

State of Alaska FY2021 Governor's Operating Budget

Department of Revenue Unclaimed Property Component Budget Summary

Component: Unclaimed Property**Contribution to Department's Mission**

The mission of the Unclaimed Property program is to administer Alaska's Uniform Unclaimed Property Act (AS 34.45).

Core Services

- Receive and account for unclaimed property in the form of cash, securities, and safe deposit boxes from companies, organizations (profit and non-profit) and government agencies throughout the United States in accordance with Alaska's Unclaimed Property Act.
- Provide services to reunite owners, heirs or legal representatives with their unclaimed property.
- Determine entitlement by analyzing statutes, court orders, legal cases, and reviewing evidence.
- Promote unclaimed property reporting.
- Account for and post liability accruals such as; mergers, splits, dividends, security proceeds and interest.

Major Component Accomplishments in 2019

- Implemented phase one of Eclaims, a new online claim interface which will allow certain claims to be expedited and reduce the amount of manual claims processing.
- Transferred \$11.5 million into the state general fund for FY2018 collections in excess of refunds. During the past five years, \$64 million has been transferred to the general fund. Since the inception of the program in 1986, a total of \$160.8 million has been transferred to the state general fund from the Unclaimed Property Trust account.
- Returned approximately \$32.1 million dollars to current or former Alaska owners and businesses during the past five years.
- Updated vault inventory to identify items for auction.
- Continued liquidating securities and moving statement driven accounts to custodian.

Key Component Challenges

- Continue to align unclaimed property practices with banking and business transactions utilizing electronic deposits, payments, and debit cards for credit balances, payroll, and social services programs. Re-evaluate last known contact other than a mailing address.
- Increase productivity and continue to move towards paperless environment, via secure online reporting and remit payment portal.
- Maintain the current claims support systems that are aging and inefficient.
- Determine and validate entitlement to unclaimed property accounts given the continued challenge of identifying theft and fraud.
- Hold in trust in property accounts a total of \$122.9 million as of 6/30/2019.

Significant Changes in Results to be Delivered in FY2021

No changes in results delivered.

Statutory and Regulatory Authority

AS 34.45 Alaska's Uniform Unclaimed Property Act

Contact Information
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Unclaimed Property Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2020</u> <u>Management</u> <u>Plan</u>	<u>FY2021</u> <u>Governor</u>		
Full-time	3	3	Annual Salaries	205,694
Part-time	0	0	COLA	1,343
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	126,819
			<i>Less 1.13% Vacancy Factor</i>	<i>(3,788)</i>
			Lump Sum Premium Pay	432
Totals	3	3	Total Personal Services	330,500

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Technician I	0	0	1	0	1
Unclaimed Property Agent	0	0	1	0	1
Unclaimed Property Manager	0	0	1	0	1
Totals	0	0	3	0	3

Component Detail All Funds
Department of Revenue

Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

Non-Formula Component

	FY2019 Actuals	FY2020 Conference Committee	FY2020 Authorized	FY2020 Management Plan	FY2021 Governor	FY2020 Management Plan vs FY2021 Governor	
71000 Personal Services	313.4	325.5	325.5	329.5	330.5	1.0	0.3%
72000 Travel	0.0	7.6	7.6	7.6	7.6	0.0	0.0%
73000 Services	118.9	190.1	190.1	186.1	186.1	0.0	0.0%
74000 Commodities	23.8	7.7	7.7	7.7	7.7	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	456.1	530.9	530.9	530.9	531.9	1.0	0.2%
Fund Sources:							
1005 GF/Prgm (DGF)	456.1	530.9	530.9	530.9	531.9	1.0	0.2%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	456.1	530.9	530.9	530.9	531.9	1.0	0.2%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	3	3	3	3	3	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Revenue

Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2020 Conference Committee To FY2020 Authorized *****												
FY2020 Conference Committee	ConfCom	530.9	325.5	7.6	190.1	7.7	0.0	0.0	0.0	3	0	0
1005 GF/Prgm		530.9										
Subtotal		530.9	325.5	7.6	190.1	7.7	0.0	0.0	0.0	3	0	0
***** Changes From FY2020 Authorized To FY2020 Management Plan *****												
Align Authority with Anticipated Expenditures	LIT	0.0	4.0	0.0	-4.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to cover anticipated personal services costs. The remaining services authority is sufficient to cover anticipated expenditures.												
Subtotal		530.9	329.5	7.6	186.1	7.7	0.0	0.0	0.0	3	0	0
***** Changes From FY2020 Management Plan To FY2021 Governor *****												
FY2021 Salary and Health Insurance Increases	SalAdj	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		1.0										
FY2021 GGU Salary Increases: \$0.9												
FY2021 increase to GGU Health Insurance from \$1530 to \$1555 per member per month: \$0.1												
Totals		531.9	330.5	7.6	186.1	7.7	0.0	0.0	0.0	3	0	0

Line Item Detail (1676)
Department of Revenue
Travel

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
2000	Travel		0.0	7.6	7.6
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
		2000 Travel Detail Totals	0.0	7.6	7.6
2002	Out of State Employee Travel	Employee out of state travel - airfare, lodging, surface transportation, reimbursable travel costs, and meal & incidentals	0.0	7.6	7.6

Line Item Detail (1676)
Department of Revenue
Services

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000	Services		118.9	186.1	186.1
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000 Services Detail Totals			118.9	186.1	186.1
3000	Education Services	Training, conferences, memberships, and employee tuition	2.7	5.0	5.0
3003	Information Technology	IT training, consulting, software licensing, software maintenance, and IT equipment leases	38.4	57.9	57.9
3004	Telecommunications	Local, long distance, cellular and telecommunications equipment charges; data/network; and television	0.1	0.1	0.1
3005	Health Services	Ergonomic assessments	0.4	0.0	0.0
3006	Delivery Services	Delivery and courier services	0.0	0.5	0.5
3008	Utilities	Disposal of records and confidential material	0.4	1.5	1.5
3009	Structure/Infrastructure/Land	Repairs/maintenance of structures or infrastructure	0.6	13.3	13.3
3010	Equipment/Machinery	Repairs, maintenance, rentals and/or leases of office furniture and equipment	0.9	3.0	3.0
3011	Other Services	Professional management and consulting services; and printing and copying services	0.0	3.0	3.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide OIT Core Services (includes Adobe Pro and Microsoft 365 as well as services previously provided under the Telecommunications and Computer Services EPR)	8.3	8.5	8.5

Line Item Detail (1676)
Department of Revenue
Services

Component: Unclaimed Property (2938)

Object Class		Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3000 Services Detail Totals				118.9	186.1	186.1
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Licensing (SQL Rates)	4.8	6.0	6.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Server Hosting & Storage	5.9	7.0	7.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	OIT Telecommunications (CISCO device config, deployment, maintenance, and replacements)	1.5	6.5	6.5
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	3.3	6.0	6.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.0	3.5	3.5
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities	15.4	21.0	21.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance Chargeback for IRIS FIN, HRM, and ALDER	9.5	14.0	14.0
3038	Inter-Agency Management/Consulting	Rev - Administrative Services (125)	Support services provided by the Administrative Services Division, including IT, fiscal, budget, contract management, procurement, and legislative support	20.0	24.6	24.6
3038	Inter-Agency Management/Consulting	Rev - Commissioner's Office (123)	Support services provided by the Commissioner's Office	4.6	4.6	4.6

Line Item Detail (1676)
Department of Revenue
Commodities

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
4000	Commodities		23.8	7.7	7.7
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
		4000 Commodities Detail Totals	23.8	7.7	7.7
4000	Business	Business supplies including book and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information	23.8	7.7	7.7

Revenue Detail (1681)
Department of Revenue

Component: Unclaimed Property (2938)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
5005 GF/Prgm (1005 GF/Prgm)			456.1	530.9	531.9
5120 Program Receipts - Other Revenue		Program receipts are received from the Unclaimed Property Trust to support the operation of the Unclaimed Property Program. All funds received as unclaimed property are deposited into the Unclaimed Property Trust account in the general fund. Amounts received from property holders exceed refunds to owners because not all unclaimed property owners are located. A minimum balance is maintained in the trust account and excess funds are periodically transferred to the general fund. This program was transferred to its own component in FY2010.	456.1	530.9	531.9

Inter-Agency Services (1682)
Department of Revenue

Component: Unclaimed Property (2938)

				FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
Component Totals				75.4	101.8	101.8
With Department of Administration				50.8	72.6	72.6
With Department of Revenue				24.6	29.2	29.2
Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Core Services (includes Adobe Pro and Microsoft 365 as well as services previously provided under the Telecommunications and Computer Services EPR)	8.3	8.5	8.5
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Licensing (SQL Rates)	4.8	6.0	6.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Server Hosting & Storage	5.9	7.0	7.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	OIT Telecommunications (CISCO device config, deployment, maintenance, and replacements)	1.5	6.5	6.5
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of U.S. mail, postage, mailing of state warrants	3.3	6.0	6.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.0	3.5	3.5
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities	15.4	21.0	21.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance Chargeback for IRIS FIN, HRM, and ALDER	9.5	14.0	14.0
3038	Inter-Agency Management/Consulting	Rev - Administrative Services (125)	Support services provided by the Administrative Services Division, including IT, fiscal, budget, contract management, procurement, and legislative support	20.0	24.6	24.6

Inter-Agency Services (1682)
Department of Revenue

Component: Unclaimed Property (2938)

Object Class	Servicing Agency	Explanation	FY2019 Actuals	FY2020 Management Plan	FY2021 Governor
3038 Inter-Agency Management/Consulting	Rev - Commissioner's Office (123)	Support services provided by the Commissioner's Office	4.6	4.6	4.6

Personal Services Expenditure Detail
Department of Revenue

Scenario: FY2021 Governor (16414)
Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
04-3053	Accounting Technician I	FT	A	GP	Juneau	205	12D	12.0		45,276	608	0	34,288	80,172	0
04-3202	Unclaimed Property Agent	FT	A	GP	Juneau	205	15C / D	12.0		54,756	735	0	37,533	93,024	0
04-3232	Unclaimed Property Manager	FT	A	SS	Juneau	99	18Q	12.0		105,662	0	0	54,998	160,660	0
													Total Salary Costs:	205,694	
													Total COLA:	1,343	
													Total Premium Pay:	0	
													Total Benefits:	126,819	
													Total Pre-Vacancy:	333,856	
													Minus Vacancy Adjustment of 1.13%:	(3,788)	
													Total Post-Vacancy:	330,068	
													Plus Lump Sum Premium Pay:	432	
													Personal Services Line 100:	330,500	
Total Component Months:		36.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	333,856	330,068	100.00%
Total PCN Funding:	333,856	330,068	100.00%

Lump Sum Funding Sources:	Amount	Percent
1005 General Fund/Program Receipts	432	100.00%
Total Lump Sum Funding:	432	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

DEPARTMENT OF REVENUE

Unclaimed Property (2938)

RDU: Taxation and Treasury (510)

FY2021 Governor's Budget

Position Totals PFT - 3

Unclaimed Property Manager 04-3232 Juneau PFT CL R18
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Unclaimed Property Agent 04-3202 Juneau PFT CL R15
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Accounting Tech I 04-3053 Juneau PFT CL R12
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