

# **State of Alaska FY2023 Governor's Operating Budget**

## **Department of Transportation/Public Facilities Contracting and Appeals Component Budget Summary**

**Component: Contracting and Appeals****Contribution to Department's Mission**

To effectively carry out the Department of Transportation and Public Facilities (DOT&PF) Commissioner's statutory responsibility to procure the planning, design, and construction of public works (including state-owned buildings).

**Core Services**

- Oversee departmental and customer agency compliance with federal and state laws, regulations, and policies governing construction procurements and contract administration.
- Develop, implement, and maintain policies, procedures, and operational standards that assure all transportation modes, regions, engineering services, highway construction, maintenance groups, and executive branch agencies with a DOT&PF delegation of construction authority receive responsive and consistent guidance to effectively administer construction procurements and contracts.
- Administer delegations of DOT&PF statutory construction authority for all executive branch agencies.
- Administer the statewide construction contracting warrant system to train and certify individuals in construction procurement requirements.
- Administer the adjudication processes for construction contract protest and claim appeals and the international and rural airports concession and leasing appeals.
- Review and make recommendations for alternate procurement waivers for approval by the DOT&PF Commissioner.
- Review and approve public interest findings and design/build contracting methodology requests.
- Review and approve cancellations of solicitations and construction related foreign-outsourcing waivers.
- Adjudicate suspected procurement code violations.
- Prepare an annual report for the legislature listing all DOT&PF construction procurements.

**Major Component Accomplishments in 2021**

- Provided standard core services.
- House Bill 160 enacted; establishing the construction manager/general contractor procurement method under AS 36.30.309.

**Key Component Challenges**

- Continue meeting state and federal deadlines and requirements.
- Developing new regulations and a policy and procedures manual for the construction manager/general contractor contracting method.

**COVID-19 Response and Telework Challenges**

- No significant challenges related to COVID-19 and telework.

**Significant Changes in Results to be Delivered in FY2023**

- No significant changes are anticipated.

**Statutory and Regulatory Authority**

U.S.C. Title 23  
AS Title 02, Aeronautics  
AS Title 19, Highways and Ferries  
AS Title 35, Public Buildings, Works and Improvements

AS Title 36, Procurement Code  
AS Title 44, Applicable Portions  
2 AAC 12, Procurement Regulations  
81 & 82 AAM Procurement-Alaska Administrative Manual  
Delegation from the Department of Administration to the DOT&PF Commissioner

Contact Information
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Contracting and Appeals Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2022</u> <u>Management</u> <u>Plan</u>	<u>FY2023</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	212,015
Part-time	0	0	COLA	1,611
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	125,664
			<i>Less 2.24% Vacancy Factor</i>	<i>(7,590)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>Total Personal Services</b>	<b>331,700</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chief Contracts Officer	0	0	1	0	1
Procurement Specialist 4	0	0	1	0	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

**Component Detail All Funds**  
**Department of Transportation/Public Facilities**

**Component:** Contracting and Appeals (2355)  
**RDU:** Administration and Support (333)

Non-Formula Component

	FY2021 Actuals	FY2022 Conference Committee	FY2022 Authorized	FY2022 Management Plan	FY2023 Governor	FY2022 Management Plan vs FY2023 Governor	
71000 Personal Services	341.9	362.6	362.6	362.6	331.7	-30.9	-8.5%
72000 Travel	0.0	3.1	3.1	3.1	3.1	0.0	0.0%
73000 Services	63.8	26.5	26.5	26.5	46.9	20.4	77.0%
74000 Commodities	1.9	2.0	2.0	2.0	2.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>407.6</b>	<b>394.2</b>	<b>394.2</b>	<b>394.2</b>	<b>383.7</b>	<b>-10.5</b>	<b>-2.7%</b>
<b>Fund Sources:</b>							
1004 Gen Fund (UGF)	36.5	57.4	57.4	57.4	52.4	-5.0	-8.7%
1007 I/A Rcpts (Other)	0.8	7.0	7.0	7.0	7.0	0.0	0.0%
1061 CIP Rcpts (Other)	359.9	318.5	318.5	318.5	313.2	-5.3	-1.7%
1076 Marine Hwy (DGF)	10.4	0.0	0.0	0.0	11.1	11.1	100.0%
1270 FHWA CRRSA (Fed)	0.0	11.3	11.3	11.3	0.0	-11.3	-100.0%
<b>Unrestricted General (UGF)</b>	<b>36.5</b>	<b>57.4</b>	<b>57.4</b>	<b>57.4</b>	<b>52.4</b>	<b>-5.0</b>	<b>-8.7%</b>
<b>Designated General (DGF)</b>	<b>10.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>11.1</b>	<b>11.1</b>	<b>100.0%</b>
<b>Other Funds</b>	<b>360.7</b>	<b>325.5</b>	<b>325.5</b>	<b>325.5</b>	<b>320.2</b>	<b>-5.3</b>	<b>-1.6%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>11.3</b>	<b>11.3</b>	<b>11.3</b>	<b>0.0</b>	<b>-11.3</b>	<b>-100.0%</b>
<b>Positions:</b>							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Contracting and Appeals (2355)  
**RDU:** Administration and Support (333)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2022 Conference Committee To FY2022 Authorized *****												
<b>FY2022 Conference Committee</b>												
	ConfCom	394.2	362.6	3.1	26.5	2.0	0.0	0.0	0.0	2	0	0
1004 Gen Fund		57.4										
1007 I/A Rcpts		7.0										
1061 CIP Rcpts		318.5										
1270 FHWA		11.3										
CRRSA												
<b>Subtotal</b>		<b>394.2</b>	<b>362.6</b>	<b>3.1</b>	<b>26.5</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>
***** Changes From FY2022 Management Plan To FY2023 Governor *****												
<b>FY2023 PERS Actuarial Rate Adjustment to 24.79% Ch9 SLA2021 (SB55)</b>												
	SalAdj	-12.1	-12.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-1.8										
1061 CIP Rcpts		-9.9										
1076 Marine Hwy		-0.4										
Includes: FY2023 Adjustment for PERS ARM Board Approved Rate of 24.79% (from 30.11%): \$-12.1												
<b>FY2023 Salary and Benefit Adjustments</b>												
	SalAdj	5.6	5.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.8										
1061 CIP Rcpts		4.6										
1076 Marine Hwy		0.2										
FY2023 Change General Government Unit (GG, GP, GY, GZ) - SBS, and Risk Management Rates: \$0.9												
FY2023 Change Supervisory Employees (SS) - Health Insurance from \$1,555 to \$1,685; SBS and Risk Management Rates: \$2.8												
Includes: FY2023 Supervisory Unit 1% COLA: \$1.9												
<b>Align Budget Authority to Actual Expenses</b>												
	Dec	-3.0	-3.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-3.0										
The Contracting and Appeals budget can be reduced to bring the budget into alignment with actual expenses.												
<b>Cost Savings Realized through OIT Core Rate Decrease</b>												
	Dec	-1.0	0.0	0.0	-1.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-1.0										

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Contracting and Appeals (2355)  
**RDU:** Administration and Support (333)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
The Department of Transportation has realized a cost savings through the Office of Information Technology (OIT) rate decrease on their Core Rate.												
<b>Reverse One-Time Fund Source Change to Utilize Federal Highway Administration CRRSAA Funding</b>												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1076 Marine Hwy		11.3										
1270 FHWA CRRSA		-11.3										
Reverse one-time fund source change. In the FY2022 budget, Federal Highway Administration's Coronavirus Response and Relief Supplemental Appropriations Act (FHWA CRRSAA) displaced Marine Highway spending in the Department of Transportation's operating budget. The department has determined this fund source is not appropriate within this appropriation and/or component.												
<b>Align Authority with Anticipated Expenditures</b>												
	LIT	0.0	-21.4	0.0	21.4	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to personal services to align authority with anticipated expenditures.												
<b>Totals</b>		<b>383.7</b>	<b>331.7</b>	<b>3.1</b>	<b>46.9</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Travel**

**Component:** Contracting and Appeals (2355)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
2000	Travel		0.0	3.1	3.1
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
<b>2000 Travel Detail Totals</b>			<b>0.0</b>	<b>3.1</b>	<b>3.1</b>
2000	In-State Employee Travel	In-state travel for hearings, coordination and administration.	0.0	3.1	3.1



**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Contracting and Appeals (2355)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
3000	Services		63.8	26.5	46.9
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
<b>3000 Services Detail Totals</b>			<b>63.8</b>	<b>26.5</b>	<b>46.9</b>
3004	Telecommunications	Long distance, internet, data, network usage and cellular phone charges.	5.0	0.1	0.1
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Computer services provided by the Department of Administration such as central server, data storage, printing, network services, open connect, and task order system.	3.6	3.6	3.6
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunication services provided by the Department of Administration, Office of Information Technology, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conference.	10.7	0.7	0.7
3021	Inter-Agency Mail	Admin - Department-wide Chargeback fees for central mail services such as mailing vendor payments and payroll warrants.	2.1	0.1	0.1
3022	Inter-Agency Human Resources	Admin - Department-wide Interagency Human Resource chargeback fees.	0.1	0.1	0.1
3024	Inter-Agency Legal	Law - Department-wide Legal services for appeals	14.8	4.4	14.8
3027	Inter-Agency Financial	Admin - Department-wide Chargeback fees for AKPAY/IRIS/ALDER.	0.7	0.7	0.7
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Chargeback fees for the statewide coordinator for the Americans with Disabilities Act (ADA).	0.1	0.1	0.1

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Contracting and Appeals (2355)

Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
<b>3000 Services Detail Totals</b>			<b>63.8</b>	<b>26.5</b>	<b>46.9</b>
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	26.7	16.7	26.7

**Line Item Detail (1676)**  
**Department of Transportation/Public Facilities**  
**Commodities**

**Component:** Contracting and Appeals (2355)

Line Number	Line Name		FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
4000	Commodities		1.9	2.0	2.0
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
		<b>4000 Commodities Detail Totals</b>	<b>1.9</b>	<b>2.0</b>	<b>2.0</b>
4000	Business	General office supplies and commodities.	1.9	2.0	2.0

**Revenue Detail (1681)**  
**Department of Transportation/Public Facilities**

**Component:** Contracting and Appeals (2355)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
5301 Inter-Agency Receipts		Reimbursable Services Agreement for construction appeal assistance.	7.0	7.0	7.0
<b>5061 CIP Rcpts (1061 CIP Rcpts)</b>			<b>359.9</b>	<b>318.5</b>	<b>313.2</b>
5351 Capital Improvement Project Inter-Agency		Recovery of indirect costs from the capital budget via the department's Indirect Cost Allocation Plan (ICAP).	359.9	318.5	313.2
<b>5270 FHWA CRRSA (1270 FHWA CRRSA)</b>			<b>0.0</b>	<b>11.3</b>	<b>0.0</b>
5031 Federal Highway Administration CRRSA Grants		Federal Highway Administration Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grants.	0.0	11.3	0.0

**Inter-Agency Services (1682)**  
**Department of Transportation/Public Facilities**

**Component:** Contracting and Appeals (2355)

				FY2021 Actuals	FY2022 Management Plan	FY2023 Governor
<b>Component Totals</b>				<b>58.8</b>	<b>26.4</b>	<b>46.8</b>
With Department of Administration				44.0	22.0	32.0
With Department of Law				14.8	4.4	14.8
Object Class	Servicing Agency	Explanation	FY2021 Actuals	FY2022 Management Plan	FY2023 Governor	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Computer services provided by the Department of Administration such as central server, data storage, printing, network services, open connect, and task order system.	3.6	3.6	3.6	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunication services provided by the Department of Administration, Office of Information Technology, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conference.	10.7	0.7	0.7	
3021	Inter-Agency Mail	Admin - Department-wide Chargeback fees for central mail services such as mailing vendor payments and payroll warrants.	2.1	0.1	0.1	
3022	Inter-Agency Human Resources	Admin - Department-wide Interagency Human Resource chargeback fees.	0.1	0.1	0.1	
3024	Inter-Agency Legal	Law - Department-wide Legal services for appeals	14.8	4.4	14.8	
3027	Inter-Agency Financial	Admin - Department-wide Chargeback fees for AKPAY/IRIS/ALDER.	0.7	0.7	0.7	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Chargeback fees for the statewide coordinator for the Americans with Disabilities Act (ADA).	0.1	0.1	0.1	
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide Mediation Services.	26.7	16.7	26.7	

**Personal Services Expenditure Detail**  
**Department of Transportation/Public Facilities**

**Scenario:** FY2023 Governor (18673)  
**Component:** Contracting and Appeals (2355)  
**RDU:** Administration and Support (333)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
18-7189	Chief Contracts Officer	FT	A	SS	Juneau	205	23F	12.0		114,400	1,611	0	67,056	183,067	8,076
25-0184	Procurement Specialist 4	FT	A	GP	Juneau	205	20K / L	12.0		97,615	0	0	58,608	156,223	22,599
													<b>Total Salary Costs:</b>	212,015	
													<b>Total COLA:</b>	1,611	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	125,664	
													<b>Total Pre-Vacancy:</b>	339,290	
													<b>Minus Vacancy Adjustment of 2.24%:</b>	(7,590)	
													<b>Total Post-Vacancy:</b>	331,700	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	331,700	
<b>Total Component Months:</b>		24.0													

<b>PCN Funding Sources:</b>	<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>
1004 General Fund Receipts	30,675	29,989	9.04%
1039 U/A Indirect Cost Recovery	297,331	290,679	87.63%
1076 Marine Highway System Fund	11,284	11,031	3.33%
<b>Total PCN Funding:</b>	<b>339,290</b>	<b>331,700</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Transportation & Public Facilities (25)  
RDU: Administration and Support (333)  
COMPONENT: Contracting and Appeals (2355)  
FY2023 Governor's Budget  
Position Total – 2 PFT

