

**State of Alaska**  
**FY2022 Governor's Operating Budget**

**Department of Transportation/Public Facilities**  
**Fairbanks Airport Operations**  
**Component Budget Summary**

**Component: Fairbanks Airport Operations**

**Contribution to Department's Mission**

Ensure a safe, well-constructed, well-coordinated, and environmentally sound operating environment for air carriers, airport tenants, general aviation, the traveling public, and employees. This section ensures that the airport and its tenants are in compliance with federal, state, and airport regulations.

**Core Services**

- Perform daily airport landside and airside inspections; disseminate notices to airmen (NOTAM) to the Federal Aviation Administration (FAA), air carriers, and the public.
- Perform daily and periodic airport security audits and inspections.
- Management and daily oversight of the Airport Security Program, the Airport Certification Manual, the Surface Movement Guidance Control Plan, the Tarmac Delay Contingency Plan, and the Wildlife Hazard Management Plan.
- Joint oversight of the Airport Emergency Plan with Airport Police and Fire.
- Coordinate and monitor construction projects and event activities, both landside and airside.
- Coordinate participation in the annual Transportation Security Administration (TSA) and FAA inspections.
- Serve as primary and on-duty airport security coordinator and trusted agents as required under 49 CFR Part 1542 and be available to respond to most incidents, determine/coordinate response, and provide any required regulatory notifications.
- Airport badging, to include fingerprinting, criminal history background check submission and vetting, security threat assessments, and badge issuance.
- Management and daily oversight of all airport access control and the Identification Management System (IDMS).
- Respond to airfield incidents and emergencies, coordinate ongoing operations, and user notifications.
- Manage scheduling and ad-hoc use of airport administered gates, parking, and ticket counters.
- Oversight and management of automated interactive training programs required by FAA and TSA for various airport department, tenants, and users.

**Major Component Accomplishments in 2020**

- Successful TSA vulnerability assessment in January 2020.
- Successful FAA inspection in May 2020.
- Completed update of operational orders, in their entirety, for Fairbanks International Airport (FAI).
- Implemented IDMS to electronically vet and credential airport badge holders. Identified and implemented improvements with the software developer that have improved the system efficiencies and processes.
- Analyzed and applied several of the recommendations made in the Alaska International Airport System Ground Transportation Study to reduce congestion on the concourse and improve the transition between air and ground travel and overall passenger experience.
- Successfully managed overall execution of the airfield lighted sign replacement on Part-139-side controlled surfaces.
- Organized an “all airport” table top exercise, Emergency Operations Center activation and Airport Emergency Plan review that resulted in excellent participation between all stakeholders, tenants, partner organizations and valid entities with a large amount of positive feedback.
- Coordinated, reviewed, and provided valuable technical input and considerations for Runway 2R-20L resurfacing project plan taking place in 2021.

**Key Component Challenges**

- With the implementation of IDMS, constant coordination with the contractor to mitigate several delays and errors, which prevent the system from functioning properly and badge transactions from occurring in a timely manner, will be cumbersome until all issues and nuances are worked out.
- Experienced east ramp vehicle and pedestrian incursions on controlled surfaces despite signage, lights, paint

markings, etc.

- Continue to develop/refine operations communication strategy for shift reports on airport activities, events, and incidents to department heads and (pre-Safety Management Systems) data collection. Software is needed to reduce human error, allow data analysis and to fully comply with 14 CFR Part 139 self-inspection requirements.
- Wildlife hazing continues to challenge operations officers since birds and wildlife are present and mostly unpredictable. Initiatives to decrease wildlife habitat have proven expensive and time consuming.
- Review and update existing letters of agreement and memorandums of understanding between Fairbanks International Airport (FAI), the Fairbanks air traffic control tower, and other Fairbanks area airports, installations, and aviation partners.
- Lack of experienced project managers familiar with airport operations' requirements resulting in infractions, project delays, and increased costs.
- Managing COVID-19 response dynamics from reduced passenger loads, to public interaction challenges, to shift cleaning procedures, etc., creating additional workload and procedures to ensure safety and proper protocols.

## **COVID-19 Response and Telework Challenges**

- Training and beneficial workshops and conferences have been cancelled and even virtual training does not allow for the networking and cross-flow of shared productive information normally received in face-to-face meetings.
- Additional workload created by COVID-19 response meetings.
- Previously scheduled events, training, exercises and meetings were cancelled, or at best rescheduled for virtual format causing disruptions to normal or previous schedules.
- Additional budget cost for personal protective equipment (PPE), cleaning supplies, and additional labor costs implementing the advanced cleaning and sanitization protocols.
- With 24/7 operations and limited staff, it is difficult to manage leave requests that includes travel out of Alaska that required out-of-state travel quarantine requirements.
- Working as a team on projects that require multiple employees, while maintaining social distancing.
- Nationwide shortages of cleaning and PPE supplies.
- Telework is not an option for this component.

## **Significant Changes in Results to be Delivered in FY2022**

- Working with the safety officer and operations team regarding future testing and adoption of Part 139 software for inspections and safety management system trend tracking.
- Continued efforts, in conjunction with contract on FAI Ground Transportation Study providing data, trends, observations, and information to improve the passenger experience and reduce complaints.
- Continued integration and adoption of IDMS to streamline badging processes, reduce data entry burden, and ensure regulatory compliance and accuracy.
- Execute runway 2R/20L resurfacing construction plan to enhance east ramp user experience, efficiency and convenience.

## **Statutory and Regulatory Authority**

AS 2 Aeronautics

AS 44 State Government

17 AAC Chapter 40, Aviation

AS 46 Environmental Conservation

FAR Part 139

FAR Part 77

40 CFR EPA

29 CFR OSHA

49 CFR USDOT

49 CFR, dealing with airport security: TSR 1500, 1503, 1520, 1540, 1542, 1544, and 1546

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<b>Contact Information</b>
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**Contact Information**

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Fairbanks Airport Operations Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2021</u> <u>Management</u> <u>Plan</u>	<u>FY2022</u> <u>Governor</u>		
Full-time	8	8	Annual Salaries	542,649
Part-time	0	0	COLA	7,369
Nonpermanent	0	0	Premium Pay	81,892
			Annual Benefits	381,693
			<i>Less 2.90% Vacancy Factor</i>	(29,403)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>8</b>	<b>8</b>	<b>Total Personal Services</b>	<b>984,200</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Airport Operations Officer	0	6	0	0	6
Ap OPS Sup	0	1	0	0	1
Office Assistant II	0	1	0	0	1
<b>Totals</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>

**Component Detail All Funds**  
**Department of Transportation/Public Facilities**

**Component:** Fairbanks Airport Operations (1813)  
**RDU:** International Airports (189)

Non-Formula Component

	FY2020 Actuals	FY2021 Conference Committee	FY2021 Authorized	FY2021 Management Plan	FY2022 Governor	FY2021 Management Plan vs FY2022 Governor	
71000 Personal Services	985.7	1,004.5	1,004.5	976.9	984.2	7.3	0.7%
72000 Travel	2.1	14.3	9.7	9.7	9.7	0.0	0.0%
73000 Services	67.4	104.3	104.3	131.9	160.6	28.7	21.8%
74000 Commodities	20.3	29.6	29.6	29.6	29.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>1,075.5</b>	<b>1,152.7</b>	<b>1,148.1</b>	<b>1,148.1</b>	<b>1,184.1</b>	<b>36.0</b>	<b>3.1%</b>
<b>Fund Sources:</b>							
1027 Int Airprt (Other)	1,075.5	1,152.7	1,148.1	1,148.1	1,184.1	36.0	3.1%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>1,075.5</b>	<b>1,152.7</b>	<b>1,148.1</b>	<b>1,148.1</b>	<b>1,184.1</b>	<b>36.0</b>	<b>3.1%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	8	8	8	8	8	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Fairbanks Airport Operations (1813)  
**RDU:** International Airports (189)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2021 Conference Committee To FY2021 Authorized *****												
<b>Conference Committee</b>												
1027 Int Airprt	ConfCom	1,152.7	1,004.5	14.3	104.3	29.6	0.0	0.0	0.0	8	0	0
		1,152.7										
<b>Eliminate Restoration of Non-JGF Travel Reductions from FY2020</b>												
1027 Int Airprt	Veto	-4.6	0.0	-4.6	0.0	0.0	0.0	0.0	0.0	0	0	0
This is a legislative restoration of previous year vetoes. Due to the COVID-19 Travel Mandate, the Department will continue to manage with available funds.												
<b>Subtotal</b>		<b>1,148.1</b>	<b>1,004.5</b>	<b>9.7</b>	<b>104.3</b>	<b>29.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>8</b>	<b>0</b>	<b>0</b>
***** Changes From FY2021 Authorized To FY2021 Management Plan *****												
<b>Align Authority with Anticipated Expenditures</b>												
	LIT	0.0	-27.6	0.0	27.6	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to the services line to cover anticipated services costs associated with the annual maintenance contract for the Identification Management System program. The remaining personal services authority is sufficient to cover anticipated expenditures due to staff turnover.												
<b>Subtotal</b>		<b>1,148.1</b>	<b>976.9</b>	<b>9.7</b>	<b>131.9</b>	<b>29.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>8</b>	<b>0</b>	<b>0</b>
***** Changes From FY2021 Management Plan To FY2022 Governor *****												
<b>FY2022 Salary Adjustments</b>												
1027 Int Airprt	SalAdj	7.3	7.3	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2022 1% COLA for ASE/General Government (GG/GP/GY/GZ): \$7.3.												
<b>Transfer from Human Resources to Fund Employee Based Rates - DOPLR/IRIS HRM</b>												
1027 Int Airprt	Trin	5.3	0.0	0.0	5.3	0.0	0.0	0.0	0.0	0	0	0
Transfer from Human Resources component to fund Division of Personnel and Labor Relations and Integrated Resource Information System Human Resource Management rates which have been incorporated into individual positions.												
<b>Transfer from Information Systems and Services for Employee Based Rates Funding - OIT</b>												
1027 Int Airprt	Trin	23.4	0.0	0.0	23.4	0.0	0.0	0.0	0.0	0	0	0
Transfer from Information Systems and Services component to cover Office of Information Technology rates which have been incorporated into individual												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Fairbanks Airport Operations (1813)  
**RDU:** International Airports (189)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
positions.												
	<b>Totals</b>	<b>1,184.1</b>	<b>984.2</b>	<b>9.7</b>	<b>160.6</b>	<b>29.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>8</b>	<b>0</b>	<b>0</b>



**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Travel**

**Component:** Fairbanks Airport Operations (1813)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
2000	Travel		2.1	9.7	9.7
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>2000 Travel Detail Totals</b>			<b>2.1</b>	<b>9.7</b>	<b>9.7</b>
2000	In-State Employee Travel	Instate travel for staff as necessary to perform various duties and attend mandatory training for airport operations.	2.1	3.4	4.2
2002	Out of State Employee Travel	Transportation and per diem to American Association of Airport Executives (AAAE) conferences and workshops on Federal Aviation Administration regulations for airport Operations staff.	0.0	6.3	5.5

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Fairbanks Airport Operations (1813)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
3000	Services		67.4	131.9	160.6
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>3000 Services Detail Totals</b>			<b>67.4</b>	<b>131.9</b>	<b>160.6</b>
3000	Education Services	Conference registration and tuition, membership fees. Due to the transfer of badging, tie downs, and permitting functions to FAI Operations (AR 57553) from FAI Safety (AR 57554), an increase in training expenditures are anticipated.	6.0	15.0	9.4
3003	Information Technology	Integrated Electronic Technologies system maintenance renewal.	22.6	54.5	61.5
3004	Telecommunications	Cellular phones and other radio and closed-circuit television charges.	2.2	4.1	4.8
3006	Delivery Services	Postage, courier or freight charges.	1.7	3.0	3.0
3007	Advertising and Promotions	One time purchase of advertising for Aviation Day.	0.2	0.5	0.1
3009	Structure/Infrastructure/Land	Booth rental for annual Aviation Day at the airport.	1.0	1.0	1.3
3010	Equipment/Machinery	Maintenance agreements and repairs for office equipment, such as printers. Increases are expected due to the transfer of badging, tie downs, and permitting functions being transferred from FAI Safety (AR 57554) to FAI Operations (AR 57553) effective FY2014.	2.5	7.2	5.2
3011	Other Services	Expenditures related to the badging, tie downs, and parking permitting functions of the airport, including fingerprinting, background checks,	6.6	22.0	22.0

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Fairbanks Airport Operations (1813)

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>3000 Services Detail Totals</b>			<b>67.4</b>	<b>131.9</b>	<b>160.6</b>
		printing of invoices for tie down and parking fees. Processing fees charged by the State Travel Office.			
3015	Inter-Agency Conservation/Environmental	FishGm - Department-wide			
		Reimbursable Service Agreement to support habitat maintenance at Fish and Games' Creamer's Field Refuge to attract migrating waterfowl and birds to reduce bird hazards at Fairbanks International Airport.	24.6	24.6	24.6
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide			
		Computer services provided by Department of Administration such as central server, data storage, printing, network services, open connect, and task order system.	0.0	0.0	23.4
3022	Inter-Agency Human Resources	Admin - Department-wide			
		Chargeback fees for human resource services such as labor relations, position classification and payroll processing.	0.0	0.0	5.3

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Commodities**

**Component:** Fairbanks Airport Operations (1813)

Line Number	Line Name		FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
4000	Commodities		20.3	29.6	29.6
Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>4000 Commodities Detail Totals</b>			<b>20.3</b>	<b>29.6</b>	<b>29.6</b>
4000	Business	Office supplies, manuals, and subscriptions. Increases in expenditures are anticipated due to the transfer of badging, tie downs, and permitting functions being transferred from FAI Safety (AR 57554) to FAI Operations (AR 57553) effective FY2014.	4.8	13.8	10.1
4002	Household/Institutional	Food and beverages for annual summer and winter safety airport operations' meetings with airline, vendor, and construction company representatives that conduct or support air operations at Fairbanks International Airport.	1.8	2.0	1.0
4003	Scientific and Medical	Scientific and medical supplies.	0.0	0.2	0.1
4004	Safety	Ammunition for bird and wildlife hazing, fire suppression, safety vests, hazmat and other safety supplies.	7.0	5.0	15.5
4005	Building Materials	Small tools, parts, supplies, paint, and signs for the general aviation operations on the east ramp of Fairbanks International Airport.	0.0	0.1	0.1
4006	Signs and Markers	Signs and marker supplies.	6.2	7.0	1.1
4011	Electrical	Electrical supplies.	0.0	0.0	0.1
4013	Lube Oils/Grease/Solvents	Lube Oils/Grease/Solvents	0.1	0.0	0.0

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Commodities**

**Component:** Fairbanks Airport Operations (1813)

Object Class	Servicing Agency	Explanation	FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>4000 Commodities Detail Totals</b>			<b>20.3</b>	<b>29.6</b>	<b>29.6</b>
4015	Parts and Supplies	Parts and supplies.	0.3	0.5	0.1
4016	Paint/Preservatives	Paint and preservatives.	0.1	0.4	0.9
4019	Small Tools/Minor Equipment	Small Tools/Minor Equipment	0.0	0.6	0.6

**Revenue Detail (1681)**  
**Department of Transportation/Public Facilities**

**Component:** Fairbanks Airport Operations (1813)

Revenue Type (OMB Fund Code)				FY2021	
Revenue Source	Component	Comment	FY2020 Actuals	Management Plan	FY2022 Governor
<b>6027 Int Airprt (1027 Int Airprt)</b>			<b>91.1</b>	<b>0.0</b>	<b>0.0</b>
6382 International Airport Revenue Fund -		CARES Act grant funds through	91.1	0.0	0.0
Chrgs for Srvcs Misc		Federal Aviation Administration.			

**Inter-Agency Services (1682)**  
**Department of Transportation/Public Facilities**

**Component:** Fairbanks Airport Operations (1813)

				FY2020 Actuals	FY2021 Management Plan	FY2022 Governor
<b>Component Totals</b>				<b>24.6</b>	<b>24.6</b>	<b>53.3</b>
				With Department of Fish and Game	24.6	24.6
				With Department of Administration	0.0	28.7
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2020 Actuals</b>	<b>FY2021 Management Plan</b>	<b>FY2022 Governor</b>	
3015	Inter-Agency Conservation/Environmental	FishGm - Department-wide	24.6	24.6	24.6	
		Reimbursable Service Agreement to support habitat maintenance at Fish and Games' Creamer's Field Refuge to attract migrating waterfowl and birds to reduce bird hazards at Fairbanks International Airport.				
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	0.0	0.0	23.4	
		Computer services provided by Department of Administration such as central server, data storage, printing, network services, open connect, and task order system.				
3022	Inter-Agency Human Resources	Admin - Department-wide	0.0	0.0	5.3	
		Chargeback fees for human resource services such as labor relations, position classification and payroll processing.				

**Personal Services Expenditure Detail**  
**Department of Transportation/Public Facilities**

**Scenario:** FY2022 Governor (17280)  
**Component:** Fairbanks Airport Operations (1813)  
**RDU:** International Airports (189)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
25-0855	Airport Operations Officer	FT	A	GP	Fairbanks	203	18D / E	12.0		68,542	1,180	17,591	50,694	138,007	0
25-2999	Airport Operations Officer	FT	A	GP	Fairbanks	203	18G / J	12.0		76,781	1,172	8,777	50,481	137,211	0
25-3003	Airport Operations Officer	FT	A	GP	Fairbanks	203	18D / E	12.0		68,635	1,078	10,015	47,922	127,650	0
25-3030	Ap OPS Sup	FT	A	SS	Fairbanks	203	21C / D	12.0		86,330	0	432	50,967	137,729	0
25-3079	Office Assistant II	FT	A	GP	Fairbanks	203	10C / D	12.0		39,182	557	1,484	33,853	75,076	0
25-3519	Airport Operations Officer	FT	A	GP	Fairbanks	203	18D / E	12.0		69,850	1,073	8,469	47,800	127,192	0
25-3520	Airport Operations Officer	FT	A	GP	Fairbanks	203	18B / C	12.0		64,974	1,101	15,338	48,538	129,951	0
25-3544	Airport Operations Officer	FT	A	GP	Fairbanks	203	18D / E	12.0		68,355	1,208	19,786	51,438	140,787	0
<b>Total</b>													<b>Total Salary Costs:</b>	542,649	
<b>Positions</b>													<b>Total COLA:</b>	7,369	
<b>Full Time Positions:</b>													<b>Total Premium Pay:</b>	81,892	
<b>Part Time Positions:</b>													<b>Total Benefits:</b>	381,693	
<b>Non Permanent Positions:</b>															
<b>Positions in Component:</b>													<b>Total Pre-Vacancy:</b>	1,013,603	
													<b>Minus Vacancy Adjustment of 2.90%:</b>	(29,403)	
													<b>Total Post-Vacancy:</b>	984,200	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	984,200	
<b>Total Component Months:</b>														96.0	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1027 International Airport Revenue Fund	1,013,603	984,200	100.00%
<b>Total PCN Funding:</b>	<b>1,013,603</b>	<b>984,200</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.



Department of Transportation and Public Facilities  
RDU: International Airports  
Component: Fairbanks Airport Operations (1813)  
FY2022 Governor's Budget  
Position Totals: 8PFT/0PPT/0NP

