



Governor Michael J. Dunleavy  
STATE OF ALASKA

**MEMORANDUM**

TO: All Commissioners  
Donna Arduin, OMB Director

FROM: Michael J. Dunleavy  
Governor

A handwritten signature in blue ink, appearing to read "mjd", is written over the printed name of the Governor.

DATE: February 12, 2019

SUBJECT: Consolidation of Single-Agency Laboratories Research Directive

The Executive Branch of the State of Alaska operates numerous independent and isolated laboratories. Through this memorandum, I am directing your respective Department to investigate options available for consolidating and/or reducing the number of single-agency laboratories owned and operated by the State of Alaska, with the intent of consolidating laboratory functions wherever feasible, and reducing the State's financial obligation and/or liability.

Please provide a report to the Director of the Office of Management and Budget by June 1, 2019 which includes, at a minimum, the following information:

- Compiled inventory of laboratory
  - Resources
  - Infrastructure
  - Personnel
  - Operating and capital costs
  - Contracts/Agreements with other laboratories, including other State laboratories as well as outside labs
- Explanation of laboratory
  - Functions
  - Responsibilities
  - Applicable statutes, regulations, etc.
- Recommendations for possible integration and consolidation of laboratory resources and functions with other State of Alaska laboratories, including Departments and University of Alaska, that could save costs

The Office of Management and Budget will review all agency reports and work with affected departments through their respective Administrative Services Directors, to provide an aggregated report to me by June 30, 2019 which will include findings and recommendations.