

**State of Alaska**  
**FY2020 Governor's Operating Budget**

**Department of Law**  
**Deputy Attorney General's Office**  
**Component Budget Summary**

**Component: Deputy Attorney General's Office**

**Contribution to Department's Mission**

The Deputy Attorney General oversees the operations of the Civil Division.

**Core Services**

- The Deputy Attorney General serves as the chief operating officer of the Civil Division, heading up the management team. The Deputy works closely with the Criminal Division's Deputy Attorney General, the Civil and Criminal Division Directors, and statewide section supervisors, and is responsible for leading, managing, and coordinating the activities of the attorneys and staff in all of the Civil Division's seven office locations across the state.
- The Deputy Attorney General works directly on issues and cases that may require input or direction from the Attorney General or other policy-level officers.
- The Deputy Attorney General is responsible for presenting and defending the Civil Division's budget before the Legislature as well as its judgments and claims bills, and is responsible for making and implementing decisions regarding budget and staffing throughout the fiscal year.

**Major Component Accomplishments in 2018**

See Major RDU Accomplishments for Civil Division.

**Key Component Challenges**

See Key RDU Challenges for the Civil Division.

**Significant Changes in Results to be Delivered in FY2020**

The Deputy Attorney General's Office does not anticipate any significant changes in the next fiscal year.

**Statutory and Regulatory Authority**

AS 44.23.020

**Contact Information**

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Deputy Attorney General's Office Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2019</u> <u>Management</u> <u>Plan</u>	<u>FY2020</u> <u>Governor</u>			
			Annual Salaries		180,924
Full-time	1	1	Premium Pay		0
Part-time	0	0	Annual Benefits		77,546
Nonpermanent	0	0	<i>Less 0.53% Vacancy Factor</i>		(1,370)
			Lump Sum Premium Pay		0
<b>Totals</b>	<b>1</b>	<b>1</b>	<b>Total Personal Services</b>		<b>257,100</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Dep Attorney General	1	0	0	0	1
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**Component Detail All Funds**  
**Department of Law**

**Component:** Deputy Attorney General's Office (2205)  
**RDU:** Civil Division (35)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	1,838.3	247.1	247.1	247.1	257.1	10.0	4.0%
72000 Travel	28.0	18.1	18.1	18.1	18.1	0.0	0.0%
73000 Services	915.3	20.5	20.5	20.5	20.5	0.0	0.0%
74000 Commodities	136.7	3.0	3.0	3.0	3.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>2,918.3</b>	<b>288.7</b>	<b>288.7</b>	<b>288.7</b>	<b>298.7</b>	<b>10.0</b>	<b>3.5%</b>
<b>Fund Sources:</b>							
1004 Gen Fund (UGF)	2,914.5	268.7	268.7	268.7	278.7	10.0	3.7%
1005 GF/Prgm (DGF)	3.8	10.0	10.0	10.0	10.0	0.0	0.0%
1007 I/A Rcpts (Other)	0.0	10.0	10.0	10.0	10.0	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>2,914.5</b>	<b>268.7</b>	<b>268.7</b>	<b>268.7</b>	<b>278.7</b>	<b>10.0</b>	<b>3.7%</b>
<b>Designated General (DGF)</b>	<b>3.8</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	1	1	1	1	1	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Deputy Attorney General's Office (2205)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
<b>FY2019 Conference Committee</b>												
	ConfCom	288.7	247.1	18.1	20.5	3.0	0.0	0.0	0.0	1	0	0
1004 Gen Fund		268.7										
1005 GF/Prgm		10.0										
1007 I/A Rcpts		10.0										
<b>Subtotal</b>		<b>288.7</b>	<b>247.1</b>	<b>18.1</b>	<b>20.5</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
<b>Transfer from Commercial and Fair Business to Comply with Vacancy Factor Guidelines</b>												
	Trin	10.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		10.0										
<b>Totals</b>		<b>298.7</b>	<b>257.1</b>	<b>18.1</b>	<b>20.5</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>

Transfer budget authority from the Commercial and Fair Business component to align authority with anticipated expenditure levels for personal services. There are no impacts on services associated with this transfer.

**Personal Services Expenditure Detail**  
**Department of Law**

**Scenario:** FY2020 Governor (15610)  
**Component:** Deputy Attorney General's Office (2205)  
**RDU:** Civil Division (35)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
03-0002	Dep Attorney General	FT	A	XE	Anchorage	N00	28S / T	12.0		180,924	0	0	77,546	258,470	258,470
													<b>Total Salary Costs:</b>	180,924	
													<b>Total COLA:</b>	0	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	77,546	
													<b>Total Pre-Vacancy:</b>	258,470	
													<b>Minus Vacancy Adjustment of 0.53%:</b>	(1,370)	
													<b>Total Post-Vacancy:</b>	257,100	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	257,100	
<b>Total Component Months:</b>		12.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	258,470	257,100	100.00%
<b>Total PCN Funding:</b>	<b>258,470</b>	<b>257,100</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail (1676)**  
**Department of Law**  
**Travel**

**Component:** Deputy Attorney General's Office (2205)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
2000	Travel		28.0	18.1
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>2000 Travel Detail Totals</b>			<b>28.0</b>	<b>18.1</b>
2000	In-State Employee Travel	Travel for attorneys to interview witnesses and attend court proceedings, as well as for necessary training for both attorneys and paraprofessionals. Includes travel for management purposes.	66.1	10.7
2001	In-State Non-Employee Travel	Travel costs for witnesses to testify in court.	1.4	0.9
2002	Out of State Employee Travel	Travel costs and expenses for out-of-state travel for conferences, training, etc.	2.6	2.4
2005	Moving Costs	Moving costs.	27.2	4.1
2006	Other Travel Costs	Travel cost transfers.	-69.3	0.0

**Line Item Detail (1676)**  
**Department of Law**  
**Services**

**Component:** Deputy Attorney General's Office (2205)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
3000	Services		915.3	20.5
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>3000 Services Detail Totals</b>			<b>915.3</b>	<b>20.5</b>
3000	Education Services	Conferences, training and memberships.	12.2	0.0
3001	Financial Services	Bankcard service fees.	0.1	0.0
3002	Legal and Judicial Services	Depositions, research costs, expert witness and consultant fees.	53.1	0.0
3003	Information Technology	Training, consulting and software licensing and maintenance. Annual maintenance fee for mission-critical information management systems.	275.9	0.0
3004	Telecommunications	Local telephone service, long distance charges and cellular phone services paid to third-party telephone utilities.	82.6	0.0
3006	Delivery Services	Freight, courier, postage, and transportation of trial exhibit materials.	155.2	0.0
3007	Advertising and Promotions	Publication of legal notices.	2.0	0.0
3008	Utilities	Waste management disposal costs not included in lease.	25.7	0.0
3009	Structure/Infrastructure/Land	Rentals/leases - records and evidence storage.	148.9	0.0
3010	Equipment/Machinery	Office equipment rental - copier and postage meters.	15.0	0.0
3011	Other Services	Cost transfers and miscellaneous items within the services line (commissions, etc.).	-5,163.8	0.0



**Line Item Detail (1676)**  
**Department of Law**  
**Services**

**Component:** Deputy Attorney General's Office (2205)

Object Class		Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>3000 Services Detail Totals</b>				<b>915.3</b>	<b>20.5</b>
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA Administration, Enterprise Technology Services computer services.	223.6	0.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA Administration, Enterprise Technology Services telecommunications services.	353.1	0.0
3021	Inter-Agency Mail	Admin - Department-wide	RSA Administration, Central Mail.	15.7	0.0
3022	Inter-Agency Human Resources	Law - Administrative Services (2164)	RSA Law, Human Resources position.	262.8	0.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Leased office space managed by General Services.	2,198.9	0.0
3026	Inter-Agency Insurance	Admin - Department-wide	RSA Administration, Risk Management.	10.5	0.0
3027	Inter-Agency Financial	Admin - Department-wide	RSA Administration, Finance Chargeback (IRIS)	106.5	0.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	RSA Administration - Division of Personnel and Labor Relations, Americans with Disabilities Act	0.5	0.0
3038	Inter-Agency Management/Consulting	Law - Administrative Services (2164)	RSA Law, Information services, project and management support.	848.5	20.5
3038	Inter-Agency Management/Consulting	Law - Information and Project Support (2258)	RSA Law, Information services, project and management support.	1,117.6	0.0
3038	Inter-Agency Management/Consulting	Law - Office of the Attorney General (2162)	RSA Law, Information services, project and management support.	170.7	0.0

**Line Item Detail (1676)**  
**Department of Law**  
**Commodities**

**Component:** Deputy Attorney General's Office (2205)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
4000	Commodities		136.7	3.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>4000 Commodities Detail Totals</b>			<b>136.7</b>	<b>3.0</b>
4000	Business	Reference materials and subscriptions, including statutes, software applications, non-capital desktop refresh, and miscellaneous office supplies.	572.3	2.9
4002	Household/Institutional	Institutional supplies for cleaning and maintenance.	0.3	0.1
4004	Safety	Safety and security purchases.	0.3	0.0
4022	Commodity Transfer	Commodity cost transfers.	-436.2	0.0

**Revenue Detail (1681)**  
**Department of Law**

**Component:** Deputy Attorney General's Office (2205)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>3.8</b>	<b>10.0</b>
5119 Program Receipts Law - Charges for Services		Discovery receipts - receipts from private attorneys.	3.8	10.0
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>0.0</b>	<b>10.0</b>
5301 Inter-Agency Receipts	Law - Criminal Justice Litigation (2202)	RSA Law, Criminal Justice Litigation - legal services support for criminal matters related to civil litigation.	0.0	10.0
<b>6004 Gen Fund (1004 Gen Fund)</b>			<b>8.9</b>	<b>0.0</b>
6010 General Fnd Gnrl Gov - Chrgs for Svcs Sale of Pblc Docs/Cert			0.3	0.0
6046 General Fund - Prior Year Reimbursement Recovery			8.4	0.0
6047 General Fund - Miscellaneous			0.2	0.0

**Inter-Agency Services (1682)**  
**Department of Law**

**Component:** Deputy Attorney General's Office (2205)

				FY2018 Actuals	FY2019 Management Plan
<b>Component Totals</b>				<b>5,308.4</b>	<b>20.5</b>
With Department of Administration				2,908.8	0.0
With Department of Law				2,399.6	20.5
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA Administration, Enterprise Technology Services computer services.	223.6	0.0	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide RSA Administration, Enterprise Technology Services telecommunications services.	353.1	0.0	
3021	Inter-Agency Mail	Admin - Department-wide RSA Administration, Central Mail.	15.7	0.0	
3022	Inter-Agency Human Resources	Law - Administrative Services (2164) RSA Law, Human Resources position.	262.8	0.0	
3023	Inter-Agency Building Leases	Admin - Department-wide Leased office space managed by General Services.	2,198.9	0.0	
3026	Inter-Agency Insurance	Admin - Department-wide RSA Administration, Risk Management.	10.5	0.0	
3027	Inter-Agency Financial	Admin - Department-wide RSA Administration, Finance Chargeback (IRIS)	106.5	0.0	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide RSA Administration - Division of Personnel and Labor Relations, Americans with Disabilities Act	0.5	0.0	
3038	Inter-Agency Management/Consulting	Law - Administrative Services (2164) RSA Law, Information services, project and management support.	848.5	20.5	
3038	Inter-Agency Management/Consulting	Law - Information and Project Support (2258) RSA Law, Information services, project and management support.	1,117.6	0.0	
3038	Inter-Agency Management/Consulting	Law - Office of the Attorney General (2162) RSA Law, Information services, project and management support.	170.7	0.0	