# State of Alaska FY2021 Governor's Operating Budget

Department of Health and Social Services
Children's Services Management
Component Budget Summary

## **Component: Children's Services Management**

## **Contribution to Department's Mission**

Provide comprehensive technical, managerial, administrative, and financial support to Children's Services programs and workers, including the programmatic support required for 40 outgoing grants, 30 contracts and one provider agreement.

Children's Services programs focus to:

- reduce the incidence and severity of abuse and neglect experienced by the target children and families;
- provide services to families and children to support reunification efforts.

When necessary, provide permanent placements for children in state custody through Subsidized Adoptions and Guardianships, when family reunification is not possible.

### **Core Services**

- Supervise and manage child protection services.
- Provide administrative and program support to the Office of Children's Services regional and field staff.
- Manage and supervise foster care licensing and quality assurance activities, foster care, adoption and guardianship, criminal background checks, and foster parent recruitment.
- Oversee the Interstate Compact on the Placement of Children.
- Provide program management for Child Advocacy Centers, family support grants, family preservation grants, the Time Limited Family Reunification Program, independent living program, rural child welfare program and policy development and implementation.
- Develop and maintain federal funding mechanisms that allow Tribes to participate in Title IV-E claiming and reimbursement for tribal administrative and foster care maintenance.
- Annual negotiation of the Tribal child welfare compact and provide technical support to tribal co-signors who are
  providing child welfare services on behalf of Office of Children's Services.
- Provide for responsive legislative contact and community relations services.
- Provide budget and financial management for the agency.
- Provide project management for Alaska's federally mandated Statewide Automated Child Welfare Information System known as the Online Resources for the Children of Alaska.
- Provide liaison with federal government agencies and oversight of federal reviews and program improvement.

### **Major Component Accomplishments in 2019**

- The Office of Children's Services continues to dedicate considerable staff time toward efforts to improve federal reporting capabilities and accurate federal claiming.
- The Office of Children's Services continued to work in partnership with Alaska Native Tribes and Tribal organizations to implement the Tribal Child Welfare Compact and service agreements related to initial and ongoing relative searches. In addition, the Office of Children's Services and Tribes have focused on identifying data trends in regard to outcomes for Alaska Native families involved with child welfare system.
- The Office of Children's Services has been working to implement Session Law of Alaska 2018 House Bill 151 in relation to training and workload standards for employees of the Department of Health and Social Services. The additional week of caseworker training was developed in FY2019 and will be deployed in FY2020. In addition, the Office of Children's Services is diligently working through a workgroup to address the requirements of this bill.
- In 2018, the Federal government passed the Family First Prevention Services Act. This new legislation will allow for the focus of child welfare to be more prevention focused and allow federal funding to be utilized in a different fashion than the past federal requirements. The Federal government requires a Prevention Plan to be submitted prior to utilizing the Family First Prevention Services Act dollars. The Office of Children's Services has been actively meeting with statewide partners in order to collect and share information for the development of the Prevention Plan, which should be submitted in December 2019. The implementation of

Family First Prevention Services Act will take numerous years and will be an ongoing focus area of the Office of Children's Services to aim to serve more families in-home and reduce the number of children in foster care.

## **Key Component Challenges**

- Responding to continually increasing federal and state mandates and legislation related to all child welfare
  programs is a challenge, including Title IV-E, which is one of the most complex federal formula programs in
  the department.
- Providing Office of Children's Services caseworkers with sufficient updated technology that will allow them to
  work more effectively and efficiently in the field continues to be a challenge. Some progress in this area is
  being made and Office of Children's Services is hopeful that mobile device management will be deployed in
  FY2021.
- The Office of Children's Services has experienced a significant increase in the number of children in custody over past fiscal years. These increases have led to significant caseload and funding challenges.
- Caseworker turnover rates continue to be very high. In addition, the Office of Children's Services is experiencing significant challenges in recruiting qualified leadership management positions around the state.

## Significant Changes in Results to be Delivered in FY2021

- The Office of Children's Services is working to standardize and deploy new and innovative caseworker recruitment and retention efforts. With the passage of Session Law of Alaska 2018 House Bill 151, the Office of Children's Services hired more frontline caseworkers in order to reduce the average caseloads for workers. Increased hiring and smaller caseloads in all service regions of the Office of Children's Services is expected to improve timely responsiveness with families and children. In FY2019 Office of Children's Services created and hired a Statewide Safety Officer position. In addition to hands on assistance with helping manage specific individuals or environmental hazards that threaten worker safety, this position is tasked with helping Office of Children's Services identify and address systemic level issues aimed at the development of an agency culture of safety and well-being.
- The Office of Children's Services continues to work towards creating efficiencies to improve federal reporting and claiming.

### **Statutory and Regulatory Authority**

18.05.010-070 Administration of Public Health and Related Laws
44.29.020(a) Duties of department
47.05.010 Duties of department
47.14.100 Powers and duties of department over care of child
47.14.980 Grants-in-aid
47.32 Centralized Licensing and Related Administrative Procedures

Social Security Act, Title IV-A, IV-E, Title XIX, Child Abuse Prevention and Treatment Act (CAPTA), Children's Justice Act

### **Contact Information**

Contact: Sana Efird, Division Director

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	Children's Services Management Personal Services Information									
Authorized Positions Personal Services Costs										
	<u>FY2020</u> Management	FY2021								
	Plan	Governor	Annual Salaries	4,440,102						
Full-time	<del></del>	57	COLA	31,532						
Part-time	0	0	Premium Pay	1,683						
Nonpermanent	0	1	Annual Benefits	2,674,165						
·			Less 4.88% Vacancy Factor	(348,882)						
			Lump Sum Premium Pay	Ó						
Totals	57	58	Total Personal Services	6,798,600						

	Position Clas	sification Sur	mmary		
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant II	0	0	1	0	1
Accountant III	0	0	1	0	1
Accounting Clerk	0	0	1	0	1
Accounting Technician I	0	0	2	0	2
Accounting Technician II	0	0	2	0	2
Accounting Technician III	0	0	1	0	1
Administrative Assistant II	0	0	1	0	1
Administrative Assistant III	1	0	1	0	2
Administrative Officer II	0	0	1	0	1
Admn OPS Mgr II	0	0	1	0	1
Data Processing Manager I	1	0	0	0	1
Deputy Director	1	0	0	0	1
Division Director - Px	0	0	1	0	1
Division Operations Manager	1	0	0	0	1
Eligibility Technician II	0	0	4	0	4
Office Assistant II	0	0	1	0	1
Pro Svcs Sp III	0	0	1	0	1
Pro Svcs Sp IV	0	0	1	0	1
Program Coordinator I	0	0	3	0	3
Program Coordinator II	1	0	0	0	1
Project Assistant	0	0	3	1	4
Research Analyst I	0	0	1	0	1
Research Analyst III	0	0	1	0	1
Research Analyst IV	0	0	1	0	1
Safety Officer	1	0	0	0	1
Social Services Associate II	0	0	3	0	3
Ss Prog Admn	1	0	1	0	2
Ss Prog Coord	1	0	9	0	10
Ss Prog Ofc	3	0	4	0	7
Totals	11	0	46	1	58

## **Component Detail All Funds** Department of Health and Social Services

Component: Children's Services Management (2666)
RDU: Children's Services (486) Non-Formula Component

	FY2019 Actuals	FY2020 Conference	FY2020 Authorized	FY2020 Management	FY2021 Governor	FY2020 Managem	ent Plan vs
		Committee		Plan		FY202	1 Governor
71000 Personal Services	5,598.8	6,677.1	6,677.1	6,473.3	6,798.6	325.3	5.0%
72000 Travel	135.0	64.6	64.6	69.1	69.1	0.0	0.0%
73000 Services	3,095.0	5,041.5	5,041.5	3,337.0	2,612.0	-725.0	-21.7%
74000 Commodities	64.9	129.0	129.0	104.0	104.0	0.0	0.0%
75000 Capital Outlay	0.0	12.0	12.0	12.0	12.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	8,893.7	11,924.2	11,924.2	9,995.4	9,595.7	-399.7	-4.0%
Fund Sources:							
1002 Fed Rcpts (Fed)	3,286.3	4,482.0	4,482.0	3,732.0	3,400.3	-331.7	-8.9%
1003 G/F Match (UGF)	5,039.3	6,354.8	6,354.8	5,326.0	5,353.1	27.1	0.5%
1004 Gen Fund (UGF)	498.6	1,017.9	1,017.9	567.9	470.1	-97.8	-17.2%
1007 I/A Rcpts (Other)	0.0	0.0	0.0	300.0	302.7	2.7	0.9%
1037 GF/MH (UGF)	69.5	69.5	69.5	69.5	69.5	0.0	0.0%
Unrestricted General (UGF)	5,607.4	7,442.2	7,442.2	5,963.4	5,892.7	-70.7	-1.2%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	300.0	302.7	2.7	0.9%
Federal Funds	3,286.3	4,482.0	4,482.0	3,732.0	3,400.3	-331.7	-8.9%
Positions:							
Permanent Full Time	57	58	58	57	57	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	1	1	100.0%

FY2021 Governor Department of Health and Social Services

## Change Record Detail - Multiple Scenarios with Descriptions Department of Health and Social Services

Component: Children's Services Management (2666)

RDU: Children's Services (486)

Scenario/Change Record Title	Trans Type	Totals	s Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
	******	******	*********** Changes Fro	m FY2020 Co	onference Cor	nmittee To FY2	020 Authorized	*******	*******	***		
FY2020 Conference 1002 Fed Rcpts 1003 G/F Match 1004 Gen Fund 1037 GF/MH	ConfCom	11,924.2 4,482.0 6,354.8 1,017.9 69.5	2 6,677.1	64.6	5,041.5	129.0	12.0	0.0	0.0	58	0	0
	Subtota	11,924.2	2 6,677.1	64.6	5,041.5	129.0	12.0	0.0	0.0	58	0	0
	******	******	****** Changes I	From FY2020	Authorized To	o FY2020 Mana	gement Plan *	******	******			
Transfer to Childre	Trout	Fraining for Chi -328.8 -328.8	Id Welfare Academy Reim 3 -328.8	<b>bursable Servi</b> 0.0	ces Agreement 0.0	0.0	0.0	0.0	0.0	0	0	0
Transfer from Chanticipated exper		es Management	to Children's Services Train	ing for Child We	elfare Academy.	The remaining autl	hority is sufficient t	o cover				
Transfer to Foster 1003 G/F Match 1004 Gen Fund	Care Base Ra Trout	te for Foster Ca -1,150.0 -700.0 -450.0	-	0.0	-1,050.0	-25.0	0.0	0.0	0.0	0	0	0
Transfer from Chexpenditures.	ildren's Service	es Management	to Foster Care Base Rate fo	or foster care pa	yments. The ren	naining authority is	sufficient to cover	anticipated				
Transfer to Front L	Trout	orkers for Client -750.0	Related Employee Travel 100.0	0.0	-650.0	0.0	0.0	0.0	0.0	0	0	0
Transfer from Chi anticipated exper		es Management	to Front Line Social Workers	s for client relate	ed employee trav	vel. The remaining	authority is sufficie	ent to cover				
Transfer from Fost	t <b>er Care Spec</b> i Trin	al Need for Chi 300.0	Id Care Assistance Progra ) 300.0	m Reimbursab 0.0	ole Services Agr 0.0	eement 0.0	0.0	0.0	0.0	0	0	0
			dren's Services Managemen Public Assistance to provide					behalf of the				
Delete Social Servi	ices Program PosAdj	Officer (06-T16 0.0	1) No Longer Needed	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
			De		2021 Governo	or ocial Services			Released Jan		2020 age 6	

## <u>Change Record Detail - Multiple Scenarios with Descriptions</u> Department of Health and Social Services

Component: Children's Services Management (2666)
RDU: Children's Services (486)

cenario/Change lecord Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Po PFT	sitions PPT	
Delete a full-time S within the division.	Social Services P	rogram Officer (06	6-T161), range 21, loo	cated in Juneau that i	s no longer n	needed as its duties	s have been abso	rbed by other staff				
Align Authority with			0.0	4.5	4.5	0.0	0.0	0.0	0.0			
	LIT	0.0	0.0	4.5	-4.5	0.0	0.0	0.0	0.0	0	0	
Transfer authority	from services to o	cover anticipated t	ravel costs. The rem	aining services autho	rity is sufficie	ent to cover anticipa	ated expenditures					
	Subtotal	9,995.4	6,473.3	69.1	3,337.0	104.0	12.0	0.0	0.0	57	0	
		******	********* Change	s From FY2020 M	anagemen	t Plan To FY202	1 Governor **	*******	******			
Y2021 Salary and I	<b>lealth Insurance</b> SalAdi	Increases 50.3	50.3	0.0	0.0	0.0	0.0	0.0	0.0	0	0	
1002 Fed Rcpts	,	18.3	30.3	0.0	0.0	0.0	0.0	0.0	0.0	U	U	
1002 Fed Repts		27.1										
1004 Gen Fund	•	2.2										
1004 Gerri und 1007 I/A Ropts		2.7										
•												
FY2021 GGU Sala	ry Increases: \$3	4.0										
ransfer to Front Lin 1002 Fed Rcpts 1004 Gen Fund	ne Social Worke Trout -39		•	ober per month: \$16.0	-450.0	0.0	0.0	0.0	0.0	0	0	
remaining authority	/ in Children's Se	rvices Manageme	ent is sufficient to cov	cial Workers for initial rer anticipated expend the Payroll System 0.0	litures.	s, licensing, and fa	mily services activ	vities. The	0.0	0	0	
	s position provide			range 20, located in a ommends strategies f								
lign Authority with	Anticipated Exp	penditures 0.0	275.0	0.0	-275.0	0.0	0.0	0.0	0.0	0	0	
Transfer authority				sts. The remaining se					0.0	J	J	
Transier authority	IIOIII SEIVICES IO (	over anticipated p	Del Solial Sel Vices Cos	sis. The remaining se	i vioco autilli	ity is sumotent to 0	over ariticipated e	Apenuluies.				
				FY202	1 Governo	nr			Released Jan	uary 3	2020	
				FY202 epartment of Hea	1 Governo				Released Jar		2020 age 7	

### **Change Record Detail - Multiple Scenarios with Descriptions** Department of Health and Social Services

Component: Children's Services Management (2666)
RDU: Children's Services (486)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay Grant	ts, Benefits	Miscellaneous	Po PFT	ositions PPT	NP
	Totals	9,595.7	6,798.6	69.1	2,612.0	104.0	12.0	0.0	0.0	57	0	1

Line Numbe	r Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
2000	Travel			135.0	69.1	69.1
Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			2000 Travel Detail Totals	135.0	69.1	69.1
2000	In-State Employee Travel		In-state employee travel	114.4	44.3	60.6
2001	In-State Non-Employee Travel		Miscellaneous non-employee travel	0.9	0.0	3.0
2002	Out of State Employee Travel		Out of state travel for administrative purposes and for division staff to attend meetings.	16.7	24.3	5.0
2005	Moving Costs			3.0	0.0	0.0
2006	Other Travel Costs		Cash advance fee	0.0	0.5	0.5

Line Numb	er Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000	Services			3,095.0	3,337.0	2,612.0
Object	t Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			3000 Services Detail Totals	3,095.0	3,337.0	2,612.0
3000	Education Services		Conference registration fees, membership dues, employee tuition, and other employee training costs.	38.8	5.0	40.0
3001	Financial Services		Commission sales and contract with Title IV-E consultant	1.9	40.0	80.0
3002	Legal and Judicial Services			1.2	0.0	0.0
3003	Information Technology		Software licensing and maintenance costs	5.1	200.0	5.0
3004	Telecommunications		Communication costs to outside vendors for long distance charges, teleconferences fees, data circuits, television, cellular, and other wireless phone costs.	44.1	50.0	45.0
3005	Health Services		Payments to contractors for Americans with Disabilities Act compliance for employees	0.0	0.4	0.4
3006	Delivery Services		Delivery, freight, messenger and courier services	7.7	10.0	7.0
3007	Advertising and Promotions		Promotions related to recruitment for resource families and employees	0.6	10.0	10.0
3008	Utilities		Waste disposal costs incurred from burning confidential records, recycling, and other miscellaneous utility expenses	2.9	0.0	3.0
3009	Structure/Infrastructure/Land		Costs of room rental for various required meetings. Document storage fees	274.0	5.0	5.0
		Departme	FY2021 Governor ent of Health and Social Services		Released Janua	ary 3, 2020 Page 10

Objec	t Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			3000 Services Detail Totals	3,095.0	3,337.0	2,612.0
3010	Equipment/Machinery		Repair and maintenance of office furniture and equipment. Re-configuration of office space. Office copier, fax machine, and fingerprint scanners	12.3	40.0	11.0
3010	Equipment/Machinery			0.0	20.0	0.0
3011	Other Services		External Contracts Online Resource for the Children of Alaska maintenance and operations and conversion to Comprehensive Child Welfare Information System	562.1	600.0	500.0
3011	Other Services		National Electronic Interstate Compact Enterprise database supporting interstate compact for the placement of children	0.0	25.0	25.0
3011	Other Services			0.0	654.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: with the Department of Administration; phones	153.6	140.0	20.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Children's Services Management (2666)		2.8	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	Reimbursable Services Agreement: Department of Administration, Shared Services, Office of Information Technology	1,139.3	0.0	120.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Virtual Private Network	0.0	0.0	1.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Shared Services, Computer Services Management	0.0	0.0	59.7
3017	Inter-Agency Information Technology	H&SS - Information Technology	Inter-agency services to include	0.0	7.0	6.5
			2021 Governor		Released Janua	
		Department of I	Health and Social Services			Page 11

Component: Children's Services Management (2666)

Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			3000 Services Detail Totals	3,095.0	3,337.0	2,612.0
	Non-Telecommunications	Services (2754)	Alaska EHealth Network, SHI International Corporation			
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Services related to the computer refresh program, Information Technology customer service, Adobe Cloud, Integrated Resource Information System and Alaska Data Enterprise Reporting	0.0	75.0	60.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Public Affairs (2874)	Reimbursable Services Agreement with Department of Health and Social Services for Public Affairs support	0.0	15.0	12.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Shared Services, Computer Services, Enterprise Productivity Rate	0.0	0.0	30.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Shared Services for Information Technology customer service	0.0	55.0	55.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Enterprise Technology Services. Annual Basic Telephone Services/Annual Telecom Enterprise Productivity Rate	16.6	0.0	30.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Network Services	0.0	0.0	27.0
3021	Inter-Agency Mail	Admin - Department-wide	Postage and mail services costs	4.1	5.0	1.0
3021	Inter-Agency Mail	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Central Mail Services	0.0	0.0	4.5

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Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			3000 Services Detail Totals	3,095.0	3,337.0	2,612.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration Administrative Services Division, Human Resources Services	22.9	40.0	40.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Leased office space	0.0	500.0	500.0
3024	Inter-Agency Legal	E&ED - Department-wide		0.1	0.0	0.0
3024	Inter-Agency Legal	Law - Department-wide	Regulations review	2.1	1.0	0.5
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	Reimbursable Services Agreement: Audit Support Services	1.1	2.0	1.0
3026	Inter-Agency Insurance	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Division of Risk Management, Insurance	4.1	12.0	12.0
3027	Inter-Agency Financial	Admin - Department-wide	Microsoft Vision Exchange	17.1	4.0	4.5
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable Services Agreement: Costs incurred to comply with Disability Act (ADA) to ensure services, programs, and activities are readily accessible to and usable by individuals with disabilities.	0.4	1.0	0.2
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration for Administrative Hearings for child and foster care licensing	254.9	0.0	254.9
3032	Inter-Agency Health	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Retirement and Benefits, Initiative for employee wellness and retention	0.0	250.0	100.0
3032	Inter-Agency Health	H&SS - Bureau of Vital Statistics (961)	Reimbursable Services Agreement: Department of Health and Social Services Public Health; Vital Record Copies and Inquiries for birth certificates and paternity	30.2	0.0	30.2
			21 Governor alth and Social Services		Released Janua	ary 3, 2020 Page 13

Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
		3000 Services Detail Totals	3,095.0	3,337.0	2,612.0
		determinations for children in foster care			
Inter-Agency Health	H&SS - Commissioner's Office (317)	Reimbursable Services Agreement: Department of Health and Social Services Commissioner's Office	0.0	7.0	0.0
Inter-Agency Health	H&SS - Facilities Management (2020)		0.0	40.0	0.0
Inter-Agency Health	H&SS - Women, Children and Family Healt (2788)	Reimbursable Services Agreement: Department of Health and Social Services Division of Public Health; Early Childhood Comprehensive System and Developmental Screening	334.9	325.1	325.1
Inter-Agency Health	Univ - Department-wide	Reimbursable Services Agreement: University of Alaska Anchorage, Early Childhood Mental Health (ECMH) Systems of Care to support an integrated, early childhood system of care and mental health services for young children	0.0	78.5	78.5
Inter-Agency Safety	H&SS - Bureau of Vital Statistics (961)		0.0	35.0	0.0
State Equipment Fleet	Trans - Department-wide		7.9	0.0	0.0
Inter-Agency Management/Consulting	Admin - Department-wide	Reimbursable Services Agreement: Business apps chargeback	0.0	80.0	80.0
Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	Reimbursable Services Agreement: Department wide services, administrative support	23.8	4.0	23.8
Inter-Agency Management/Consulting	H&SS - Children's Services Management (2666)		49.1	0.0	0.0
Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)	Reimbursable Services Agreement: Department of Health and Social Services Commissioner's Office	2.8	0.0	2.8
Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)		10.2	0.0	0.0
				Released Janua	ary 3, 2020 Page 14
	Inter-Agency Health Inter-Agency Health Inter-Agency Health Inter-Agency Health  Inter-Agency Health  Inter-Agency Safety State Equipment Fleet Inter-Agency Management/Consulting Inter-Agency Management/Consulting Inter-Agency Management/Consulting Inter-Agency Management/Consulting Inter-Agency Management/Consulting Inter-Agency Management/Consulting Inter-Agency	Inter-Agency Health  Inter-Agency Safety  State Equipment Fleet Inter-Agency Management/Consulting I	Inter-Agency Health  Inter-Agency Safety  Inter-Agency Health  Inter-Agency Safety  Inter-Agency Health  Inter-Agency  In	Inter-Agency Health  Inter-Age	Inter-Agency Health   H&SS - Facilities Management (2020)   Inter-Agency Health   H&SS - Facilities Management (2020)   Inter-Agency Health   H&SS - Facilities Management (2020)   Healt (2788)   Heal

Objec	t Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor	
			3000 Services Detail Totals	3,095.0	3,337.0	2,612.0	
3038	Inter-Agency Management/Consulting	Labor - Department-wide	Reimbursable Services Agreement: Demographics with Department of Labor	0.4	1.0	0.4	
3038	Inter-Agency Management/Consulting	Univ - Department-wide		65.9	0.0	0.0	

Line Number	Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000	Commodities			64.9	104.0	104.0
Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			4000 Commodities Detail Totals	64.9	104.0	104.0
4000	Business		Business supplies	64.9	104.0	104.0

# <u>Line Item Detail (1676)</u> Department of Health and Social Services Capital Outlay

Line Number	Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5000	Capital Outlay			0.0	12.0	12.0
Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			5000 Capital Outlay Detail Totals	0.0	12.0	12.0
5004	Equipment		Replacement of older equipment	0.0	12.0	12.0

## Revenue Detail (1681) Department of Health and Social Services

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5002 Fed Rcpts (1002 Fed Rcpts)			3,308.1	3,732.0	3,400.3
5019 Federal - Miscellaneous Grants		Estimated sources for administrative support of Office of Children's Services programs: Title IV-E of the Social Security Act Title IV-B Promoting Safe and Stable Families Office of Juvenile Justice and Delinquency Prevention (OJJDP) Children's Justice Act, Children's Justice Act Coordinator Chafee Foster Care Independence Program, Independent Living Coordinator Education Training Vouchers, Independent Living Program Medicaid Receipts for Behavioral Rehabilitation Services-Residential Child Care/Bring The Kids Home coordinator and associated support staff Medicaid receipts for Medicaid Eligible Clients- Medical Assistance Administrator and related admin activity to coordinate with Medicaid enrolled providers	3,308.0	3,732.0	3,400.3
5021 Federal - Other Prior Year Reimbursement Recovery		emolieu providers	0.1	0.0	0.0
5007 I/A Rcpts (1007 I/A Rcpts)			0.0	300.0	302.7
5301 Inter-Agency Receipts	H&SS - Child Care Benefits (1897)	Reimbursable Services Agreement: Department of Health and Social Services Division of Public Assistance, Child Care Assistance Program.	0.0	300.0	302.7
		21 Governor alth and Social Services		Released Janua	nry 3, 2020 Page 18

## Revenue Detail (1681) Department of Health and Social Services

Revenue Type (OMB Fund Code)				FY2020	
Revenue Source	Component	Comment	FY2019 Actuals	Management Plan	FY2021 Governor
6004 Gen Fund (1004 Gen Fund)			16.9	0.0	0.0
6046 General Fund - Prior Year			16.9	0.0	0.0
Reimbursement Recovery					

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			Component Totals	2,144.3	1,677.6	1,880.6
			With Department of Administration With Department of Health and Social Services	473.7 1,594.2	1,162.0 435.1	1,279.8 521.4
			With Department of Education and Early Development	0.1	0.0	0.0
			With Department of Law	2.1	1.0	0.5
			With University of Alaska	65.9	78.5	78.5
			With Department of Transportation/Public Facilities	7.9	0.0	0.0
			With Department of Labor and Workforce Development	0.4	1.0	0.4
Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: with the Department of Administration; phones	153.6	140.0	20.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Children's Services Management (2666)		2.8	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	Reimbursable Services Agreement: Department of Administration, Shared Services, Office of Information Technology	1,139.3	0.0	120.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Virtual Private Network	0.0	0.0	1.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Shared Services, Computer Services Management	0.0	0.0	59.7
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	Inter-agency services to include Alaska EHealth Network, SHI International Corporation	0.0	7.0	6.5
3017	Inter-Agency Information Technology	Admin - Department-wide	Services related to the computer	0.0	75.0	60.0
			2021 Governor Health and Social Services		Released Janua	ary 3, 2020 Page 20

Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
	Non-Telecommunications		refresh program, Information Technology customer service, Adobe Cloud, Integrated Resource Information System and Alaska Data Enterprise Reporting			
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Public Affairs (2874)	Reimbursable Services Agreement with Department of Health and Social Services for Public Affairs support	0.0	15.0	12.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Shared Services, Computer Services, Enterprise Productivity Rate	0.0	0.0	30.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Shared Services for Information Technology customer service	0.0	55.0	55.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Enterprise Technology Services. Annual Basic Telephone Services/Annual Telecom Enterprise Productivity Rate	16.6	0.0	30.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Network Services	0.0	0.0	27.0
3021	Inter-Agency Mail	Admin - Department-wide	Postage and mail services costs	4.1	5.0	1.0
3021	Inter-Agency Mail	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Central Mail Services	0.0	0.0	4.5
3022	Inter-Agency Human Resources	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration Administrative Services Division, Human Resources Services	22.9	40.0	40.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Leased office space	0.0	500.0	500.0
3024	Inter-Agency Legal	E&ED - Department-wide		0.1	0.0	0.0
			Y2021 Governor f Health and Social Services		Released Janua	ry 3, 2020 Page 21

Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3024	Inter-Agency Legal	Law - Department-wide	Regulations review	2.1	1.0	0.5
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	Reimbursable Services Agreement: Audit Support Services	1.1	2.0	1.0
3026	Inter-Agency Insurance	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Division of Risk Management, Insurance	4.1	12.0	12.0
3027	Inter-Agency Financial	Admin - Department-wide	Microsoft Vision Exchange	17.1	4.0	4.5
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable Services Agreement: Costs incurred to comply with Disability Act (ADA) to ensure services, programs, and activities are readily accessible to and usable by individuals with disabilities.	0.4	1.0	0.2
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration for Administrative Hearings for child and foster care licensing	254.9	0.0	254.9
3032	Inter-Agency Health	Admin - Department-wide	Reimbursable Services Agreement: Department of Administration, Retirement and Benefits, Initiative for employee wellness and retention	0.0	250.0	100.0
3032	Inter-Agency Health	H&SS - Bureau of Vital Statistics (961)	Reimbursable Services Agreement: Department of Health and Social Services Public Health; Vital Record Copies and Inquiries for birth certificates and paternity determinations for children in foster care	30.2	0.0	30.2
3032	Inter-Agency Health	H&SS - Commissioner's Office (317)	Reimbursable Services Agreement: Department of Health and Social Services Commissioner's Office	0.0	7.0	0.0
3032	Inter-Agency Health	H&SS - Facilities Management (2020)		0.0	40.0	0.0
3032	Inter-Agency Health	H&SS - Women, Children and Family Healt (2788)	Reimbursable Services Agreement: Department of Health and Social	334.9	325.1	325.1
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Object	t Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			Services Division of Public Health; Early Childhood Comprehensive System and Developmental Screening			
3032	Inter-Agency Health	Univ - Department-wide	Reimbursable Services Agreement: University of Alaska Anchorage, Early Childhood Mental Health (ECMH) Systems of Care to support an integrated, early childhood system of care and mental health services for young children	0.0	78.5	78.5
3036	Inter-Agency Safety	H&SS - Bureau of Vital Statistics (961)		0.0	35.0	0.0
3037	State Equipment Fleet	Trans - Department-wide		7.9	0.0	0.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	Reimbursable Services Agreement: Business apps chargeback	0.0	80.0	80.0
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	Reimbursable Services Agreement: Department wide services, administrative support	23.8	4.0	23.8
3038	Inter-Agency Management/Consulting	H&SS - Children's Services Management (2666)		49.1	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)	Reimbursable Services Agreement: Department of Health and Social Services Commissioner's Office	2.8	0.0	2.8
3038	Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)		10.2	0.0	0.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	Reimbursable Services Agreement: Demographics with Department of Labor	0.4	1.0	0.4
3038	Inter-Agency Management/Consulting	Univ - Department-wide		65.9	0.0	0.0

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Department of Health and Social Services	Page 23

## **Personal Services Expenditure Detail**

### **Department of Health and Social Services**

Scenario: FY2021 Governor (16414)

Component: Children's Services Management (2666)

RDU: Children's Services (486)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-0621	Admn OPS Mgr II	FT	Α	SS	Juneau	205	23D / E	12.0		105,205	0	0	56,767	161,972	97,183
06-0641	Accounting Technician I	FT	Α	GP	Juneau	205	12A / B	12.0		42,492	578	0	34,113	77,183	47,854
06-0642	Administrative Assistant III	FT	Α	GP	Juneau	205	15C / D	12.0		54,252	738	0	38,354	93,344	57,873
06-0659	Eligibility Technician II	FT	Α	GP	Juneau	205	14J	12.0		60,048	817	0	40,444	101,309	62,812
06-0660	Eligibility Technician II	FT	Α	GP	Juneau	205	14L / M	12.0		64,280	875	0	41,970	107,125	0
06-0661	Project Assistant	FT	Α	SS	Juneau	605	16F / J	12.0		69,370	0	0	43,845	113,215	0
06-0662	Administrative Officer II	FT	Α	SS	Juneau	205	19B / C	12.0		76,536	0	0	46,429	122,965	76,238
06-1346	Accountant III	FT	Α	SS	Juneau	205	18K / L	12.0		86,299	0	0	49,950	136,249	84,474
06-1350	Pro Svcs Sp IV	FT	Α	SS	Juneau	205	20J / K	12.0		94,820	0	0	53,022	147,842	91,662
06-1581	Ss Prog Ofc	FT	Α	GP	Anchorage	200	21B / C	12.0		77,137	1,050	0	46,606	124,793	77,372
06-1735	Program Coordinator II	FT	Α	GP	Anchorage	200	20L	12.0		91,748	1,248	0	51,875	144,871	89,820
06-1794	Ss Prog Coord	FT	Α	GP	Juneau	205	20A / B	12.0		73,498	1,000	0	45,294	119,792	74,271
06-1901	Project Assistant	FT	Α	GP	Wasilla	200	16C / D	12.0		56,952	775	0	39,327	97,054	78,614
06-3011	Social Services Associate II	FT	Α	GP	Juneau	205	12B / C	12.0		43,801	596	0	34,585	78,982	48,969
06-3028	Office Assistant II	FT	Α	GP	Juneau	205	10F / G	12.0		42,790	582	0	34,220	77,592	48,107
06-3041	Division Operations	FT	Α	SS	Anchorage	99	240 / P	12.0		141,437	0	0	69,548	210,985	130,811
	Manager														
06-3068	Ss Prog Ofc	FT	Α	SS	Juneau	205	21K	12.0		103,284	0	0	56,075	159,359	98,803
06-3075	Ss Prog Coord	FT	Α	SS	Juneau	205	20B / C	12.0		81,186	0	0	48,106	129,292	80,161
06-3089	Ss Prog Ofc	FT	Α	GP	Anchorage	200	21B / C	12.0		75,142	1,022	0	45,887	122,051	75,672
06-3112	Administrative Assistant II	FT	Α	GP	Juneau	205	14A / B	12.0		48,257	657	0	36,192	85,106	52,766
06-3396	Program Coordinator I	FT	Α	GP	Juneau	205	18C / D	12.0		67,283	915	0	43,053	111,251	68,976
06-3457	Ss Prog Coord	FT	Α	SS	Juneau	205	20F	12.0		90,720	0	0	51,544	142,264	88,204
06-3671	Accounting Technician I	FT	Α	GP	Juneau	205	12C / D	12.0		44,372	604	0	34,791	79,767	49,456
06-3702	Accounting Clerk	FT	Α	GP	Juneau	205	10A / B	12.0		37,680	513	0	32,378	70,571	43,754
06-3704	Social Services Associate II	FT	Α	GP	Juneau	205	12B / C	12.0		43,444	591	0	34,456	78,491	48,664
06-3705	Research Analyst III	FT	Α	GP	Juneau	205	18G	12.0		75,936	1,033	0	46,173	123,142	76,348
06-3707	Accountant II	FT	Α	GP	Juneau	205	16E / F	12.0		63,936	870	0	41,846	106,652	66,124
06-3709	Ss Prog Coord	FT	Α	GP	Juneau	205	20G / J	12.0		88,688	1,207	0	50,771	140,666	87,213
06-3711	Safety Officer	FT	Α	GP	Anchorage	200	18E / F	12.0		70,104	977	1,683	44,677	117,441	75,162
06-3871	Ss Prog Admn	FT	Α	SS	Juneau	205	23K / L	12.0		118,554	0	0	61,581	180,135	68,451
06-3944	Ss Prog Coord	FT	Α	SS	Juneau	205	20K / L	12.0		97,780	0	0	54,090	151,870	48,598
06-3948	Project Assistant	FT	Α	GP	Juneau	205	16B / C	12.0		56,370	767	0	39,117	96,254	59,678
06-3949	Ss Prog Coord	FT	Α	GP	Juneau	205	20F / G	12.0		85,282	1,160	0	49,543	135,985	84,311
06-3962	Research Analyst IV	FT	Α	SS	Juneau	205	21K / L	12.0		106,504	0	0	57,236	163,740	101,519
06-3972	Program Coordinator I	FT	Α	GP	Juneau	205	18J / K	12.0		80,126	1,090	0	47,684	128,900	79,918
06-4502	Ss Prog Admn	FT	Α	SS	Anchorage	200	23F / J	12.0		106,483	0	0	57,228	163,711	32,742
06-4516	Accounting Technician II	FT	Α	GP	Juneau	205	14L	12.0		64,020	871	0	41,876	106,767	21,353
06-4564	Ss Prog Ofc	FT	Α	SS	Juneau	205	210	12.0		117,396	0	0	61,163	178,559	35,712

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## **Personal Services Expenditure Detail**

### **Department of Health and Social Services**

Scenario: FY2021 Governor (16414)

Component: Children's Services Management (2666)

RDU: Children's Services (486)

PCN	Job Class Title		Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-4570	Research Analyst	I	FT	A	GP	Juneau	205	13C / D	12.0		47,858	651	0	36,048	84,557	52,425
06-4588	Ss Prog Coord		FT	A	SS	Juneau	205	20J	12.0		93,672	0	0	52,608	146,280	117,024
06-4609	Accounting Techni	ician III	FT	Α	SS	Juneau	99	16K	12.0		76,003	0	0	46,237	122,240	75,789
06-4610	Accounting Techni		FT	Α	GP	Juneau	205	14C / D	12.0		50,488	687	Ō	36,996	88.171	52,903
06-4611	Eligibility Technicia		FT	Α	GP	Juneau	205	14B / C	12.0		48,525	660	0	36,288	85,473	0
06-4614	Ss Prog Ofc		FT	Α	SS	Juneau	205	21J / K	12.0		100,439	0	0	55,049	155,488	96,403
06-4616	Project Assistant		FT	Α	GG	Juneau	99	16P	12.0		82,944	1,129	0	48,700	132,773	82,319
06-4625	Social Services As	sociate II	FT	Α	GP	Juneau	205	12B / C	12.0		43,444	591	0	34,456	78,491	48,664
06-4636	Pro Svcs Sp III		FT	Α	SS	Juneau	605	19J	12.0		86,820	0	0	50,138	136,958	84,914
06-4637	Ss Prog Coord		FT	Α	GP	Juneau	205	20G / J	12.0		87,776	1,194	0	50,442	139,412	89,224
06-9138	Ss Prog Coord		FT	Α	GP	Juneau	205	20D / E	12.0		79,496	1,082	0	47,457	128,035	79,382
06-9169	Ss Prog Ofc		FT	Α	GP	Anchorage	200	21C / D	12.0		80,064	1,089	0	47,661	128,814	90,170
06-9269 Division Director - Px		FT	Α	XE	Juneau	N05	27F / J	12.0		130,882	0	0	65,882	196,764	121,994	
06-9294	Program Coordina	tor I	FT	Α	GP	Juneau	205	18E / F	12.0		73,388	999	0	45,254	119,641	74,177
06-9299	Deputy Director		FT	Α	XE	Anchorage	N00	25J / K	12.0		121,660	0	0	62,557	184,217	128,952
06-9300	Ss Prog Ofc		FT	Α	GP	Juneau	205	21B / C	12.0		81,096	1,103	0	48,034	130,233	80,745
06-9304	Data Processing M	lanager I	FT	Α	SS	Anchorage	200	22M / N	12.0		114,311	0	0	60,051	174,362	108,104
06-9314	Administrative Ass	istant III	FT	Α	GP	Anchorage	200	15G / J	12.0		59,153	805	0	40,121	100,079	62,049
06-9340	Eligibility Technicia	an II	FT	Α	GP	Juneau	205	14A / B	12.0		48,456	659	0	36,264	85,379	52,935
06-N18028	Ss Prog Coord		NP	N	GP	Anchorage	100	20C	5.0		30,415	347	0	12,106	42,868	26,578
·		Total											Total Sa	alary Costs:	4,440,102	
		Positions	N	lew	Dele	ted								Total COLA:	31,532	
Ful	I Time Positions:	57		0	0								Total Pro	emium Pay:	1,683	
Par	t Time Positions:	0		0	0								Tot	al Benefits:	2,674,165	
Non Perm	nanent Positions:	11		0	0						.=					
Position	s in Component:	58		0	0								Total P	re-Vacancy:	7,147,482	
											<u>.</u>	Minus Vaca	ncy Adjustme	nt of 4.88%:	(348,882)	
													Total Pos	st-Vacancy:	6,798,600	
Total Cor	mponent Months:	689.0										Plus	Lump Sum Pr	emium Pay:	0	
											-	Pe	rsonal Service	es Line 100:	6,798,600	

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## **Personal Services Expenditure Detail**

### **Department of Health and Social Services**

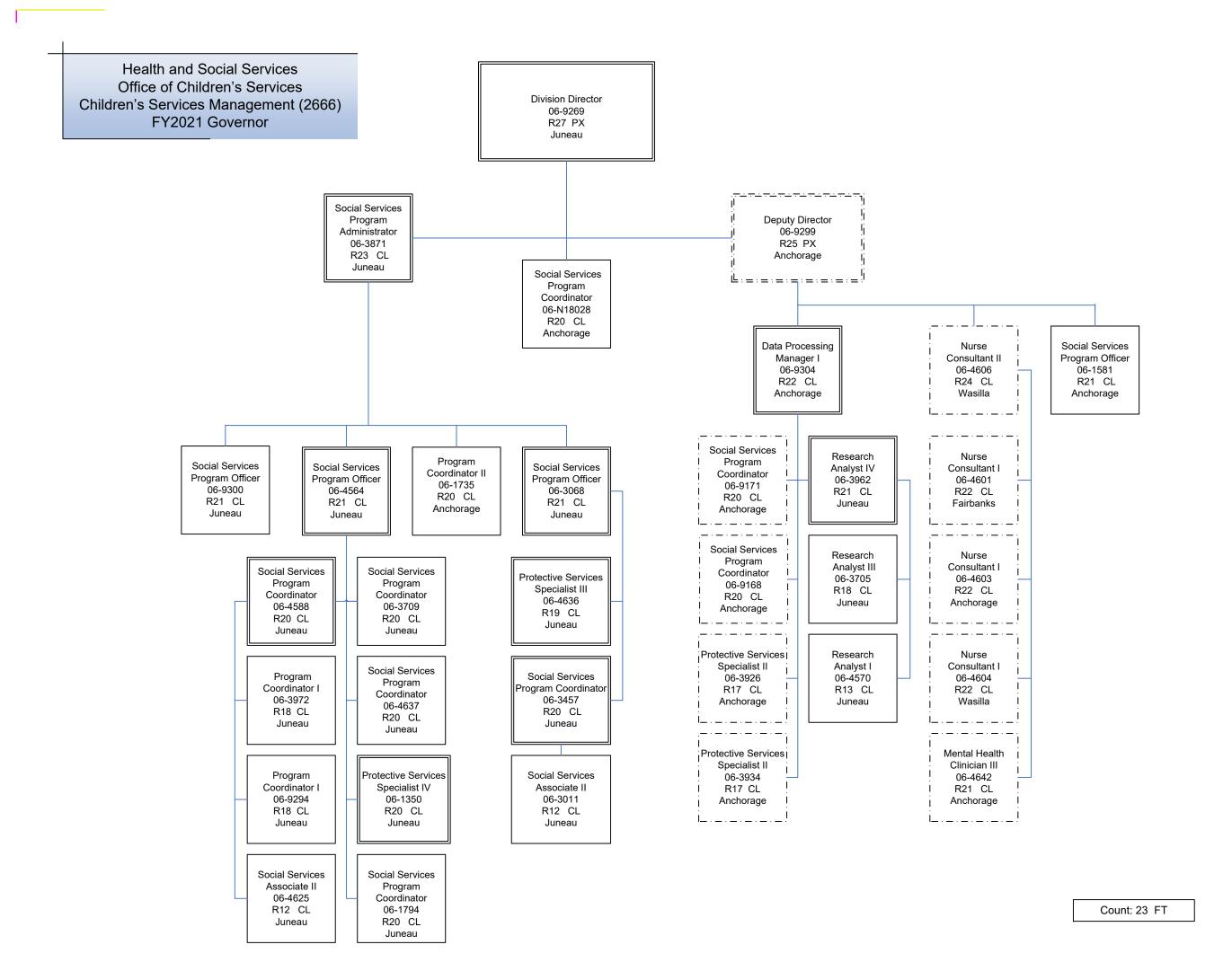
Scenario: FY2021 Governor (16414)

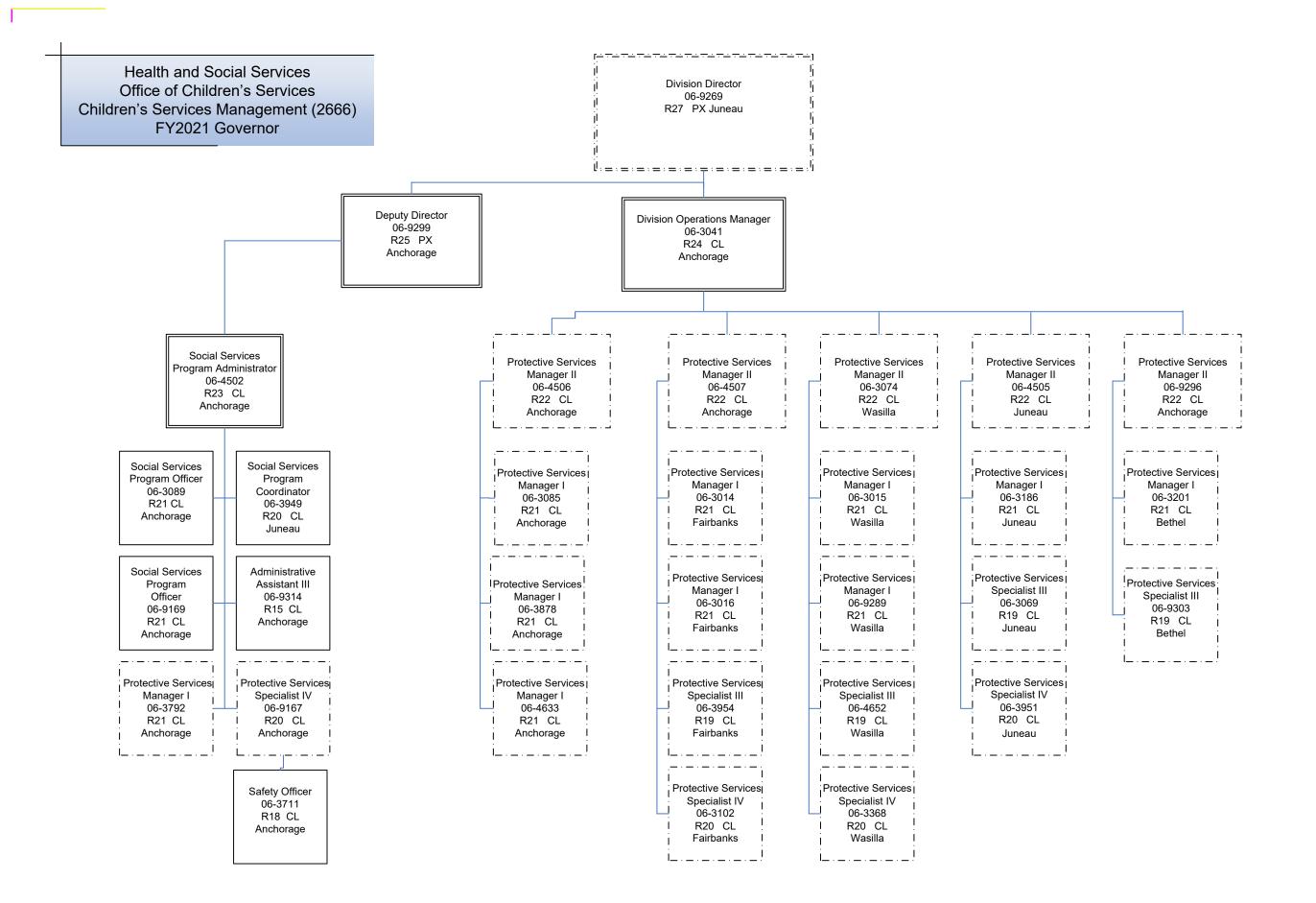
Component: Children's Services Management (2666)

RDU: Children's Services (486)

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1002 Federal Receipts	2,807,276	2,670,247	39.28%
1003 General Fund Match	3,560,013	3,386,242	49.81%
1004 General Fund Receipts	474,380	451,225	6.64%
1007 Interagency Receipts	305,813	290,886	4.28%
Total PCN Funding:	7,147,482	6,798,600	100.00%

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.





# Health and Social Services Office of Children's Services Children's Services Management (2666) FY2021 Governor

