

**AMCO Enforcement Case Management and Investigations Report Writing System**      **FY2022 Request: \$200,000**  
**Reference No: 63131**

**AP/AL:** Appropriation      **Project Type:** Information Technology / Systems / Communication

**Category:** Development      **House District:** Statewide (HD 1-40)  
**Location:** Statewide      **Contact:** Micaela Fowler  
**Impact House District:** Statewide (HD 1-40)      **Contact Phone:** (907)465-2506  
**Estimated Project Dates:** 07/01/2021 - 06/30/2026

**Brief Summary and Statement of Need:**

The Alcohol and Marijuana Control Office (AMCO) does not currently have an enforcement case management or investigative system. AMCO’s enforcement team manages both regulatory (non-criminal) and criminal investigations, and requires a software application to track cases, store documents and digital evidence, and generate reports.

This software will be funded 50% by marijuana licensing receipts and 50% by general funds to support the alcohol portion of the project.

<b>Funding:</b>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>Total</u>
1004 Gen Fund	\$100,000						\$100,000
1005 GF/Prgm	\$100,000						\$100,000
<b>Total:</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

<input type="checkbox"/> State Match Required	<input checked="" type="checkbox"/> One-Time Project	<input type="checkbox"/> Phased - new	<input type="checkbox"/> Phased - underway	<input type="checkbox"/> Ongoing
0% = Minimum State Match % Required		<input type="checkbox"/> Amendment	<input type="checkbox"/> Mental Health Bill	

<b>Operating &amp; Maintenance Costs:</b>	<u>Amount</u>	<u>Staff</u>
Project Development:	0	0
Ongoing Operating:	10,000	0
One-Time Startup:	0	
<b>Totals:</b>	<b>10,000</b>	<b>0</b>

**Prior Funding History / Additional Information:**

AMCO previously used the Department of Public Safety's ARMS database for case management, but access to that system is no longer available. Since that system became unavailable, AMCO has used a combination of paper tracking and spreadsheet monitoring, but does not have an alternative for a case management system.

**Project Description/Justification:**

AMCO’s enforcement team is currently using inefficient manual and paper-based solutions for enforcement case management, report writing, and statistics. A case management system is a critical component of a successful investigations unit; implementing an electronic database will increase the efficiency, accuracy, and speed in which AMCO investigations can be developed, monitored, and managed. The software will store case documents and digital evidence, which could include documents, video and audio recordings, and photographs. The case management system will also include reporting functionality.

