

**State of Alaska
FY2020 Governor's Operating Budget**

**Department of Education and Early Development
Teacher Certification
Component Budget Summary**

Component: Teacher Certification

Contribution to Department's Mission

To ensure that only qualified applicants are certified to teach in Alaska and that teacher education programs in Alaska conform to nationally recognized standards.

Core Services

- Accountability and oversight

Major Component Accomplishments in 2018

- Completed the processing of the thousands of applications for initial certification or renewal of certification;
- Transitioned from the National Council for Accreditation of Teacher Education (NCATE) standards to the Council for the Accreditation of Educator Preparation (CAEP) standards through an Alaska CAEP agreement.
- Continued to support school districts as they implement teacher and principal evaluation systems to provide for a stronger teacher and leader workforce; and,
- Active partnership with Education Northwest on the implementation plan and timeline of state regulations on educator evaluation.

Key Component Challenges

- Teacher recruitment and retention continues to be a challenge. Alaska must be able to compete with other states that are offering a number of incentives to new teachers. The state is working to ensure that those professionals who choose to work in Alaska are trained in Alaska's standards and educational policy issues;
- Continuing support for school districts as they implemented teacher and principal evaluation systems to provide for a stronger teacher and leader workforce; and,
- Transitioned from the highly qualified requirements of the federal No Child Left Behind act (NCLB) to the endorsement focused requirements of the Every Student Succeeds Act (ESSA).

Significant Changes in Results to be Delivered in FY2020

- Upgrade online payment system for all teacher certification services;
- Expanding online application options beyond the current online renewal application; and,
- Improve reporting of inexperienced, out-of-field, and ineffective teachers by school districts to meet ESSA reporting requirements.

Statutory and Regulatory Authority

AS 12.62.160
4 AAC 12.010 - .900
AS 14.20.010 - .040
4 AAC 04.200-220

Contact Information

Contact: Tamara Van Wyhe, Director
Phone: (907) -
E-mail: Unknown

| Teacher Certification Personal Services Information | | | | | |
|--|---|----------------------------------|----------------------------------|--|----------------|
| Authorized Positions | | | Personal Services Costs | | |
| | <u>FY2019</u> <u>Management</u> <u>Plan</u> | <u>FY2020</u> <u>Governor</u> | | | |
| Full-time | 6 | 6 | Annual Salaries | | 490,232 |
| Part-time | 0 | 0 | COLA | | 10,171 |
| Nonpermanent | 0 | 0 | Premium Pay | | 0 |
| | | | Annual Benefits | | 250,893 |
| | | | <i>Less 2.21% Vacancy Factor</i> | | (16,596) |
| | | | Lump Sum Premium Pay | | 0 |
| Totals | 6 | 6 | Total Personal Services | | 734,700 |

| Position Classification Summary | | | | | |
|---------------------------------|-----------|-----------|----------|----------|----------|
| Job Class Title | Anchorage | Fairbanks | Juneau | Others | Total |
| Division Director | 0 | 0 | 1 | 0 | 1 |
| Education Admin II | 0 | 0 | 1 | 0 | 1 |
| Education Assoc II | 0 | 0 | 1 | 0 | 1 |
| Education Assoc III | 0 | 0 | 1 | 0 | 1 |
| Education Prog Assistant | 0 | 0 | 2 | 0 | 2 |
| Totals | 0 | 0 | 6 | 0 | 6 |

Component Detail All Funds
Department of Education and Early Development

Component: Teacher Certification (1240)

Non-Formula Component

RDU: Education Support and Administrative Services (677)

| | FY2018 Actuals | FY2019 Conference Committee | FY2019 Authorized | FY2019 Management Plan | FY2020 Governor | FY2019 Management Plan vs FY2020 Governor | |
|-----------------------------------|----------------|-----------------------------|-------------------|------------------------|-----------------|---|-------------|
| 71000 Personal Services | 0.0 | 730.1 | 730.1 | 719.3 | 734.7 | 15.4 | 2.1% |
| 72000 Travel | 0.0 | 6.0 | 6.0 | 16.8 | 16.8 | 0.0 | 0.0% |
| 73000 Services | 0.0 | 180.6 | 180.6 | 180.6 | 180.6 | 0.0 | 0.0% |
| 74000 Commodities | 0.0 | 10.0 | 10.0 | 10.0 | 10.0 | 0.0 | 0.0% |
| 75000 Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| 77000 Grants, Benefits | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| 78000 Miscellaneous | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| Totals | 0.0 | 926.7 | 926.7 | 926.7 | 942.1 | 15.4 | 1.7% |
| Fund Sources: | | | | | | | |
| 1005 GF/Prgm (DGF) | 0.0 | 926.7 | 926.7 | 926.7 | 942.1 | 15.4 | 1.7% |
| Unrestricted General (UGF) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| Designated General (DGF) | 0.0 | 926.7 | 926.7 | 926.7 | 942.1 | 15.4 | 1.7% |
| Other Funds | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| Federal Funds | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% |
| Positions: | | | | | | | |
| Permanent Full Time | 0 | 6 | 6 | 6 | 6 | 0 | 0.0% |
| Permanent Part Time | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Non Permanent | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |

Component Detail All Funds
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Non-Formula Component

| | FY2018 Actuals | FY2019 Conference Committee | FY2019 Authorized | FY2019 Management Plan | FY2020 Governor | FY2019 Management Plan vs FY2020 Governor |
|-----------------------------------|----------------|-----------------------------|-------------------|------------------------|-----------------|---|
| 71000 Personal Services | 660.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 72000 Travel | 17.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 73000 Services | 180.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 74000 Commodities | 3.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 75000 Capital Outlay | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 77000 Grants, Benefits | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| 78000 Miscellaneous | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Totals | 862.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Fund Sources: | | | | | | |
| 1005 GF/Prgm (DGF) | 862.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Unrestricted General (UGF) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Designated General (DGF) | 862.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Other Funds | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Federal Funds | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 0.0% |
| Positions: | | | | | | |
| Permanent Full Time | 6 | 0 | 0 | 0 | 0 | 0 0.0% |
| Permanent Part Time | 0 | 0 | 0 | 0 | 0 | 0 0.0% |
| Non Permanent | 0 | 0 | 0 | 0 | 0 | 0 0.0% |

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Education Support and Administrative Services (677)

| Scenario/Change Record Title | Trans Type | Totals | Personal Services | Travel | Services | Commodities | Capital Outlay | Grants, Benefits | Miscellaneous | Positions | | NP |
|---|------------|--------------|-------------------|-------------|--------------|-------------|----------------|------------------|---------------|-----------|----------|----------|
| | | | | | | | | | | PFT | PPT | |
| ***** Changes From FY2019 Conference Committee To FY2019 Authorized ***** | | | | | | | | | | | | |
| FY2019 Conference Committee | ConfCom | 926.7 | 730.1 | 6.0 | 180.6 | 10.0 | 0.0 | 0.0 | 0.0 | 6 | 0 | 0 |
| 1005 GF/Prgm | | 926.7 | | | | | | | | | | |
| Subtotal | | 926.7 | 730.1 | 6.0 | 180.6 | 10.0 | 0.0 | 0.0 | 0.0 | 6 | 0 | 0 |
| ***** Changes From FY2019 Authorized To FY2019 Management Plan ***** | | | | | | | | | | | | |
| Align Authority with Projected Expenditures | LIT | 0.0 | -10.8 | 10.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| Additional authority is needed to support the division of Educator and School Excellence and ongoing efforts related to the Alaska Education Challenge initiative. Authority is available to redirect as a result of staff turnover. | | | | | | | | | | | | |
| Subtotal | | 926.7 | 719.3 | 16.8 | 180.6 | 10.0 | 0.0 | 0.0 | 0.0 | 6 | 0 | 0 |
| ***** Changes From FY2019 Management Plan To FY2020 Governor ***** | | | | | | | | | | | | |
| Supervisory Unit Furlough Contract Terms | SalAdj | -0.6 | -0.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| 1005 GF/Prgm | | -0.6 | | | | | | | | | | |
| Alaska Public Employees Association, supervisory unit, 15 hours of furlough required for each permanent full-time employee in each year from July 1, 2016 to June 30, 2018. | | | | | | | | | | | | |
| FY2020 Salary Adjustments - GGU, CEA, TEAME | SalAdj | 15.4 | 15.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| 1005 GF/Prgm | | 15.4 | | | | | | | | | | |
| FY2020 Salary Adjustments - GGU, CEA, TEAME: \$15.4 | | | | | | | | | | | | |
| FY2020 GGU HI from \$1432 to \$1530: \$5.2 | | | | | | | | | | | | |
| FY2020 GGU 3% COLA: \$10.2 | | | | | | | | | | | | |
| Reverse Alaska State Employees Association (GGU) 15 Hour Furlough | SalAdj | 0.6 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| 1005 GF/Prgm | | 0.6 | | | | | | | | | | |
| The Alaska State Employees Association (representing the general government unit) contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough requirement was removed from the contract in FY2020. | | | | | | | | | | | | |

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Teacher Certification (1240)

RDU: Education Support and Administrative Services (677)

| Scenario/Change Record Title | Trans Type | Totals | Personal Services | Travel | Services | Commodities | Capital Outlay | Grants, Benefits | Miscellaneous | Positions | | |
|------------------------------|------------|--------|-------------------|--------|----------|-------------|----------------|------------------|---------------|-----------|-----|----|
| | | | | | | | | | | PFT | PPT | NP |
| | Totals | 942.1 | 734.7 | 16.8 | 180.6 | 10.0 | 0.0 | 0.0 | 0.0 | 6 | 0 | 0 |

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2020 Governor (15610)
Component: Teacher Certification (1240)
RDU: Education Support and Administrative Services (677)

| PCN | Job Class Title | Time Status | Retire Code | Barg Unit | Location | Salary Sched | Range / Step | Comp Months | Split / Count | Annual Salaries | COLA | Premium Pay | Annual Benefits | Total Costs | UGF Amount |
|---------|----------------------------|-------------|-------------|-----------|----------|--------------|--------------|-------------|---------------|-----------------|-------|-------------|---|-------------|------------|
| 05-1060 | Administrative Assistant I | FT | A | GP | Juneau | 205 | 12K | 4.0 | * | 17,730 | 715 | 0 | 12,255 | 30,700 | 0 |
| 05-1098 | Education Assoc III | FT | A | GP | Juneau | 205 | 17G / J | 12.0 | | 71,412 | 2,878 | 0 | 43,027 | 117,317 | 0 |
| 05-1404 | Education Prog Assistant | FT | A | GP | Juneau | 205 | 12K | 12.0 | | 52,344 | 2,110 | 0 | 36,476 | 90,930 | 0 |
| 05-1592 | Education Admin II | FT | T | SS | Juneau | 99 | 22M | 12.0 | | 111,488 | 0 | 0 | 39,779 | 151,267 | 0 |
| 05-1732 | Education Prog Assistant | FT | A | GP | Juneau | 205 | 12E / F | 12.0 | | 46,214 | 1,863 | 0 | 34,369 | 82,446 | 0 |
| 05-1757 | Program Coordinator I | FT | A | GP | Juneau | 205 | 18G | 1.2 | * | 7,373 | 297 | 0 | 4,382 | 12,052 | 0 |
| 05-1801 | Education Assoc II | FT | A | GP | Juneau | 205 | 15E / F | 12.0 | | 57,269 | 2,308 | 0 | 38,168 | 97,745 | 0 |
| 05-8722 | Division Director | FT | T | XE | Juneau | N05 | 27E / F | 12.0 | | 126,402 | 0 | 0 | 42,437 | 168,839 | 0 |
| | | | | | | | | | | | | | Total Salary Costs: | 490,232 | |
| | | | | | | | | | | | | | Total COLA: | 10,171 | |
| | | | | | | | | | | | | | Total Premium Pay: | 0 | |
| | | | | | | | | | | | | | Total Benefits: | 250,893 | |
| | | | | | | | | | | | | | Total Pre-Vacancy: | 751,296 | |
| | | | | | | | | | | | | | Minus Vacancy Adjustment of 2.21%: | (16,596) | |
| | | | | | | | | | | | | | Total Post-Vacancy: | 734,700 | |
| | | | | | | | | | | | | | Plus Lump Sum Premium Pay: | 0 | |
| | | | | | | | | | | | | | Personal Services Line 100: | 734,700 | |

| | Total Positions | New | Deleted |
|--------------------------|-----------------|-----|---------|
| Full Time Positions: | 6 | 0 | 0 |
| Part Time Positions: | 0 | 0 | 0 |
| Non Permanent Positions: | 0 | 0 | 0 |
| Positions in Component: | 6 | 0 | 0 |

Total Component Months: 77.2

| PCN Funding Sources: | Pre-Vacancy | Post-Vacancy | Percent |
|------------------------------------|----------------|----------------|----------------|
| 1005 General Fund/Program Receipts | 751,296 | 734,700 | 100.00% |
| Total PCN Funding: | 751,296 | 734,700 | 100.00% |

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: Teacher Certification (1240)

| Line Number | Line Name | | FY2018 Actuals | FY2019 Management Plan |
|----------------------------------|------------------------------|--|----------------|------------------------|
| 2000 | Travel | | 17.7 | 16.8 |
| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan |
| 2000 Travel Detail Totals | | | 17.7 | 16.8 |
| 2000 | In-State Employee Travel | In-state travel for staff to participate in the Alaska State Job Fair; attend professional conferences; provide training on credential requirements; conduct on-site program reviews | 14.9 | 13.8 |
| 2002 | Out of State Employee Travel | Staff attendance at professional conferences, training and workshops | 2.8 | 3.0 |

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

| Line Number | Line Name | | FY2018 Actuals | FY2019 Management Plan |
|------------------------------------|-------------------------------------|--|----------------|------------------------|
| 3000 | Services | | 180.5 | 180.6 |
| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan |
| 3000 Services Detail Totals | | | 180.5 | 180.6 |
| 3000 | Education Services | Conferences, state dues, memberships, and training fees for professional development, maintaining certifications, and to represent the department at statewide sessions; online reporting and assessments; e-learning module development and system implementation | 10.2 | 5.0 |
| 3001 | Financial Services | Credit card processing fees | 11.0 | 11.0 |
| 3003 | Information Technology | Information technology software and maintenance agreements; annual renewals and upgrades; skip-tracing; systems-related support | 6.3 | 1.0 |
| 3009 | Structure/Infrastructure/Land | | 0.3 | 0.0 |
| 3010 | Equipment/Machinery | Copier maintenance fees | 1.4 | 1.5 |
| 3011 | Other Services | State of Alaska travel service fees (Central Travel Management agent fees per ticket/per transaction); printing of teaching certificate | 9.1 | 3.4 |
| 3017 | Inter-Agency Information Technology | Admin - Department-wide Non-Telecommunications | 5.4 | 5.5 |
| 3018 | Inter-Agency Information Technology | Admin - Department-wide | 7.5 | 8.0 |

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan |
|---|--------------------------------------|--|----------------|------------------------|
| 3000 Services Detail Totals | | | 180.5 | 180.6 |
| Telecommunications | | Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature | | |
| 3021 Inter-Agency Mail | Admin - Department-wide | RSA with the Department of Administration for Central Mail Services | 7.9 | 8.0 |
| 3024 Inter-Agency Legal | Law - Department-wide | RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions | 17.3 | 18.0 |
| 3029 Inter-Agency Education/Training | Admin - Department-wide | | 0.1 | 0.0 |
| 3036 Inter-Agency Safety | PubSaf - Department-wide | Reimbursable Services Agreement (RSA) with Department of Public Safety for background checks / fingerprints | 69.9 | 70.0 |
| 3038 Inter-Agency Management/Consulting | E&ED - Administrative Services (157) | RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel | 14.4 | 30.1 |
| 3038 Inter-Agency Management/Consulting | E&ED - Information Services (2148) | RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements | 19.7 | 19.1 |

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: Teacher Certification (1240)

| Line Number | Line Name | | FY2018 Actuals | FY2019 Management Plan |
|---------------------------------------|-------------------------|--|----------------|------------------------|
| 4000 | Commodities | | 3.4 | 10.0 |
| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan |
| 4000 Commodities Detail Totals | | | 3.4 | 10.0 |
| 4000 | Business | Reference books; other educational materials; office equipment and furniture purchases; office supplies for mailings, fax, copy machines and printers; computer supplies/replacement for desktop workstations and laptops; software; library, archive and museum materials | 3.3 | 10.0 |
| 4002 | Household/Institutional | | 0.1 | 0.0 |

Revenue Detail (1681)
Department of Education and Early Development

Component: Teacher Certification (1240)

| Revenue Type (OMB Fund Code) Revenue Source | Component | Comment | FY2018 Actuals | FY2019 Management Plan |
|---|-----------|--|----------------|---------------------------|
| 5005 GF/Prgm (1005 GF/Prgm) | | | 862.4 | 926.7 |
| 5101 Program Receipts Public Protection - Licenses and Permits | | Receipts collected from teacher certification, re-certification and renewal fees | 862.4 | 926.7 |

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Teacher Certification (1240)

| | | | | FY2018 Actuals | FY2019 Management Plan |
|---|---|---|-----------------------|-----------------------------------|---------------------------|
| Component Totals | | | | 142.2 | 158.7 |
| With Department of Administration | | | | 20.9 | 21.5 |
| With Department of Law | | | | 17.3 | 18.0 |
| With Department of Public Safety | | | | 69.9 | 70.0 |
| With Department of Education and Early Development | | | | 34.1 | 49.2 |
| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan | |
| 3017 | Inter-Agency Information Technology Non-Telecommunications | Admin - Department-wide RSA with the Department of Administration for Core Services chargebacks: mainframe storage and file sharing, network and video services; server hosting; IRIS and ALDER | 5.4 | 5.5 | |
| 3018 | Inter-Agency Information Technology Telecommunications | Admin - Department-wide RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature | 7.5 | 8.0 | |
| 3021 | Inter-Agency Mail | Admin - Department-wide RSA with the Department of Administration for Central Mail Services | 7.9 | 8.0 | |
| 3024 | Inter-Agency Legal | Law - Department-wide RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions | 17.3 | 18.0 | |
| 3029 | Inter-Agency Education/Training | Admin - Department-wide | 0.1 | 0.0 | |
| 3036 | Inter-Agency Safety | PubSaf - Department-wide Reimbursable Services Agreement (RSA) with Department of Public Safety for background checks / fingerprints | 69.9 | 70.0 | |
| 3038 | Inter-Agency | E&ED - Administrative Services (157) RSA with the Administrative Services | 14.4 | 30.1 | |

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Teacher Certification (1240)

| Object Class | Servicing Agency | Explanation | FY2018 Actuals | FY2019 Management Plan |
|---|------------------------------------|--|-----------------------|-------------------------------|
| Management/Consulting | | component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel | | |
| 3038 Inter-Agency Management/Consulting | E&ED - Information Services (2148) | RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements | 19.7 | 19.1 |