State of Alaska FY2021 Governor's Operating Budget

Department of Revenue Commissioner's Office Component Budget Summary

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 1

Page 2

Component: Commissioner's Office

Contribution to Department's Mission

The mission of the Department of Revenue is to collect, distribute and invest funds for public purposes.

Major Component Accomplishments in 2019

Please see department accomplishments.

Key Component Challenges

- Providing key decision makers with the information necessary to adopt a fiscal plan to ensure that the State
 of Alaska has the financial resources necessary to provide constitutionally required public services in an era
 of volatile oil prices and declining production.
- Estimating oil and gas revenues in light of the highly volatile oil and gas market coupled with uncertainties in the U.S. and global economies.
- Managing the State's \$42 billion assets, including the General Fund and Other Non-segregated Investments (GeFONSI), the Constitutional Budget Reserve Fund and pension funds is more challenging in an environment of increased market volatility, after several years of relatively placid markets, as market participants increasingly react to the U.S. economy including the rising risks of recession and concern that an uncertain economic event may occur.
- Using technology improvements to process approximately 640,000 Permanent Fund Dividend applications annually and within a limited budget.

Significant Changes in Results to be Delivered in FY2021

Please see department changes in results.

Statutory and Regulatory Authority

AS 09.50 AS 10.25.570 AS 16.10.265 AS.18.26 AS 18.56 AS 25.25 AS 25.27 AS 34.45 AS 37.05 AS 37.05 AS 37.10 AS 37.10 AS 37.10 AS 37.13 AS 37.14 AS 37.15 AS 38.05.036 AS 40.25.110 AS 43	Code of Civil Procedure - Actions Where State a Party Electric and Telephone Cooperative Act Purchase of Fish from Permit Holders Alaska Medical Facility Authority Alaska Housing Finance Corporation Uniform Interstate Family Support Act Child Support Service Agency Unclaimed Property Fiscal Procedures Act Executive Budget Act Public Funds Duties of the Alaska Retirement Management Board Alaska Permanent Fund and Corporation Special [Mental Health Trust] Funds State Bonding Act Audit of Royalty and Net Profit Payments and Costs Public Records Revenue and Taxation	
	FY2021 Governor	Released January 2, 2020

Department of Revenue

AS 44.25	Department of Revenue
AS 44.83.386	Alaska Energy Authority - Investment of Fund
AS 44.85	Alaska Municipal Bond Bank Authority
AS 45.98.050	Historical District Loan Act - Sale or Transfer of Mortgages and Notes
15 AAC	Revenue

Contact Information

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FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 3

			ner's Office ces Information				
Authorized Positions Personal Services Costs							
	<u>FY2020</u> <u>Management</u> Plan	<u>FY2021</u> Governor	Annual Salaries	292,032			
Full-time	<u>- iaii</u> 3	3	Premium Pay	0			
Part-time	0	0	Annual Benefits	155,754			
Nonpermanent	0	0	Less 2.97% Vacancy Factor	(13,286)			
			Lump Sum Premium Pay	0			
Totals	3	3	Total Personal Services	434,500			

Position Classification Summary								
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total			
Commissioner	1	0	0	0	1			
Executive Secretary III	1	0	0	0	1			
Sp Asst Commrii	0	0	1	0	1			
Totals	2	0	1	0	3			

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 4

Component Detail All Funds Department of Revenue

Component:Commissioner's Office (123)RDU:Administration and Support (50)

	FY2019 Actuals	FY2020 Conference	FY2020 Authorized	FY2020 Management	FY2021 Governor	FY2020 Manageme	
		Committee		Plan		FY2021	I Governor
71000 Personal Services	608.4	434.5	434.5	434.5	434.5	0.0	0.0%
72000 Travel	37.2	6.7	6.7	38.5	38.5	0.0	0.0%
73000 Services	168.9	415.7	415.7	383.9	133.9	-250.0	-65.1%
74000 Commodities	12.7	28.9	28.9	28.9	28.9	0.0	0.0%
75000 Capital Outlay	11.6	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	838.8	885.8	885.8	885.8	635.8	-250.0	-28.2%
Fund Sources:							
1004 Gen Fund (UGF)	133.1	130.7	130.7	130.7	130.7	0.0	0.0%
1007 I/A Rcpts (Other)	398.9	173.1	173.1	173.1	173.1	0.0	0.0%
1133 CSSD Reimb (Fed)	306.8	582.0	582.0	582.0	332.0	-250.0	-43.0%
Unrestricted General (UGF)	133.1	130.7	130.7	130.7	130.7	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	398.9	173.1	173.1	173.1	173.1	0.0	0.0%
Federal Funds	306.8	582.0	582.0	582.0	332.0	-250.0	-43.0%
Positions:							
Permanent Full Time	3	3	3	3	3	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

EV2021 Coverpor	Released January 2, 2020
FY2021 Governor	2
Department of Revenue	Page 5

Non-Formula Component

Change Record Detail - Multiple Scenarios with Descriptions Department of Revenue

Component:Commissioner's Office (123)RDU:Administration and Support (50)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
	****	*****		rom FY2020 Co	onference Cor	nmittee To FY20	020 Authorized	******	*****	***		
FY2020 Conference	ConfCom	885.8	434.5	6.7	415.7	28.9	0.0	0.0	0.0	3	0	0
1004 Gen Fund 1007 I/A Rcpts 1133 CSSD Reimb	130. 173. 582.	1										
	Subtotal	885.8	434.5	6.7	415.7	28.9	0.0	0.0	0.0	3	0	0
Alian Authority with	Anticipated Exper		******* Changes	s From FY2020	Authorized T	o FY2020 Manag	gement Plan *	******************	******			
. ,		nditures 0.0	0.0	31.8	-31.8	0.0		0.0	••••••••••••••••••••••••••••••••••••••	0	0	
• •	Anticipated Exper	nditures 0.0 ver anticipated tra 885.8	0.0 avel costs. The rem 434.5	31.8 aining services au 38.5	-31.8 thority is sufficie 383.9	0.0 nt to cover anticipa 28.9	0.0 ated expenditures	0.0	0.0	0		0 0
Align Authority with Transfer authority Reduce Authority to 1133 CSSD Reimb	from services to cov	hditures 0.0 er anticipated tra 885.8 ated Expenditur -250.0	0.0 avel costs. The rem 434.5	31.8 aining services au 38.5	-31.8 thority is sufficie 383.9	0.0 nt to cover anticipa	0.0 ated expenditures	0.0	0.0	0		
Transfer authority Reduce Authority to 1133 CSSD Reimb	Anticipated Exper LIT from services to cov Subtotal	nditures 0.0 eer anticipated tra 885.8 ated Expenditur -250.0 0	0.0 avel costs. The rem 434.5 ******** Change res 0.0	31.8 aining services au 38.5 s From FY2020 0.0	-31.8 athority is sufficie 383.9 Managemen -250.0	0.0 nt to cover anticipa 28.9 Plan To FY202 0.0	0.0 ated expenditures 0.0 1 Governor ** 0.0	0.0 •••••••••••••••••••••••••••••••••	0.0	0 3	0	0

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 6

Line Item Detail (1676) Department of Revenue Travel

Line Numb	er Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
2000	Travel			37.2	38.5	38.5
Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			2000 Travel Detail Totals	37.2	38.5	38.5
2000	In-State Employee Travel		Employee instate travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	26.8	28.7	28.7
2001	In-State Non-Employee Travel		Non-Employee instate travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	0.2	0.0	0.0
2002	Out of State Employee Travel		Employee out of state travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	10.2	9.8	9.8

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 7

Line Item Detail (1676) Department of Revenue Services

Line Numb	er Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000	Services		168.9	383.9	133.9
Object	t Class Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
		3000 Services Detail Totals	168.9	383.9	133.9
3000	Education Services	Training, conferences, memberships, and employee tuition	0.3	0.5	0.3
3001	Financial Services	Accounting, auditing, management/consulting services	10.0	182.9	0.0
3003	Information Technology	IT training, consulting, software licensing, software maintenance, and IT equipment leases	3.7	3.7	3.7
3004	Telecommunications	Local, long distance, cellular and telecommunications equipment charges; data/network; and television	4.8	5.0	4.8
3006	Delivery Services	Delivery and courier services	0.1	0.1	0.1
3009	Structure/Infrastructure/Land	Repairs/maintenance of structures or infrastructure	0.4	0.4	0.4
3010	Equipment/Machinery	Repairs, maintenance, rentals and/or leases of office furniture and equipment	7.8	1.0	1.0
3011	Other Services	Professional management and consulting services; and printing and copying services	0.9	0.9	0.9
3017	Inter-Agency Information Technology Admin - Department-wide Non-Telecommunications	OIT Core Services (includes Adobe Pro and Microsoft 365 as well as services previously provided under the Telecommunications and Computer Services EPR)	8.3	9.5	8.3
3018	Inter-Agency Information Technology Admin - Department-wide	OIT Telecommunications (CISCO	4.5	4.5	4.5
		FY2021 Governor Department of Revenue		Released Janua	ary 2, 2020 Page 8

Line Item Detail (1676) Department of Revenue Services

Object	t Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			3000 Services Detail Totals	168.9	383.9	133.9
	Telecommunications		device config, deployment, maintenance, and replacements)			
3020	Inter-Agency Building Maintenance	Admin - Department-wide	Building maintenance performed by Division of General Services	2.0	2.0	2.0
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	1.3	1.3	1.3
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.0	2.0	2.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities	71.4	80.0	71.4
3024	Inter-Agency Legal	Law - Department-wide	Regulations review, other legal opinions and review	7.9	9.5	7.9
3025	Inter-Agency Auditing	Admin - Department-wide	State Audit	29.8	29.8	11.6
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance Chargeback for IRIS FIN, HRM, and ALDER	0.7	0.7	0.7
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Hearing officer services provided by the Office of Administrative Hearings	12.9	50.0	12.9

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 9

Line Item Detail (1676) Department of Revenue Commodities

Line Number	Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000	Commodities			12.7	28.9	28.9
Object C	lass	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			4000 Commodities Detail Totals	12.7	28.9	28.9
4000	Business		Business supplies including book and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information	12.7	28.9	28.9

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 10

Line Item Detail (1676) Department of Revenue Capital Outlay

Line Number	Line Name			FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5000	Capital Outlay			11.6	0.0	0.0
Object C	lass	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			5000 Capital Outlay Detail Totals	11.6	0.0	0.0
5004 I	Equipment		IT Equipment > \$5,000: servers and other network equipment, firewall and remote access equipment, tape backup devices and general office equipment/furniture > \$5,000	11.6	0.0	0.0

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 11

Revenue Detail (1681) Department of Revenue

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			398.9	173.1	173.1
5301 Inter-Agency Receipts	Rev - Commissioner's Office (123)	Support services provided by the Commissioner's Office are billed through the department's internal administrative cost allocation plan.	398.9	173.1	173.1
5133 CSSD Reimb (1133 CSSD Reimb)			306.8	582.0	332.0
5081 CSSD Admin Cost Reimb (Indirect) Federal Grants/Contracts		Indirect cost recovery receipts are received from the federal Child Support Enforcement Program and are allocated to agencies that incur overhead costs in support of CSSD.	306.8	582.0	332.0
6004 Gen Fund (1004 Gen Fund)			5.6	0.0	0.0
6047 General Fund - Miscellaneous			5.6	0.0	0.0

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 12

Inter-Agency Services (1682) Department of Revenue

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
			Component Totals	140.9	189.4	122.7
			With Department of Administration With Department of Law	133.0 7.9	179.9 9.5	114.8 7.9
Object	Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Core Services (includes Adobe Pro and Microsoft 365 as well as services previously provided under the Telecommunications and Computer Services EPR)	8.3	9.5	8.3
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	OIT Telecommunications (CISCO device config, deployment, maintenance, and replacements)	4.5	4.5	4.5
3020	Inter-Agency Building Maintenance	Admin - Department-wide	Building maintenance performed by Division of General Services	2.0	2.0	2.0
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	1.3	1.3	1.3
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.0	2.0	2.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities	71.4	80.0	71.4
3024	Inter-Agency Legal	Law - Department-wide	Regulations review, other legal opinions and review	7.9	9.5	7.9
3025	Inter-Agency Auditing	Admin - Department-wide	State Audit	29.8	29.8	11.6
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance Chargeback for IRIS FIN, HRM, and ALDER	0.7	0.7	0.7
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	Hearing officer services provided by the Office of Administrative Hearings	12.9	50.0	12.9

F	FY2021 Governor F	Released January 2, 2020
Depa	artment of Revenue	Page 13
		1 age 10

Personal Services Expenditure Detail Department of Revenue

Scenario: FY2021 Governor (16414) Component: Commissioner's Office (123)

Total PCN Funding:

RDU: Administration and Support (50)

PCN	Job Class Title		Time Status	Retire Code	Barg Unit	Location	n Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
04-0001	Commissioner		FT	А	XE	Anchora	ge NOO	0	12.0		141,156	0	0	66,737	207,893	42,514
04-0003	Sp Asst Commrii		FT	А	XE	Juneau	N05	23D / E	12.0		97,744	0	0	52,144	149,888	29,573
04-0034	Executive Secretar	ry III	FT	А	XE	Anchorag	ge NOO	16A / B	12.0		53,132	0	0	36,873	90,005	17,758
		Total											Total Sa	alary Costs:	292,032	
		Positions	N	ew	Dele	ted							٦	Total COLA:	0	
Full Time Positions: 3			0 0									Total Pr	emium Pay:	0		
Part Time Positions: 0			0	0								Tot	al Benefits:	155,754		
Non Per	Non Permanent Positions: 0			0	0											
Positio	ons in Component:	3		0	0						-		Total P	re-Vacancy:	447,786	
												Minus Vaca	ncy Adjustme	nt of 2.97%:	(13,286)	
													Total Po	st-Vacancy:	434,500	
Total Co	omponent Months:	36.0										Plus	Lump Sum Pr	emium Pay:	0	
											-	Pe	rsonal Service	es Line 100:	434,500	
PCN Fund	ding Sources:				Pre-	Vacancy	Post-Vacancy	/ F	ercent							
1004 General Fund Receipts					89,845	87,179)	20.06%								
1007 Interagency Receipts						118,555	115,03	7 2	26.48%							
1133 CSSD Administrative Cost Reimbursement			nent			239,386	232,284	4 !	53.46%							

100.00%

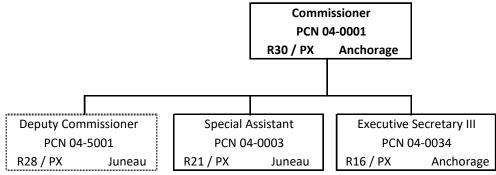
434,500

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

447,786

FY2021 Governor	Released January 2, 2020
Department of Revenue	Page 14

Department of Revenue Commissioner's Office (123) FY2021 Governor's Budget Position Totals (PFT 3)



budgeted in Treasury component