

# **State of Alaska FY2020 Governor's Operating Budget**

## **Department of Health and Social Services State Medical Examiner Component Budget Summary**

**Component: State Medical Examiner**

**Contribution to Department's Mission**

Conduct medico-legal investigations of unanticipated, sudden, and violent deaths in Alaska.

**Core Services**

- Enforce laws and regulations by providing accurate and legally defensible determinations of the cause of death.
- Diagnose and investigate causes of death, which may be a public safety or health hazard in the community.

**Major Component Accomplishments in 2018**

- Cases investigated: 1,922
- Cases where jurisdiction was assumed: 1,122
  - Cases autopsied: 622
  - Cases with inspections: 243
  - Cases with consultations: 257
  - Decedents transported to the Anchorage Medical Examiner's Office: 865
- Enhanced screening and identification of cause of death related to opioids and other substances of misuse. According to the Centers for Disease Control and Prevention, nationally, Alaska is one of a few states that report the actual drug causing the overdose on death certificates. The State Medical Examiner mandates toxicology testing on all deaths examined at the Medical Examiner's Office, ensuring a high standard of quality to inform drug overdose surveillance and response.
- Continued coordination with the Division of Behavioral Health for toxicology testing on suicide cases to better inform future prevention efforts.
- Joint Bases Elmendorf-Richardson continues to perform histology testing at no cost to the State of Alaska. Joint Bases Elmendorf-Richardson medical staff can rotate through the Medical Examiner's Office as appropriate.

**Key Component Challenges**

- Homicide rates continue to be at historically high levels with 69 in FY2018, 40 percent higher than the previous 9-year average of 49 homicides per year. Each case requires a full autopsy and additional time to collect and process evidence and to testify in cases as needed.
- Timely and accurate certification of death provides families with closure and an opportunity to grieve; service is negatively impacted when death scenes are not investigated independently of law enforcement or not by personnel trained specifically in death investigations.
- Transportation of cases to Anchorage from remote locations is increasingly expensive and delays in transport result in longer times to certify and release cases.

**Significant Changes in Results to be Delivered in FY2020**

No significant changes in results to be delivered.

**Statutory and Regulatory Authority**

AS 12.65	Death Investigations & Medical Examinations
AS 18.05	Administration of Public Health and Related Laws
AS 36.30.310	Emergency Procurements
AS 44.29.020	Duties of the Department of Health & Social Services
07 AAC 05.400-.550	Filing of death certificates
07 AAC 35	Embalming & other post-mortem services

12 AAC 40

State Medical Board

**Contact Information**

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State Medical Examiner Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2019 Management Plan	FY2020 Governor		
Full-time	19	19	Annual Salaries	1,528,950
Part-time	0	0	COLA	29,657
Nonpermanent	0	0	Premium Pay	47,676
			Annual Benefits	902,008
			Less 3.91% Vacancy Factor	(97,991)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>19</b>	<b>19</b>	<b>Total Personal Services</b>	<b>2,410,300</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
Autopsy Technician	4	0	0	0	4
Autopsy Technician Supervisor	1	0	0	0	1
Medical Examiner/Assistant	1	0	0	0	1
Medical Examiner/Deputy	1	0	0	0	1
Medicolegal Investigator I	1	0	0	0	1
Medicolegal Investigator II	5	0	0	0	5
Medicolegal Investigator III	2	0	0	0	2
Medicolegal Investigator IV	1	0	0	0	1
Office Assistant II	1	0	0	0	1
State Medical Examiner/Chief	1	0	0	0	1
<b>Totals</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>

**Component Detail All Funds**  
**Department of Health and Social Services**

**Component:** State Medical Examiner (293)  
**RDU:** Public Health (502)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	2,327.3	2,333.5	2,333.5	2,333.5	2,410.3	76.8	3.3%
72000 Travel	13.3	35.1	35.1	35.1	11.0	-24.1	-68.7%
73000 Services	863.3	831.3	831.3	831.3	785.6	-45.7	-5.5%
74000 Commodities	126.3	41.7	41.7	41.7	80.0	38.3	91.8%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>3,330.2</b>	<b>3,241.6</b>	<b>3,241.6</b>	<b>3,241.6</b>	<b>3,286.9</b>	<b>45.3</b>	<b>1.4%</b>
<b>Fund Sources:</b>							
1002 Fed Rcpts (Fed)	0.0	10.0	10.0	10.0	10.0	0.0	0.0%
1004 Gen Fund (UGF)	3,255.7	3,136.6	3,136.6	3,136.6	3,181.9	45.3	1.4%
1005 GF/Prgm (DGF)	0.0	20.0	20.0	20.0	20.0	0.0	0.0%
1007 I/A Rcpts (Other)	74.5	75.0	75.0	75.0	75.0	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>3,255.7</b>	<b>3,136.6</b>	<b>3,136.6</b>	<b>3,136.6</b>	<b>3,181.9</b>	<b>45.3</b>	<b>1.4%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>74.5</b>	<b>75.0</b>	<b>75.0</b>	<b>75.0</b>	<b>75.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	19	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Health and Social Services**

**Component:** State Medical Examiner (293)  
**RDU:** Public Health (502)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
<b>FY2019 Conference Committee</b>												
ConfCom		3,241.6	2,333.5	35.1	831.3	41.7	0.0	0.0	0.0	19	0	0
1002 Fed Rcpts		10.0										
1004 Gen Fund		3,136.6										
1005 GF/Prgm		20.0										
1007 I/A Rcpts		75.0										
<b>Subtotal</b>		<b>3,241.6</b>	<b>2,333.5</b>	<b>35.1</b>	<b>831.3</b>	<b>41.7</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>19</b>	<b>0</b>	<b>0</b>
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
<b>Reverse SU 15 Hour Furlough Reduction</b>												
SalAdj		0.6	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.6										
<b>Align Authority for a Stryker Bed to Assist in Lifting Bodies and for Personal Services</b>												
LIT		0.0	31.5	-24.1	-45.7	38.3	0.0	0.0	0.0	0	0	0
The State Medical Examiner's Office has experienced increased workers' compensation issues when a single person responds to a site to pick up a deceased person and tries to pick up the body without assistance. Align authority for the purchase of a Stryker bed to assist in lifting bodies.												
<b>FY2020 Salary Adjustments - GGU, CEA, TEAME</b>												
SalAdj		43.1	43.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		43.1										
FY2020 Salary Adjustments - GGU, CEA, TEAME: \$43.1												
FY2020 GGU HI from \$1432 to \$1530: \$14.7												
FY2020 GGU 3% COLA: \$28.4												
<b>Reverse Alaska State Employees Association (GGU) 15 Hour Furlough</b>												
SalAdj		1.6	1.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.6										
The Alaska State Employees Association (representing the general government unit) contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough requirement was removed from the contract in FY2020.												
<b>Totals</b>		<b>3,286.9</b>	<b>2,410.3</b>	<b>11.0</b>	<b>785.6</b>	<b>80.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>19</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Health and Social Services**

**Scenario:** FY2020 Governor (15610)  
**Component:** State Medical Examiner (293)  
**RDU:** Public Health (502)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-1599	Medicolegal Investigator III	FT	A	GP	Anchorage	200	18G	12.0		70,212	3,203	8,465	46,594	128,474	128,474
06-1655	Autopsy Technician Supervisor	FT	A	SS	Anchorage	200	16K	12.0		70,476	0	0	44,004	114,480	114,480
06-1692	State Medical Examiner/Chief	FT	A	XE	Anchorage	N00	30	12.0		232,938	0	0	95,759	328,697	328,697
06-1703	Medical Examiner/Assistant	FT	A	XE	Anchorage	N00	28	12.0		196,702	0	0	85,037	281,739	281,739
06-1705	Office Assistant II	FT	A	GP	Anchorage	200	10G / J	12.0		41,028	1,766	2,342	33,982	79,118	79,118
06-1706	Administrative Assistant II	FT	A	SS	Anchorage	600	14E / F	12.0		56,541	0	593	39,239	96,373	96,373
06-1734	Autopsy Technician	FT	A	GP	Anchorage	200	14A / B	12.0		44,316	1,960	3,810	35,681	85,767	85,767
06-1738	Medicolegal Investigator II	FT	A	GP	Anchorage	200	16E / F	12.0		58,271	2,570	4,855	41,039	106,735	106,735
06-1739	Medicolegal Investigator II	FT	A	GP	Anchorage	200	16C / D	12.0		54,545	2,387	4,074	39,429	100,435	100,435
06-1740	Medicolegal Investigator II	FT	A	GP	Anchorage	200	16B / C	12.0		51,705	2,105	0	36,959	90,769	90,769
06-1741	Medicolegal Investigator III	FT	A	GP	Anchorage	200	18F / G	12.0		68,780	2,977	4,341	44,609	120,707	120,707
06-1742	Medicolegal Investigator I	FT	A	GP	Anchorage	200	14A / B	12.0		44,070	1,828	833	34,530	81,261	81,261
06-1784	Medicolegal Investigator IV	FT	A	SS	Anchorage	200	20K	12.0		92,124	0	0	51,737	143,861	143,861
06-1832	Medical Examiner/Deputy	FT	A	XE	Anchorage	N00	29	12.0		198,854	0	0	85,674	284,528	284,528
06-1993	Autopsy Technician	FT	A	GP	Anchorage	200	14B / C	12.0		45,438	2,009	3,908	36,117	87,472	87,472
06-2019	Medicolegal Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		50,086	2,194	3,797	37,737	93,814	93,814
06-2021	Autopsy Technician	FT	A	GP	Anchorage	200	14F / G	12.0		52,671	2,253	2,658	38,254	95,836	95,836
12-1712	Autopsy Technician	FT	A	GP	Anchorage	200	14A / B	12.0		44,132	1,952	3,810	35,615	85,509	85,509
12-1770	Medicolegal Investigator II	FT	A	GP	Anchorage	200	16D / E	12.0		56,061	2,453	4,190	40,012	102,716	102,716

	Total Positions	New	Deleted
Full Time Positions:	19	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	19	0	0

<b>Total Salary Costs:</b>	1,528,950
<b>Total COLA:</b>	29,657
<b>Total Premium Pay::</b>	47,676
<b>Total Benefits:</b>	902,008
<b>Total Pre-Vacancy:</b>	2,508,291
<b>Minus Vacancy Adjustment of 3.91%:</b>	(97,991)
<b>Total Post-Vacancy:</b>	2,410,300
<b>Plus Lump Sum Premium Pay:</b>	0
<b>Personal Services Line 100:</b>	2,410,300

**Total Component Months:** 228.0

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	2,508,291	2,410,300	100.00%
<b>Total PCN Funding:</b>	<b>2,508,291</b>	<b>2,410,300</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail (1676)**  
**Department of Health and Social Services**  
**Travel**

**Component:** State Medical Examiner (293)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
2000	Travel		13.3	35.1
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>2000 Travel Detail Totals</b>			<b>13.3</b>	<b>35.1</b>
2000	In-State Employee Travel		2.2	0.0
2002	Out of State Employee Travel	Employee Out-of-State Travel.	13.6	6.8
2006	Other Travel Costs	SMEO Outreach Rural Alaska (Law Enforcement, Hospital/Clinic); SMEO Mass Fatality Preparedness Outreach; Court Testimony in various judicial districts throughout the state; Executive Leadership Team meeting in June; Statutory Meeting, AS12.65(3); Administrative Manager's meeting (June)	-2.5	28.3



**Line Item Detail (1676)**  
**Department of Health and Social Services**  
**Services**

**Component:** State Medical Examiner (293)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
3000	Services		863.3	831.3
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>3000 Services Detail Totals</b>			<b>863.3</b>	<b>831.3</b>
3000	Education Services	Continuing Education.	8.2	5.1
3001	Financial Services		3.1	0.0
3002	Legal and Judicial Services	Regulations	32.1	28.6
3003	Information Technology	Software Licensing	71.2	8.5
3004	Telecommunications	Answering service; local and long distance services; cellular phone services; other telecommunication services.	12.0	16.3
3005	Health Services	Toxicology testing	183.9	229.7
3006	Delivery Services	Shipment of human remains, funeral home death calls, courier services	324.2	333.8
3008	Utilities	Biohazard waste disposal services.	21.2	20.3
3009	Structure/Infrastructure/Land	Facility maintenance	9.4	6.2
3010	Equipment/Machinery	Repair and maintenance of office and autopsy equipment.	7.8	9.5
3011	Other Services	Verti Q Database Services (SMEO Case Management System)	-8.5	40.2
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	15.4	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Designated Eval & Treatment (1014)	58.5	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	0.1	4.0
3018	Inter-Agency Information Technology	Admin - Department-wide	32.8	34.1

**Line Item Detail (1676)**  
**Department of Health and Social Services**  
**Services**

**Component:** State Medical Examiner (293)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>3000 Services Detail Totals</b>			<b>863.3</b>	<b>831.3</b>
	Telecommunications	expenditure.		
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide Intra-departmental support expenditure.	0.0	0.2
3022	Inter-Agency Human Resources	Admin - Department-wide	12.4	0.0
3024	Inter-Agency Legal	Law - Department-wide	0.2	0.0
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320) Intra-departmental support expenditure.	0.0	0.6
3026	Inter-Agency Insurance	Admin - Department-wide	16.4	0.0
3027	Inter-Agency Financial	Admin - Department-wide	2.5	0.0
3036	Inter-Agency Safety	H&SS - Public Health Laboratories (2252) Intra-departmental support expenditure.	0.0	22.6
3037	State Equipment Fleet	Trans - Department-wide RSA with Department of Transportation and PF for State Equipment Fleet Vehicles	24.1	41.6
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	4.7	0.0
3038	Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)	1.5	0.0
3038	Inter-Agency Management/Consulting	H&SS - Information Technology Services (2754) RSA with DOA for telecommunication services/EPR.	28.0	30.0
3038	Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)	2.0	0.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	0.1	0.0

**Line Item Detail (1676)**  
**Department of Health and Social Services**  
**Commodities**

**Component:** State Medical Examiner (293)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
4000	Commodities		126.3	41.7
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>4000 Commodities Detail Totals</b>			<b>126.3</b>	<b>41.7</b>
4000	Business	Business Supplies (case folders/sleeves, assorted batteries for various equipment, envelopes to fulfill family requests, etc.); Books and Literature; Forensic Check-Sample Materials	31.0	11.0
4002	Household/Institutional	Scrubs, jumpsuits, boots, foul-weather gear	1.1	0.5
4003	Scientific and Medical	Equipment and Supplies	105.8	30.2
4004	Safety		0.3	0.0
4022	Commodity Transfer		-11.9	0.0

**Revenue Detail (1681)**  
**Department of Health and Social Services**

**Component:** State Medical Examiner (293)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
<b>5002 Fed Rcpts (1002 Fed Rcpts)</b>			<b>0.0</b>	<b>10.0</b>
5004 Federal Education - Miscellaneous Grants		Potential Federal Receipts	0.0	10.0
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>0.0</b>	<b>20.0</b>
5115 Program Receipts Health & Human Svcs - Charges for Services		Fees collected from Life Alaska Donor Services for the use of the state medical examiner facility and fees collected from FAA for aviation disaster fatalities.	0.0	20.0
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>74.5</b>	<b>75.0</b>
5301 Inter-Agency Receipts	H&SS - Epidemiology (296)		74.5	75.0

**Inter-Agency Services (1682)**  
**Department of Health and Social Services**

**Component:** State Medical Examiner (293)

			FY2018 Actuals	FY2019 Management Plan
<b>Component Totals</b>			<b>198.7</b>	<b>133.1</b>
		With Department of Administration	79.5	34.1
		With Department of Health and Social Services	94.8	57.2
		With Department of Law	0.2	0.2
		With Department of Transportation/Public Facilities	24.1	41.6
		With Department of Labor and Workforce Development	0.1	0.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	15.4	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Designated Eval & Treatment (1014)	58.5	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	0.1	4.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	32.8	34.1
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide	0.0	0.2
3022	Inter-Agency Human Resources	Admin - Department-wide	12.4	0.0
3024	Inter-Agency Legal	Law - Department-wide	0.2	0.0
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	0.0	0.6
3026	Inter-Agency Insurance	Admin - Department-wide	16.4	0.0
3027	Inter-Agency Financial	Admin - Department-wide	2.5	0.0
3036	Inter-Agency Safety	H&SS - Public Health Laboratories (2252)	0.0	22.6
3037	State Equipment Fleet	Trans - Department-wide	24.1	41.6
		RSA with Department of Transportation and PF for State Equipment Fleet Vehicles		

**Inter-Agency Services (1682)**  
**Department of Health and Social Services**

**Component:** State Medical Examiner (293)

<b>Object Class</b>		<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)		4.7	0.0
3038	Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)		1.5	0.0
3038	Inter-Agency Management/Consulting	H&SS - Information Technology Services (2754)	RSA with DOA for telecommunication services/EPR.	28.0	30.0
3038	Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)		2.0	0.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide		0.1	0.0