State of Alaska FY2020 Governor's Operating Budget

Department of Corrections Ketchikan Correctional Center Component Budget Summary

Component: Ketchikan Correctional Center

Contribution to Department's Mission

Incarcerate and supervise male and female, sentenced and unsentenced adult felons and misdemeanants that are committed to the custody of the department.

Core Services

- Secure Confinement
- Behavioral Intervention

Major Component Accomplishments in 2018

Provided evidence-based programming in the areas of education, vocational education, substance abuse treatment, reentry, parenting, and criminal thinking.

Continued execution of the Federal Prison Rape Elimination Act through education and proactive procedures to address enhanced safety and compliance.

Female offenders gave back to the community by donating over 120 items consisting of crocheted scarves and hats to local non-profit groups.

Continued to provide electronic monitoring services as an alternative to incarceration.

Key Component Challenges

Recruit, hire and retain a workforce of well-trained officers to meet the challenge of facility standards and public protection.

Reduce the ongoing deterioration of the facility and backlog.

Assure that current department standards for security, safety and current correctional practices are adhered to.

Contain overtime costs and maintain fiscal parameters within the correctional facilities while meeting operational expectations.

Provided the required 40 hours annual in-house training for staff.

Provide for timely and efficient screening and assessment of all offenders to allow appropriate placement, programming and transition to community supervision.

Pursue future rock stabilization as the rock wall surrounding the jail continues to slough off.

Maintain a viable and successful Electronic Monitoring program while assuring public safety.

Offender population continues to drive exceptional transportation and medical costs in an attempt to assure appropriate offender care and institutional safety.

Significant Changes in Results to be Delivered in FY2020

No changes in results delivered.

Statutory and Regulatory Authority

- 1) Probation, Prisons, Pardons, and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Health and Safety (AS 18)
- 4) Criminal Law (AS 11)
- 5) Public Finance (AS 37)
- 6) State Government (AS 44)
- 7) Corrections (22 AAC)

Contact Information

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	Ketchikan Correctional Center Personal Services Information										
	Authorized Positions		Personal Services	Costs							
	<u>FY2019</u> Management	FY2020									
	Plan	Governor	Annual Salaries	2,453,541							
Full-time		35	COLA	6,663							
Part-time	0	0	Premium Pay	106,616							
Nonpermanent	0	0	Annual Benefits	1,599,900							
			Less 4.31% Vacancy Factor	(179,520)							
			Lump Sum Premium Pay	Ó							
Totals	35	35	Total Personal Services	3,987,200							

Position Classification Summary									
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total				
Administrative Officer I	0	0	0	1	1				
Adult Probation Off II	0	0	0	1	1				
Correctional Officer I	0	0	0	2	2				
Correctional Officer II	0	0	0	18	18				
Correctional Officer III	0	0	0	2	2				
Correctional Officer IV	0	0	0	4	4				
Correctional Superintendent II	0	0	0	1	1				
Correctional Supervisor	0	0	0	1	1				
Criminal Justice Technician I	0	0	0	1	1				
Ed Coordinator (Cor)	0	0	0	1	1				
Food Service Lead	0	0	0	2	2				
Maint Gen Journey	0	0	0	1	1				
Totals	0	0	0	35	35				

Component Detail All Funds Department of Corrections

Component: Ketchikan Correctional Center (726) **RDU:** Population Management (550)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference	FY2019 Authorized	FY2019 Management	FY2020 Governor	FY2019 Manageme	nt Plan vs
		Committee		Plan		FY2020	Governor
71000 Personal Services	4,009.2	3,970.7	3,970.7	3,970.7	3,987.2	16.5	0.4%
72000 Travel	20.7	15.5	15.5	15.5	15.5	0.0	0.0%
73000 Services	144.6	169.4	169.4	169.4	169.4	0.0	0.0%
74000 Commodities	290.7	258.8	258.8	258.8	258.8	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	4,465.2	4,414.4	4,414.4	4,414.4	4,430.9	16.5	0.4%
Fund Sources:							
1004 Gen Fund (UGF)	4,465.2	4,414.4	4,414.4	4,414.4	4,430.9	16.5	0.4%
Unrestricted General (UGF)	4,465.2	4,414.4	4,414.4	4,414.4	4,430.9	16.5	0.4%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	35	35	35	35	35	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

FY2020 Governor **Department of Corrections**

Change Record Detail - Multiple Scenarios with Descriptions Department of Corrections

Component: Ketchikan Correctional Center (726) **RDU:** Population Management (550)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay Grar	nts, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
		*******		om FY2019 Co	onference Co	mmittee To FY2	019 Authorized ****	******	*******	***		
FY2019 Conference	Committee ConfCom	4,414.4	3,970.7	15.5	169.4	258.8	0.0	0.0	0.0	35	0	0
1004 Gen Fund		414.4	0,010.1	10.0	100.4	200.0	0.0	0.0	0.0	00	Ü	·
	Subtotal	4,414.4	3,970.7	15.5	169.4	258.8	0.0	0.0	0.0	35	0	0
	******	*******	******** Changes	From FY2019	9 Managemen	t Plan To FY202	20 Governor *******	******	******			
FY2020 LTC Salary			•		J							
1004 Gen Fund	SalAdj	4.4 4.4	4.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
LTC Salary and H	ealth Insurance	Increases: \$4.4										
LTC 40 hour work	week - 3 months	s: \$3.5										
LTC Health Insura	nce from \$1503	to \$1530: \$0.9										
Reverse Supervisor	y Unit Furlougi	h Contract Terms										
•	SalAdj	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.0										
			ng the supervisory ur lough requirement w				ach permanent full-time	employee in				
Reverse Labor Trad												
1004 Gen Fund	SalAdj	0.7 0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2020 Salary Adju	stments - GGU	. CEA. TEAME										
1004 Gen Fund	SalAdj	9.9 9.9	9.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
	iustmonts GGI	J, CEA, TEAME: \$9) O									
•	•		9.9									
FY2020 GGU HI fi	rom \$1432 to \$1	530: \$3.4										
FY2020 GGU 3%	COLA: \$6.5											
Reverse Alaska Sta				0.0	0.0	2.2	0.0	0.0	0.0	0		^
1004 Gen Fund	SalAdj	0.5 0.5	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
				FY2	2020 Governo	or		R	eleased Decem	ber 14,	2018	

Department of Corrections

Page 6

Change Record Detail - Multiple Scenarios with Descriptions Department of Corrections

Component: Ketchikan Correctional Center (726) **RDU:** Population Management (550)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Pr PFT	ositions PPT	NP
			ng the general gover 2019. The furlough					nent full-time				
	Totals	4.430.9	3.987.2	15.5	169.4	258.8	0.0	0.0	0.0	35		

Personal Services Expenditure Detail

Department of Corrections

Scenario: FY2020 Governor (15610)

Component: Ketchikan Correctional Center (726)

RDU: Population Management (550)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
20-5302	Correctional Officer III	FT	Р	GC	Ketchikan	100	14M / N	12.0		80,179	0	0	48,360	128,539	128,539
20-5303	Ed Coordinator (Cor)	FT	Α	GP	Ketchikan	100	16G	12.0		61,980	2,545	0	41,355	105,880	105,880
20-5304	Correctional Officer III	FT	Р	GC	Ketchikan	100	14K / L	12.0		74,247	0	0	46,172	120,419	120,419
20-5306	Food Service Lead	FT	Α	LL	Ketchikan	1AA	56M	12.0		56,690	0	0	39,299	95,989	95,989
20-5307	Correctional Superintendent	FT	Р	SS	Ketchikan	99	21K / L	12.0		103,811	0	0	57,126	160,937	160,937
	II														
20-5308	Correctional Officer IV	FT	Р	GC	Ketchikan	100	150	12.0		92,418	0	5,909	55,055	153,382	153,382
20-5309	Administrative Officer I	FT	Α	SS	Ketchikan	99	17P	12.0		90,605	0	0	52,254	142,859	142,859
20-5310	Maint Gen Journey	FT	Α	LL	Ketchikan	1AA	54M / N	12.0		64,296	0	0	42,105	106,401	106,401
20-5312	Correctional Officer II	FT	Р	GC	Ketchikan	100	13M / N	12.0		76,937	0	4,763	48,921	130,621	130,621
20-5313	Correctional Officer II	FT	Р	GC	Ketchikan	100	13K	12.0		69,204	0	4,425	45,944	119,573	119,573
20-5314	Correctional Officer II	FT	Р	GC	Ketchikan	100	13M	12.0		74,504	0	4,763	48,024	127,291	127,291
20-5315	Correctional Officer II	FT	Р	GC	Ketchikan	100	13B / C	12.0		57,690	0	3,583	41,386	102,659	102,659
20-5316	Correctional Officer IV	FT	Р	GC	Ketchikan	100	15M	12.0		85,870	0	5,491	52,485	143,846	143,846
20-5318	Correctional Officer IV	FT	Р	GC	Ketchikan	100	15L	12.0		82,760	0	5,292	51,265	139,317	139,317
20-5319	Correctional Officer II	FT	Р	GC	Ketchikan	100	13L / M	12.0		74,167	0	4,592	47,836	126,595	126,595
20-5320	Correctional Officer II	FT	Р	GC	Ketchikan	100	13F	12.0		64,298	0	4,111	44,018	112,427	112,427
20-5322	Correctional Officer II	FT	Р	GC	Ketchikan	100	13E / F	12.0		63,647	0	3,968	43,725	111,340	111,340
20-5323	Correctional Officer II	FT	Р	GC	Ketchikan	100	13L / M	12.0		72,147	0	4,592	47,091	123,830	123,830
20-5324	Correctional Officer II	FT	Р	GC	Ketchikan	100	13K / L	12.0		69,747	0	4,425	46,144	120,316	120,316
20-5325	Correctional Officer II	FT	Р	GC	Ketchikan	100	13F	12.0		64,298	0	4,111	44,018	112,427	112,427
20-5326	Criminal Justice Technician	FT	Α	GP	Ketchikan	100	12B / C	12.0		40,332	1,656	0	33,369	75,357	75,357
	1		_												
20-5327	Adult Probation Off II	FT	P	GP	Ketchikan	100	16F / G	12.0		59,952	2,462	0	40,607	103,021	103,021
20-5333	Correctional Officer IV	FT	Р	GC	Ketchikan	100	15F / J	12.0		75,848	0	4,739	48,511	129,098	129,098
20-5334	Correctional Officer II	FT	Р	GC	Ketchikan	100	13L / M	12.0		72,147	0	4,592	47,091	123,830	123,830
20-5335	Correctional Officer II	FT	P	GC	Ketchikan	100	13K	12.0		69,204	0	4,425	45,944	119,573	119,573
20-5336	Correctional Officer I	FT	Р	GC	Ketchikan	100	11C / D	12.0		51,440	0	3,248	38,957	93,645	93,645
20-5337	Correctional Officer II	FT	P	GC	Ketchikan	100	13A / E	12.0		62,065	0	3,968	43,142	109,175	109,175
20-5338	Correctional Officer II	FT	Р	GC	Ketchikan	100	13L	12.0		71,810	0	4,592	46,967	123,369	123,369
20-5339	Correctional Officer II	FT	Р	GC	Ketchikan	100	13E / F	12.0		63,740	0	3,968	43,760	111,468	111,468
20-5340	Food Service Lead	FT	Α	LL	Ketchikan	1AA	56K / L	12.0		54,220	0	0	38,388	92,608	92,608
20-5341	Correctional Officer II	FT	Р	GC	Ketchikan	100	130	12.0		80,198	0	5,128	50,259	135,585	135,585
20-5342	Correctional Officer I	FT	Р	GC	Ketchikan	100	11A / E	12.0		54,181	0	3,464	40,048	97,693	97,693
20-5343	Correctional Officer II	FT	Р	GC	Ketchikan	100	13M	12.0		74,504	0	4,763	48,024	127,291	127,291
20-5344	Correctional Supervisor	FT	Р	SS	Ketchikan	100	18M	12.0		85,992	0	0	50,553	136,545	136,545
20-5345	Correctional Officer II	FT	Р	GC	Ketchikan	100	13C / D	12.0		58,413	0	3,704	41,697	103,814	103,814

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

FY2020 Governor Department of Corrections

Personal Services Expenditure Detail

Department of Corrections

Scenario: FY2020 Governor (15610)

Component: Ketchikan Correctional Center (726)

RDU: Population Management (550)

PCN Job Class Title		Time Status	Retire Code	Barg Location Unit	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
-	Total											Salary Costs:	2,453,541	
	Positions	Ne	ew	Deleted								Total COLA:	6,663	
Full Time Positions:	35	()	0							Total Pr	remium Pay::	106,616	
Part Time Positions:	0	()	0							To	otal Benefits:	1,599,900	
Non Permanent Positions:	0	()	0										
Positions in Component:	35	()	0							Total I	Pre-Vacancy:	4,166,720	
										Minus Vaca	ncy Adjustm	ent of 4.31%:	(179,520)	
											Total Po	ost-Vacancy:	3,987,200	
Total Component Months:	420.0									Plus	Lump Sum P	remium Pay:	0	
										Pe	rsonal Service	ces Line 100:	3,987,200	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	4,166,720	3,987,200	100.00%
Total PCN Funding:	4,166,720	3,987,200	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676) Department of Corrections Travel

Line Number	r Line Name			FY2018 Actuals	FY2019 Management Plan	
2000	Travel			20.7	15.5	
Object (Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
			2000 Travel Detail Totals	20.7	15.5	
2000	In-State Employee Travel		Travel to meet required correctional officer training and regional and statewide training sessions.	19.5	14.3	
2001	In-State Non-Employee Travel		Instate non-employee travel - psych exams and physicals for new recruits.	1.2	1.2	

Line Item Detail (1676) Department of Corrections Services

Line Numbe	er Line Name			FY2018 Actuals	FY2019 Management Plan	
3000	Services			144.6	169.4	
Object	Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
			3000 Services Detail Totals	144.6	169.4	
3000	Education Services		Professional service costs related to conference registration fees, training, membership dues to professional organizations, contracts with private vendors to conduct studies and other professional services and other miscellaneous services.	1.0	1.0	
3001	Financial Services		Management and consulting services, grantee monitoring, auditing, and other related services.	0.4	0.5	
3003	Information Technology		Professional service costs related to computer consultant fees, outsource contracts, software licensing, software maintenance, conference registration fees, training, and membership dues to professional organizations.	5.2	5.5	
3004	Telecommunications		Local and long distance telephone services and other related miscellaneous communication charges.	17.8	18.0	
3005	Health Services		Professional service contracts, i.e., psychiatric and psychological services, physical therapy, hospitalization, etc.	0.1	0.1	
3006	Delivery Services		Freight costs, delivery and express services, postage, messenger services, etc.	3.2	3.5	
			FY2020 Governor	F	Released Decembe	
		D	epartment of Corrections			Page 11

Line Item Detail (1676) Department of Corrections Services

Component: Ketchikan Correctional Center (726)

Object	Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
			3000 Services Detail Totals	144.6	169.4	
3008	Utilities		Public utility services for heat, water, sewage, electricity, and waste disposal.	3.2	3.5	
3009	Structure/Infrastructure/Land		Room and office leases, inspections, janitorial services, snow removal, other repairs and maintenance.	6.5	7.0	
3010	Equipment/Machinery		Minor repairs and rentals of vehicles/office equipment not covered by maintenance or lease agreements; e.g., copiers, mailing machines, and other office equipment.	21.5	25.0	
3011	Other Services		Stipend paid to inmates for work performed and other professional services such as: costs related to required maintenance for pest control, fire inspections, elevators, firearms, drug testing, and conference registration fees.	17.9	34.6	
3015	Inter-Agency Conservation/Environmental	EnvCon - Department-wide	Conservation and Environmental services; permits and inspections.	0.5	0.5	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Computer service charges.	9.6	10.0	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Telecommunication service charges.	9.7	10.0	
021	Inter-Agency Mail	Admin - Department-wide	Central Mailroom service charges.	0.2	0.2	
022	Inter-Agency Human Resources	Admin - Department-wide	Human Resource service charges.	23.5	24.6	
023	Inter-Agency Building Leases	Admin - Department-wide	Office lease space charges.	10.6	11.1	
026	Inter-Agency Insurance	Admin - Department-wide	Risk Management service charges.	6.1	6.4	
3027	Inter-Agency Financial	Admin - Department-wide	Integrated Resource Information System (IRIS) Financial, IRIS Human Resource Management	1.8	1.9	

FY2020 Governor Department of Corrections Released December 14, 2018

Page 12

Line Item Detail (1676) Department of Corrections Services

Object	t Class	Servicing Agency Explanation		FY2018 Actuals	FY2019 Management Plan	
			3000 Services Detail Totals	144.6	169.4	,
			(HRM)/Payroll, ALaska Data Enterprise Reporting (ALDER) charges.			
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) compliance charges.	0.1	0.1	
3029	Inter-Agency Education/Training	PubSaf - Department-wide	Educational/Training charges.	0.1	0.1	
3035	Inter-Agency Other Equipment/Machinery	Admin - Department-wide	Other equipment and machinery services.	0.7	0.7	
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet (SEF) charges.	4.9	5.1	

Line Item Detail (1676) Department of Corrections Commodities

Component: Ketchikan Correctional Center (726)

Line Number Line Name			FY2018 Actuals	FY2019 Management Plan	
1000 Commodities			290.7	258.8	
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
		4000 Commodities Detail Totals	290.7	258.8	
1000 Business		Consumable office supplies, duplicating, and photographic supplies for prisoner and employee identification cards. Data processing supplies, i.e., paper forms, printer and toner cartridges, and other related supplies. Small tools and minor equipment required for maintenance and repairs to facility systems and equipment.	27.2	20.0	
.002 Household/Institutional		Institutional supplies including prisoner food, clothing, bedding, and non-food kitchen supplies, supplies related to inmate needs, employee uniforms and other miscellaneous expenses.	225.7	211.0	
003 Scientific and Medical		Laboratory supplies for drug testing of prisoners.	0.9	0.9	
004 Safety		Other operating supplies, including ammunition, law enforcement supplies, safety and electronic supplies and other related supplies.	17.5	15.0	
005 Building Materials		Structural supplies including lumber and masonry materials, signs/markers, plumbing, electrical, and mechanical. Other supplies such as paint, janitorial and cleaning, lube oils, and miscellaneous hardware.	19.4	11.9	
	F	Released December 14	, 2018		

Department of Corrections

Page 14

Line Item Detail (1676) Department of Corrections Commodities

Inter-Agency Services (1682) Department of Corrections

				FY2018 Actuals	FY2019 Management Plan	
			Component Totals	67.8	70.7	
			With Department of Environmental Conservation	0.5	0.5	
			With Department of Administration	62.3	65.0	
			With Department of Public Safety	0.1	0.1	
			With Department of Transportation/Public Facilities	4.9	5.1	
Object Class		Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
8015	Inter-Agency Conservation/Environmental	EnvCon - Department-wide	Conservation and Environmental services; permits and inspections.	0.5	0.5	
017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Computer service charges.	9.6	10.0	
018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Telecommunication service charges.	9.7	10.0	
021	Inter-Agency Mail	Admin - Department-wide	Central Mailroom service charges.	0.2	0.2	
022	Inter-Agency Human Resources	Admin - Department-wide	Human Resource service charges.	23.5	24.6	
023	Inter-Agency Building Leases	Admin - Department-wide	Office lease space charges.	10.6	11.1	
026	Inter-Agency Insurance	Admin - Department-wide	Risk Management service charges.	6.1	6.4	
027	Inter-Agency Financial	Admin - Department-wide	Integrated Resource Information System (IRIS) Financial, IRIS Human Resource Management (HRM)/Payroll, ALaska Data Enterprise Reporting (ALDER) charges.	1.8	1.9	
028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) compliance charges.	0.1	0.1	
029	Inter-Agency Education/Training	PubSaf - Department-wide	Educational/Training charges.	0.1	0.1	
035	Inter-Agency Other Equipment/Machinery	Admin - Department-wide	Other equipment and machinery services.	0.7	0.7	
037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet (SEF) charges.	4.9	5.1	
		FY2020 Governor Department of Corrections		F	Released December	r 14, 2018 Page 16

Inter-Agency Services (1682) Department of Corrections