

# **State of Alaska FY2020 Governor's Operating Budget**

## **Department of Revenue Commissioner's Office Component Budget Summary**

**Component: Commissioner's Office**

**Contribution to Department's Mission**

The mission of the Department of Revenue is to collect, distribute and invest funds for public purposes.

**Major Component Accomplishments in 2018**

Please see department accomplishments.

**Key Component Challenges**

- To provide key decision makers with the information necessary to adopt a fiscal plan to insure that the State of Alaska has the financial resources necessary to provide constitutionally required public services in an era of volatile oil prices and declining production.
- Estimating oil and gas revenues in light of the highly volatile oil and gas market coupled with uncertainties in the U.S. and global economies.
- Continuing to contribute in efforts to start large-scale natural gas development in-state and commercialization of North Slope natural gas reserves.
- Maintaining the State of Alaska's credit ratings. Regular communication of state current events and fiscal plans to the rating analysts as well as ensuring analysts' concerns are relayed to state leadership, are key to meeting this challenge. As of November 2017, Fitch and S&P rated Alaska as AA and Moody's at Aa3, after downgrades throughout the calendar year.
- State assets managed by Treasury staff, including the GeFONSI and the Constitutional Budget Reserve Fund, totaled \$8.3 billion at June 30, 2018; bringing total assets managed by Treasury to \$41 billion. Market volatility, increasingly complex and growing investment mandates continue to provide investment challenges.
- To use technology improvements to process approximately 640,000 Permanent Fund Dividend applications and another 1.5 million supporting documents annually and within a limited budget.
- Meeting stringent federal requirements for data reliability that must be met to achieve the highest possible incentive revenue and avoid possible penalties to the Department of Revenue.

**Significant Changes in Results to be Delivered in FY2020**

Please see department changes in results.

**Statutory and Regulatory Authority**

AS 09.25.100	Public Records
AS 09.50	Code of Civil Procedure
AS 10.25.570	Electric and Telephone Cooperative Act
AS 14.25.180	Teachers' Retirement - Management and Investment of Fund
AS 16.10.265	Purchase of Fish from Permit Holders
AS 16.10.290	Security for Collection of Wages and Payment for Raw Fish
AS.18.26	Alaska Medical Facility Authority
AS 18.56	Alaska Housing Finance Corporation
AS 25.25	Uniform Interstate Family Support Act

AS 25.27	Child Support Service Agency
AS 34.45	Unclaimed Property
AS 37.05	Fiscal Procedures Act
AS 37.07	Executive Budget Act
AS 37.10	Public Funds
AS 37.13	Alaska Permanent Fund and Corporation
AS 37.14	Trust Funds
AS 37.15	State Bonding Act
AS 38.05.036	Audit of Royalty and Net Profit Payments and Costs
AS 39.35.110	Public Employees Retirement System of Alaska - Investments
AS 43	Revenue and Taxation
AS 44.25	Department of Revenue
AS 44.83.386	Alaska Energy Authority - Investment of Fund
AS 44.85	Alaska Municipal Bond Bank Authority
AS 45.98.050	Historical District Loan Act - Sale or Transfer of Mortgages and Notes

Contact Information
<p><b>Contact:</b> Brad Ewing, Director, Administrative Services <b>Phone:</b> (907) 465-2312 <b>E-mail:</b> Brad.Ewing@alaska.gov</p>

Commissioner's Office Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2019 Management Plan	FY2020 Governor		
Full-time	3	3	Annual Salaries	288,747
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	155,690
			<i>Less 2.24% Vacancy Factor</i>	(9,937)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>3</b>	<b>3</b>	<b>Total Personal Services</b>	<b>434,500</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Commissioner	1	0	0	0	1
Executive Secretary III	1	0	0	0	1
Spec Asst To The Comm II	0	0	1	0	1
<b>Totals</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>

**Component Detail All Funds**  
**Department of Revenue**

**Component:** Commissioner's Office (123)  
**RDU:** Administration and Support (50)

Non-Formula Component

	FY2018 Actuals	FY2019 Conference Committee	FY2019 Authorized	FY2019 Management Plan	FY2020 Governor	FY2019 Management Plan vs FY2020 Governor	
71000 Personal Services	1,085.2	434.5	434.5	434.5	434.5	0.0	0.0%
72000 Travel	84.3	38.5	38.5	38.5	38.5	0.0	0.0%
73000 Services	758.5	415.7	415.7	415.7	415.7	0.0	0.0%
74000 Commodities	6.8	28.9	28.9	28.9	28.9	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>1,934.8</b>	<b>917.6</b>	<b>917.6</b>	<b>917.6</b>	<b>917.6</b>	<b>0.0</b>	<b>0.0%</b>
<b>Fund Sources:</b>							
1004 Gen Fund (UGF)	134.7	134.7	134.7	134.7	134.7	0.0	0.0%
1007 I/A Rcpts (Other)	1,517.4	193.6	193.6	193.6	193.6	0.0	0.0%
1133 CSSD Reimb (Fed)	282.7	589.3	589.3	589.3	589.3	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>134.7</b>	<b>134.7</b>	<b>134.7</b>	<b>134.7</b>	<b>134.7</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>1,517.4</b>	<b>193.6</b>	<b>193.6</b>	<b>193.6</b>	<b>193.6</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>282.7</b>	<b>589.3</b>	<b>589.3</b>	<b>589.3</b>	<b>589.3</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	4	3	3	3	3	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Revenue**

**Component:** Commissioner's Office (123)  
**RDU:** Administration and Support (50)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2019 Conference Committee To FY2019 Authorized *****												
<b>FY2019 Conference Committee</b>												
ConfCom		917.6	434.5	38.5	415.7	28.9	0.0	0.0	0.0	3	0	0
1004 Gen Fund		134.7										
1007 I/A Rcpts		193.6										
1133 CSSD Reimb		589.3										
<b>Subtotal</b>		<b>917.6</b>	<b>434.5</b>	<b>38.5</b>	<b>415.7</b>	<b>28.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3</b>	<b>0</b>	<b>0</b>
***** Changes From FY2019 Management Plan To FY2020 Governor *****												
<b>Totals</b>		<b>917.6</b>	<b>434.5</b>	<b>38.5</b>	<b>415.7</b>	<b>28.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Revenue**

**Scenario:** FY2020 Governor (15610)  
**Component:** Commissioner's Office (123)  
**RDU:** Administration and Support (50)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
04-0001	Commissioner	FT	A	XE	Anchorage	N00	0	12.0		141,156	0	0	67,133	208,289	42,595
04-0003	Spec Asst To The Comm II	FT	A	XE	Juneau	N05	23C / D	12.0		94,377	0	0	51,416	145,793	28,765
04-0034	Executive Secretary III	FT	A	XE	Anchorage	N00	16A / B	12.0		53,214	0	0	37,141	90,355	17,827
<b>Total</b>													<b>Total Salary Costs:</b>	288,747	
													<b>Total COLA:</b>	0	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	155,690	
													<b>Total Pre-Vacancy:</b>	444,437	
													<b>Minus Vacancy Adjustment of 2.24%:</b>	(9,937)	
													<b>Total Post-Vacancy:</b>	434,500	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	434,500	
<b>Total Component Months:</b>		36.0													

<b>PCN Funding Sources:</b>	<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>
1004 General Fund Receipts	89,187	87,193	20.07%
1007 Interagency Receipts	117,654	115,023	26.47%
1133 CSSD Administrative Cost Reimbursement	237,596	232,284	53.46%
<b>Total PCN Funding:</b>	<b>444,437</b>	<b>434,500</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail (1676)**  
**Department of Revenue**  
**Travel**

**Component:** Commissioner's Office (123)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
2000	Travel		84.3	38.5
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>2000 Travel Detail Totals</b>			<b>63.4</b>	<b>38.5</b>
2000	In-State Employee Travel	Employee instate travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	39.1	27.5
2001	In-State Non-Employee Travel	Non-Employee instate travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	0.6	1.0
2002	Out of State Employee Travel	Employee out of state travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	20.8	10.0
2005	Moving Costs	Move costs	2.9	0.0



**Line Item Detail (1676)**  
**Department of Revenue**  
**Services**

**Component:** Commissioner's Office (123)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
3000	Services		758.5	415.7
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>3000 Services Detail Totals</b>			<b>515.5</b>	<b>415.7</b>
3000	Education Services	Training, conferences, memberships, and employee tuition	1.3	0.5
3001	Financial Services	Accounting, auditing, management/consulting services	91.6	206.2
3002	Legal and Judicial Services	Transcription services	0.0	0.1
3003	Information Technology	IT training, consulting, software licensing, software maintenance, and IT equipment leases	7.9	5.3
3004	Telecommunications	Local, long distance, cellular and telecommunications equipment charges; data/network; and television	4.0	4.0
3006	Delivery Services	Delivery and courier services	2.9	0.0
3008	Utilities	Disposal of records and confidential material	0.0	0.1
3009	Structure/Infrastructure/Land	Repairs/maintenance of structures or infrastructure	23.7	0.5
3010	Equipment/Machinery	Repairs, maintenance, rentals and/or leases of office furniture and equipment	14.0	10.0
3011	Other Services	Professional management and consulting services; printing and copying services; and State Travel Office fees	2.2	1.0
3017	Inter-Agency Information Technology	ETS chargeback for computer	10.2	1.6

**Line Item Detail (1676)**  
**Department of Revenue**  
**Services**

**Component:** Commissioner's Office (123)

Object Class	Servicing Agency	Explanation	FY2018 Actuals	FY2019 Management Plan
<b>3000 Services Detail Totals</b>			<b>515.5</b>	<b>415.7</b>
	Non-Telecommunications	services (including EPR and MICS charges for mainframe usage)		
3018	Inter-Agency Information Technology Telecommunications	ETS chargeback for telecommunications EPR, phone lines and service requests	15.2	8.0
3020	Inter-Agency Building Maintenance	Admin - Department-wide Building maintenance performed by Division of General Services	2.0	2.0
3021	Inter-Agency Mail	Admin - Department-wide Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	1.9	1.3
3022	Inter-Agency Human Resources	Admin - Department-wide Human resource and payroll services provided by the Division of Personnel	2.0	1.4
3023	Inter-Agency Building Leases	Admin - Department-wide Cost of space in state-owned facilities	226.4	60.0
3024	Inter-Agency Legal	Law - Department-wide Legal services provided by the Department of Law	35.6	11.7
3025	Inter-Agency Auditing	Admin - Department-wide	23.9	25.5
3026	Inter-Agency Insurance	Admin - Department-wide Risk Management	0.2	0.1
3027	Inter-Agency Financial	Admin - Department-wide Division of Finance IRIS and AKPAY	2.5	1.2
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide Hearing officer services provided by Office of Administrative Hearing	4.5	50.0
3036	Inter-Agency Safety	Admin - Department-wide Parking enforcement at State Office Building located in Juneau	0.0	0.2
3037	State Equipment Fleet	State equipment fleet, fuel and fixed costs services	6.9	0.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	36.6	25.0

**Line Item Detail (1676)**  
**Department of Revenue**  
**Commodities**

**Component:** Commissioner's Office (123)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
4000	Commodities		6.8	28.9
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>
<b>4000 Commodities Detail Totals</b>			<b>5.8</b>	<b>28.9</b>
4000	Business	Business supplies including book and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information	5.8	28.9

**Revenue Detail (1681)**  
**Department of Revenue**

**Component:** Commissioner's Office (123)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2018 Actuals	FY2019 Management Plan
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>946.0</b>	<b>193.6</b>
5301 Inter-Agency Receipts		Support services provided by the Commissioner's Office are billed through the department's internal administrative cost allocation plan.	946.0	193.6
<b>5133 CSSD Reimb (1133 CSSD Reimb)</b>			<b>282.7</b>	<b>589.3</b>
5081 CSSD Admin Cost Reimb (Indirect) Federal Grants/Contracts		Indirect cost recovery receipts are received from the federal Child Support Enforcement Program and are allocated to agencies that incur overhead costs in support of CSSD.	282.7	589.3
<b>6004 Gen Fund (1004 Gen Fund)</b>			<b>4.5</b>	<b>0.0</b>
6047 General Fund - Miscellaneous			4.5	0.0

**Inter-Agency Services (1682)**  
**Department of Revenue**

**Component:** Commissioner's Office (123)

				FY2018 Actuals	FY2019 Management Plan
<b>Component Totals</b>				<b>335.6</b>	<b>178.4</b>
With Department of Administration				300.0	166.7
With Department of Law				35.6	11.7
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2018 Actuals</b>	<b>FY2019 Management Plan</b>	
3020	Inter-Agency Building Maintenance	Admin - Department-wide	Building maintenance performed by Division of General Services	2.0	2.0
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	1.9	1.3
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.0	1.4
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities	226.4	60.0
3024	Inter-Agency Legal	Law - Department-wide	Legal services provided by the Department of Law	35.6	11.7
3025	Inter-Agency Auditing	Admin - Department-wide		23.9	25.5
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.2	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance IRIS and AKPAY	2.5	1.2
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Hearing officer services provided by Office of Administrative Hearing	4.5	50.0
3036	Inter-Agency Safety	Admin - Department-wide	Parking enforcement at State Office Building located in Juneau	0.0	0.2
3038	Inter-Agency Management/Consulting	Admin - Department-wide		36.6	25.0