

State of Alaska FY2020 Governor's Operating Budget

Department of Public Safety Alaska Fire Standards Council Component Budget Summary

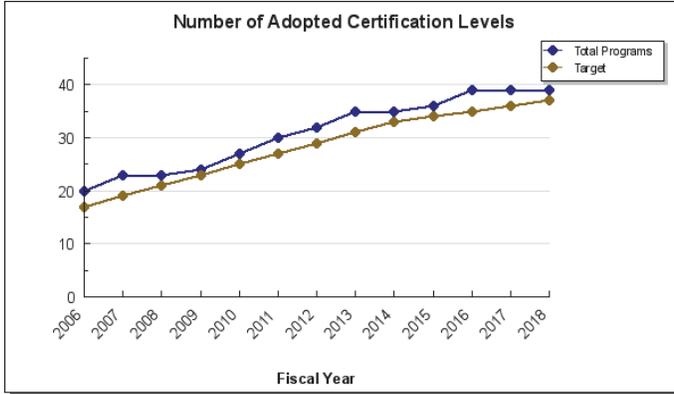
Component: Alaska Fire Standards Council

Contribution to Department's Mission

Establish professional standards for fire service personnel, and curriculum requirements for the certification of training programs.

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



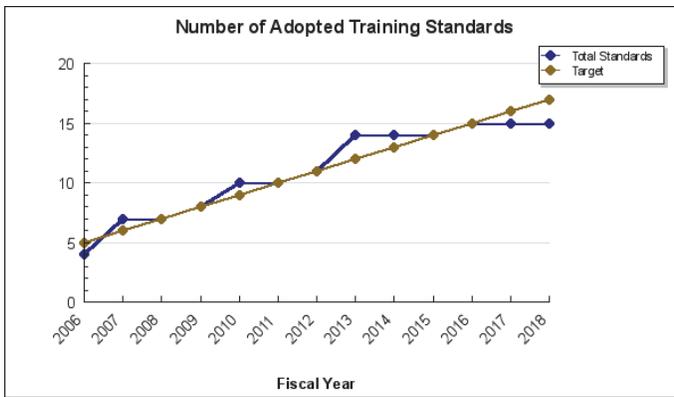
Core Services

- Provide relevant standards adoption through review process.
- Ensure that existing standards are updated to latest revisions.

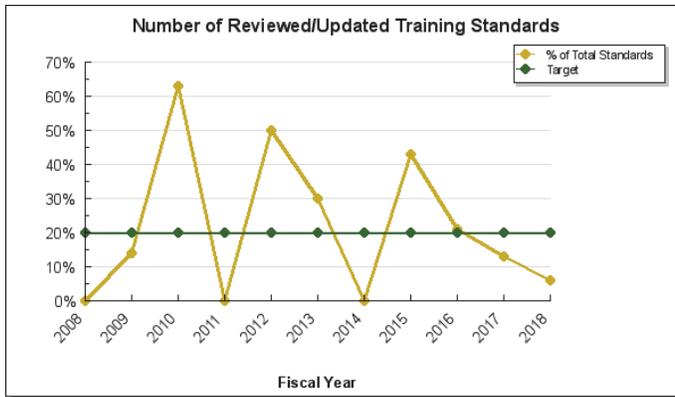
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Provide relevant standards adoption through review process.



2. Ensure that existing standards are updated to latest revisions.



Major Component Accomplishments in 2018

- Issued fire certification for 883 applicants
- Facilitated testing and certification for 127 separate examination groups.
- Increased the access and functionality of statewide records management system for fire service web-based access to training, testing, and certification information.
- Reduced operational expenditures through the expansion of paperless procedures.
- Supported 50 Alaska fire departments with local accreditation.
- The council held two general meetings during the fiscal year, as required under AS 18.70.340(b).
(Note: These statistics are based on fiscal year data as opposed to the calendar year statistics presented in other publications.)

Utilization of a database management system enabled 100 percent conversion to paperless issuance of all letters and certificates and reduced supply expenditures and administrative processing times. Other procedural developments have improved the council's ability to efficiently review and approve related standards and certification levels without the need for additional administrative personnel. The reduction of administrative costs and expansion of industry certification continues to be a core mission priority to increase professional development opportunities for fire service personnel.

Key Component Challenges

Not all communities have a fire response department or volunteers; therefore, this service falls within the responsibility of the Village Public Safety Officers or Alaska State Troopers. A majority of communities outside a connected road system have limited fire response personnel, and many personnel are only able to participate in basic training activities at the local level. Many communities cannot complete training that qualifies for nationally recognized certification.

Fire departments in most Alaska communities have difficulty maintaining uniform performance standards. The public has a reasonable expectation that personnel responding to a call for emergency services are adequately trained to mitigate an emergency. Fire service responders should receive a level of training that enables them to operate in a manner that minimizes personal risk and helps to prevent fires in their communities.

State-established standards meet the needs and capability of Alaska communities, and often local fire and emergency services personnel meet nationally recognized certification requirements. Compliance with the National Fire Protection Association professional standards is impossible in many areas of the state, especially in communities

that do not have paid staff, fire hydrants or traditional fire apparatus. The Alaska Fire Standards Council (AFSC) has the authority to establish the minimum training and performance standards for certification of fire services personnel in these communities.

Ongoing challenges include maintaining compliance with the recurrent revisions to fire industry standards. Fire certification directives for Alaska fire service members require routine updates to maintain compliance with adopted fire standards. The operational workload for administrative staff exceeds its resource capability for some revisions. For priority projects the administrative workload was assigned to AFSC members and committee volunteers who donated countless hours to ensure the professional development opportunities remained current and relevant to the needs of fire services personnel and their communities.

The AFSC will continue to seek cost effective methods to increase fire certification opportunities that address local community needs and provide support to fire service organizations that have limited resources. The AFSC remains focused on maintaining and expanding certification programs that are current and relevant to fire service needs throughout Alaska.

Significant Changes in Results to be Delivered in FY2020

In FY2020, the AFSC will continue to provide emergency responders support for core fire certification services, firefighter professional qualifications, and fire department accreditation. The AFSC will implement new process management initiatives and streamlining services using the Interagency Modular Portal for Alaska Certification and Training (IMPACT) database management tools. The IMPACT records management system serves as a secure statewide repository for fire service personnel qualifications, fire training and fire department accreditation records that are accessible 24/7. Operational targets will reduce the complexity of the fire department accreditation process and increase efficiency between state fire training and certification testing; such as electronic course registration and/or certification application submission and a transition to online testing. Long-term outcomes are that the level of service meets the mission of the AFSC and fulfills performance expectations for core delivery of services.

The Council members will continue to collaborate with fire organizations and personnel across the state to ensure updates occur for existing programs and additional program development supports the needs of fire service staff and the communities they serve. Ongoing revision of AFSC directed policies and procedures will ensure the Bureau of Fire Accreditation, Standards and Training (BFAST) administrative functions are compliant with internationally recognized accreditation requirements, that program criteria are met, and that fire service professional development is maintained through certification program support.

Statutory and Regulatory Authority

Alaska Fire Standards Council (AS 18.70.320-369)

Contact Information
Contact: Gordon Descutner, Council Administrator, AFSC Phone: (907) 269-5061 E-mail: gordon.descutner@alaska.gov

Alaska Fire Standards Council Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2019</u> <u>Management</u> <u>Plan</u>	<u>FY2020</u> <u>Governor</u>			
Full-time	1	1	Annual Salaries		44,704
Part-time	0	0	COLA		1,912
Nonpermanent	0	0	Premium Pay		1,681
			Annual Benefits		35,848
			<i>Less 1.06% Vacancy Factor</i>		(890)
			Lump Sum Premium Pay		0
Totals	1	1	Total Personal Services		83,255

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
Totals	1	0	0	0	1

Component Detail All Funds
Department of Public Safety

Component: Alaska Fire Standards Council (2428)
RDU: Fire and Life Safety (556)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	0.0	80.2	80.2	80.2	83.3	3.1	3.9%
72000 Travel	0.0	29.0	29.0	29.0	29.0	0.0	0.0%
73000 Services	0.0	277.5	233.7	233.7	233.7	0.0	0.0%
74000 Commodities	0.0	25.0	25.0	25.0	25.0	0.0	0.0%
75000 Capital Outlay	0.0	3.0	3.0	3.0	3.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	414.7	370.9	370.9	374.0	3.1	0.8%
Fund Sources:							
1002 Fed Rcpts (Fed)	0.0	53.2	53.2	53.2	53.2	0.0	0.0%
1004 Gen Fund (UGF)	0.0	107.6	107.6	107.6	110.7	3.1	2.9%
1007 I/A Rcpts (Other)	0.0	50.0	6.2	6.2	6.2	0.0	0.0%
1108 Stat Desig (Other)	0.0	203.9	203.9	203.9	203.9	0.0	0.0%
Unrestricted General (UGF)	0.0	107.6	107.6	107.6	110.7	3.1	2.9%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	253.9	210.1	210.1	210.1	0.0	0.0%
Federal Funds	0.0	53.2	53.2	53.2	53.2	0.0	0.0%
Positions:							
Permanent Full Time	0	1	1	1	1	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Public Safety

Component: Alaska Fire Standards Council (2428)
RDU: Alaska Fire Standards Council (403)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor
71000 Personal Services	82.1	0.0	0.0	0.0	0.0	0.0 0.0%
72000 Travel	25.7	0.0	0.0	0.0	0.0	0.0 0.0%
73000 Services	39.8	0.0	0.0	0.0	0.0	0.0 0.0%
74000 Commodities	1.0	0.0	0.0	0.0	0.0	0.0 0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Totals	148.6	0.0	0.0	0.0	0.0	0.0 0.0%
Fund Sources:						
1004 Gen Fund (UGF)	106.9	0.0	0.0	0.0	0.0	0.0 0.0%
1108 Stat Desig (Other)	41.7	0.0	0.0	0.0	0.0	0.0 0.0%
Unrestricted General (UGF)	106.9	0.0	0.0	0.0	0.0	0.0 0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Other Funds	41.7	0.0	0.0	0.0	0.0	0.0 0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Positions:						
Permanent Full Time	1	0	0	0	0	0 0.0%
Permanent Part Time	0	0	0	0	0	0 0.0%
Non Permanent	0	0	0	0	0	0 0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Public Safety

Component: Alaska Fire Standards Council (2428)
RDU: Fire and Life Safety (556)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
FY2019 Conference Committee												
	ConfCom	414.7	80.2	29.0	277.5	25.0	3.0	0.0	0.0	1	0	0
1002 Fed Rcpts		53.2										
1004 Gen Fund		107.6										
1007 I/A Rcpts		50.0										
1108 Stat Desig		203.9										
Shared Services of Alaska and Information Technology Centralization Savings												
	Unalloc	-43.8	0.0	0.0	-43.8	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		-43.8										
<p>The Shared Services organization began in FY2018 and provides back-office administrative functions common to all state agencies. This organization model builds a smarter Alaska by reducing administrative costs, improving service quality, and enabling the effective delivery of front-line state services.</p> <p>The Office of Information Technology (OIT) was formed in accordance with Administrative Order 284, and is in the process of adopting best practices and centralizing the organization of information technology (IT) resources statewide. This organizational model builds a smarter Alaska by reducing overall IT costs, strengthening IT functions, and maximizing efficiency.</p> <p>The FY2019 budget included a statewide unallocated reduction to reflect savings achievable as a result of these efficiency efforts. An initial distribution of the savings has been made at the start of FY2019. The remaining savings will be distributed through the year as areas of efficiency continue to be identified.</p>												
Subtotal		370.9	80.2	29.0	233.7	25.0	3.0	0.0	0.0	1	0	0
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
FY2020 Salary Adjustments - GGU, CEA, TEAME												
	SalAdj	3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		3.0										
<p>FY2020 Salary Adjustments - GGU, CEA, TEAME: \$3.0</p> <p>FY2020 GGU HI from \$1432 to \$1530: \$1.1</p> <p>FY2020 GGU 3% COLA: \$1.9</p>												
Reverse Alaska State Employees Association (GGU) 15 Hour Furlough												
	SalAdj	0.1	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.1										

The Alaska State Employees Association (representing the general government unit) contractually required 15 hours of furlough for each permanent full-time employee in each year from July 1, 2016, to June 30, 2019. The furlough requirement was removed from the contract in FY2020.

Change Record Detail - Multiple Scenarios with Descriptions
Department of Public Safety

Component: Alaska Fire Standards Council (2428)

RDU: Fire and Life Safety (556)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
	Totals	374.0	83.3	29.0	233.7	25.0	3.0	0.0	0.0	1	0	0

Personal Services Expenditure Detail
Department of Public Safety

Scenario: FY2020 Governor (15610)
Component: Alaska Fire Standards Council (2428)
RDU: Fire and Life Safety (556)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
12-2042	Administrative Assistant II	FT	A	GP	Anchorage	100	14A / B	12.0		44,704	1,912	1,681	35,848	84,145	84,145
													Total Salary Costs:	44,704	
													Total COLA:	1,912	
													Total Premium Pay:	1,681	
													Total Benefits:	35,848	
													Total Pre-Vacancy:	84,145	
													Minus Vacancy Adjustment of 1.06%:	(890)	
													Total Post-Vacancy:	83,255	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	83,255	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	84,145	83,255	100.00%
Total PCN Funding:	84,145	83,255	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Public Safety
Travel

Component: Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
2000	Travel		25.7	29.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
2000 Travel Detail Totals			25.7	29.0
2000	In-State Employee Travel	Travel expenses for council meetings or special council projects.	5.6	6.0
2001	In-State Non-Employee Travel	Council member or other state employee project travel.	15.7	18.0
2002	Out of State Employee Travel	Travel to council or fire related conferences or training events.	4.1	3.0
2003	Out of State Non-Employee Travel	Council member travel to fire related conferences or training meetings.	0.3	2.0

Line Item Detail (1676)
Department of Public Safety
Services

Component: Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
3000	Services		39.8	233.7
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			39.8	233.7
3000	Education Services	Conferences and training costs.	8.9	35.0
3001	Financial Services	Bank fees for credit card processing of certification, training and registration fees.	0.9	5.0
3003	Information Technology	Software licensing, maintenance and purchases.	0.8	40.0
3004	Telecommunications	Telephone equipment and cell phone costs.	0.2	5.0
3006	Delivery Services	Freight, postage and courier services.	1.8	8.0
3007	Advertising and Promotions	Legal and meeting notices.	1.3	5.0
3009	Structure/Infrastructure/Land	Meeting room rentals.	0.2	15.7
3010	Equipment/Machinery	Other business equipment maintenance and service.	0.1	10.0
3011	Other Services	Miscellaneous expenses related to printing of testing materials, training instructor fees or council meeting preparation.	14.8	43.0
3017	Inter-Agency Information Technology Non-Telecommunications	ETS computer services.	1.1	5.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide ETS mainframe services	0.8	21.0
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Statewide Info Technology Svcs (3050) Non-telecommunications (LAN/WAN & APSIN).	1.7	5.0
3018	Inter-Agency Information Technology	Admin - Department-wide Telecommunication support services	2.2	5.0

Line Item Detail (1676)
Department of Public Safety
Services

Component: Alaska Fire Standards Council (2428)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
3000 Services Detail Totals			39.8	233.7
	Telecommunications	(EPR and basic phones).		
3020	Inter-Agency Building Maintenance	Small office repairs/remodels	0.4	8.0
3021	Inter-Agency Mail	Admin - Department-wide	0.0	2.5
3021	Inter-Agency Mail	PubSaf - AST Detachments (2325)	1.2	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	0.3	1.0
3024	Inter-Agency Legal	Law - Department-wide	0.3	3.0
3026	Inter-Agency Insurance	Admin - Department-wide	0.1	2.0
3027	Inter-Agency Financial	Admin - Department-wide	0.1	4.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	0.9	1.0
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525)	1.4	2.5
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325)	0.2	2.0
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523)	0.1	3.0

Line Item Detail (1676)
Department of Public Safety
Commodities

Component: Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
4000	Commodities		1.0	25.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
4000 Commodities Detail Totals			1.0	25.0
4000	Business	Business, office, photographic, computer supplies and educational subscriptions.	1.0	25.0

Line Item Detail (1676)
Department of Public Safety
Capital Outlay

Component: Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2018 Actuals	FY2019 Management Plan
5000	Capital Outlay		0.0	3.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
5000 Capital Outlay Detail Totals			0.0	3.0
5004	Equipment	Miscellaneous equipment for certification of fire fighters.	0.0	3.0

Revenue Detail (1681)
Department of Public Safety

Component: Alaska Fire Standards Council (2428)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
5002 Fed Rcpts (1002 Fed Rcpts)			0.0	53.2
5019 Federal - Miscellaneous Grants		Available receipt authority to receive future federal grant awards.	0.0	53.2
5007 I/A Rcpts (1007 I/A Rcpts)			0.0	6.2
5301 Inter-Agency Receipts		Available inter-agency receipt authority for future RSAs.	0.0	6.2
5108 Stat Desig (1108 Stat Desig)			41.7	203.9
5201 Statutory Dsgntd Prgrm Rcpts Pblc Prtctn - Permits and Fees		Certification fees received per AS 18.70.320-369.	41.7	203.9

Inter-Agency Services (1682)
Department of Public Safety

Component: Alaska Fire Standards Council (2428)

				FY2018 Actuals	FY2019 Management Plan
Component Totals				9.3	54.0
With Department of Administration				4.4	36.5
With Department of Public Safety				4.6	14.5
With Department of Law				0.3	3.0
Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	ETS mainframe services	0.8	21.0
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Statewide Info Technology Svc (3050)	Non-telecommunications (LAN/WAN & APSIN).	1.7	5.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Telecommunication support services (EPR and basic phones).	2.2	5.0
3021	Inter-Agency Mail	Admin - Department-wide	Statewide central mail services.	0.0	2.5
3021	Inter-Agency Mail	PubSaf - AST Detachments (2325)	DPS mail services.	1.2	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	HR personnel support.	0.3	1.0
3024	Inter-Agency Legal	Law - Department-wide	RSA for legal services.	0.3	3.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management for property and overhead insurance.	0.1	2.0
3027	Inter-Agency Financial	Admin - Department-wide	IRIS, ALDER and HRM support.	0.1	4.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	RSA for Shared Services of AK Travel Desk.	0.9	1.0
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525)	Administrative Services staff support.	1.4	2.5
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325)	DPS Office of Professional Standards cost allocation.	0.2	2.0
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523)	DPS Commissioner's Office cost allocation.	0.1	3.0