

State of Alaska FY2023 Governor's Operating Budget

Department of Natural Resources Administrative Services Component Budget Summary

Component: Administrative Services**Contribution to Department's Mission**

Provide client-focused, efficient and cost-effective financial, budget, human resources and procurement services to the Department of Natural Resources and the public.

Core Services

- Budget preparation, tracking, and presentations
- Expenditure payment, accounting, structures, and reporting
- Revenue billing and accounting
- Recruitment, employee performance management, workforce development
- Procurement, property and facilities management, and risk management

Major Component Accomplishments in 2021

Developed protocol, procedures, and tools to adapt efficiently and accurately to teleworking during the COVID-19 pandemic.

Developed policy for COVID positive tests results for staff exposed to COVID and for returning to workplace.

Developed processes and procedures to convert projects, grants, and reimbursable service agreements (RSAs) to a more flexible program model allowing for timelier processing of payroll and vendor payments.

The Department of Natural Resources is responsible for submitting several financial reports as part of the Annual Comprehensive Financial Report (ACFR). These reports were created and submitted timely.

Continued participation in statewide initiatives to improve delivery of services, reduce costs, and review and consolidation of work when appropriate.

Key Component Challenges

Recruiting and retaining qualified staff.

Determining best practices through research and policy development to keep employees safe while continuing operations.

Using new software/hardware/procedures to adapt to needs of teleworking and continuing to work as cohesively.

Continuing to work efficiently and effectively and learn new ways to ensure all staff have access to information that is specialized or unique to DNR.

Significant Changes in Results to be Delivered in FY2023

In FY2023, the department anticipates collaborating with the Department of Administration (DOA) to support the successful implementation of the Office of Procurement and Property Management (OPPM) as they centralize procurement services for the State of Alaska. The department will continue to work closely with DOA on the consolidation of Human Resources, travel and accounts payable, and IT services.

Statutory and Regulatory Authority

AS 23, AS 36.30, AS 37, AS 38, AS 39, and AS 43.05

Contact Information

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Administrative Services Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2022 Management Plan	FY2023 Governor		
Full-time	23	24	Annual Salaries	1,817,717
Part-time	0	0	COLA	10,901
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	1,176,459
			<i>Less 4.44% Vacancy Factor</i>	<i>(133,377)</i>
			Lump Sum Premium Pay	0
Totals	23	24	Total Personal Services	2,871,700

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant 3	2	0	2	0	4
Accountant 4	1	0	1	0	2
Accountant 5	0	0	1	0	1
Accounting Technician 1	1	0	0	0	1
Accounting Technician 2	1	0	1	0	2
Accounting Technician 3	2	0	2	0	4
Administrative Officer 2	0	0	1	0	1
Budget Analyst 2	0	0	1	0	1
Budget Analyst 3	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Grants Administrator 2	0	1	0	0	1
Office Assistant 2	1	0	0	0	1
Procurement Specialist 1	1	0	0	0	1
Procurement Specialist 2	1	0	0	0	1
Procurement Specialist 3	1	0	0	0	1
Procurement Specialist 5	1	0	0	0	1
Totals	12	1	11	0	24

Component Detail All Funds
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Non-Formula Component

	FY2021 Actuals	FY2022 Conference Committee	FY2022 Authorized	FY2022 Management Plan	FY2023 Governor	FY2022 Management Plan vs FY2023 Governor	
71000 Personal Services	2,930.0	2,863.1	2,863.1	2,821.9	2,871.7	49.8	1.8%
72000 Travel	0.0	16.0	16.0	16.0	16.0	0.0	0.0%
73000 Services	631.7	976.4	976.4	1,017.6	1,017.6	0.0	0.0%
74000 Commodities	12.7	15.0	15.0	15.0	15.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,574.4	3,870.5	3,870.5	3,870.5	3,920.3	49.8	1.3%
Fund Sources:							
1004 Gen Fund (UGF)	2,768.1	2,614.8	2,614.8	2,614.8	2,552.1	-62.7	-2.4%
1007 I/A Rcpts (Other)	806.3	1,255.7	1,255.7	1,255.7	1,368.2	112.5	9.0%
Unrestricted General (UGF)	2,768.1	2,614.8	2,614.8	2,614.8	2,552.1	-62.7	-2.4%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	806.3	1,255.7	1,255.7	1,255.7	1,368.2	112.5	9.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	27	21	21	23	24	1	4.3%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2022 Conference Committee To FY2022 Authorized *****												
FY2022 Conference Committee												
	ConfCom	3,870.5	2,863.1	16.0	976.4	15.0	0.0	0.0	0.0	21	0	0
1004 Gen Fund		2,614.8										
1007 I/A Rcpts		1,255.7										
Subtotal		3,870.5	2,863.1	16.0	976.4	15.0	0.0	0.0	0.0	21	0	0
***** Changes From FY2022 Authorized To FY2022 Management Plan *****												
Transfer Accountant 3 (10-4225) from Administrative Services for Grant Support												
	Trout	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
Transfer full-time Accountant 3 (10-4225), range 18, located in Anchorage, to provide grant and accounting support to the Division of Forestry. The remaining Administrative Services staff is sufficient to provide the core services of the component.												
Transfer Positions from the Office of Procurement and Property Management for Procurement Consolidation												
	Atrin	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4	0	0
Transfer four procurement positions from the Department of Administration, Office of Procurement and Property Management due to schedule adjustments to procurement consolidation.												
The following position are transferred: Full-time Procurement Specialist V (10-0216), range 21, located in Anchorage Full-time Procurement Specialist I (10-0235), range 14, located in Anchorage Full-time Procurement Specialist I (10-0245), range 14, located in Anchorage Full-time Procurement Specialist III (10-0293), range 18, located in Anchorage												
Transfer Human Resource Consultant to Department of Administration for HR consolidation												
	Atroat	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
The following position is being transferred to Department of Administration: Full-time Human Resource Consultant 4 (06-0107), range 20, located in Anchorage												
Align Authority with Anticipated Expenditures												
	LIT	0.0	-41.2	0.0	41.2	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to cover anticipated services costs. The remaining personal services authority is sufficient to cover anticipated expenditures.												
Subtotal		3,870.5	2,821.9	16.0	1,017.6	15.0	0.0	0.0	0.0	23	0	0

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2022 Management Plan To FY2023 Governor *****												
FY2023 General Government Unit SBS and Risk Management Rate Changes												
	SalAdj	9.9	9.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		6.9										
1007 I/A Rcpts		3.0										
FY2023 Change General Government Unit (GG, GP, GY, GZ) - SBS, and Risk Management Rates: \$9.9												
FY2023 Supervisory Employees Health Insurance, SBS, and Risk Management Rate Changes												
	SalAdj	20.4	20.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		14.3										
1007 I/A Rcpts		6.1										
FY2023 Change Supervisory Employees (SS) - Health Insurance from \$1,555 to \$1,685; SBS and Risk Management Rates: \$20.4												
FY2023 PERS Actuarial Rate Adjustment to 24.79% Ch9 SLA2021 (SB55)												
	SalAdj	-91.7	-91.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-64.2										
1007 I/A Rcpts		-27.5										
Includes: FY2023 Adjustment for PERS ARM Board Approved Rate of 24.79% (from 30.11%): \$-91.7												
FY2023 Salary and Benefit Adjustments												
	SalAdj	11.2	11.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		7.8										
1007 I/A Rcpts		3.4										
Includes: FY2023 Supervisory Unit 1% COLA: \$11.2												
Increase Grants Support												
	Inc	100.0	100.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
1007 I/A Rcpts		100.0										
As the Department of Natural Resources continues to see growth in federal and other non-State grant awards, the need for grants support has increased in order for the department to be successful in accepting these various grants and be able to monitor and manage the grants appropriately.												
Full-time Grant Administrator 2 (10-#461), range 17, located in Fairbanks												
Realign PERS Rate Adjustment by Fund Source Ch9 SLA2021 (SB55)												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-27.5										
1007 I/A Rcpts		27.5										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
Fund source adjustments were made to this component in the SB55 fiscal note (Ch 9 SLA 2021) to accommodate the application of the actuarial PERS rate in FY2022. This transaction realigns fund sources to reduce the UGF subsidy assigned in the fiscal note.												
	Totals	3,920.3	2,871.7	16.0	1,017.6	15.0	0.0	0.0	0.0	24	0	0

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Administrative Services (424)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
2000	Travel		0.0	16.0	16.0
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
2000 Travel Detail Totals			0.0	16.0	16.0
2000	In-State Employee Travel	In-state transportation costs for employee travel relating to administration, conventions and meetings, boards, and commissions.	0.0	16.0	16.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Administrative Services (424)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000	Services		631.7	1,017.6	1,017.6
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000 Services Detail Totals			631.7	1,017.6	1,017.6
3000	Education Services	Training, educational conferences, and agency memberships.	1.9	2.5	2.5
3001	Financial Services	Credit card transaction fees.	319.1	261.6	11.6
3003	Information Technology	Software leases, licensing, and maintenance.	0.5	0.0	0.0
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	1.5	1.7	1.7
3006	Delivery Services	Freight, courier services, and postage.	7.0	18.3	18.3
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	0.2	0.3	0.3
3008	Utilities	Electricity, heating fuel, water, sewage, and disposal services.	0.2	0.3	0.3
3009	Structure/Infrastructure/Land	Structure, infrastructure, and land repairs, maintenance, rental and leases.	0.5	1.0	1.0
3010	Equipment/Machinery	Machinery, furniture and office equipment purchase, repairs, maintenance, rentals, and leases.	8.4	9.0	9.0
3011	Other Services	Print, copy, and graphics services for informational materials; professional consultation services.	6.3	15.0	15.0
3012	Inter-Agency Federal Indirect Rate	Federal indirect allocation costs.	8.9	10.0	10.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Administrative Services (424)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor	
3000 Services Detail Totals			631.7	1,017.6	1,017.6	
Allocation						
3016	Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for the Administrative Order 302 – ASD position.	202.0	290.1	290.1
3016	Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for OMB Budget Analyst support.	0.0	1.0	1.0
3016	Inter-Agency Economic Development	Admin - Department-wide	Reimbursable services agreement with DOA for procurement support.	0.0	0.0	250.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for Adobe and Microsoft licenses.	42.7	45.0	45.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	13.9	17.0	17.0
3021	Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.2	0.5	0.5
3022	Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	3.7	5.0	5.0
3025	Inter-Agency Auditing	Admin - Department-wide	Reimbursable services agreement for federal compliance support.	2.7	2.7	2.7
3026	Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	1.2	55.0	55.0
3027	Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for Shared Services.	7.8	278.6	278.6
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.2	0.5	0.5

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Administrative Services (424)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000 Services Detail Totals			631.7	1,017.6	1,017.6
3037	State Equipment Fleet	Trans - Department-wide	2.2	2.5	2.5
3038	Inter-Agency Management/Consulting	Reimbursable services agreement with DOA for Shared Services.	0.6	0.0	0.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Administrative Services (424)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
4000	Commodities		12.7	15.0	15.0
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
		4000 Commodities Detail Totals	12.7	15.0	15.0
4000	Business	General business supplies such as office consumables and computer equipment.	12.7	15.0	15.0

Revenue Detail (1681)
Department of Natural Resources

Component: Administrative Services (424)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			806.3	1,255.7	1,368.2
5301 Inter-Agency Receipts	NatRes - Administrative Services (424)	Indirect cost allocation receipts from the divisions.	766.3	1,215.7	1,328.2
5301 Inter-Agency Receipts	NOT FOUND (2235)	Reimbursable services agreement for Agricultural Revolving Loan Fund financials support.	40.0	40.0	40.0

Inter-Agency Services (1682)
Department of Natural Resources

Component: Administrative Services (424)

	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
Component Totals	276.6	697.9	947.9
With Office of the Governor	202.0	291.1	291.1
With Department of Administration	72.4	404.3	654.3
With Department of Transportation/Public Facilities	2.2	2.5	2.5

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3016 Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for the Administrative Order 302 – ASD position.	202.0	290.1	290.1
3016 Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for OMB Budget Analyst support.	0.0	1.0	1.0
3016 Inter-Agency Economic Development	Admin - Department-wide	Reimbursable services agreement with DOA for procurement support.	0.0	0.0	250.0
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for Adobe and Microsoft licenses.	42.7	45.0	45.0
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	13.9	17.0	17.0
3021 Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.2	0.5	0.5
3022 Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	3.7	5.0	5.0
3025 Inter-Agency Auditing	Admin - Department-wide	Reimbursable services agreement for federal compliance support.	2.7	2.7	2.7
3026 Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	1.2	55.0	55.0

Inter-Agency Services (1682)
Department of Natural Resources

Component: Administrative Services (424)

Object Class		Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3027	Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for Shared Services.	7.8	278.6	278.6
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.2	0.5	0.5
3037	State Equipment Fleet	Trans - Department-wide	State equipment fleet vehicle usage.	2.2	2.5	2.5

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2023 Governor (18673)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-#461	Grants Administrator 2	FT	A	GP	Fairbanks	203	17C	12.0		62,049	0	0	43,117	105,166	105,166
10-0106	Budget Analyst 3	FT	A	SS	Juneau	205	21D / E	12.0		93,808	1,306	0	57,173	152,287	106,601
10-0201	Division Operations Manager	FT	A	SS	Juneau	205	24J / K	12.0		128,734	1,792	0	70,871	201,397	140,978
10-0202	Accountant 5	FT	A	SS	Juneau	205	22L / M	12.0		121,146	1,687	0	67,895	190,728	133,510
10-0205	Accounting Technician 3	FT	A	GP	Juneau	205	16K / L	12.0		75,231	0	0	48,287	123,518	86,463
10-0213	Accountant 3	FT	A	GP	Juneau	205	18G	12.0		77,454	0	0	49,159	126,613	88,629
10-0214	Accounting Technician 3	FT	A	GP	Juneau	205	16C / D	12.0		60,830	0	0	42,639	103,469	72,428
10-0216	Procurement Specialist 5	FT	A	SS	Anchorage	200	21K / L	12.0		104,582	1,456	0	61,398	167,436	117,205
10-0227	Accounting Technician 2	FT	A	GP	Juneau	205	14G / J	12.0		59,102	0	0	41,961	101,063	70,744
10-0229	Accounting Technician 3	FT	A	GG	Anchorage	200	16M / N	12.0		75,602	0	0	48,432	124,034	86,824
10-0232	Accounting Technician 3	FT	A	GP	Anchorage	200	16D / E	12.0		59,793	0	0	42,232	102,025	71,418
10-0235	Procurement Specialist 2	FT	A	GP	Anchorage	200	16K / L	12.0		69,475	0	0	46,029	115,504	80,853
10-0236	Accounting Technician 2	FT	A	GP	Anchorage	200	14B / C	12.0		47,435	0	0	37,385	84,820	59,374
10-0245	Procurement Specialist 1	FT	A	GP	Anchorage	200	14B / C	12.0		47,869	0	0	37,556	85,425	59,798
10-0248	Accountant 4	FT	A	SS	Anchorage	200	20F	12.0		89,003	1,239	0	55,288	145,530	101,871
10-0249	Accountant 3	FT	A	SS	Anchorage	200	18D / E	12.0		73,102	1,018	0	49,052	123,172	86,220
10-0261	Accounting Technician 1	FT	A	GP	Anchorage	200	12C / D	12.0		43,809	0	0	35,963	79,772	55,840
10-0263	Budget Analyst 2	FT	A	GP	Juneau	205	19K	12.0		93,267	0	0	55,361	148,628	104,040
10-0293	Procurement Specialist 3	FT	A	GG	Anchorage	200	18E / F	12.0		70,699	0	0	46,509	117,208	82,046
10-0298	Office Assistant 2	FT	A	GP	Anchorage	200	10K / L	12.0		46,563	0	0	37,043	83,606	58,524
10-0366	Accountant 3	FT	A	GP	Anchorage	200	18F / G	12.0		73,769	0	0	47,714	121,483	85,038
10-0416	Accountant 3	FT	A	SS	Juneau	205	18D / E	12.0		77,832	1,084	0	50,907	129,823	90,876
10-0424	Accountant 4	FT	A	SS	Juneau	205	20F / J	12.0		94,720	1,319	0	57,530	153,569	107,498
10-0436	Administrative Officer 2	FT	A	GP	Juneau	205	19B / C	12.0		71,843	0	0	46,958	118,801	83,161

		Total Positions	New	Deleted	Total Salary Costs:	1,817,717
					Total COLA:	10,901
					Total Premium Pay:	0
					Total Benefits:	1,176,459
					Total Pre-Vacancy:	3,005,077
					Minus Vacancy Adjustment of 4.44%:	(133,377)
					Total Post-Vacancy:	2,871,700
					Plus Lump Sum Premium Pay:	0
					Personal Services Line 100:	2,871,700

Total Component Months: 288.0

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2023 Governor (18673)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	2,135,104	2,040,339	71.05%
1007 Interagency Receipts	869,973	831,361	28.95%
Total PCN Funding:	3,005,077	2,871,700	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Natural Resources
 Administrative Services
 FY2023 Governor Budget

