

State of Alaska FY2023 Governor's Operating Budget

Department of Education and Early Development Teacher Certification Component Budget Summary

Component: Teacher Certification**Contribution to Department's Mission**

To ensure that only qualified applicants are certified to teach in Alaska and that teacher education programs in Alaska conform to nationally recognized standards.

Core Services

- Accountability and oversight

Major Component Accomplishments in 2021

- Consistently completed the processing of the thousands of applications for initial certification or renewal of certification in less than two weeks of receipt of applications;
- Supported the Governor's Teacher Retention and Recruitment Working Group;
- Supported the University of Alaska Anchorage's advanced teacher preparation program during their accreditation visit by the Council for the Accreditation of Educator Preparation (CAEP);
- Reinstated through regulation an emergency certificate for teachers and administrators;
- Implemented new certification processes in response to the Governor's emergency declaration and suspension of certification statutes and regulations; and
- Contracted with a vendor to build The Education Application + Certification Hub for Alaska (TEACH-AK) that will allow educators to apply electronically for most types of certificates

Key Component Challenges

- Attracting and retaining teachers in most Alaska school districts continues to be difficult;
- Some statutory and regulatory certification requirements are seen as barriers to attracting more people to the teaching profession in Alaska;
- Teacher certification database and document management systems are outdated and inefficient;
- Transition from the highly qualified requirements of the federal No Child Left Behind Act (NCLB) to the endorsement focused requirements of the Every Student Succeeds Act (ESSA) has highlighted the limitations of the teacher certification data collection and management system; and
- Upgrading to existing document management system has not resolved access issues for the teacher certification team.

Significant Changes in Results to be Delivered in FY2023

- Completion of TEACH-AK allowing for most services to be applied for online;
- Move the teacher certification unit's document management system and existing database into TEACH-AK;
- Continue to work with stakeholders to develop additional pathways to Alaska certification;
- Propose revision to regulations to stream-line certification requirements;
- Continue to examine internal protocols and where possible simplify submission and processing of applications; and
- Revisions to teacher certification website to increase transparency for our customers and the public and to conform to changes in statutes and regulations.

Statutory and Regulatory Authority

AS 14.20.010 - .040
AS 14.20.149
4 AAC 04.200 - 900
4 AAC 12.010 - 900

4 AAC 18.021
4 AAC 19
4 AAC 30.010 -020

Contact Information
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Teacher Certification Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2022</u> <u>Management</u> <u>Plan</u>	<u>FY2023</u> <u>Governor</u>		
Full-time	5	5	Annual Salaries	338,592
Part-time	0	0	COLA	878
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	205,370
			<i>Less 0.08% Vacancy Factor</i>	(440)
			Lump Sum Premium Pay	0
Totals	5	5	Total Personal Services	544,400

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Education Administrator 2	0	0	1	0	1
Education Associate 2	0	0	1	0	1
Education Associate 3	0	0	1	0	1
Education Program Assistant	0	0	2	0	2
Totals	0	0	5	0	5

Component Detail All Funds
Department of Education and Early Development

Component: Teacher Certification (1240)

Non-Formula Component

RDU: Education Support and Administrative Services (677)

	FY2021 Actuals	FY2022 Conference Committee	FY2022 Authorized	FY2022 Management Plan	FY2023 Governor	FY2022 Management Plan vs FY2023 Governor	
71000 Personal Services	516.8	723.0	723.0	552.0	544.4	-7.6	-1.4%
72000 Travel	0.0	3.4	3.4	4.5	4.5	0.0	0.0%
73000 Services	208.8	233.2	233.2	403.1	398.1	-5.0	-1.2%
74000 Commodities	0.0	10.0	10.0	10.0	10.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	725.6	969.6	969.6	969.6	957.0	-12.6	-1.3%
Fund Sources:							
1005 GF/Prgm (DGF)	725.6	969.6	969.6	969.6	957.0	-12.6	-1.3%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	725.6	969.6	969.6	969.6	957.0	-12.6	-1.3%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	5	5	5	5	5	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Education Support and Administrative Services (677)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2022 Conference Committee To FY2022 Authorized *****												
FY2022 Conference Committee	ConfCom	969.6	723.0	3.4	233.2	10.0	0.0	0.0	0.0	5	0	0
1005 GF/Prgm		969.6										
Subtotal		969.6	723.0	3.4	233.2	10.0	0.0	0.0	0.0	5	0	0
***** Changes From FY2022 Authorized To FY2022 Management Plan *****												
Align Authority with Anticipated Expenditures	LIT	0.0	-171.0	1.1	169.9	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to cover anticipated travel and services costs. The remaining personal services authority is sufficient to cover anticipated expenditures.												
Subtotal		969.6	552.0	4.5	403.1	10.0	0.0	0.0	0.0	5	0	0
***** Changes From FY2022 Management Plan To FY2023 Governor *****												
FY2023 Supervisory Employees Health Insurance, SBS, and Risk Management Rate Changes	SalAdj	0.9	0.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.9										
FY2023 Change Supervisory Employees (SS) - Health Insurance from \$1,555 to \$1,685; SBS and Risk Management Rates: \$0.9												
FY2023 General Government Unit SBS and Risk Management Rate Changes	SalAdj	-0.3	-0.3	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		-0.3										
FY2023 Change General Government Unit (GG, GP, GY, GZ) - SBS, and Risk Management Rates: \$-0.3												
FY2023 PERS Actuarial Rate Adjustment to 24.79% Ch9 SLA2021 (SB55)	SalAdj	-14.1	-14.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		-14.1										
Includes: FY2023 Adjustment for PERS ARM Board Approved Rate of 24.79% (from 30.11%): \$-14.1												
FY2023 Salary and Benefit Adjustments	SalAdj	0.9	0.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.9										
FY2023 SU BU - Supervisory Employees (SS) 1% COLA: \$0.9												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Teacher Certification (1240)

RDU: Education Support and Administrative Services (677)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
Align Authority with Anticipated Expenditures												
	LIT	0.0	5.0	0.0	-5.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to cover anticipated personal services costs. The remaining services authority is sufficient to cover anticipated expenditures.												
Totals		957.0	544.4	4.5	398.1	10.0	0.0	0.0	0.0	5	0	0

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: Teacher Certification (1240)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
2000	Travel		0.0	4.5	4.5
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
2000 Travel Detail Totals			0.0	4.5	4.5
2000	In-State Employee Travel	In-State Transportation - Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	0.0	4.0	4.0
2002	Out of State Employee Travel	Out-of-State Transportation - Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	0.0	0.5	0.5

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000	Services		208.8	403.1	398.1
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000 Services Detail Totals			208.8	403.1	398.1
3000	Education Services	Training, educational conferences, agency memberships, books and fees for work-related courses.	9.4	10.0	10.0
3001	Financial Services	Accounting, auditing, management/consulting services.	12.7	12.0	12.0
3003	Information Technology	Information Technology - Training, consulting, equipment and software leases, licensing, and maintenance.	38.0	38.0	38.0
3006	Delivery Services	Delivery and courier services.	0.1	0.1	0.1
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	0.0	0.5	0.5
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rentals and leases.	0.2	0.5	0.5
3010	Equipment/Machinery	Machinery, furniture and equipment purchase, repairs, maintenance, rentals, and leases.	0.0	1.5	1.5
3011	Other Services	Other services, including strategic planning services, State Travel Office fees, and printer/copy machine supplies and maintenance.	0.3	154.1	142.8
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology chargeback for computer services (including Enterprise Productivity Rates and MICS charges for mainframe usage).	17.7	22.5	22.5
3018	Inter-Agency Information Technology	Admin - Department-wide Office of Information Technology	3.6	8.0	8.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000 Services Detail Totals			208.8	403.1	398.1
Telecommunications		chargeback for telecommunications, Enterprise Productivity Rates, phone lines, and service requests.			
3020	Inter-Agency Building Maintenance	Trans - Department-wide Division of Facilities Services - Service Level Agreement.	0.2	0.0	0.0
3021	Inter-Agency Mail	Admin - Department-wide Pro-rated share of expenses relating to central mailroom support and services.	8.4	8.5	8.5
3024	Inter-Agency Legal	Law - Department-wide Department of Law legal services and regulations review.	7.9	30.0	30.0
3027	Inter-Agency Financial	Admin - Department-wide Department of Administration - SSOA, AP, Travel, APEX Chargebacks.	1.7	1.7	1.7
3036	Inter-Agency Safety	PubSaf - Department-wide Safety services, including background checks and fingerprinting.	70.0	75.0	75.0
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157) Administrative Services support to include, but not limited to: accounting; internal audit; budget preparation and management; federal and state financial reporting; procurement; human resources; and travel.	17.5	20.0	20.0
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736) Executive Administration provides leadership and support to all aspects of Alaska's education system by effectively and efficiently managing department programs to facilitate and improve delivery of educational services.	4.9	0.7	7.0
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148) Information Services support for centralized information technology services to include, but not limited to: database; network and server	16.2	20.0	20.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000 Services Detail Totals			208.8	403.1	398.1
		support; website maintenance; computer and data security; computer and computer periphery support; and maintenance agreements.			

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: Teacher Certification (1240)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
4000	Commodities		0.0	10.0	10.0
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
		4000 Commodities Detail Totals	0.0	10.0	10.0
4000	Business	Business supplies including books and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information.	0.0	10.0	10.0

Revenue Detail (1681)
Department of Education and Early Development

Component: Teacher Certification (1240)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
5005 GF/Prgm (1005 GF/Prgm)			725.6	969.6	957.0
5101 Program Receipts Public Protection - Licenses and Permits		Receipts collected from teacher certification, re-certification, and renewal fees.	725.6	969.6	957.0

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Teacher Certification (1240)

	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
Component Totals	148.1	186.4	192.7
With Department of Administration	31.4	40.7	40.7
With Department of Transportation/Public Facilities	0.2	0.0	0.0
With Department of Law	7.9	30.0	30.0
With Department of Public Safety	70.0	75.0	75.0
With Department of Education and Early Development	38.6	40.7	47.0

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Office of Information Technology chargeback for computer services (including Enterprise Productivity Rates and MICS charges for mainframe usage).	17.7	22.5	22.5
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology chargeback for telecommunications, Enterprise Productivity Rates, phone lines, and service requests.	3.6	8.0	8.0
3020 Inter-Agency Building Maintenance	Trans - Department-wide	Division of Facilities Services - Service Level Agreement.	0.2	0.0	0.0
3021 Inter-Agency Mail	Admin - Department-wide	Pro-rated share of expenses relating to central mailroom support and services.	8.4	8.5	8.5
3024 Inter-Agency Legal	Law - Department-wide	Department of Law legal services and regulations review.	7.9	30.0	30.0
3027 Inter-Agency Financial	Admin - Department-wide	Department of Administration - SSOA, AP, Travel, APEX Chargebacks.	1.7	1.7	1.7
3036 Inter-Agency Safety	PubSaf - Department-wide	Safety services, including background checks and fingerprinting.	70.0	75.0	75.0
3038 Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	Administrative Services support to include, but not limited to:	17.5	20.0	20.0

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)			
		accounting; internal audit; budget preparation and management; federal and state financial reporting; procurement; human resources; and travel.			
		Executive Administration provides leadership and support to all aspects of Alaska's education system by effectively and efficiently managing department programs to facilitate and improve delivery of educational services.	4.9	0.7	7.0
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)			
		Information Services support for centralized information technology services to include, but not limited to: database; network and server support; website maintenance; computer and data security; computer and computer periphery support; and maintenance agreements.			
			16.2	20.0	20.0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2023 Governor (18673)
Component: Teacher Certification (1240)
RDU: Education Support and Administrative Services (677)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1060	Administrative Assistant 1	FT	A	GP	Juneau	205	12B	4.0	*	14,618	0	0	11,672	26,290	0
05-1098	Education Associate 3	FT	A	GP	Juneau	205	17K	12.0		77,844	0	0	47,599	125,443	0
05-1404	Education Program Assistant	FT	A	GP	Juneau	205	12L / M	12.0		57,476	0	0	40,059	97,535	0
05-1592	Education Administrator 2	FT	T	SS	Juneau	99	22N	7.2	**	74,023	878	0	26,041	100,942	0
05-1732	Education Program Assistant	FT	A	GP	Juneau	205	12B / C	12.0		44,431	0	0	35,230	79,661	0
05-1801	Education Associate 2	FT	A	GP	Juneau	205	15L	12.0		70,200	0	0	44,769	114,969	0
													Total Salary Costs:	338,592	
													Total COLA:	878	
													Total Premium Pay:	0	
													Total Benefits:	205,370	
													Total Pre-Vacancy:	544,840	
													Minus Vacancy Adjustment of 0.08%:	(440)	
													Total Post-Vacancy:	544,400	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	544,400	

	Total Positions	New	Deleted
Full Time Positions:	5	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	5	0	0

Total Component Months: 59.2

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	544,840	544,400	100.00%
Total PCN Funding:	544,840	544,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

State of Alaska
Department of Education & Early Development
Teacher Certification (1240)
FY2023 Governor Organization Chart

