

# **State of Alaska FY2021 Governor's Operating Budget**

## **Department of Public Safety Alaska Fire Standards Council Component Budget Summary**

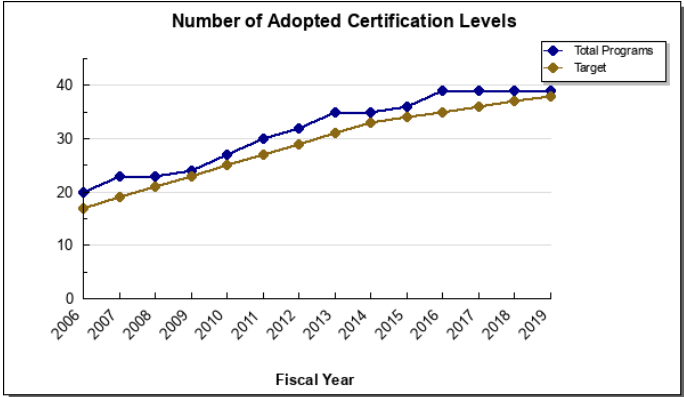
**Component: Alaska Fire Standards Council**

**Contribution to Department's Mission**

Establish professional standards for fire service personnel, and curriculum requirements for the certification of training programs.

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



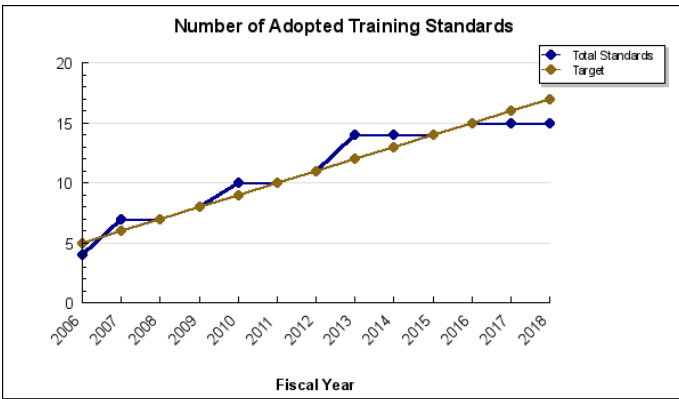
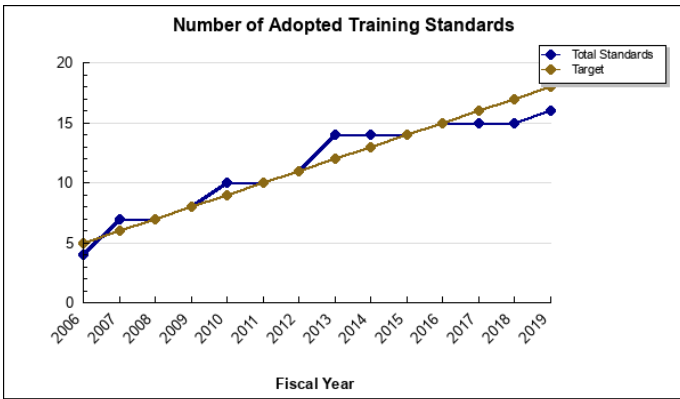
**Core Services**

- Provide relevant standards adoption through review process.
- Ensure that existing standards are updated to latest revisions.

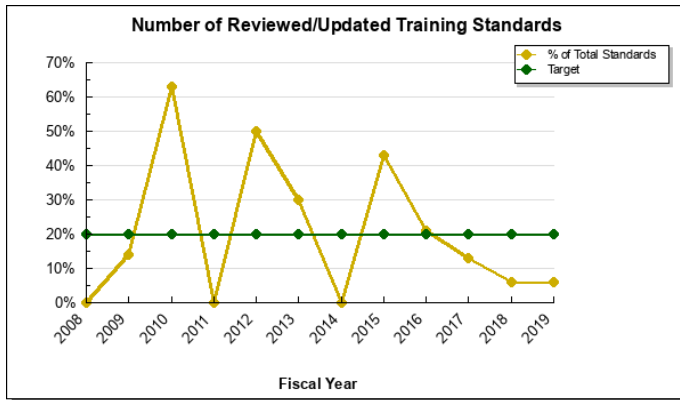
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

**1. Provide relevant standards adoption through review process.**



**2. Ensure that existing standards are updated to latest revisions.**



**Major Component Accomplishments in 2019**

- Issued fire certification for 1,072 applicants
- Facilitated testing and certification for 144 separate examination groups.
- Tested 913 individuals for fire service professional qualification advancement
- Increased the access and functionality of statewide records management system for fire service web-based access to training, testing, and certification information.
- Maintained operational efficiencies through the expansion of paperless processing procedures.
- Supported 50 Alaska fire departments with local accreditation.
- The council held two general meetings during the fiscal year, as required under AS 18.70.340(b).  
(Note: These statistics are based on fiscal year data as opposed to the calendar year statistics presented in other publications.)

Utilization of a database management system enabled 100 percent processing of paperless issuance of all letters and certificates and reduced supply expenditures and administrative processing times. Other procedural developments have improved the council's ability to efficiently review and approve related standards and certification levels without the need for additional administrative personnel. The reduction of administrative costs and expansion of industry certification continues to be a core mission priority to increase professional development opportunities for fire service personnel.

**Key Component Challenges**

Not all communities have a fire response department or volunteers; therefore, this service falls within the responsibility of the Village Public Safety Officers or Alaska State Troopers. A majority of communities outside a connected road system have limited fire response personnel, and many personnel are only able to participate in basic training activities at the local level. Many communities cannot complete training that qualifies for nationally recognized certification.

Fire departments in most Alaska communities have difficulty maintaining uniform performance standards. The public has a reasonable expectation that personnel responding to a call for emergency services are adequately trained to mitigate an emergency. Fire service responders should receive a level of training that enables them to operate in a manner that minimizes personal risk and helps to prevent fires in their communities.

State-established standards meet the needs and capability of Alaska communities, and often local fire and

emergency services personnel meet nationally recognized certification requirements. Compliance with the National Fire Protection Association professional standards is impossible in many areas of the state, especially in communities that do not have paid staff, fire hydrants or traditional fire apparatus. The Alaska Fire Standards Council (AFSC) has the authority to establish the minimum training and performance standards for certification of fire services personnel in these communities.

Ongoing challenges include maintaining compliance with the recurrent revisions to fire industry standards. Fire certification directives for Alaska fire service members require routine updates to maintain compliance with adopted fire standards. The operational workload for administrative staff exceeds its resource capability for all pending revisions and AFSC members and committee volunteers have donated countless hours to compensate for the lack of administrative support. Maintaining the professional development qualifications that are relevant to the needs of fire services personnel and their communities is a significant challenge.

The AFSC will continue to seek cost effective methods to increase fire certification opportunities that address local community needs and provide support to fire service organizations that have limited resources. The AFSC remains focused on maintaining and expanding certification programs that are current and relevant to fire service needs throughout Alaska.

### **Significant Changes in Results to be Delivered in FY2021**

In FY2021, the AFSC will endeavor to provide emergency responders support for core fire certification services, firefighter professional qualifications, and fire department accreditation. The AFSC will implement new electronic test process management initiatives and streamline services using a third-party high stakes test management resource. The Interagency Modular Portal for Alaska Certification and Training (IMPACT) records management system will continue to serve as a secure statewide repository for fire service personnel qualifications, fire training and fire department accreditation records that are accessible 24/7. Operational targets will reduce the complexity of the fire department accreditation process and increase efficiency between state fire training and certification testing; such as electronic course registration and/or certification application submission and a transition to online testing. Long-term outcomes are service outcomes that fulfill the mission of the AFSC, the completion of performance expectations for core delivery of services and sustaining critical professional qualification services to fire personnel throughout Alaska.

Council members will continue to collaborate with fire organizations and personnel across the state to ensure updates occur for existing programs and additional program development supports the needs of fire service staff and the communities they serve. Ongoing revision of AFSC directed policies and procedures will ensure the Bureau of Fire Accreditation, Standards and Training (BFAST) administrative functions are compliant with internationally recognized accreditation requirements, that program criteria are met, and that fire service professional development is maintained through certification program support.

### **Statutory and Regulatory Authority**

Alaska Fire Standards Council (AS 18.70.320-369)

<b>Contact Information</b>
<p><b>Contact:</b> Richard Boothby, Director, Fire and Life Safety <b>Phone:</b> (907) 269-5484 <b>E-mail:</b> richard.boothby@alaska.gov</p>

Alaska Fire Standards Council Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2020</u> <u>Management</u> <u>Plan</u>	<u>FY2021</u> <u>Governor</u>			
Full-time	1	1	Annual Salaries		47,493
Part-time	0	0	COLA		653
Nonpermanent	0	0	Premium Pay		0
			Annual Benefits		36,638
			<i>Less 0.33% Vacancy Factor</i>		(284)
			Lump Sum Premium Pay		0
<b>Totals</b>	<b>1</b>	<b>1</b>	<b>Total Personal Services</b>		<b>84,500</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**Component Detail All Funds**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Fire and Life Safety (556)

Non-Formula Component

	FY2019 Actuals	FY2020 Conference Committee	FY2020 Authorized	FY2020 Management Plan	FY2021 Governor	FY2020 Management Plan vs FY2021 Governor	
71000 Personal Services	62.4	83.3	83.3	83.3	84.5	1.2	1.4%
72000 Travel	18.4	29.0	29.0	29.0	29.0	0.0	0.0%
73000 Services	52.4	233.7	233.7	233.7	233.7	0.0	0.0%
74000 Commodities	4.4	25.0	25.0	25.0	25.0	0.0	0.0%
75000 Capital Outlay	0.0	3.0	3.0	3.0	3.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>137.6</b>	<b>374.0</b>	<b>374.0</b>	<b>374.0</b>	<b>375.2</b>	<b>1.2</b>	<b>0.3%</b>
<b>Fund Sources:</b>							
1002 Fed Rcpts (Fed)	0.0	53.2	53.2	53.2	53.2	0.0	0.0%
1004 Gen Fund (UGF)	107.3	110.7	110.7	110.7	111.9	1.2	1.1%
1007 I/A Rcpts (Other)	0.0	6.2	6.2	6.2	6.2	0.0	0.0%
1108 Stat Desig (Other)	30.3	203.9	203.9	203.9	203.9	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>107.3</b>	<b>110.7</b>	<b>110.7</b>	<b>110.7</b>	<b>111.9</b>	<b>1.2</b>	<b>1.1%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>30.3</b>	<b>210.1</b>	<b>210.1</b>	<b>210.1</b>	<b>210.1</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>53.2</b>	<b>53.2</b>	<b>53.2</b>	<b>53.2</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	1	1	1	1	1	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)

**RDU:** Fire and Life Safety (556)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2020 Conference Committee To FY2020 Authorized *****												
<b>FY2020 Conference Committee</b>												
ConfCom		374.0	83.3	29.0	233.7	25.0	3.0	0.0	0.0	1	0	0
1002 Fed Rcpts		53.2										
1004 Gen Fund		110.7										
1007 I/A Rcpts		6.2										
1108 Stat Desig		203.9										
<b>Subtotal</b>		<b>374.0</b>	<b>83.3</b>	<b>29.0</b>	<b>233.7</b>	<b>25.0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>
***** Changes From FY2020 Management Plan To FY2021 Governor *****												
<b>FY2021 Salary and Health Insurance Increases</b>												
SalAdj		1.2	1.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.2										
FY2021 GGU Salary Increases: \$0.8												
FY2021 increase to GGU Health Insurance from \$1530 to \$1555 per member per month: \$0.4												
<b>Totals</b>		<b>375.2</b>	<b>84.5</b>	<b>29.0</b>	<b>233.7</b>	<b>25.0</b>	<b>3.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>	<b>0</b>

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Travel**

**Component:** Alaska Fire Standards Council (2428)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
2000	Travel		18.4	29.0	29.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>2000 Travel Detail Totals</b>			<b>18.4</b>	<b>29.0</b>	<b>29.0</b>
2000	In-State Employee Travel	Travel expenses for council meetings or special council projects.	2.6	15.0	10.0
2001	In-State Non-Employee Travel	Council member or other state employee project travel.	12.5	13.0	12.0
2002	Out of State Employee Travel	Travel to council or fire related conferences or training events.	3.3	1.0	4.0
2003	Out of State Non-Employee Travel	Council member travel to fire related conferences or training meetings.	0.0	0.0	3.0



**Line Item Detail (1676)**  
**Department of Public Safety**  
**Services**

**Component:** Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000	Services		52.4	233.7	233.7
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>3000 Services Detail Totals</b>			<b>52.4</b>	<b>233.7</b>	<b>233.7</b>
3000	Education Services	Conferences and training costs.	6.8	20.0	20.0
3001	Financial Services	Bank fees for credit card processing of certification, training and registration fees.	1.1	6.0	5.0
3003	Information Technology	Software licensing, maintenance and purchases.	13.0	31.0	12.2
3004	Telecommunications	Telephone equipment and cell phone costs.	0.2	2.0	3.0
3006	Delivery Services	Freight, postage and courier services.	2.8	7.0	7.0
3007	Advertising and Promotions	Legal and meeting notices.	0.0	3.0	2.3
3009	Structure/Infrastructure/Land	Meeting room rentals.	0.0	12.0	10.0
3010	Equipment/Machinery	Other business equipment maintenance and service.	2.4	11.0	10.0
3011	Other Services	Miscellaneous expenses related to printing of testing materials, training instructor fees or council meeting preparation.	15.7	20.7	40.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide OIT computer services	4.0	87.0	85.0
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Information Systems (3199) Non-telecommunications (LAN/WAN & APSIN).	0.6	10.0	9.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunication support services (EPR and basic phones).	0.2	3.0	6.2
3021	Inter-Agency Mail	Admin - Department-wide Statewide central mail services.	0.0	1.0	1.5

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Services**

**Component:** Alaska Fire Standards Council (2428)

Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>3000 Services Detail Totals</b>				<b>52.4</b>	<b>233.7</b>	<b>233.7</b>
3021	Inter-Agency Mail	PubSaf - AST Detachments (2325)	DPS mail services.	1.6	3.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	HR personnel support.	0.7	1.0	1.0
3024	Inter-Agency Legal	Law - Department-wide	RSA for legal services.	0.3	2.0	5.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management for property and overhead insurance.	0.1	1.0	0.5
3027	Inter-Agency Financial	Admin - Department-wide	IRIS, ALDER and HRM support.	0.1	5.0	5.0
3029	Inter-Agency Education/Training	PubSaf - Fire and Life Safety (3051)	Coding error.	0.3	0.0	0.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	RSA for Shared Services of AK Travel Desk.	0.8	1.0	1.0
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525)	Administrative Services staff support.	1.3	5.0	4.0
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325)	DPS Office of Professional Standards cost allocation.	0.0	1.0	2.5
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523)	DPS Commissioner's Office cost allocation.	0.4	1.0	1.5

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Commodities**

**Component:** Alaska Fire Standards Council (2428)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000	Commodities		4.4	25.0	25.0
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>4000 Commodities Detail Totals</b>			<b>4.4</b>	<b>25.0</b>	<b>25.0</b>
4000	Business	Business, office, photographic, computer supplies and educational subscriptions.	4.1	21.0	21.0
4004	Safety	Uniform items, cleaning supplies used during fire investigations.	0.0	1.0	1.0
4006	Signs and Markers	Safety signage for training events	0.3	3.0	3.0

**Line Item Detail (1676)**  
**Department of Public Safety**  
**Capital Outlay**

**Component:** Alaska Fire Standards Council (2428)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
5000	Capital Outlay		0.0	3.0	3.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>
<b>5000 Capital Outlay Detail Totals</b>			<b>0.0</b>	<b>3.0</b>	<b>3.0</b>
5004	Equipment	Miscellaneous equipment for certification of fire fighters.	0.0	3.0	3.0

**Revenue Detail (1681)**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>5002 Fed Rcpts (1002 Fed Rcpts)</b>			<b>0.0</b>	<b>53.2</b>	<b>53.2</b>
5019 Federal - Miscellaneous Grants		Available receipt authority to receive future federal grant awards.	0.0	53.2	53.2
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>0.0</b>	<b>6.2</b>	<b>6.2</b>
5301 Inter-Agency Receipts	PubSaf - AK Fire Standards Council (2428)	Available inter-agency receipt authority for future RSAs.	0.0	6.2	6.2
<b>5108 Stat Desig (1108 Stat Desig)</b>			<b>155.7</b>	<b>203.9</b>	<b>203.9</b>
5201 Statutory Dsgntd Prgrm Rcpts Pblc Prctn - Permits and Fees		Certification fees received per AS 18.70.320-369.	155.7	203.9	203.9

**Inter-Agency Services (1682)**  
**Department of Public Safety**

**Component:** Alaska Fire Standards Council (2428)

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
<b>Component Totals</b>				<b>10.4</b>	<b>121.0</b>	<b>124.2</b>
With Department of Administration				5.9	99.0	100.2
With Department of Public Safety				4.2	20.0	19.0
With Department of Law				0.3	2.0	5.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2019 Actuals</b>	<b>FY2020 Management Plan</b>	<b>FY2021 Governor</b>	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT computer services	4.0	87.0	85.0
3017	Inter-Agency Information Technology Non-Telecommunications	PubSaf - Information Systems (3199)	Non-telecommunications (LAN/WAN & APSIN).	0.6	10.0	9.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Telecommunication support services (EPR and basic phones).	0.2	3.0	6.2
3021	Inter-Agency Mail	Admin - Department-wide	Statewide central mail services.	0.0	1.0	1.5
3021	Inter-Agency Mail	PubSaf - AST Detachments (2325)	DPS mail services.	1.6	3.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	HR personnel support.	0.7	1.0	1.0
3024	Inter-Agency Legal	Law - Department-wide	RSA for legal services.	0.3	2.0	5.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management for property and overhead insurance.	0.1	1.0	0.5
3027	Inter-Agency Financial	Admin - Department-wide	IRIS, ALDER and HRM support.	0.1	5.0	5.0
3029	Inter-Agency Education/Training	PubSaf - Fire and Life Safety (3051)	Coding error.	0.3	0.0	0.0
3038	Inter-Agency Management/Consulting	Admin - Department-wide	RSA for Shared Services of AK Travel Desk.	0.8	1.0	1.0
3038	Inter-Agency Management/Consulting	PubSaf - Administrative Services (525)	Administrative Services staff support.	1.3	5.0	4.0
3038	Inter-Agency Management/Consulting	PubSaf - AST Detachments (2325)	DPS Office of Professional Standards cost allocation.	0.0	1.0	2.5
3038	Inter-Agency Management/Consulting	PubSaf - Commissioner's Office (523)	DPS Commissioner's Office cost allocation.	0.4	1.0	1.5

**Personal Services Expenditure Detail**  
**Department of Public Safety**

**Scenario:** FY2021 Governor (16414)  
**Component:** Alaska Fire Standards Council (2428)  
**RDU:** Fire and Life Safety (556)

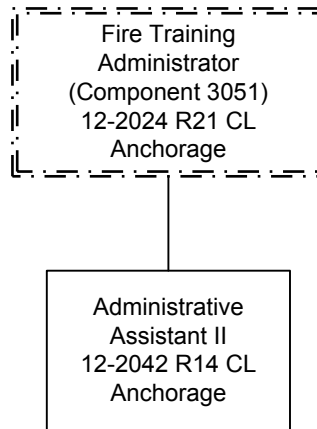
PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
12-2042	Administrative Assistant II	FT	A	GP	Anchorage	100	14B / C	12.0		47,493	653	0	36,638	84,784	84,784
													<b>Total Salary Costs:</b>	47,493	
													<b>Total COLA:</b>	653	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	36,638	
													<b>Total Pre-Vacancy:</b>	84,784	
													<b>Minus Vacancy Adjustment of 0.33%:</b>	(284)	
													<b>Total Post-Vacancy:</b>	84,500	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	84,500	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	84,784	84,500	100.00%
<b>Total PCN Funding:</b>	<b>84,784</b>	<b>84,500</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Component: Alaska Fire Standards Council (2428)  
RDU: Fire and Life Safety (556)

ORGANIZATIONAL CHART



State of Alaska  
Department of Public Safety