
3007	Advertising and Promotions	Advertising, promotions, and legal notices	32.9	39.0
3008	Utilities	Electricity, heating fuel, water, sewage, and disposal services	0.2	0.0
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rental, and leases	514.4	567.3
3010	Equipment/Machinery	Machinery and equipment purchase, repairs, maintenance, rentals, and leases	3.4	5.0
3011	Other Services	State office travel fees	26.7	34.6

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class		Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals				1,187.8	1,507.4
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424)	Administrative support	150.0	150.0
3016	Inter-Agency Economic Development	NatRes - Forest Management & Develop (435)	Land management support	25.0	25.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)		10.9	20.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)		61.0	75.0
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)		6.1	20.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Enterprise Productivity Rate (EPR) computer services	22.0	24.1
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Enterprise Productivity Rate (EPR) telecommunications and telephone line services (examples: video conference, internet access, messaging, virtual private network)	13.2	15.0
3021	Inter-Agency Mail	Admin - Department-wide	Centralized mail services chargeback	0.4	0.5
3022	Inter-Agency Human Resources	Admin - Department-wide	Human Resources services chargeback	0.6	3.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Office space lease costs	9.8	10.0
3024	Inter-Agency Legal	Law - Department-wide	Regulations review	65.1	60.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management, and property insurance	20.3	25.0
3027	Inter-Agency Financial	Admin - Department-wide	State payroll (HRM) and accounting (IRIS & ALDER) systems chargeback	3.9	4.1
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) chargeback	0.0	0.2
3029	Inter-Agency Education/Training	Admin - Department-wide		0.0	1.3

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			1,187.8	1,507.4
3037 State Equipment Fleet	Trans - Department-wide	State Equipment Fleet vehicle usage	11.9	12.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
4000	Commodities		99.0	56.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
4000 Commodities Detail Totals			99.0	56.0
4000	Business	General business supplies such as office consumables, furniture, and computer equipment	89.1	50.6
4002	Household/Institutional	Cleaning, food, and other supplies	1.9	0.3
4004	Safety	Firearms & ammunition, fire suppression, and other safety	7.3	1.3
4006	Signs and Markers		0.3	1.3
4011	Electrical		0.4	0.0
4015	Parts and Supplies		0.0	2.0
4019	Small Tools/Minor Equipment		0.0	0.1
4020	Equipment Fuel		0.0	0.4

Line Item Detail (1676)
Department of Natural Resources
Capital Outlay

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
5000	Capital Outlay		9.0	0.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
5000 Capital Outlay Detail Totals			9.0	0.0
5002	Structures and Infrastructure	Small construction projects	9.0	0.0

Revenue Detail (1681)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
5007 I/A Rcpts (1007 I/A Rcpts)			7.6	0.0
5301 Inter-Agency Receipts	NatRes - Forest Management & Develop (435)		7.6	0.0
FUND Fund Only (9999 No specif.)			10,241.4	13,819.3
6095 Fund Only - Interest Earned		Accrued interest land sales	412.2	395.1
6097 Fund Only Natural Resources - Fines and Forfeitures		Late fees, fines, mining payments in lieu of production	16.1	14.0
6098 Fund Only Natural Resources - Rents and Royalties		Rents and royalties for mining, coal, timber, oil and gas	8,236.4	10,808.7
6098 Fund Only Natural Resources - Rents and Royalties		Building Rentals, real estate surface leases, rental income from investments	1,473.6	2,549.2
6099 Fund Only Natural Resources - Charges for Services Misc		Application fees, negotiated fees, reimbursed costs	103.1	52.3

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

				FY2018 Actuals	FY2019 Management Plan
Component Totals				400.2	445.2
With Department of Natural Resources				253.0	290.0
With Department of Administration				70.2	83.2
With Department of Law				65.1	60.0
With Department of Transportation/Public Facilities				11.9	12.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424) Administrative support	150.0	150.0	
3016	Inter-Agency Economic Development	NatRes - Forest Management & Develop (435) Land management support	25.0	25.0	
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	10.9	20.0	
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	61.0	75.0	
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	6.1	20.0	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Enterprise Productivity Rate (EPR) computer services	22.0	24.1	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Enterprise Productivity Rate (EPR) telecommunications and telephone line services (examples: video conference, internet access, messaging, virtual private network)	13.2	15.0	
3021	Inter-Agency Mail	Admin - Department-wide Centralized mail services chargeback	0.4	0.5	
3022	Inter-Agency Human Resources	Admin - Department-wide Human Resources services chargeback	0.6	3.0	
3023	Inter-Agency Building Leases	Admin - Department-wide Office space lease costs	9.8	10.0	
3024	Inter-Agency Legal	Law - Department-wide Regulations review	65.1	60.0	

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3026 Inter-Agency Insurance	Admin - Department-wide	Risk management, and property insurance	20.3	25.0
3027 Inter-Agency Financial	Admin - Department-wide	State payroll (HRM) and accounting (IRIS & ALDER) systems chargeback	3.9	4.1
3028 Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) chargeback	0.0	0.2
3029 Inter-Agency Education/Training	Admin - Department-wide		0.0	1.3
3037 State Equipment Fleet	Trans - Department-wide	State Equipment Fleet vehicle usage	11.9	12.0