

State of Alaska FY2020 Governor's Operating Budget

Department of Education and Early Development Professional Teaching Practices Commission RDU/Component Budget Summary

RDU/Component: Professional Teaching Practices Commission

(There is only one component in this RDU. To reduce duplicate information, we did not print a separate RDU section.)

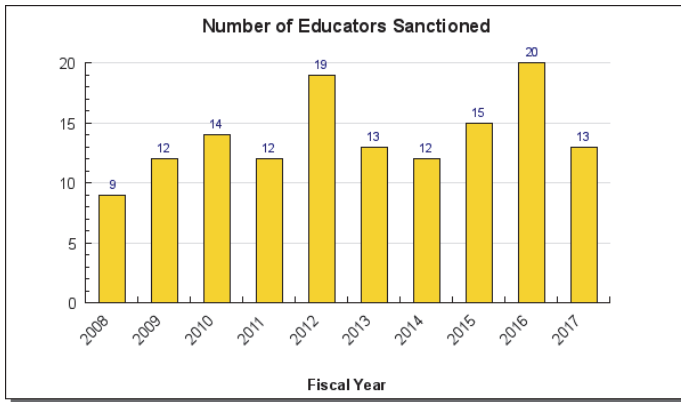
Contribution to Department's Mission

To serve as a preventative and positive force in working to enhance the professional performance of all educators; and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



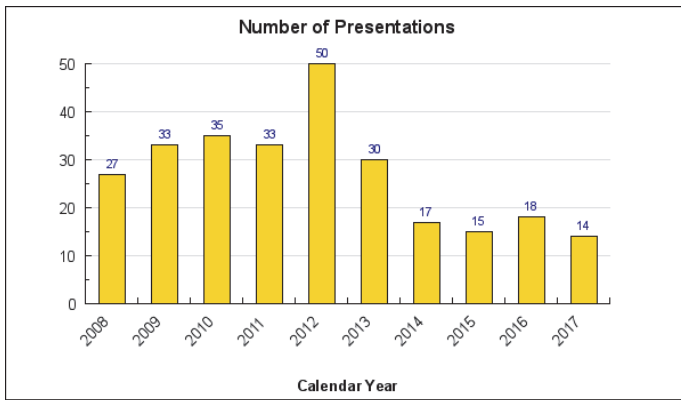
Core Services

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

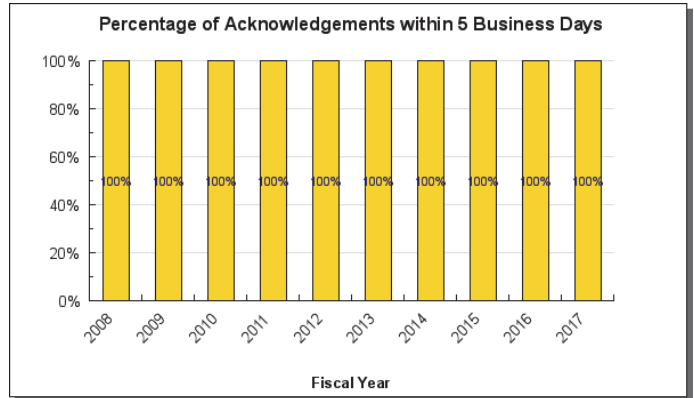
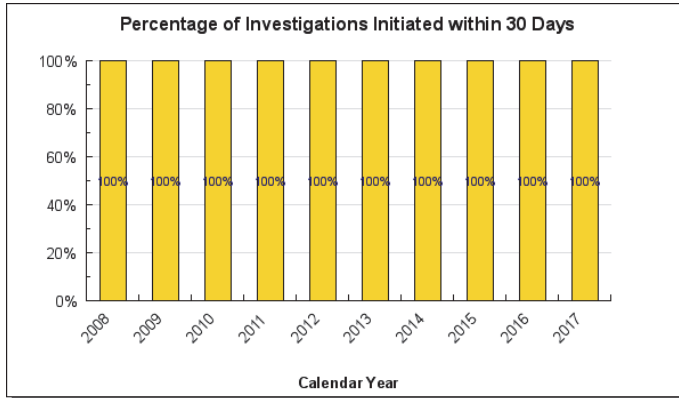
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Promote adherence to the Code of Ethics by certified educators



2. Investigate properly filed complaints against certified educators



Major Component Accomplishments in 2018

- Completed 49 investigations of complaints against educators;
- Disciplined 18 educators through warning, reprimand, surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed and investigated, if necessary, 144 applications for certification containing background checks indicating criminal convictions;
- Published and distributed an annual report to interested parties;
- Published and distributed an annual newsletter to all educators and other interested parties in the state;
- Conducted 8 presentations on professionalism, educator ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, the University of Alaska Southeast, as well as to the University of Alaska administrative interns, UAS superintendent endorsement program, the NEA-AK Uni-Serve Directors, and mentors in the Alaska Statewide Mentor Project;
- Executive Director's activities included attending the Alaska Teacher Placement Job Fair and attending the annual NASDTEC Professional Practices Institute; and,
- Revised the Code of Ethics of the Education Profession.

Key Component Challenges

- Managing internal capacity constraints so they do not limit the ability of the Commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings; and,
- Finding innovative ways to increase public knowledge and awareness of professional and ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

Significant Changes in Results to be Delivered in FY2020

There are no significant changes in results to be delivered in FY2020.

Statutory and Regulatory Authority

AS 14.20.030
4 AAC 12
4 AAC 18
AS 14.20.370-.510
AS 44.62
20 AAC 10.010-.900

Contact Information

Contact: Melody Mann, Executive Director
Phone: (907) 269-6579
E-mail: melody.mann@alaska.gov

Professional Teaching Practices Commission Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2019</u> <u>Management</u> <u>Plan</u>	<u>FY2020</u> <u>Governor</u>			
Full-time	1	1	Annual Salaries		101,958
Part-time	0	0	COLA		357
Nonpermanent	0	0	Premium Pay		0
			Annual Benefits		56,801
			<i>Less 0.00% Vacancy Factor</i>		(0)
			Lump Sum Premium Pay		0
Totals	1	1	Total Personal Services		159,116

Position Classification Summary					
<u>Job Class Title</u>	<u>Anchorage</u>	<u>Fairbanks</u>	<u>Juneau</u>	<u>Others</u>	<u>Total</u>
Exec Secretary PTPC	1	0	0	0	1
Totals	1	0	0	0	1

Component Detail All Funds
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	175.9	172.0	172.0	154.4	159.1	4.7	3.0%
72000 Travel	12.2	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	72.5	67.5	67.5	85.1	81.1	-4.0	-4.7%
74000 Commodities	0.2	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	260.8	258.8	258.8	258.8	259.5	0.7	0.3%
Fund Sources:							
1005 GF/Prgm (DGF)	260.8	258.8	258.8	258.8	259.5	0.7	0.3%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	260.8	258.8	258.8	258.8	259.5	0.7	0.3%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	1	1	1	1	1	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

RDU: Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
FY2019 Conference Committee	ConfCom	258.8	172.0	16.7	67.5	2.6	0.0	0.0	0.0	1	0	0
1005 GF/Prgm		258.8										
Subtotal		258.8	172.0	16.7	67.5	2.6	0.0	0.0	0.0	1	0	0
***** Changes From FY2019 Authorized To FY2019 Management Plan *****												
Align Authority with Projected Expenditures	LIT	0.0	-17.6	0.0	17.6	0.0	0.0	0.0	0.0	0	0	0
Align authority to support mission-related hearing officer legal counsel. Authority is available as a result of the incumbent retiring, and the position being filled at a lower step.												
Subtotal		258.8	154.4	16.7	85.1	2.6	0.0	0.0	0.0	1	0	0
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
Line Item Transfer to Align Authorization with Anticipated Expenditures	LIT	0.0	4.0	0.0	-4.0	0.0	0.0	0.0	0.0	0	0	0
A line item transfer is necessary to fully support anticipated personnel costs within the Professional Teaching Practices Component.												
FY2020 Salary Adjustments - GGU, CEA, TEAME	SalAdj	0.6	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.6										
FY2020 Salary Adjustments - GGU, CEA, TEAME: \$0.6												
FY2020 GGU HI from \$1432 to \$1530: \$0.2												
FY2020 GGU 3% COLA: \$0.4												
Reverse Alaska State Employees Association (GGU) 15 Hour Furlough	SalAdj	0.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.1										
The Alaska State Employees Association (representing the general government unit) contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough requirement was removed from the contract in FY2020.												
Totals		259.5	159.1	16.7	81.1	2.6	0.0	0.0	0.0	1	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2020 Governor (15610)
Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1060	Administrative Assistant I	FT	A	GP	Juneau	205	12K	2.0	*	8,865	357	0	6,128	15,350	0
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	N00	24B / C	12.0		93,093	0	0	50,673	143,766	0
													Total Salary Costs:	101,958	
													Total COLA:	357	
													Total Premium Pay::	0	
													Total Benefits:	56,801	
													Total Pre-Vacancy:	159,116	
													Minus Vacancy Adjustment of 0.00%:	(0)	
													Total Post-Vacancy:	159,116	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	159,116	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	159,116	159,116	100.00%
Total PCN Funding:	159,116	159,116	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
2000	Travel		12.2	16.7
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
2000 Travel Detail Totals			12.2	16.7
2000	In-State Employee Travel	In-state travel to school districts to conduct investigations and provide training	0.3	2.9
2001	In-State Non-Employee Travel	Commission member's travel expenses for annual meetings and special hearings, and attendance at ethics and certification conferences	10.5	9.5
2002	Out of State Employee Travel	Out-of-state travel to ethics conferences and annual NASDTEC conference	1.4	4.3

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
3000	Services		72.5	85.1
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			72.5	85.1
3000	Education Services	Conferences, state dues, memberships, and training fees for professional development, maintaining certifications, and to represent the department at statewide sessions; online reporting and assessments; e-learning module development and system implementation	1.5	2.0
3001	Financial Services		2.5	0.0
3004	Telecommunications	Long distance telephone charges, data/network communications charges, cell phone charges, cable services; video conferencing; auto-dialer charges; Alaska OWL dedicated broadband internet services for Alaska public libraries	0.2	0.5
3006	Delivery Services	Postage, freight, express courier, shipping and handling charges; freight carrier service for handling, transporting, and distributing USDA commodities from Washington to Alaska recipient agencies	0.6	1.0
3007	Advertising and Promotions	Advertising regulations and legal notices; job recruitments	0.5	0.5
3011	Other Services		0.2	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services	1.0	1.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			72.5	85.1
		chargebacks: mainframe storage and file sharing, network and video services; server hosting; IRIS and ALDER		
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	2.1	6.0
3024	Inter-Agency Legal	Law - Department-wide RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	42.8	49.1
3030	Inter-Agency Hearing/Mediation	Law - Department-wide Hearing officer mediation services for agency related issues	13.6	15.0
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736) RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157) RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	2.8	2.9
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148) RSA with the Information Services component for centralized information technology services such	4.7	4.6

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			72.5	85.1
		as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements		

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
4000	Commodities		0.2	2.6
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
4000 Commodities Detail Totals			0.2	2.6
4000	Business	Reference books; other educational materials; office equipment and furniture purchases; office supplies for mailings, fax, copy machines and printers; computer supplies/replacement for desktop workstations and laptops; software; library, archive and museum materials	0.2	2.6

Revenue Detail (1681)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Revenue Type (OMB Fund Code)			FY2018 Actuals	FY2019 Management Plan
Revenue Source	Component	Comment		
5005 GF/Prgm (1005 GF/Prgm)			260.8	258.8
5101 Program Receipts Public Protection - Licenses and Permits		Receipts collected from Teacher Certification fees	260.8	258.8

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

				FY2018 Actuals	FY2019 Management Plan
Component Totals				67.0	81.1
With Department of Administration				3.1	7.0
With Department of Law				56.4	64.1
With Department of Education and Early Development				7.5	10.0

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks: mainframe storage and file sharing, network and video services; server hosting; IRIS and ALDER	1.0	1.0
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	2.1	6.0
3024 Inter-Agency Legal	Law - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	42.8	49.1
3030 Inter-Agency Hearing/Mediation	Law - Department-wide	Hearing officer mediation services for agency related issues	13.6	15.0
3038 Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5
3038 Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with the Administrative Services component for centralized	2.8	2.9

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3038 Inter-Agency Management/Consulting	E&ED - Information Services (2148)	administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	4.7	4.6