

State of Alaska FY2021 Governor's Operating Budget

Department of Natural Resources Mental Health Trust Lands Administration Component Budget Summary

Component: Mental Health Trust Lands Administration

Contribution to Department's Mission

The Mental Health Trust Land Office (TLO), supported by funds derived from Trust income, manages and develops Alaska Mental Health Trust lands on behalf of the Alaska Mental Health Trust Authority to help improve the lives and circumstances of Trust beneficiaries. Annual income revenue earned is available for distribution by the Trust Authority in the following year. Principal revenue earned contributes to income distributed in subsequent years.

Major Component Accomplishments in 2019

Gross revenues totaled \$10.6 million.

Key Component Challenges

Increasing diversity of land and resource transactions.

Converting non-performing Trust assets into revenue-producing assets.

Managing volatility in resource values (timber, oil, minerals).

Significant Changes in Results to be Delivered in FY2021

No change in service anticipated.

Statutory and Regulatory Authority

AS 37.13.300
AS 38.05.801
AS 44.37.050

Contact Information

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Mental Health Trust Lands Administration Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2020</u> <u>Management</u> <u>Plan</u>	<u>FY2021</u> <u>Governor</u>		
Full-time	19	19	Annual Salaries	1,942,168
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	1,038,798
			<i>Less 0.24% Vacancy Factor</i>	<i>(7,266)</i>
			Lump Sum Premium Pay	0
Totals	19	19	Total Personal Services	2,973,700

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Dep Dir AK Mh Lands Trust Off	1	0	0	0	1
Exec Dir AK Mh Lands Trust Off	1	0	0	0	1
Trust Resource Manager	14	0	0	1	15
Trust Resource Technician	2	0	0	0	2
Totals	18	0	0	1	19

Component Detail All Funds
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Non-Formula Component

	FY2019 Actuals	FY2020 Conference Committee	FY2020 Authorized	FY2020 Management Plan	FY2021 Governor	FY2020 Management Plan vs FY2021 Governor	
71000 Personal Services	2,558.6	2,935.1	2,935.1	2,900.1	2,973.7	73.6	2.5%
72000 Travel	105.9	94.6	94.6	80.0	94.6	14.6	18.3%
73000 Services	1,378.7	1,416.2	1,416.2	1,465.8	1,298.8	-167.0	-11.4%
74000 Commodities	82.0	58.6	58.6	58.6	58.5	-0.1	-0.2%
75000 Capital Outlay	131.5	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	4,256.7	4,504.5	4,504.5	4,504.5	4,425.6	-78.9	-1.8%
Fund Sources:							
1007 I/A Rcpts (Other)	1.4	0.0	0.0	0.0	0.0	0.0	0.0%
1092 MHTAAR (Other)	4,255.3	4,504.5	4,504.5	4,504.5	4,425.6	-78.9	-1.8%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	4,256.7	4,504.5	4,504.5	4,504.5	4,425.6	-78.9	-1.8%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	19	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2020 Conference Committee To FY2020 Authorized *****												
FY2020 Conference Committee												
	ConfCom	4,504.5	2,935.1	94.6	1,416.2	58.6	0.0	0.0	0.0	19	0	0
1092 MHTAAR		4,504.5										
Subtotal		4,504.5	2,935.1	94.6	1,416.2	58.6	0.0	0.0	0.0	19	0	0
***** Changes From FY2020 Authorized To FY2020 Management Plan *****												
Align Authority with Anticipated Expenditures												
	LIT	0.0	-35.0	-14.6	49.6	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services and travel to cover anticipated services costs. The remaining personal services and travel authority is sufficient to cover anticipated expenditures.												
Subtotal		4,504.5	2,900.1	80.0	1,465.8	58.6	0.0	0.0	0.0	19	0	0
***** Changes From FY2020 Management Plan To FY2021 Governor *****												
Reverse Mental Health Trust Recommendation												
	OTI	-4,504.5	-2,935.1	-94.6	-1,416.2	-58.6	0.0	0.0	0.0	0	0	0
1092 MHTAAR		-4,504.5										
Reverse Mental Health Trust recommendation to reflect zero-based mental health budget.												
Continuation - Maintain Trust Land Office Administration Budget												
	IncM	4,504.5	2,935.1	94.6	1,416.2	58.6	0.0	0.0	0.0	0	0	0
1092 MHTAAR		4,504.5										
The FY2021 Operating Budget will continue funding the annual operating costs for the Trust Land Office (TLO). The TLO was established by statute to manage the lands and other non-cash assets of the Alaska Mental Health Trust Authority. The mission is two-fold: (1) to protect and enhance the value of Alaska Mental Health Trust lands; and (2) to maximize revenues from Trust lands over time. Operating costs include personal services and travel expenses for staff, contractual expenses such as professional services, advertising, postage, and general office supplies. The TLO is advised by the Trust Authority Resource Management Committee.												
Reduce Mental Health Trust Land Office Administration												
	Dec	-78.9	0.0	0.0	-78.9	0.0	0.0	0.0	0.0	0	0	0
1092 MHTAAR		-78.9										
The Mental Health Trust Land Office (TLO) is charged with a fiduciary responsibility to utilize Trust resources responsibly. The TLO continually looks for efficiencies is pleased to demonstrate a reduction based on anticipated cost savings.												
Align Authority with Anticipated Expenditures												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
	LIT	0.0	73.6	14.6	-88.1	-0.1	0.0	0.0	0.0	0	0	0
Transfer authority from services and commodities to cover anticipated personal services and travel costs. The remaining services and commodities authority is sufficient to cover anticipated expenditures.												
	Totals	4,425.6	2,973.7	94.6	1,298.8	58.5	0.0	0.0	0.0	19	0	0

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
2000	Travel		105.9	80.0	94.6
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
2000 Travel Detail Totals			105.9	80.0	94.6
2000	In-State Employee Travel	Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	76.9	69.6	84.2
2002	Out of State Employee Travel	Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	29.0	10.4	10.4

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000	Services		1,378.7	1,465.8	1,298.8
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000 Services Detail Totals			1,378.7	1,465.8	1,298.8
3000	Education Services	Training, educational conferences, and agency memberships.	46.0	27.6	29.5
3001	Financial Services	Accounting, auditing, and management consulting and fees.	119.2	25.3	65.2
3002	Legal and Judicial Services	Legal transcription and recording services.	11.4	197.0	100.0
3003	Information Technology	Software leases, licensing, and maintenance.	25.6	20.3	35.3
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	15.7	16.1	16.1
3006	Delivery Services	Freight, courier services, and postage.	4.0	5.9	6.9
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	26.7	75.4	67.0
3008	Utilities	Electricity, heating fuel, water, sewage, and disposal services.	1.1	0.0	0.0
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rental, and leases.	573.5	567.2	490.6
3010	Equipment/Machinery	Machinery and equipment purchase, repairs, maintenance, rentals, and leases.	14.5	7.1	4.1
3011	Other Services	State office travel fees.	147.5	60.8	56.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000 Services Detail Totals				1,378.7	1,465.8	1,298.8
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424)	Administrative support.	150.0	150.0	150.0
3016	Inter-Agency Economic Development	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for land management support.	0.5	25.0	25.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	Reimbursable services agreement with Information Resource Management for GIS and Title Support.	15.1	20.0	20.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Reimbursable services agreement with Mining, Land & Water for survey and land management, and ground support as needed.	45.3	47.1	47.0
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Reimbursable services agreement for Public Information Support.	6.2	20.0	20.0
3016	Inter-Agency Economic Development	Rev - Department-wide	Reimbursable services agreement with Department of Revenue for advertising services with Trust Authority.	45.9	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Core Services - Non Telecom.	20.1	59.0	24.1
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	OIT Core Services - Telecom.	9.8	13.1	13.1
3021	Inter-Agency Mail	Admin - Department-wide	Centralized mail services chargeback.	0.3	0.3	0.3
3022	Inter-Agency Human Resources	Admin - Department-wide	Human Resources services chargeback.	0.8	3.0	3.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Office space lease costs.	9.3	10.0	10.0
3024	Inter-Agency Legal	Law - Department-wide	Regulations review.	68.2	85.0	85.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management, and property insurance.	5.6	15.0	15.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000 Services Detail Totals				1,378.7	1,465.8	1,298.8
3027	Inter-Agency Financial	Admin - Department-wide	State payroll (HRM) and accounting (IRIS & ALDER) systems chargeback.	4.4	4.1	4.1
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) chargeback.	0.2	0.2	0.2
3029	Inter-Agency Education/Training	Admin - Department-wide	Division of Personnel training and support.	0.0	1.3	1.3
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet vehicle usage.	11.8	10.0	10.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000	Commodities		82.0	58.6	58.5
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000 Commodities Detail Totals			82.0	58.6	58.5
4000	Business	General business supplies such as office consumables, furniture, and computer equipment.	68.1	48.0	48.4
4002	Household/Institutional	Cleaning, food, and other supplies.	1.7	1.5	1.5
4003	Scientific and Medical	Instruments and applications, and laboratory supplies.	0.1	0.0	0.0
4004	Safety	Firearms & ammunition, fire suppression, and other safety.	9.1	5.1	4.1
4006	Signs and Markers	For Sale or No Trespassing signs for Trust parcels.	0.7	1.3	1.3
4015	Parts and Supplies	Supplies needed for field work.	2.1	2.0	2.0
4019	Small Tools/Minor Equipment	Small tools needed for field work.	0.0	0.5	1.0
4020	Equipment Fuel	Fuel for small equipment.	0.2	0.2	0.2

Line Item Detail (1676)
Department of Natural Resources
Capital Outlay

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5000	Capital Outlay		131.5	0.0	0.0
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5000 Capital Outlay Detail Totals			131.5	0.0	0.0
5002	Structures and Infrastructure	Small construction projects.	131.5	0.0	0.0

Revenue Detail (1681)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			1.4	0.0	0.0
5301 Inter-Agency Receipts	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for the Kosciusko Island Good Neighbor Project.	1.4	0.0	0.0
FUND Fund Only (1004 Gen Fund)			10,640.0	13,793.0	10,814.5
6095 Fund Only - Interest Earned		Accrued interest from land sales.	435.2	395.1	395.1
6097 Fund Only Natural Resources - Fines and Forfeitures		Late fees, fines, mining payments in lieu of production.	9.7	14.0	14.0
6098 Fund Only Natural Resources - Rents and Royalties		Rents and royalties for mining, coal, timber, oil, and gas.	7,403.7	10,863.0	7,350.5
6098 Fund Only Natural Resources - Rents and Royalties		Building rentals, real estate surface leases, rental income from investments.	2,755.4	2,464.9	2,998.9
6099 Fund Only Natural Resources - Charges for Services Misc		Application fees, negotiated fees, and reimbursed costs.	36.0	56.0	56.0

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
Component Totals				393.5	463.1	428.1
With Department of Natural Resources				217.1	262.1	262.0
With Department of Revenue				45.9	0.0	0.0
With Department of Administration				50.5	106.0	71.1
With Department of Law				68.2	85.0	85.0
With Department of Transportation/Public Facilities				11.8	10.0	10.0
Object Class	Servicing Agency	Explanation		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424)	Administrative support.	150.0	150.0	150.0
3016	Inter-Agency Economic Development	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for land management support.	0.5	25.0	25.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	Reimbursable services agreement with Information Resource Management for GIS and Title Support.	15.1	20.0	20.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Reimbursable services agreement with Mining, Land & Water for survey and land management, and ground support as needed.	45.3	47.1	47.0
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Reimbursable services agreement for Public Information Support.	6.2	20.0	20.0
3016	Inter-Agency Economic Development	Rev - Department-wide	Reimbursable services agreement with Department of Revenue for advertising services with Trust Authority.	45.9	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Core Services - Non Telecom.	20.1	59.0	24.1
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	OIT Core Services - Telecom.	9.8	13.1	13.1

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3021 Inter-Agency Mail	Admin - Department-wide	Centralized mail services chargeback.	0.3	0.3	0.3
3022 Inter-Agency Human Resources	Admin - Department-wide	Human Resources services chargeback.	0.8	3.0	3.0
3023 Inter-Agency Building Leases	Admin - Department-wide	Office space lease costs.	9.3	10.0	10.0
3024 Inter-Agency Legal	Law - Department-wide	Regulations review.	68.2	85.0	85.0
3026 Inter-Agency Insurance	Admin - Department-wide	Risk management, and property insurance.	5.6	15.0	15.0
3027 Inter-Agency Financial	Admin - Department-wide	State payroll (HRM) and accounting (IRIS & ALDER) systems chargeback.	4.4	4.1	4.1
3028 Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) chargeback.	0.2	0.2	0.2
3029 Inter-Agency Education/Training	Admin - Department-wide	Division of Personnel training and support.	0.0	1.3	1.3
3037 State Equipment Fleet	Trans - Department-wide	State Equipment Fleet vehicle usage.	11.8	10.0	10.0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2021 Governor (16414)
Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0127	Exec Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	28 /	12.0		174,085	0	0	77,992	252,077	0
10-0129	Trust Resource Manager	FT	A	XE	Anchorage	N00	23 / A	12.0		128,100	0	0	64,008	192,108	0
10-0130	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		123,541	0	0	62,395	185,936	0
10-0132	Trust Resource Manager	FT	A	XE	Anchorage	N00	17 / A	12.0		76,049	0	0	45,592	121,641	0
10-0137	Trust Resource Technician	FT	A	XE	Anchorage	N00	12 / A	12.0		47,816	0	0	35,604	83,420	0
10-0139	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		86,389	0	0	49,251	135,640	0
10-7007	Dep Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	27 / A	12.0		131,235	0	0	65,117	196,352	0
10-7026	Trust Resource Manager	FT	A	XE	Anchorage	N00	18 / A	12.0		85,909	0	0	49,081	134,990	0
10-7027	Trust Resource Manager	FT	A	XE	Anchorage	N00	16 / A	12.0		59,918	0	0	39,885	99,803	0
10-X002	Trust Resource Manager	FT	A	XE	Ketchikan	N00	21 / A	12.0		112,966	0	0	58,654	171,620	0
10-X004	Trust Resource Manager	FT	A	XE	Anchorage	N00	18	12.0		108,000	0	0	56,897	164,897	0
10-X005	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		94,414	0	0	52,090	146,504	0
10-X006	Trust Resource Technician	FT	A	XE	Anchorage	N00	16 / A	12.0		66,302	0	0	42,144	108,446	0
10-X007	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		93,910	0	0	51,912	145,822	0
10-X008	Trust Resource Manager	FT	A	XE	Anchorage	N00	24 / A	12.0		154,673	0	0	72,314	226,987	0
10-X010	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		84,926	0	0	48,733	133,659	0
10-X012	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 /	12.0		104,896	0	0	55,798	160,694	0
10-X022	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		115,956	0	0	59,712	175,668	0
10-X024	Trust Resource Manager	FT	A	XE	Anchorage	N00	20A /	12.0		93,083	0	0	51,619	144,702	0

Total														Total Salary Costs:	1,942,168	
Positions														Total COLA:	0	
New														Total Premium Pay:	0	
Deleted														Total Benefits:	1,038,798	
Full Time Positions:	19	0	0													
Part Time Positions:	0	0	0													
Non Permanent Positions:	0	0	0													
Positions in Component:	19	0	0												Total Pre-Vacancy:	2,980,966
														Minus Vacancy Adjustment of 0.24%:	(7,266)	
														Total Post-Vacancy:	2,973,700	
														Plus Lump Sum Premium Pay:	0	
														Personal Services Line 100:	2,973,700	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1092 Mental Health Trust Authority Authorized Receipts	2,980,966	2,973,700	100.00%
Total PCN Funding:	2,980,966	2,973,700	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Natural Resources
 Mental Health Trust Land Administration
 FY2021 Operating Budget

