

State of Alaska
FY2022 Governor's Operating Budget

Department of Natural Resources
Mental Health Trust Lands Administration
Component Budget Summary

Component: Mental Health Trust Lands Administration

Contribution to Department's Mission

The Mental Health Trust Land Office (TLO), supported by funds derived from Trust income, manages and develops Alaska Mental Health Trust lands on behalf of the Alaska Mental Health Trust Authority to help improve the lives and circumstances of Trust beneficiaries. Annual income revenue earned is available for distribution by the Trust Authority in the following year. Principal revenue earned contributes to income distributed in subsequent years.

Major Component Accomplishments in 2020

Gross revenues totaled \$11.5 million.

Key Component Challenges

Increasing diversity of land and resource transactions.

Converting non-performing Trust assets into revenue-producing assets.

Managing volatility in resource values (timber, oil, minerals).

Significant Changes in Results to be Delivered in FY2022

No change in service anticipated.

Statutory and Regulatory Authority

AS 37.13.300
AS 38.05.801
AS 44.37.050

Contact Information

Contact: Wyn Menefee, Executive Director
Phone: (907) 269-8753
E-mail: Wyn.Menefee@alaska.gov

Mental Health Trust Lands Administration Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2021</u> <u>Management</u> <u>Plan</u>	<u>FY2022</u> <u>Governor</u>		
			Annual Salaries	1,952,430
Full-time	19	19	Premium Pay	0
Part-time	0	0	Annual Benefits	1,042,115
Nonpermanent	0	0	<i>Less 1.03% Vacancy Factor</i>	<i>(30,754)</i>
			Lump Sum Premium Pay	0
Totals	19	19	Total Personal Services	2,963,791

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Dep Dir AK Mh Lands Trust Off	1	0	0	0	1
Exec Dir AK Mh Lands Trust Off	1	0	0	0	1
Trust Resource Manager	14	0	0	1	15
Trust Resource Technician	2	0	0	0	2
Totals	18	0	0	1	19

Component Detail All Funds
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Non-Formula Component

	FY2020 Actuals	FY2021 Conference Committee	FY2021 Authorized	FY2021 Management Plan	FY2022 Governor	FY2021 Management Plan vs FY2022 Governor	
71000 Personal Services	2,655.2	2,973.7	2,973.7	2,923.7	2,963.8	40.1	1.4%
72000 Travel	62.1	94.6	94.6	94.6	94.6	0.0	0.0%
73000 Services	1,502.7	1,298.8	1,298.8	1,348.8	1,277.4	-71.4	-5.3%
74000 Commodities	128.5	58.5	58.5	58.5	58.0	-0.5	-0.9%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	4,348.5	4,425.6	4,425.6	4,425.6	4,393.8	-31.8	-0.7%
Fund Sources:							
1007 I/A Rcpts (Other)	18.4	0.0	0.0	0.0	0.0	0.0	0.0%
1092 MHTAAR (Other)	4,330.1	4,425.6	4,425.6	4,425.6	4,393.8	-31.8	-0.7%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	4,348.5	4,425.6	4,425.6	4,425.6	4,393.8	-31.8	-0.7%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	19	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2021 Conference Committee To FY2021 Authorized *****												
Conference Committee												
1092 MHTAAR	ConfCom	4,425.6	2,973.7	94.6	1,298.8	58.5	0.0	0.0	0.0	19	0	0
		4,425.6										
	Subtotal	4,425.6	2,973.7	94.6	1,298.8	58.5	0.0	0.0	0.0	19	0	0
***** Changes From FY2021 Authorized To FY2021 Management Plan *****												
Align Authority with Anticipated Expenditures												
	LIT	0.0	-50.0	0.0	50.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to cover anticipated services costs. The remaining personal services authority is sufficient to cover anticipated expenditures.												
	Subtotal	4,425.6	2,923.7	94.6	1,348.8	58.5	0.0	0.0	0.0	19	0	0
***** Changes From FY2021 Management Plan To FY2022 Governor *****												
Reverse Continuation - Maintain Trust Land Office Administration Budget												
1092 MHTAAR	OTI	-4,425.6	-2,923.7	-94.6	-1,348.8	-58.5	0.0	0.0	0.0	0	0	0
		-4,425.6										
Continuation - Maintain Trust Land Office Administration Budget												
1092 MHTAAR	IncM	4,393.8	2,963.8	94.6	1,277.4	58.0	0.0	0.0	0.0	0	0	0
		4,393.8										
	Totals	4,393.8	2,963.8	94.6	1,277.4	58.0	0.0	0.0	0.0	19	0	0

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
2000	Travel		62.1	94.6	94.6
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
2000 Travel Detail Totals			62.1	94.6	94.6
2000	In-State Employee Travel	In-state transportation costs for employee travel relating to administration, conventions and meetings, boards, and commissions.	47.4	64.9	64.9
2001	In-State Non-Employee Travel	In-state transportation costs for non-employee travel relating to administration, conventions and meetings, boards and commissions.	1.4	0.0	0.0
2002	Out of State Employee Travel	Out of state transportation costs for employee travel relating to administration, conventions and meetings, boards and commissions.	7.0	29.7	29.7
2005	Moving Costs	Moving and relocation costs.	6.3	0.0	0.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000	Services		1,502.7	1,348.8	1,277.4
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000 Services Detail Totals			1,502.7	1,348.8	1,277.4
3000	Education Services	Training, educational conferences, and agency memberships.	21.7	39.0	40.6
3001	Financial Services	Accounting and auditing consulting services.	329.7	135.0	102.5
3002	Legal and Judicial Services	Legal transcription and recording services.	3.7	68.8	78.8
3003	Information Technology	Software leases, licensing, and maintenance.	48.6	80.3	80.3
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	18.9	16.1	16.0
3006	Delivery Services	Freight, courier services, and postage.	8.4	8.4	8.4
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	14.4	88.3	89.3
3008	Utilities	Electricity, heating fuel, water, sewage, and disposal services.	1.2	0.0	3.0
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rental, and leases.	568.2	385.5	347.0
3010	Equipment/Machinery	Machinery, furniture and office equipment purchase, repairs, maintenance, rentals, and leases.	9.0	3.0	3.0
3011	Other Services	Various contracts for conservation	247.2	272.5	219.6

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor	
3000 Services Detail Totals			1,502.7	1,348.8	1,277.4	
		and environmental stewardship, economic development, land sale marketing, transport services, and state office travel fees.				
3016	Inter-Agency Economic Development	Commerce - Department-wide	Reimbursable services agreement with Department of Commerce Alaska Industrial Development and Export Authority for Palmer Model Update.	3.0	0.0	0.0
3016	Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for OMB Budget Analyst Support.	0.7	0.7	1.5
3016	Inter-Agency Economic Development	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for land management support.	0.0	25.0	25.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	Reimbursable services agreement with Information Resource Management for GIS and Title Support.	6.2	20.0	20.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Reimbursable services agreement with Mining, Land & Water for survey and land management, and ground support as needed.	46.3	20.0	45.0
3016	Inter-Agency Economic Development	NatRes - Parks Management & Access (3001)	Reimbursable services agreement with parks for land management support.	23.2	0.2	0.2
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Reimbursable services agreement for Public Information Support.	1.5	20.0	20.0
3016	Inter-Agency Economic Development	Rev - Department-wide	Reimbursable services agreement with Department of Revenue for advertising services with Trust Authority.	15.0	0.0	0.0
3017	Inter-Agency Information Technology	Admin - Department-wide	Reimbursable services agreement	28.3	24.0	25.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000 Services Detail Totals			1,502.7	1,348.8	1,277.4
Non-Telecommunications		with DOA for Adobe and Microsoft licenses.			
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	10.9	13.1	15.0
3021 Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.3	0.3	1.0
3022 Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	3.4	3.0	5.0
3023 Inter-Agency Building Leases	Admin - Department-wide	Reimbursable services agreement with DOA for office space costs.	0.0	10.0	10.0
3024 Inter-Agency Legal	Law - Department-wide	Reimbursable services agreement with Law for regulations review services.	68.7	85.0	85.0
3026 Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	4.0	15.0	20.0
3027 Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for state payroll (HRM) and accounting (IRIS & ALDER) systems chargeback.	9.5	4.1	4.5
3028 Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.2	0.2	0.2
3029 Inter-Agency Education/Training	Admin - Department-wide	Reimbursable services agreement with DOA for Division of Personnel training and support.	0.0	1.3	1.5
3037 State Equipment Fleet	Trans - Department-wide	State equipment fleet vehicle usage.	10.5	10.0	10.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
4000	Commodities		128.5	58.5	58.0
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
4000 Commodities Detail Totals			128.5	58.5	58.0
4000	Business	Educational material, subscriptions, business supplies, office furniture and equipment.	96.9	53.3	52.8
4002	Household/Institutional	Cleaning, food, and other supplies.	10.0	0.6	0.6
4004	Safety	Firearms & ammunition, fire suppression, and other safety.	2.0	3.6	3.6
4005	Building Materials	Building materials.	2.4	0.0	0.0
4006	Signs and Markers	Signs and markers.	0.8	0.0	0.0
4008	Aggregate	Construction purchases for Hollis pit near Hollis Ferry Terminal.	4.5	0.0	0.0
4013	Lube Oils/Grease/Solvents	Culverts for construction projects.	5.4	0.0	0.0
4015	Parts and Supplies	Instruments and applications.	0.6	0.0	0.0
4019	Small Tools/Minor Equipment	Small tools needed for field work.	5.8	1.0	1.0
4020	Equipment Fuel	Fuel costs.	0.1	0.0	0.0

Revenue Detail (1681)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			18.4	0.0	0.0
5301 Inter-Agency Receipts	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for the Kosciusko Island Good Neighbor Project.	18.4	0.0	0.0
6092 MHTAAR (1092 MHTAAR)			0.3	0.0	4,393.8
6689 Mental Health Trust Auth Auth Rec - PY Reimbursemnt Recovery		Miscellaneous revenue from Risk Management due to earthquake property damage.	0.3	0.0	4,393.8
FUND Fund Only (1004 Gen Fund)			11,513.8	29,214.1	0.0
6095 Fund Only - Interest Earned		Accrued interest from land sales.	429.2	395.1	0.0
6097 Fund Only Natural Resources - Fines and Forfeitures		Late fees, fines, mining payments in lieu of production.	73.3	14.0	0.0
6098 Fund Only Natural Resources - Rents and Royalties		Rents and royalties for mining, coal, timber, oil, and gas.	8,306.7	25,750.1	0.0
6098 Fund Only Natural Resources - Rents and Royalties		Building rentals, real estate surface leases, rental income from investments.	2,487.9	2,998.9	0.0
6099 Fund Only Natural Resources - Charges for Services Misc		Application fees, negotiated fees, and reimbursed costs.	216.7	56.0	0.0

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
Component Totals	231.7	251.9	288.9
With Department of Commerce, Community, and Economic Development	3.0	0.0	0.0
With Office of the Governor	0.7	0.7	1.5
With Department of Natural Resources	77.2	85.2	110.2
With Department of Revenue	15.0	0.0	0.0
With Department of Administration	56.6	71.0	82.2
With Department of Law	68.7	85.0	85.0
With Department of Transportation/Public Facilities	10.5	10.0	10.0

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3016 Inter-Agency Economic Development	Commerce - Department-wide	Reimbursable services agreement with Department of Commerce Alaska Industrial Development and Export Authority for Palmer Model Update.	3.0	0.0	0.0
3016 Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for OMB Budget Analyst Support.	0.7	0.7	1.5
3016 Inter-Agency Economic Development	NatRes - Forest Management & Develop (435)	Reimbursable services agreement with Forest Management for land management support.	0.0	25.0	25.0
3016 Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	Reimbursable services agreement with Information Resource Management for GIS and Title Support.	6.2	20.0	20.0
3016 Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Reimbursable services agreement with Mining, Land & Water for survey and land management, and ground support as needed.	46.3	20.0	45.0
3016 Inter-Agency Economic Development	NatRes - Parks Management & Access (3001)	Reimbursable services agreement with parks for land management	23.2	0.2	0.2

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Object Class		Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
			support.			
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Reimbursable services agreement for Public Information Support.	1.5	20.0	20.0
3016	Inter-Agency Economic Development	Rev - Department-wide	Reimbursable services agreement with Department of Revenue for advertising services with Trust Authority.	15.0	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for Adobe and Microsoft licenses.	28.3	24.0	25.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	10.9	13.1	15.0
3021	Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.3	0.3	1.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	3.4	3.0	5.0
3023	Inter-Agency Building Leases	Admin - Department-wide	Reimbursable services agreement with DOA for office space costs.	0.0	10.0	10.0
3024	Inter-Agency Legal	Law - Department-wide	Reimbursable services agreement with Law for regulations review services.	68.7	85.0	85.0
3026	Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	4.0	15.0	20.0
3027	Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for state payroll (HRM) and accounting (IRIS & ALDER) systems chargeback.	9.5	4.1	4.5
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.2	0.2	0.2
3029	Inter-Agency Education/Training	Admin - Department-wide	Reimbursable services agreement	0.0	1.3	1.5

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3037 State Equipment Fleet	Trans - Department-wide	with DOA for Division of Personnel training and support. State equipment fleet vehicle usage.	10.5	10.0	10.0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2022 Governor (17280)
Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0127	Exec Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	28 /	12.0		182,790	0	0	80,906	263,696	0
10-0129	Trust Resource Manager	FT	A	XE	Anchorage	N00	23 / A	12.0		138,000	0	0	67,511	205,511	0
10-0130	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		85,825	0	0	49,051	134,876	0
10-0132	Trust Resource Manager	FT	A	XE	Anchorage	N00	17 / A	12.0		78,312	0	0	46,393	124,705	0
10-0137	Trust Resource Technician	FT	A	XE	Anchorage	N00	12 / A	12.0		46,466	0	0	35,126	81,592	0
10-0139	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		90,271	0	0	50,624	140,895	0
10-7007	Dep Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	27 / A	12.0		140,514	0	0	68,400	208,914	0
10-7026	Trust Resource Manager	FT	A	XE	Anchorage	N00	18 / A	12.0		87,025	0	0	49,476	136,501	0
10-7027	Trust Resource Manager	FT	A	XE	Anchorage	N00	16 / A	12.0		62,039	0	0	40,636	102,675	0
10-X002	Trust Resource Manager	FT	A	XE	Ketchikan	N00	21 / A	12.0		114,289	0	0	59,122	173,411	0
10-X004	Trust Resource Manager	FT	A	XE	Anchorage	N00	18 /	12.0		75,365	0	0	45,350	120,715	0
10-X005	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		98,557	0	0	53,556	152,113	0
10-X006	Trust Resource Technician	FT	A	XE	Anchorage	N00	16 / A	12.0		68,917	0	0	43,069	111,986	0
10-X007	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		97,956	0	0	53,343	151,299	0
10-X008	Trust Resource Manager	FT	A	XE	Anchorage	N00	24 / A	12.0		163,090	0	0	75,144	238,234	0
10-X010	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		87,832	0	0	49,761	137,593	0
10-X012	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 /	12.0		106,380	0	0	56,324	162,704	0
10-X022	Trust Resource Manager	FT	A	XE	Anchorage	N00	22	12.0		128,750	0	0	64,238	192,988	0
10-X024	Trust Resource Manager	FT	A	XE	Anchorage	N00	20A /	12.0		100,052	0	0	54,085	154,137	0

Total Positions				Total Salary Costs:	1,952,430
Full Time Positions:	19	New	0	Total COLA:	0
Part Time Positions:	0	Deleted	0	Total Premium Pay:	0
Non Permanent Positions:	0		0	Total Benefits:	1,042,115
Positions in Component:	19		0	Total Pre-Vacancy:	2,994,545
				Minus Vacancy Adjustment of 1.03%:	(30,754)
				Total Post-Vacancy:	2,963,791
				Plus Lump Sum Premium Pay:	0
				Personal Services Line 100:	2,963,791

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1092 Mental Health Trust Authority Authorized Receipts	2,994,545	2,963,791	100.00%
Total PCN Funding:	2,994,545	2,963,791	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Natural Resources
 Mental Health Trust Land Administration
 FY2022 Operating Budget

