

State of Alaska FY2025 Governor's Operating Budget

Department of Commerce, Community, and Economic Development Commissioner's Office Component Budget Summary

Component: Commissioner's Office

Contribution to Department's Mission

Establish department policy and manage the department for the benefit of Alaska's communities and businesses.

Major Component Accomplishments in 2023

See department level.

Key Component Challenges

See department level.

Significant Changes in Results to be Delivered in FY2025

See department level.

Statutory and Regulatory Authority

AS 44.33 Department of Commerce, Community, and Economic Development

Contact Information

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Commissioner's Office Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2024 Management Plan	FY2025 Governor		
Full-time	6	6	Annual Salaries	1,108,038
Part-time	0	0	Premium Pay	0
Nonpermanent	4	6	Annual Benefits	682,520
			<i>Less 3.00% Vacancy Factor</i>	<i>(53,717)</i>
			Lump Sum Premium Pay	0
Totals	10	12	Total Personal Services	1,736,841

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Associate Director	1	0	0	0	1
Boards and Regulations Advisor	0	0	1	0	1
Commissioner	0	0	1	0	1
Deputy Commissioner	0	0	1	0	1
Executive Assistant	0	0	1	0	1
Executive Secretary 3	0	0	0	1	1
Project Manager	1	0	0	0	1
Project Manager 1	0	0	1	0	1
Sp Asst Commr 1	1	0	0	0	1
Sp Asst Commr 2	1	0	0	0	1
Special Project Assistant	0	0	1	1	2
Totals	4	0	6	2	12

Component Detail All Funds
Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)
RDU: Executive Administration and Development (119)

Non-Formula Component

	FY2023 Actuals	FY2024 Enrolled	FY2024 Authorized	FY2024 Management Plan	FY2025 Governor Adjusted Base	FY2025 Governor	FY2024 Management Plan vs FY2025 Governor		
1000 Personal Services	990.0	1,594.5	1,594.5	1,594.5	1,736.8	1,736.8	142.3	8.9%	
2000 Travel	87.9	187.4	187.4	187.4	187.4	187.4	0.0	0.0%	
3000 Services	267.3	219.7	219.7	219.7	104.2	104.2	-115.5	-52.6%	
4000 Commodities	77.9	48.2	48.2	48.2	48.2	48.2	0.0	0.0%	
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
7000 Grants, Benefits	10,125.0	125.0	125.0	125.0	125.0	125.0	0.0	0.0%	
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
Totals	11,548.1	2,174.8	2,174.8	2,174.8	2,201.6	2,201.6	26.8	1.2%	
Fund Sources:									
1002 Fed Rcpts (Fed)	0.0	50.0	50.0	50.0	50.0	50.0	0.0	0.0%	
1004 Gen Fund (UGF)	507.2	510.9	510.9	510.9	514.1	514.1	3.2	0.6%	
1007 I/A Rcpts (Other)	1,040.9	1,613.9	1,613.9	1,613.9	1,637.5	1,637.5	23.6	1.5%	
1265 COVID Fed (Fed)	10,000.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
Unrestricted General (UGF)	507.2	510.9	510.9	510.9	514.1	514.1	3.2	0.6%	
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
Other Funds	1,040.9	1,613.9	1,613.9	1,613.9	1,637.5	1,637.5	23.6	1.5%	
Federal Funds	10,000.0	50.0	50.0	50.0	50.0	50.0	0.0	0.0%	
Positions:									
Permanent Full Time	5	6	6	6	6	6	0	0.0%	
Permanent Part Time	0	0	0	0	0	0	0	0.0%	
Non Permanent	3	4	4	4	6	6	2	50.0%	

Change Record Detail - Multiple Scenarios with Descriptions
Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)
RDU: Executive Administration and Development (119)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2024 Enrolled To FY2024 Authorized *****												
FY2024 Enrolled												
Enrolled		2,174.8	1,594.5	187.4	219.7	48.2	0.0	125.0	0.0	6	0	4
1002 Fed Rcpts		50.0										
1004 Gen Fund		510.9										
1007 I/A Rcpts		1,613.9										
Subtotal		2,174.8	1,594.5	187.4	219.7	48.2	0.0	125.0	0.0	6	0	4
***** Changes From FY2024 Management Plan To FY2025 Governor Adjusted Base *****												
Add Two Special Project Assistants for Temporary Research Projects and Educational Opportunities for Students												
PosAdj		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	2
<p>In FY2023, the Commissioner's Office established two temporary exempt Special Project Assistant positions to create educational opportunities for students in the state. These two positions conduct economic research projects for the Commissioner's Office in support of economic and industry development in Alaska. In addition, they learn professional workplace skills and have the opportunity to gain work experience in a State of Alaska office.</p> <p>Part-time exempt Special Project Assistant, 08-T200, range 8, located in Juneau Part-time exempt Special Project Assistant, 08-T201, range 10, located in Ketchikan</p>												
FY2025 Salary, Health Insurance, and PERS Rate Adjustments												
SalAdj		26.8	26.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		3.2										
1007 I/A Rcpts		23.6										
<p>FY2025 Salary, Health Insurance, and PERS Rate Adjustments: \$26.8</p> <p>FY2025 AlaskaCare insurance from \$1,793 to \$1,908 per member per month: \$13.4 FY2025 PERS Rate Adjustment from 25.10% to 26.76%: \$13.4</p>												
Align Authority with Anticipated Expenditures												
LIT		0.0	115.5	0.0	-115.5	0.0	0.0	0.0	0.0	0	0	0
<p>Transfer authority from services for anticipated personal services expenditures. The remaining authority is sufficient to cover anticipated expenditures.</p>												
Subtotal		2,201.6	1,736.8	187.4	104.2	48.2	0.0	125.0	0.0	6	0	6
***** Changes From FY2025 Governor Adjusted Base To FY2025 Governor *****												
Totals		2,201.6	1,736.8	187.4	104.2	48.2	0.0	125.0	0.0	6	0	6

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Travel

Component: Commissioner's Office (1027)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000	Travel		87.9	187.4	187.4
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000 Travel Detail Totals			87.9	187.4	187.4
2000	In-State Employee Travel	In-State Transportation - Transportation costs for travel relating to administration, meetings, boards and commissions.	76.7	150.0	150.0
2002	Out of State Employee Travel	Out-of-State Transportation - Transportation costs for travel relating to administration, meetings, boards and commissions.	11.2	37.4	37.4

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Services

Component: Commissioner's Office (1027)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000	Services		267.3	219.7	104.2
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000 Services Detail Totals			267.3	219.7	104.2
3000	Education Services	Training, educational conferences, agency memberships, tuition, books and fees for work-related courses.	13.7	15.0	15.0
3001	Financial Services	Accounting, auditing, management consulting, grantee monitoring, loan servicing and insurance related services.	0.0	5.0	5.0
3003	Information Technology	Information Technology - Training, consulting, equipment and software leases, licensing and maintenance.	0.5	5.0	5.0
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	2.7	5.0	5.0
3006	Delivery Services	Freight, courier services, and postage.	0.5	1.0	1.0
3007	Advertising and Promotions	Advertising, promotions and legal notices.	0.6	0.0	0.0
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rentals and leases.	0.0	1.0	1.0
3010	Equipment/Machinery	Machinery, furniture and equipment purchase, repairs, maintenance, rentals, and leases.	0.0	0.5	0.5
3011	Other Services	Other services, including strategic planning services, fees, and	1.6	51.4	10.0

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Services

Component: Commissioner's Office (1027)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000 Services Detail Totals			267.3	219.7	104.2
3011	Other Services	printer/copy machine supplies and maintenance.			
3011	Other Services	Federal receipts that will be designated once they are awarded.	0.0	50.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology - core services chargeback and pass-through billings for specialty licensing and other items.	38.6	40.0	27.4
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Office of Information Technology - Telecommunications.	6.3	10.0	7.5
3021	Inter-Agency Mail	Admin - Department-wide Shared Services of Alaska - Pro-rated share of expenses relating to central mailroom support and services.	0.6	5.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide Division of Personnel and Labor Relations - Human resource and personnel services.	7.1	10.0	7.5
3024	Inter-Agency Legal	Law - Department-wide Department of Law - Legal services.	8.2	10.0	8.5
3026	Inter-Agency Insurance	Admin - Department-wide Division of Risk Management - Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	0.1	4.0	2.0
3027	Inter-Agency Financial	Admin - Department-wide Division of Finance - Computer services for State accounting (IRIS), payroll (IRIS HRM), and reporting (ALDER) systems.	4.7	4.0	4.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Americans with Disabilities Act (ADA) enforcement.	0.1	0.2	0.2
3037	State Equipment Fleet	Trans - Department-wide State equipment fleet services.	2.2	2.6	2.6
3038	Inter-Agency Management/Consulting	Alaska Food Policy Council for the Food Security Report.	19.8	0.0	0.0

Line Item Detail (1676)

**Department of Commerce, Community, and Economic Development
Services**

Component: Commissioner's Office (1027)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000 Services Detail Totals			267.3	219.7	104.2
3038	Inter-Agency Management/Consulting	Univ - Department-wide	Reimbursable Services Agreement with the University of Alaska for Food Security Independence Taskforce report.	160.0	0.0

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Commodities

Component: Commissioner's Office (1027)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000	Commodities		77.9	48.2	48.2
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
		4000 Commodities Detail Totals	77.9	48.2	48.2
4000	Business	Supplies for office, library, training, and instructional needs, including small equipment, tools and subscriptions.	77.9	46.2	46.2
4002	Household/Institutional	Cleaning, food, and other household supplies.	0.0	2.0	2.0

Line Item Detail (1676)
Department of Commerce, Community, and Economic Development
Grants, Benefits

Component: Commissioner's Office (1027)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
7000	Grants, Benefits		10,125.0	125.0	125.0
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
		7000 Grants, Benefits Detail Totals	10,125.0	125.0	125.0
7001	Grants	Grants - Small Business Grants for Small Business Innovation Research or Small Business Technology Transfer Grantees.	125.0	125.0	125.0
7003	Sub-Recipient Pass-Through Grants	Federal receipts for the Seafood Processors Pandemic Response Relief grant program.	10,000.0	0.0	0.0

Revenue Detail (1681)

Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
5002 Fed Rcpts (1002 Fed Rcpts)			0.0	50.0	50.0
5002 Federal General Government - Miscellaneous Grants		Federal receipts.	0.0	50.0	50.0
5007 I/A Rcpts (1007 I/A Rcpts)			1,074.6	1,613.9	1,637.5
5301 Inter-Agency Receipts	Commerce - Commissioner's Office (1027)	Inter-agency receipts from the department's cost allocation plan charged to all divisions.	914.6	1,613.9	1,637.5
5301 Inter-Agency Receipts	Gov - Department-wide	Reimbursable services agreement from the Governor's Office for the Food Security Independence Taskforce report.	160.0	0.0	0.0
5265 COVID Fed (1265 COVID Fed)			10,000.0	0.0	0.0
5028 Federal COVID Stimulus - Miscellaneous Grants		Federal receipts for the Seafood Processors Pandemic Response Relief grant program.	10,000.0	0.0	0.0
6004 Gen Fund (1004 Gen Fund)			0.8	0.0	0.0
6012 General Fund Gnrl Gov - Charges for Services Filing Fees		Charges for service filing fees.	0.8	0.0	0.0

Inter-Agency Services (1682)

Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)

				FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
Component Totals				227.9	85.8	61.7
With Department of Administration				57.5	73.2	50.6
With Department of Law				8.2	10.0	8.5
With Department of Transportation and Public Facilities				2.2	2.6	2.6
With University of Alaska				160.0	0.0	0.0
Object Class	Servicing Agency	Explanation				
			FY2023 Actuals	FY2024 Management Plan	FY2025 Governor	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology - core services chargeback and pass-through billings for specialty licensing and other items.	38.6	40.0	27.4	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Office of Information Technology - Telecommunications.	6.3	10.0	7.5	
3021	Inter-Agency Mail	Admin - Department-wide Shared Services of Alaska - Pro-rated share of expenses relating to central mailroom support and services.	0.6	5.0	2.0	
3022	Inter-Agency Human Resources	Admin - Department-wide Division of Personnel and Labor Relations - Human resource and personnel services.	7.1	10.0	7.5	
3024	Inter-Agency Legal	Law - Department-wide Department of Law - Legal services.	8.2	10.0	8.5	
3026	Inter-Agency Insurance	Admin - Department-wide Division of Risk Management - Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	0.1	4.0	2.0	
3027	Inter-Agency Financial	Admin - Department-wide Division of Finance - Computer services for State accounting (IRIS), payroll (IRIS HRM), and reporting (ALDER) systems.	4.7	4.0	4.0	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Americans with Disabilities Act (ADA) enforcement.	0.1	0.2	0.2	

Inter-Agency Services (1682)

Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3037 State Equipment Fleet	Trans - Department-wide	State equipment fleet services.	2.2	2.6	2.6
3038 Inter-Agency Management/Consulting	Univ - Department-wide	Reimbursable Services Agreement with the University of Alaska for Food Security Independence Taskforce report.	160.0	0.0	0.0

Personal Services Expenditure Detail
Department of Commerce, Community, and Economic Development

Scenario: FY2025 Governor (20959)
Component: Commissioner's Office (1027)
RDU: Executive Administration and Development (119)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
01-023X	Associate Director	FT	A	XE	Anchorage	N00	24C	12.0		100,854	0	0	62,292	163,146	0
08-0171	Sp Asst Commr 2	FT	A	XE	Anchorage	N00	23K	12.0		111,560	0	0	66,473	178,033	5,341
08-0173	Deputy Commissioner	FT	A	XE	Juneau	N05	28M / N	12.0		161,593	0	0	86,011	247,604	7,428
08-1001	Commissioner	FT	A	XE	Juneau	99	0	12.0		168,695	0	0	88,723	257,418	7,723
08-T168	Executive Assistant	NP	A	XE	Juneau	N05	17E	12.0		71,000	0	0	50,634	121,634	3,649
08-T181	Project Manager 1	NP	A	XE	Juneau	N05	19F	12.0		83,987	0	0	55,706	139,693	139,693
08-T182	Project Manager	NP	A	XE	Anchorage	N00	22D / E	12.0		93,463	0	0	34,395	127,858	127,858
08-T193	Executive Secretary 3	FT	A	XE	Ketchikan	N00	16C	12.0		58,734	0	0	45,844	104,578	0
08-T200	Special Project Assistant	NP	A	XE	Juneau	N05	8A	12.0		16,074	0	0	29,185	45,259	0
08-T201	Special Project Assistant	NP	A	XE	Ketchikan	N00	10A	12.0		17,244	0	0	29,642	46,886	0
08-X191	Boards and Regulations Advisor	NP	A	XE	Juneau	N05	27F / J	12.0		138,081	0	0	76,829	214,910	0
21-1003	Sp Asst Commr 1	FT	A	XE	Anchorage	N00	21D / E	12.0		86,753	0	0	56,786	143,539	4,306
													Total Salary Costs:	1,108,038	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	682,520	
													Total Pre-Vacancy:	1,790,558	
													Minus Vacancy Adjustment of 3.00%:	(53,717)	
													Total Post-Vacancy:	1,736,841	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	1,736,841	

	Total Positions	New	Deleted
Full Time Positions:	6	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	6	2	0
Positions in Component:	12	2	0

Total Component Months: 144.0

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 Unrestricted General Fund Receipts	295,998	287,118	16.53%
1007 Interagency Receipts	1,494,560	1,449,723	83.47%
Total PCN Funding:	1,790,558	1,736,841	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

State of Alaska
Department of Commerce, Community, and Economic Development
Commissioner's Office
FY2025 Governor Organization Chart

