

State of Alaska FY2022 Governor's Operating Budget

Department of Revenue Unclaimed Property Component Budget Summary

Component: Unclaimed Property**Contribution to Department's Mission**

The mission of the Unclaimed Property program is to administer Alaska's Uniform Unclaimed Property Act (AS 34.45).

Core Services

- Receive and account for unclaimed property in the form of cash, securities, and safe deposit boxes from companies, organizations (profit and non-profit) and government agencies throughout the United States in accordance with Alaska's Unclaimed Property Act.
- Provide services to reunite owners, heirs or legal representatives with their unclaimed property.
- Determine entitlement by analyzing statutes, court orders, legal cases, and reviewing evidence.
- Promote unclaimed property reporting.
- Account for and post liability accruals such as; mergers, splits, dividends, security proceeds and interest.

Major Component Accomplishments in 2020

- Improvements were implemented in FY2020 that streamline the claim authentication process, auto approving claims for payment that meet certain criteria. In FY2020, 4,466 properties (~27%) were expedited which reduced the amount of manual claims processing and reduced the claims backlog.
- Transferred \$11.5 million into the state general fund for FY2019 collections in excess of refunds.
- Returned approximately \$24.2 million to current or former Alaska owners and businesses during the past five years.
- Liquidated \$1.3 million of securities held at the custodian.

Key Component Challenges

- Continuing to decrease the claims backlog.
- Maintaining the current claims support system that is aging and inefficient.
- Alignment of unclaimed property practices with banking and business transactions utilizing electronic deposits, payments, and debit cards for credit balances, payroll, and social services programs.
- Moving towards paperless environment, via secure online reporting and remit payment portal.
- Ability to determine and validate entitlement to unclaimed property accounts given the continued challenge of identifying theft and fraud.

Significant Changes in Results to be Delivered in FY2022

Transitioning to a new claim system in FY2022 should streamline the unclaimed property process significantly.

Statutory and Regulatory Authority

AS 34.45 Alaska's Uniform Unclaimed Property Act

Contact Information

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Unclaimed Property Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2021</u> <u>Management</u> <u>Plan</u>	<u>FY2022</u> <u>Governor</u>		
Full-time	4	4	Annual Salaries	297,460
Part-time	0	0	COLA	1,434
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	177,060
			<i>Less 3.00% Vacancy Factor</i>	(14,279)
			Lump Sum Premium Pay	1,296
Totals	4	4	Total Personal Services	462,971

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Technician II	0	0	1	0	1
Program Coordinator II	0	0	1	0	1
Unclaimed Property Agent	0	0	1	0	1
Unclaimed Property Manager	0	0	1	0	1
Totals	0	0	4	0	4

Component Detail All Funds
Department of Revenue

Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

Non-Formula Component

	FY2020 Actuals	FY2021 Conference Committee	FY2021 Authorized	FY2021 Management Plan	FY2022 Governor	FY2021 Management Plan vs FY2022 Governor	
71000 Personal Services	330.9	330.6	330.6	453.0	463.0	10.0	2.2%
72000 Travel	0.2	7.6	7.6	0.0	0.0	0.0	0.0%
73000 Services	81.9	336.1	336.1	221.3	212.7	-8.6	-3.9%
74000 Commodities	6.6	7.7	7.7	7.7	7.7	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	419.6	682.0	682.0	682.0	683.4	1.4	0.2%
Fund Sources:							
1005 GF/Prgm (DGF)	419.6	682.0	682.0	682.0	683.4	1.4	0.2%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	419.6	682.0	682.0	682.0	683.4	1.4	0.2%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	3	3	3	4	4	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Revenue

Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2021 Conference Committee To FY2021 Authorized *****												
Conference Committee												
1005 GF/Prgm	ConfCom	682.0	330.6	7.6	336.1	7.7	0.0	0.0	0.0	3	0	0
	Subtotal	682.0	330.6	7.6	336.1	7.7	0.0	0.0	0.0	3	0	0
***** Changes From FY2021 Authorized To FY2021 Management Plan *****												
Add Program Coordinator II (04-5052) for Program Redesign												
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
Add a full-time Program Coordinator II (04-5052), range 20, located in Juneau, for Unclaimed Property program redesign to address claim backlogs and inefficient processes. This position is necessary to oversee the transition to new operations. The position oversees a new vendor that the program transferred claims processing to, and oversees the more complex claims and assets retained by the program. This position is also responsible for setting program policy, recommending changes to statutes, working with holders on reporting, and ensuring the program is providing timely services to claimants.												
Align Authority for New Program Coordinator II (04-5052) Position												
	LIT	0.0	122.4	-7.6	-114.8	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from travel and services to personal services for anticipated personal services cost associated with the new Program Coordinator II (04-5052) position. The remaining travel and services authority is sufficient to cover anticipated expenditures.												
	Subtotal	682.0	453.0	0.0	221.3	7.7	0.0	0.0	0.0	4	0	0
***** Changes From FY2021 Management Plan To FY2022 Governor *****												
FY2022 Salary Adjustments												
1005 GF/Prgm	SalAdj	1.4	1.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2022 1% COLA for ASEA/General Government (GG/GP/GY/GZ): \$1.4												
Transfer Authority from Services for Anticipated Personal Service Expenditures												
	LIT	0.0	8.6	0.0	-8.6	0.0	0.0	0.0	0.0	0	0	0
The remaining services authority is anticipated to be sufficient to cover operating expenditures.												
	Totals	683.4	463.0	0.0	212.7	7.7	0.0	0.0	0.0	4	0	0

Line Item Detail (1676)
Department of Revenue
Travel

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
2000	Travel		0.2	0.0	0.0
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
2000 Travel Detail Totals			0.2	0.0	0.0
2000	In-State Employee Travel	Airfare, lodging, surface transportation, reimbursable travel costs, meals and incidentals	0.2	0.0	0.0

Line Item Detail (1676)
Department of Revenue
Services

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000	Services		81.9	221.3	212.7
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000 Services Detail Totals			81.9	221.3	212.7
3000	Education Services	Training, educational conferences, agency memberships, tuition, books and fees for work-related courses	0.2	5.0	5.0
3003	Information Technology	IT training, consulting, software licensing, software maintenance, and IT equipment leases	18.9	93.1	84.5
3004	Telecommunications	Local, long distance, cellular, television, data/network telecommunications equipment charges	0.1	0.1	0.1
3006	Delivery Services	Freight, courier services, and postage	0.0	0.5	0.5
3007	Advertising and Promotions	Legal notices for regulations and public hearings	0.3	0.0	0.0
3008	Utilities	Records and confidential material disposal	0.3	1.5	1.5
3009	Structure/Infrastructure/Land	Infrastructure maintenance and repairs, rentals, and leases	0.9	13.3	13.3
3010	Equipment/Machinery	Office furniture and equipment repairs, maintenance, rentals and leases	0.8	3.0	3.0
3011	Other Services	Professional management and consulting services; printing and copying services	0.3	3.0	3.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology (OIT) core services	9.3	8.5	8.5

Line Item Detail (1676)
Department of Revenue
Services

Component: Unclaimed Property (2938)

Object Class		Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000 Services Detail Totals				81.9	221.3	212.7
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Licensing (SQL Rates)	2.2	6.0	6.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	OIT Server Hosting & Storage	4.1	7.0	7.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology (OIT) telecommunications services	2.2	6.5	6.5
3021	Inter-Agency Mail	Admin - Department-wide	Central mailroom services including pickup and delivery of mail, postage, and mailing of state warrants	1.5	6.0	6.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Human resource and payroll services provided by the Division of Personnel	2.1	3.5	3.5
3023	Inter-Agency Building Leases	Admin - Department-wide	Cost of space in state-owned facilities and private leases	15.6	21.0	21.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management	0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide	Division of Finance chargeback for IRIS FIN, HRM, and ALDER	9.0	14.0	14.0
3038	Inter-Agency Management/Consulting	Rev - Administrative Services (125)	Support services provided by the Administrative Services Division, including IT, fiscal, budget, contract management, procurement, and legislative support	10.8	24.6	24.6
3038	Inter-Agency Management/Consulting	Rev - Commissioner's Office (123)	Support services provided by the Commissioner's Office	3.2	4.6	4.6

Line Item Detail (1676)
Department of Revenue
Commodities

Component: Unclaimed Property (2938)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
4000	Commodities		6.6	7.7	7.7
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
4000 Commodities Detail Totals			6.6	7.7	7.7
4000	Business	Business supplies including book and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information	6.6	7.7	7.7

Revenue Detail (1681)
Department of Revenue

Component: Unclaimed Property (2938)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
5005 GF/Prgm (1005 GF/Prgm)			419.6	682.0	683.4
5120 Program Receipts - Other Revenue		Program receipts are received from the Unclaimed Property Trust to support the operation of the Unclaimed Property Program. All funds received as unclaimed property are deposited into the Unclaimed Property Trust account in the general fund. Amounts received from property holders exceed refunds to owners because not all unclaimed property owners are located. A minimum balance is maintained in the trust account and excess funds are periodically transferred to the general fund. This program was transferred to its own component in FY2010.	419.6	682.0	683.4

Inter-Agency Services (1682)
Department of Revenue

Component: Unclaimed Property (2938)

				FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
Component Totals				60.1	101.8	101.8
With Department of Administration				46.1	72.6	72.6
With Department of Revenue				14.0	29.2	29.2
Object Class	Servicing Agency	Explanation		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology (OIT) core services		9.3	8.5	8.5
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide OIT Licensing (SQL Rates)		2.2	6.0	6.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide OIT Server Hosting & Storage		4.1	7.0	7.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Office of Information Technology (OIT) telecommunications services		2.2	6.5	6.5
3021	Inter-Agency Mail	Admin - Department-wide Central mailroom services including pickup and delivery of mail, postage, and mailing of state warrants		1.5	6.0	6.0
3022	Inter-Agency Human Resources	Admin - Department-wide Human resource and payroll services provided by the Division of Personnel		2.1	3.5	3.5
3023	Inter-Agency Building Leases	Admin - Department-wide Cost of space in state-owned facilities and private leases		15.6	21.0	21.0
3026	Inter-Agency Insurance	Admin - Department-wide Risk Management		0.1	0.1	0.1
3027	Inter-Agency Financial	Admin - Department-wide Division of Finance chargeback for IRIS FIN, HRM, and ALDER		9.0	14.0	14.0
3038	Inter-Agency Management/Consulting	Rev - Administrative Services (125) Support services provided by the Administrative Services Division, including IT, fiscal, budget, contract management, procurement, and legislative support		10.8	24.6	24.6
3038	Inter-Agency Management/Consulting	Rev - Commissioner's Office (123) Support services provided by the Commissioner's Office		3.2	4.6	4.6

Personal Services Expenditure Detail
Department of Revenue

Scenario: FY2022 Governor (17280)
Component: Unclaimed Property (2938)
RDU: Taxation and Treasury (510)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
04-3053	Accounting Technician II	FT	A	GP	Juneau	205	14B / C	12.0		49,647	666	0	35,784	86,097	0
04-3202	Unclaimed Property Agent	FT	A	GP	Juneau	205	15D / E	12.0		57,225	768	0	38,378	96,371	0
04-3232	Unclaimed Property Manager	FT	A	SS	Juneau	99	18Q	12.0		105,662	0	0	54,998	160,660	0
04-5052	Program Coordinator II	FT	A	SS	Juneau	205	20C / D	12.0		84,926	0	0	47,900	132,826	0
Total													Total Salary Costs:	297,460	
Positions													Total COLA:	1,434	
Full Time Positions:													Total Premium Pay:	0	
Part Time Positions:													Total Benefits:	177,060	
Non Permanent Positions:															
Positions in Component:													Total Pre-Vacancy:	475,954	
													Minus Vacancy Adjustment of 3.00%:	(14,279)	
													Total Post-Vacancy:	461,675	
Total Component Months: 48.0													Plus Lump Sum Premium Pay:	1,296	
													Personal Services Line 100:	462,971	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	475,954	461,675	100.00%
Total PCN Funding:	475,954	461,675	100.00%

Lump Sum Funding Sources:	Amount	Percent
1005 General Fund/Program Receipts	1,296	100.00%
Total Lump Sum Funding:	1,296	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Revenue
Unclaimed Property (2938)
RDU: Taxation and Treasury (510)
FY2022 Governor's Budget
Position Totals: 4 PFT

