

**State of Alaska**  
**FY2021 Governor's Operating Budget**

**Department of Law**  
**Second Judicial District**  
**Component Budget Summary**

**Component: Second Judicial District**

**Contribution to Department's Mission**

This component contributes to the department's mission by prosecuting and convicting criminal offenders within the Second Judicial District (North and Northwest Alaska).

**Core Services**

- Prosecutes violations of state criminal law by both adults and juveniles in the Second Judicial District.
- Provides day-to-day advice to state and local law enforcement agencies conducting criminal investigations and serves as legal advisor to grand juries.
- Handles probation revocation actions, all sentence and sufficiency of evidence appeals and most post-conviction relief proceedings.
- Provides victim-witness assistance services such as: information on court procedures required by statute and the Alaska Constitution; applying for restitution; arrangement of travel and payment for expenses and court-mandated witness fees; assistance with domestic violence orders and violent crimes compensation procedures; and preparation of victims and witnesses to testify in court.

**Major Component Accomplishments in 2019**

See Accomplishments at RDU level.

**Key Component Challenges**

See Key Challenges at RDU level.

**Significant Changes in Results to be Delivered in FY2021**

See Changes in Results at RDU level.

**Statutory and Regulatory Authority**

AS 44.23.020

**Contact Information**

**Contact:** John Skidmore, Deputy Attorney General  
**Phone:** (907) 269-5100  
**E-mail:** john.skidmore@alaska.gov

Second Judicial District Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2020</u> <u>Management</u> <u>Plan</u>	<u>FY2021</u> <u>Governor</u>		
Full-time	10	12	Annual Salaries	1,376,067
Part-time	0	0	COLA	5,486
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	685,405
			<i>Less 3.87% Vacancy Factor</i>	<i>(79,958)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>10</b>	<b>12</b>	<b>Total Personal Services</b>	<b>1,987,000</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Attorney III	0	0	0	1	1
Attorney IV	0	0	0	4	4
Attorney VI	0	0	0	1	1
Law Office Assistant I	0	0	0	2	2
Law Office Assistant II	0	0	0	1	1
Victim/Witness Paralegal I	0	0	0	1	1
Victim/Witness Paralegal II	0	0	0	2	2
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>12</b>

**Component Detail All Funds**  
**Department of Law**

**Component:** Second Judicial District (2199)  
**RDU:** Criminal Division (33)

Non-Formula Component

	FY2019 Actuals	FY2020 Conference Committee	FY2020 Authorized	FY2020 Management Plan	FY2021 Governor	FY2020 Management Plan vs FY2021 Governor	
71000 Personal Services	1,311.0	2,082.9	1,985.2	1,759.6	1,987.0	227.4	12.9%
72000 Travel	16.7	0.3	0.3	20.3	20.3	0.0	0.0%
73000 Services	132.5	106.9	106.9	312.5	391.8	79.3	25.4%
74000 Commodities	9.8	36.9	36.9	36.9	36.9	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>1,470.0</b>	<b>2,227.0</b>	<b>2,129.3</b>	<b>2,129.3</b>	<b>2,436.0</b>	<b>306.7</b>	<b>14.4%</b>
<b>Fund Sources:</b>							
1004 Gen Fund (UGF)	1,469.9	2,226.0	2,128.3	2,128.3	2,135.0	6.7	0.3%
1005 GF/Prgm (DGF)	0.1	1.0	1.0	1.0	1.0	0.0	0.0%
1108 Stat Desig (Other)	0.0	0.0	0.0	0.0	300.0	300.0	100.0%
<b>Unrestricted General (UGF)</b>	<b>1,469.9</b>	<b>2,226.0</b>	<b>2,128.3</b>	<b>2,128.3</b>	<b>2,135.0</b>	<b>6.7</b>	<b>0.3%</b>
<b>Designated General (DGF)</b>	<b>0.1</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>300.0</b>	<b>300.0</b>	<b>100.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	8	11	10	10	12	2	20.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Second Judicial District (2199)  
**RDU:** Criminal Division (33)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2020 Conference Committee To FY2020 Authorized *****												
<b>FY2020 Conference Committee</b>												
	ConfCom	2,227.0	2,082.9	0.3	106.9	36.9	0.0	0.0	0.0	11	0	0
1004 Gen Fund		2,226.0										
1005 GF/Prgm		1.0										
<b>Eliminate Funding Added by Legislature to Add an Office Assistant II</b>												
	Veto	-97.7	-97.7	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
1004 Gen Fund		-97.7										
Eliminate funding and position added by the Legislature under the previous administration's budget. The agency continues to maintain services and supports to prosecute crimes with existing resources. Additional resources needed to address increased crime are included in the fiscal notes associated with Crimes; Sentencing; Drugs; Theft; Reports Ch4 FSSLA2019 (HB49).												
The State's fiscal reality dictates a reduction in expenditures across all agencies.												
<b>Restore Funding Added by Legislature to Add an Office Assistant II</b>												
	Inc	97.7	97.7	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
1004 Gen Fund		97.7										
Legislative add-back appropriation made in Chapter 2, SSSLA2019, of HB2001.												
<b>Eliminate Funding Added by Legislature to Add an Office Assistant II</b>												
	Veto	-97.7	-97.7	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
1004 Gen Fund		-97.7										
This eliminates funding and position added by the Legislature under the previous administration's budget. The agency continues to maintain services and supports to prosecute crimes with existing resources. Additional resources needed to address increased crime are included in the fiscal notes associated with Crimes; Sentencing; Drugs; Theft; Reports Ch4 FSSLA2019 (HB49).												
The State's fiscal reality dictates a reduction in expenditures across all agencies.												
<b>Eliminate Funding to Reopen Utqiagvik Office and Add One Attorney IV and One V/W Paralegal II</b>												
	Veto	-533.5	-533.5	0.0	0.0	0.0	0.0	0.0	0.0	-2	0	0
1004 Gen Fund		-533.5										
Eliminate funding and positions added by the Legislature under the previous administration's budget to reopen the Utqiagvik office and add one Attorney IV and one Victim/Witness Paralegal II. The agency continues to maintain services and supports to prosecute crimes with existing resources.												
The State's fiscal reality dictates a reduction in expenditures across all agencies.												
<b>Restore Funding to Reopen Utqiagvik Office and Add One Attorney IV and One V/W Paralegal II</b>												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Second Judicial District (2199)  
**RDU:** Criminal Division (33)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
1004 Gen Fund	Inc	533.5	533.5	0.0	0.0	0.0	0.0	0.0	0.0	2	0	0
Legislative add-back appropriation made in Chapter 2, SSSLA2019, of HB2001.												
Restore funding and positions added by the Legislature to reopen the Utqiagvik office.												
<b>Subtotal</b>		<b>2,129.3</b>	<b>1,985.2</b>	<b>0.3</b>	<b>106.9</b>	<b>36.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>10</b>	<b>0</b>	<b>0</b>
***** Changes From FY2020 Authorized To FY2020 Management Plan *****												
<b>Align Authority with Anticipated Expenditures</b>												
LIT		0.0	-225.6	20.0	205.6	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to cover anticipated travel and services costs. The remaining personal services authority is sufficient to cover anticipated expenditures.												
<b>Subtotal</b>		<b>2,129.3</b>	<b>1,759.6</b>	<b>20.3</b>	<b>312.5</b>	<b>36.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>10</b>	<b>0</b>	<b>0</b>
***** Changes From FY2020 Management Plan To FY2021 Governor *****												
<b>FY2021 Salary and Health Insurance Increases</b>												
SalAdj		6.7	6.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		6.7										
FY2021 GGU Salary Increases: \$5.2												
FY2021 increase to GGU Health Insurance from \$1530 to \$1555 per member per month: \$1.5												
<b>Add Authority and Positions for Utqiagvik District Attorney's Office</b>												
1108 Stat Desig	Inc	300.0	220.7	0.0	79.3	0.0	0.0	0.0	0.0	2	0	0
Add statutory designated program receipt authority and two positions to allow the department to collect and expend funds from the North Slope Borough in order to fully reopen the Utqiagvik office. Partial funding was previously appropriated to the department to reopen the Utqiagvik office, which led to a renewed partnership between the local government of the North Slope Borough in order to provide sufficient funds to fully support the operational needs of the office.												
The following positions are added: Full-time Law Office Assistant I (03-#021), range 11, located in Utqiagvik Full-time Attorney III (03-#022), range 22, located in Utqiagvik												
<b>Totals</b>		<b>2,436.0</b>	<b>1,987.0</b>	<b>20.3</b>	<b>391.8</b>	<b>36.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>12</b>	<b>0</b>	<b>0</b>

**Line Item Detail (1676)**  
**Department of Law**  
**Travel**

**Component:** Second Judicial District (2199)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
2000	Travel		16.7	20.3	20.3
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>2000 Travel Detail Totals</b>			<b>16.7</b>	<b>20.3</b>	<b>20.3</b>
2000	In-State Employee Travel	Travel for attorneys to interview witnesses and attend court proceedings, as well as for necessary training for both attorneys and paraprofessionals. Includes travel for management purposes.	5.6	9.0	9.0
2001	In-State Non-Employee Travel	Travel costs for witnesses to testify in court.	9.9	10.0	10.0
2005	Moving Costs	Moving costs.	1.2	1.3	1.3

**Line Item Detail (1676)**  
**Department of Law**  
**Services**

**Component:** Second Judicial District (2199)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
3000	Services		132.5	312.5	391.8
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>3000 Services Detail Totals</b>			<b>132.5</b>	<b>312.5</b>	<b>391.8</b>
3001	Financial Services	Bankcard service fees.	0.3	1.0	1.0
3002	Legal and Judicial Services	Depositions, research costs, expert witness and consultant fees.	0.7	1.0	1.0
3003	Information Technology	Training, consulting and software licensing and maintenance. Annual maintenance fee for mission-critical information management systems.	2.4	15.0	20.0
3004	Telecommunications	Local telephone service, long distance charges and cellular phone services paid to third-party telephone utilities.	5.8	15.0	20.0
3006	Delivery Services	Freight, courier, postage, and transportation of trial exhibit materials.	0.7	20.0	25.0
3011	Other Services	Cost transfers and miscellaneous items within the services line (commissions, etc.).	-15.4	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA Administration, Office of Information Technology computer services.	36.3	70.0	80.0
3022	Inter-Agency Human Resources	Law - Administrative Services (2164) RSA Law, Human Resources position.	8.6	10.0	15.0
3023	Inter-Agency Building Leases	Admin - Department-wide Leased office space managed by General Services.	67.0	101.2	135.4
3026	Inter-Agency Insurance	Admin - Department-wide RSA Administration, Risk Management.	0.4	2.0	5.0



**Line Item Detail (1676)**  
**Department of Law**  
**Services**

**Component:** Second Judicial District (2199)

<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>3000 Services Detail Totals</b>			<b>132.5</b>	<b>312.5</b>	<b>391.8</b>
3027	Inter-Agency Financial	Admin - Department-wide RSA Administration, Finance Chargeback (IRIS).	3.2	5.0	10.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide RSA Administration - Division of Personnel and Labor Relations, Americans with Disabilities Act.	0.1	1.0	1.0
3037	State Equipment Fleet	Trans - Department-wide State vehicle maintenance and operations.	6.9	15.0	20.0
3038	Inter-Agency Management/Consulting	Law - Administrative Services (2164) RSA Law, Information services, project and management support.	15.5	56.3	58.4

**Line Item Detail (1676)**

**Department of Law  
Commodities**

**Component:** Second Judicial District (2199)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
4000	Commodities		9.8	36.9	36.9
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>4000 Commodities Detail Totals</b>			<b>9.8</b>	<b>36.9</b>	<b>36.9</b>
4000	Business	Reference materials and subscriptions, including statutes, software applications, non-capital desktop refresh, and miscellaneous office supplies.	9.8	36.9	36.9

**Revenue Detail (1681)**  
**Department of Law**

**Component:** Second Judicial District (2199)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>0.1</b>	<b>1.0</b>	<b>1.0</b>
5119 Program Receipts Law - Charges for Services		Discovery receipts - receipts from private attorneys.	0.1	1.0	1.0
<b>5108 Stat Desig (1108 Stat Desig)</b>			<b>0.0</b>	<b>0.0</b>	<b>300.0</b>
5200 Statutory Dsgntd Prgrm Rcpts Pblc Prctn - 3rd Party Clctns			0.0	0.0	300.0
<b>6004 Gen Fund (1004 Gen Fund)</b>			<b>0.1</b>	<b>0.0</b>	<b>0.0</b>
6046 General Fund - Prior Year Reimbursement Recovery			0.1	0.0	0.0

**Inter-Agency Services (1682)**  
**Department of Law**

**Component:** Second Judicial District (2199)

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>Component Totals</b>				<b>138.0</b>	<b>260.5</b>	<b>324.8</b>
With Department of Administration				107.0	179.2	231.4
With Department of Law				24.1	66.3	73.4
With Department of Transportation/Public Facilities				6.9	15.0	20.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA Administration, Office of Information Technology computer services.	36.3	70.0	80.0	
3022	Inter-Agency Human Resources	Law - Administrative Services (2164) RSA Law, Human Resources position.	8.6	10.0	15.0	
3023	Inter-Agency Building Leases	Admin - Department-wide Leased office space managed by General Services.	67.0	101.2	135.4	
3026	Inter-Agency Insurance	Admin - Department-wide RSA Administration, Risk Management.	0.4	2.0	5.0	
3027	Inter-Agency Financial	Admin - Department-wide RSA Administration, Finance Chargeback (IRIS).	3.2	5.0	10.0	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide RSA Administration - Division of Personnel and Labor Relations, Americans with Disabilities Act.	0.1	1.0	1.0	
3037	State Equipment Fleet	Trans - Department-wide State vehicle maintenance and operations.	6.9	15.0	20.0	
3038	Inter-Agency Management/Consulting	Law - Administrative Services (2164) RSA Law, Information services, project and management support.	15.5	56.3	58.4	

**Personal Services Expenditure Detail**  
**Department of Law**

**Scenario:** FY2021 Governor (16414)  
**Component:** Second Judicial District (2199)  
**RDU:** Criminal Division (33)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
03-#021	Law Office Assistant I	FT	A	GP	Utqiagvik	250	11A / B	12.0		57,139	767	0	38,309	96,215	0
03-#022	Attorney III	FT	A	XE	Utqiagvik	N50	22C / D	12.0		127,916	0	0	62,382	190,298	190,298
03-?016	Attorney IV	FT	A	XE	Utqiagvik	N50	24C / D	12.0		146,121	0	0	68,030	214,151	214,151
03-?017	Victim/Witness Paralegal II	FT	A	GP	Utqiagvik	250	16A / B	12.0		77,976	1,046	0	45,427	124,449	0
03-1005	Attorney VI	FT	A	XE	Nome	N37	26N / O	12.0		196,716	0	0	82,212	278,928	278,928
03-1019	Law Office Assistant II	FT	A	GP	Nome	237	13B / C	12.0		59,843	803	0	39,233	99,879	99,879
03-1108	Victim/Witness Paralegal II	FT	A	GP	Kotzebue	260	16C / D	12.0		88,782	1,191	0	49,118	139,091	139,091
03-1239	Attorney IV	FT	A	XE	Nome	N37	24K / L	12.0		156,525	0	0	70,946	227,471	227,471
03-1282	Victim/Witness Paralegal I	FT	A	GP	Nome	237	14A / B	12.0		62,445	838	0	40,122	103,405	103,405
03-1308	Attorney IV	FT	A	XE	Kotzebue	N60	24F / J	12.0		173,318	0	0	75,653	248,971	248,971
03-1319	Attorney IV	FT	A	XE	Kotzebue	N60	24E / F	12.0		166,616	0	0	73,775	240,391	240,391
03-1329	Law Office Assistant I	FT	A	GP	Kotzebue	260	11B / C	12.0		62,670	841	0	40,198	103,709	103,709

	Total Positions	New	Deleted
Full Time Positions:	12	2	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
<b>Positions in Component:</b>	<b>12</b>	<b>2</b>	<b>0</b>

<b>Total Salary Costs:</b>	1,376,067
<b>Total COLA:</b>	5,486
<b>Total Premium Pay:</b>	0
<b>Total Benefits:</b>	685,405
<b>Total Pre-Vacancy:</b>	2,066,958
<b>Minus Vacancy Adjustment of 3.87%:</b>	(79,958)
<b>Total Post-Vacancy:</b>	1,987,000
<b>Plus Lump Sum Premium Pay:</b>	0
<b>Personal Services Line 100:</b>	1,987,000

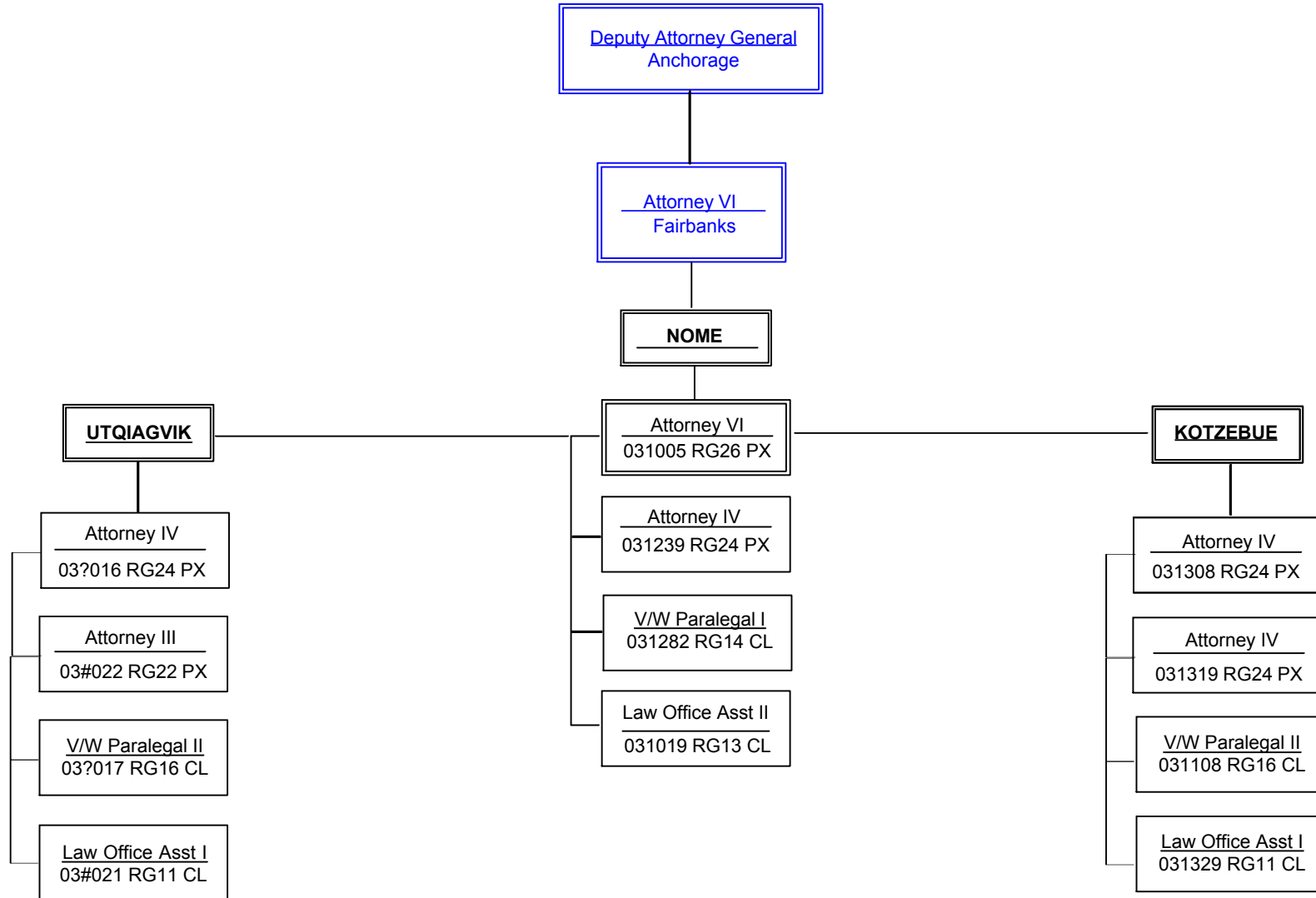
**Total Component Months:** 144.0

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,846,294	1,774,872	89.32%
1108 Statutory Designated Program Receipts	220,664	212,128	10.68%
<b>Total PCN Funding:</b>	<b>2,066,958</b>	<b>1,987,000</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

# CRIMINAL DIVISION

## Second Judicial District



Note: Positions outlined in blue indicate that the PCNs are counted elsewhere but shown here to indicate organizational hierarchy.