

# **State of Alaska FY2024 Governor's Operating Budget**

**Office of the Governor  
Lieutenant Governor  
Component Budget Summary**

**Component: Lieutenant Governor**

**Contribution to Department's Mission**

The mission of the Lieutenant Governor is to perform duties prescribed by law, including oversight of the Alaska Division of Elections, and assist the Governor in implementing goals and policies.

**Core Services**

- Supervise the Division of Elections
- Chair, Alaska Historical Commission
- Chair, Elections Policy Working Group
- Co-Chair, Statewide Committee on Research, University of Alaska
- Member, Alaska Workforce Investment Board
- Represent Alaska on the National Association of Secretaries of State and the National Lieutenant Governors' Association
- Represent the Governor's Office on the Pacific Northwest Economic Region Executive Committee
- Represent Alaska on the Arctic Winter Games Committee
- Represent Alaska on the Aerospace States Association
- Ex-officio member of the Alaska Seafood Marketing Institute Board of Directors
- Ex-officio member of the Alaska Travel Industry Association Board of Directors
- Lend support to the Governor's legislation and administrative initiatives
- Champion Alaska's position on Arctic issues locally and internationally
- Certify elections and swear in new legislators
- Supervise the certification process for citizen ballot initiatives and referenda
- Conduct statewide hearings on certified ballot initiatives
- Provide constituent care and communications
- Review and file regulations
- Publish the Alaska Administrative Code and maintain the Online Public Notice System
- Commission notaries public
- Authenticate documents for use in a foreign country
- Certifying agent of Bond Sale Certificates for the State of Alaska
- Regulate use of the State Seal

**Major Component Accomplishments in 2022**

- Oversaw implementation of new vote tabulation equipment and election management system to address aging voting equipment, cybersecurity issues, and severely outdated election infrastructure.
- Established new efforts for poll worker recruitment and election day poll opening activity to supplement Division of Elections standard practices.
- Created efficiencies in both the Division of Elections and the Office of the Lt. Governor, saving labor costs.
- Maintained Alaska's participation in the Arctic Winter Games and secured legislative support for membership.
- Continued changes required from the federal elections language assistance lawsuit that improved Alaskans' access to election materials and the ballot box.
- Continued efforts for Alaska to use the Electronic Registration Information Center (ERIC) in compliance with Chapter 13, SLA 2016 to strengthen the Division of Elections list of maintenance efforts.
- Gave speeches statewide on Governor's priorities, Arctic issues, elections, and cybersecurity.
- Conducted 19 successful Rural Education Attendance Area elections in accordance with state law.
- Selected and prepared the City of Wasilla to host the 2024 Arctic Winter Games.
- Educated Alaskans on the new voting process for the Primary and General Elections.
- Presided over the implementation of the new voting process for the Primary and General Elections on ballots and voting equipment.
- Implemented new district maps after the finalization of the redistricting process.
- Hosted the 2022 Aerospace States Association annual conference in Girdwood, Alaska for other Lieutenant Governors and aerospace industry representatives.

- Conducted the special general election for the United States House seat in accordance with state and federal laws – the timeline required a by-mail election.
- Held a total of three elections, which included combining the special general election and the regular primary election eliminating the need for a fourth election.
- Helped introduce and advocate for three election integrity bills (SB 83, SB 167, HB 286).
- Represented the United States and the State of Alaska at the Norway High North Dialogue Conference and discussed Arctic business opportunities.
- Hosted 2<sup>nd</sup> annual Aerospace Day at the Capitol.
- Coordinated with the Commissioners of Natural Resources, Environmental Conservation, and Fish & Game to interface with the many representatives from the federal government in discussions on Arctic issues (U.S. Army Reserve Command, Department of State, Department of Defense, etc.).

## Key Component Challenges

Because the Lieutenant Governor's Office is a component of the Governor's Office, the guiding department for the Executive Branch, all critical issues facing the state are of concern to this office.

## Significant Changes in Results to be Delivered in FY2024

- Work to update current Alaska Administrative Code distribution requirements to allow for the electronic distribution of publication materials to municipal governments.
- Continue improvement of the automatic voter registration process through the Permanent Fund Dividend application system.
- Engage the Elections Policy Working Group and Legislature to better serve Alaska through improved election integrity legislation.
- Focus the narrative of Alaska's advantage for economic development opportunities including tourism, agriculture, and resource development, in a world of changing local climates by giving speeches statewide on the Governor's priorities and Arctic issues.
- Advance elections reform and cybersecurity in the legislature.
- Fulfill apostille and certificate of authority requests for documents to be used in foreign countries.
- Execute extradition and requisition requests through the Department of Law.
- Expanding interface with the federal government regarding research, security, and policy surrounding Arctic issues.

## Statutory and Regulatory Authority

AK Constitution Art III, sec. 7-15

AS 01.05.026, AS 15.10.105, AS 15.45.010-465, AS 15.50.010-110, AS 24.05.160, AS 41.35.300-380, AS 44.09.015, AS 44.19.010-046, AS 44.50, AS 44.62

Contact Information
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Lieutenant Governor Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2023 Management Plan	FY2024 Governor		
Full-time	0	7	Annual Salaries	605,868
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	382,750
			<i>Less 2.89% Vacancy Factor</i>	(28,618)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>0</b>	<b>7</b>	<b>Total Personal Services</b>	<b>960,000</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chief of Staff For Lt Gov	1	0	0	0	1
Executive Assistant	0	0	1	0	1
Lieutenant Governor	1	0	0	0	1
Lt Governor Scheduler	1	0	0	0	1
Notary Comm Administrator	0	0	1	0	1
Reg & Init Spec	0	0	1	0	1
Special Assistant	0	0	1	0	1
<b>Totals</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>7</b>

**Component Detail All Funds**  
Office of the Governor

**Component:** Lieutenant Governor (11)  
**RDU:** Executive Operations (2)

Non-Formula Component

	FY2022 Actuals	FY2023 Conference Committee	FY2023 Authorized	FY2023 Management Plan	FY2024 Governor	FY2023 Management Plan vs FY2024 Governor	
71000 Personal Services	794.9	0.0	0.0	0.0	960.0	960.0 100.0%	
72000 Travel	46.2	0.0	0.0	0.0	85.2	85.2 100.0%	
73000 Services	186.1	0.0	0.0	0.0	184.6	184.6 100.0%	
74000 Commodities	5.4	0.0	0.0	0.0	19.0	19.0 100.0%	
75000 Capital Outlay	7.7	0.0	0.0	0.0	0.0	0.0 0.0%	
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%	
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%	
<b>Totals</b>	<b>1,040.3</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1,248.8</b>	<b>1,248.8 100.0%</b>	
<b>Fund Sources:</b>							
1004 Gen Fund (UGF)	1,040.3	0.0	0.0	0.0	1,248.8	1,248.8 100.0%	
<b>Unrestricted General (UGF)</b>	<b>1,040.3</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1,248.8</b>	<b>1,248.8 100.0%</b>	
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0 0.0%</b>	
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0 0.0%</b>	
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0 0.0%</b>	
<b>Positions:</b>							
Permanent Full Time	7	0	0	0	7	7 100.0%	
Permanent Part Time	0	0	0	0	0	0 0.0%	
Non Permanent	0	0	0	0	0	0 0.0%	

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Office of the Governor**

**Component:** Lieutenant Governor (11)  
**RDU:** Executive Operations (2)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<b>Subtotal</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** Changes From FY2023 Management Plan To FY2024 Governor *****												
<b>Transfer from Lieutenant Governor Appropriation</b>												
Trin		1,238.2	949.4	85.2	184.6	19.0	0.0	0.0	0.0	7	0	0
1004 Gen Fund		1,238.2										
Transfer Lieutenant Governor component from Lieutenant Governor for program alignment.												
<b>FY2024 PERS Rate Adjustment</b>												
SalAdj		1.8	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.8										
FY2024 PERS rate adjustment to 25.10%: \$1.8												
<b>FY2024 AlaskaCare Health Insurance Increase - Exempt and Partially Exempt</b>												
SalAdj		8.8	8.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		8.8										
FY2024 AlaskaCare health insurance increase for exempt and partially exempt employees from \$1,685 to \$1,793 per member per month.: \$8.8												
<b>Totals</b>		<b>1,248.8</b>	<b>960.0</b>	<b>85.2</b>	<b>184.6</b>	<b>19.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>7</b>	<b>0</b>	<b>0</b>

**Line Item Detail (1676)**  
**Office of the Governor**  
**Travel**

**Component:** Lieutenant Governor (11)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
2000	Travel		46.2	0.0	85.2
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
<b>2000 Travel Detail Totals</b>			<b>46.2</b>	<b>0.0</b>	<b>85.2</b>
2000	In-State Employee Travel	Employee travel in-state	30.1	0.0	73.2
2002	Out of State Employee Travel	Employee travel out-of-state	16.1	0.0	12.0

**Line Item Detail (1676)**  
**Office of the Governor**  
**Services**

**Component:** Lieutenant Governor (11)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
3000	Services		186.1	0.0	184.6
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
<b>3000 Services Detail Totals</b>			<b>186.1</b>	<b>0.0</b>	<b>184.6</b>
3000	Education Services	Training, conference fees, professional memberships.	45.5	0.0	46.0
3001	Financial Services	Accounting, auditing and management consulting.	2.9	0.0	3.0
3003	Information Technology	Software licensing and maintenance.	0.3	0.0	0.5
3004	Telecommunications	Long distance, local equipment, wireless service and other telecommunications services from private vendors.	4.5	0.0	5.0
3005	Health Services	COVID testing services	0.9	0.0	0.0
3006	Delivery Services	Freight, courier and postage.	0.4	0.0	0.5
3007	Advertising and Promotions	Advertising costs	11.2	0.0	12.0
3008	Utilities	Utility costs	2.0	0.0	2.0
3009	Structure/Infrastructure/Land	Structure, infrastructure, land costs.	1.5	0.0	1.5
3010	Equipment/Machinery	Office equipment leases and maintenance.	0.1	0.0	0.5
3011	Other Services	Management consulting, printing, and other services	92.7	0.0	90.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Computer services enterprise productivity rate and other non-telecommunications services provided by the Office of Information Technology.	10.3	0.0	10.5
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunications enterprise productivity rate.	4.0	0.0	4.0



**Line Item Detail (1676)**  
**Office of the Governor**  
**Services**

**Component:** Lieutenant Governor (11)

Object Class		Servicing Agency	Explanation	FY2022 Actuals	FY2023 Management Plan	FY2024 Governor
<b>3000 Services Detail Totals</b>				<b>186.1</b>	<b>0.0</b>	<b>184.6</b>
3021	Inter-Agency Mail	Admin - Department-wide	Central mail service (I/A transfer to DOA, Shared Services).	4.5	0.0	4.5
3026	Inter-Agency Insurance	Admin - Department-wide	General liability and other insurance costs.	0.3	0.0	0.3
3027	Inter-Agency Financial	Admin - Department-wide	State accounting and payroll system costs (I/A transfer to DOA, Finance).	2.2	0.0	2.2
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act funding (I/A transfer to DOA, Personnel).	0.1	0.0	0.1
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet vehicle leasing and maintenance.	2.7	0.0	2.0

**Line Item Detail (1676)**  
**Office of the Governor**  
**Commodities**

**Component:** Lieutenant Governor (11)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
4000	Commodities		5.4	0.0	19.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
<b>4000 Commodities Detail Totals</b>			<b>5.4</b>	<b>0.0</b>	<b>19.0</b>
4000	Business	Office equipment, personal computers, subscriptions, and business supplies.	3.4	0.0	12.0
4002	Household/Institutional	General supplies.	1.5	0.0	6.4
4004	Safety	Safety supplies.	0.1	0.0	0.1
4020	Equipment Fuel	Fuel charges.	0.4	0.0	0.5

**Line Item Detail (1676)**  
**Office of the Governor**  
**Capital Outlay**

**Component:** Lieutenant Governor (11)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
5000	Capital Outlay		7.7	0.0	0.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>
<b>5000 Capital Outlay Detail Totals</b>			<b>7.7</b>	<b>0.0</b>	<b>0.0</b>
5004	Equipment	Replacement office equipment.	7.7	0.0	0.0

**Revenue Detail (1681)**  
**Office of the Governor**

**Component:** Lieutenant Governor (11)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2022 Actuals	FY2023 Management Plan	FY2024 Governor
<b>6004 Gen Fund (1004 Gen Fund)</b>			<b>125.9</b>	<b>0.0</b>	<b>125.0</b>
6001 General Fund Pblc Protection - Other Licenses & Permits		Fee revenue including notary and authentications	125.8	0.0	125.0
6046 General Fund - Prior Year Reimbursement Recovery		Prior year recovery	0.1	0.0	0.0

**Inter-Agency Services (1682)**  
Office of the Governor

**Component:** Lieutenant Governor (11)

				FY2022 Actuals	FY2023 Management Plan	FY2024 Governor
<b>Component Totals</b>				<b>24.1</b>	<b>0.0</b>	<b>23.6</b>
With Department of Administration				21.4	0.0	21.6
With Department of Transportation/Public Facilities				2.7	0.0	2.0
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2022 Actuals</b>	<b>FY2023 Management Plan</b>	<b>FY2024 Governor</b>	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Computer services enterprise productivity rate and other non-telecommunications services provided by the Office of Information Technology.	10.3	0.0	10.5	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Telecommunications enterprise productivity rate.	4.0	0.0	4.0	
3021	Inter-Agency Mail	Admin - Department-wide Central mail service (I/A transfer to DOA, Shared Services).	4.5	0.0	4.5	
3026	Inter-Agency Insurance	Admin - Department-wide General liability and other insurance costs.	0.3	0.0	0.3	
3027	Inter-Agency Financial	Admin - Department-wide State accounting and payroll system costs (I/A transfer to DOA, Finance).	2.2	0.0	2.2	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Americans with Disabilities Act funding (I/A transfer to DOA, Personnel).	0.1	0.0	0.1	
3037	State Equipment Fleet	Trans - Department-wide State Equipment Fleet vehicle leasing and maintenance.	2.7	0.0	2.0	

**Personal Services Expenditure Detail**  
Office of the Governor

**Scenario:** FY2024 Governor (19867)  
**Component:** Lieutenant Governor (11)  
**RDU:** Executive Operations (2)

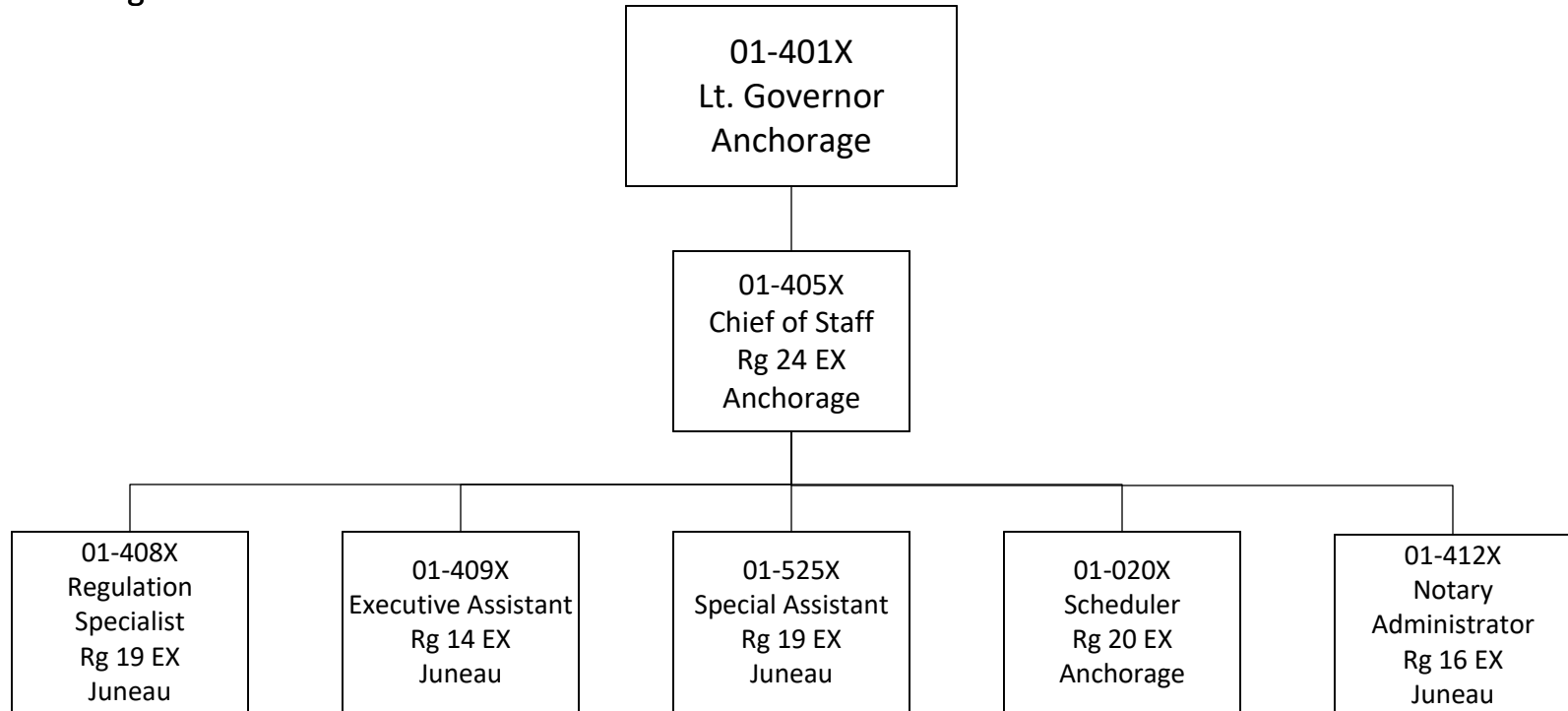
PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
01-020X	Lt Governor Scheduler	FT	A	XE	Anchorage	N00	20B / C	12.0		75,034	0	0	50,267	125,301	125,301
01-401X	Lieutenant Governor	FT	E	XE	Anchorage	N00	0	12.0		115,000	0	0	65,574	180,574	180,574
01-405X	Chief of Staff For Lt Gov	FT	A	XE	Anchorage	N00	24 /	12.0		140,207	0	0	75,228	215,435	215,435
01-408X	Reg & Init Spec	FT	A	XE	Juneau	N05	19F	12.0		83,987	0	0	53,696	137,683	137,683
01-409X	Executive Assistant	FT	A	XE	Juneau	N05	14B / C	12.0		52,964	0	0	41,814	94,778	94,778
01-412X	Notary Comm Administrator	FT	A	XE	Juneau	N05	16E / F	12.0		67,676	0	0	47,449	115,125	115,125
01-525X	Special Assistant	FT	A	XE	Juneau	N05	19A	12.0		71,000	0	0	48,722	119,722	119,722

	Total Positions	New	Deleted	Total Salary Costs:
<b>Full Time Positions:</b>	7	0	0	<b>Total COLA:</b>
<b>Part Time Positions:</b>	0	0	0	<b>Total Premium Pay:</b>
<b>Non Permanent Positions:</b>	0	0	0	<b>Total Benefits:</b>
<b>Positions in Component:</b>	7	0	0	<b>Total Pre-Vacancy:</b>
				<b>Minus Vacancy Adjustment of 2.89%:</b>
				<b>Total Post-Vacancy:</b>
				<b>Plus Lump Sum Premium Pay:</b>
				<b>Personal Services Line 100:</b>

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	988,618	960,000	100.00%
<b>Total PCN Funding:</b>	<b>988,618</b>	<b>960,000</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

OFFICE OF THE LIEUTENANT  
GOVERNOR  
FY 2024 Budget



December 15, 2022