

# **State of Alaska FY2025 Governor's Operating Budget**

## **Department of Natural Resources Recorder's Office/Uniform Commercial Code Component Budget Summary**

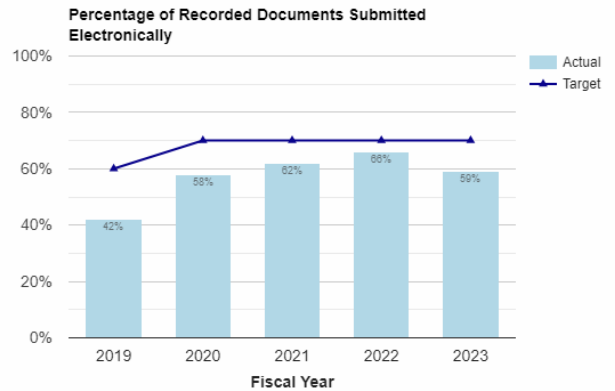
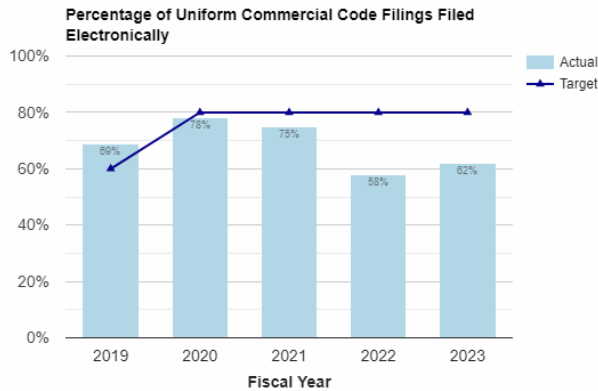
**Component: Recorder's Office/Uniform Commercial Code**

**Contribution to Department's Mission**

Provide and maintain a secure, accessible and impartial place to record and preserve the permanent public record of Alaska.

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



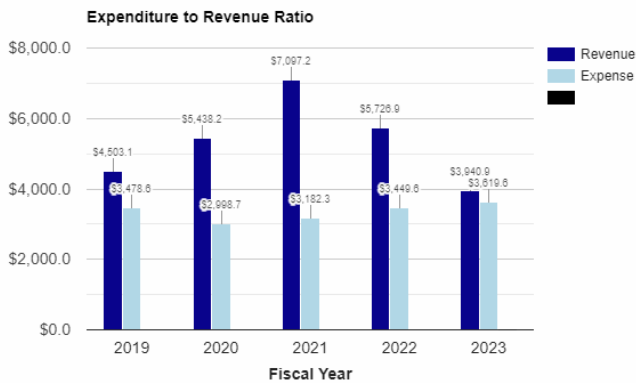
**Core Services**

- Examine, record, index and process original documents.
- Maintain and preserve the Alaska Public Record for future generations.

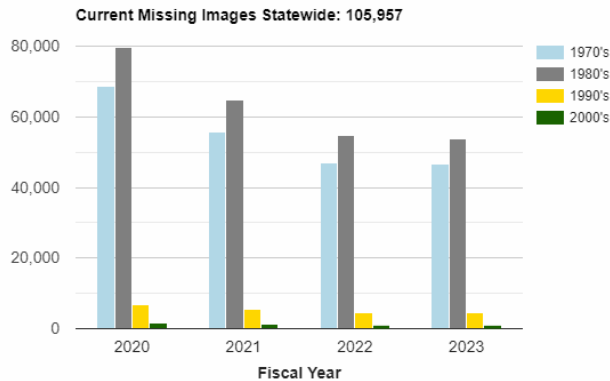
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

**1. Examine, record, index and process original documents.**



**2. Maintain and preserve the Alaska Public Record for future generations.**



**Major Component Accomplishments in 2023**

Previous year accomplishments included expanding the number of vendors that can submit documents electronically for eRecording. This helps to increase electronic documentation and reduce time-consuming mail processing.

The safety of law enforcement and victims of abuse has been a rising concern when it comes to personal identification and the public record. The recorder's office has developed programming internally to shield sensitive records at the request of the customer. The tool has been a successful addition and is used by many judges, attorneys, victims, and law enforcement officers.

The office continues to evaluate and improve operations supporting the goals to improve access and the use of the public record. Additionally, it builds efficiencies within the workflow of recorded documents. Online search functions have been expanded to improve customer experience with locating documents in the public record. Additional updates have been identified and will be implemented as time allows.

**Key Component Challenges**

The national state of the economy has a direct effect on the transactions recorded in the public record in Alaska. Fiscal year 2023 generated authorized appropriated revenue, however it was the lowest amount of revenue generation seen in years. This trend will be monitored carefully, and operation expenses will be adjusted accordingly.

Completion of the clean-up of historic records to improve the quality of images and correct errors in the online index to reflect more accurately what is available in the historic book records that are currently available online.

Ongoing conversion of original books to electronic format, the majority of which is complete. The office continues to work on a thorough review and clean-up to ensure all historical records have been located, identified, scanned, indexed, images released, and film created.

Increase customer use of electronic recording and filing services. Electronic filing and recording save time and resources in the processing of recorded documents. The target is to obtain an average use by customers of over seventy percent in the next year. Educating the public about the benefits of electronic recording and providing access to the service is an ongoing challenge.

**Significant Changes in Results to be Delivered in FY2025**

Electronic filing services are expected to increase with the eRecording Partners Network (EPN) vendors' addition this coming year, allowing more customers the ability to utilize electronic services. This will contribute

to the continued efficiency of resources related to recording.

**Statutory and Regulatory Authority**

AS 37.05, AS 40.17, AS 44.37, AS 45.29, and 11 AAC 05, 06.

Contact Information
<p><b>Contact:</b> Chrissi Thurman, State Recorder <b>Phone:</b> (907) 269-8882 <b>E-mail:</b> chrissi.thurman@alaska.gov</p>

Recorder's Office/Uniform Commercial Code Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2024</u> <u>Management</u> <u>Plan</u>	<u>FY2025</u> <u>Governor</u>		
Full-time	32	32	Annual Salaries	1,918,513
Part-time	1	1	COLA	99,986
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	1,433,919
			<i>Less 5.98% Vacancy Factor</i>	<i>(206,318)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>33</b>	<b>33</b>	<b>Total Personal Services</b>	<b>3,246,100</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Officer 1	1	0	0	0	1
Analyst/Programmer 4	1	0	0	0	1
Analyst/Programmer 5	1	0	0	0	1
Office Assistant 1	1	0	0	0	1
Recorder 1	14	2	0	1	17
Recorder 2	5	1	0	0	6
Recorder Manager	2	0	0	0	2
Recorder Supervisor	3	0	0	0	3
State Recorder	1	0	0	0	1
<b>Totals</b>	<b>29</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>33</b>

**Component Detail All Funds**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Non-Formula Component

	FY2023 Actuals	FY2024 Enrolled	FY2024 Authorized	FY2024 Management Plan	FY2025 Governor Adjusted Base	FY2025 Governor	FY2024 Management Plan vs FY2025 Governor	
1000 Personal Services	2,960.8	3,109.1	3,109.1	3,109.1	3,246.1	3,246.1	137.0	4.4%
2000 Travel	6.9	7.6	7.6	7.6	7.6	7.6	0.0	0.0%
3000 Services	586.2	712.6	712.6	712.6	712.6	712.6	0.0	0.0%
4000 Commodities	55.3	54.7	54.7	54.7	54.7	54.7	0.0	0.0%
5000 Capital Outlay	10.2	10.0	10.0	10.0	10.0	10.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>3,619.4</b>	<b>3,894.0</b>	<b>3,894.0</b>	<b>3,894.0</b>	<b>4,031.0</b>	<b>4,031.0</b>	<b>137.0</b>	<b>3.5%</b>
<b>Fund Sources:</b>								
1005 GF/Prgm (DGF)	3,619.4	3,894.0	3,894.0	3,894.0	4,031.0	4,031.0	137.0	3.5%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>3,619.4</b>	<b>3,894.0</b>	<b>3,894.0</b>	<b>3,894.0</b>	<b>4,031.0</b>	<b>4,031.0</b>	<b>137.0</b>	<b>3.5%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>								
Permanent Full Time	32	32	32	32	32	32	0	0.0%
Permanent Part Time	1	1	1	1	1	1	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)

**RDU:** Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2024 Enrolled To FY2024 Authorized *****												
<b>FY2024 Enrolled</b>												
1005 GF/Prgm	Enrolled	3,894.0	3,109.1	7.6	712.6	54.7	10.0	0.0	0.0	32	1	0
		3,894.0										
	<b>Subtotal</b>	<b>3,894.0</b>	<b>3,109.1</b>	<b>7.6</b>	<b>712.6</b>	<b>54.7</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>32</b>	<b>1</b>	<b>0</b>
***** Changes From FY2024 Management Plan To FY2025 Governor Adjusted Base *****												
<b>FY2025 Salary, Health Insurance, and PERS Rate Adjustments</b>												
1005 GF/Prgm	SalAdj	137.0	137.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		137.0										
FY2025 Salary, Health Insurance, and PERS Rate Adjustments: \$137.0												
FY2025 AlaskaCare insurance from \$1,793 to \$1,908 per member per month: \$7.8												
FY2025 GGU health insurance from \$1,573.50 to \$1,579.50 per member per month: \$1.8												
FY2025 GGU 5% Cost of Living Adjustment: \$95.6												
FY2025 PERS Rate Adjustment from 25.10% to 26.76%: \$31.8												
	<b>Subtotal</b>	<b>4,031.0</b>	<b>3,246.1</b>	<b>7.6</b>	<b>712.6</b>	<b>54.7</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>32</b>	<b>1</b>	<b>0</b>
***** Changes From FY2025 Governor Adjusted Base To FY2025 Governor *****												
	<b>Totals</b>	<b>4,031.0</b>	<b>3,246.1</b>	<b>7.6</b>	<b>712.6</b>	<b>54.7</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>32</b>	<b>1</b>	<b>0</b>

**Line Item Detail (1676)**  
**Department of Natural Resources**  
**Travel**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000	Travel		6.9	7.6	7.6
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>2000 Travel Detail Totals</b>			<b>6.9</b>	<b>7.6</b>	<b>7.6</b>
2000	In-State Employee Travel	In-state transportation costs for employee travel relating to administration, conventions and meetings, boards, and commissions.	5.0	5.9	5.6
2002	Out of State Employee Travel	State Recorder transportation costs for travel conventions and meetings, boards and commissions.	1.9	1.7	2.0



**Line Item Detail (1676)**  
**Department of Natural Resources**  
**Services**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000	Services		586.2	712.6	712.6
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>3000 Services Detail Totals</b>			<b>586.2</b>	<b>712.6</b>	<b>712.6</b>
3000	Education Services	Employee trainings.	1.9	1.9	1.8
3003	Information Technology	Archival software and licensing.	11.5	11.5	10.0
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	2.7	2.7	5.4
3006	Delivery Services	Freight, courier services, and postage.	35.0	35.0	35.0
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	0.0	0.0	0.5
3008	Utilities	Electricity, heating fuel, water, sewage, and disposal services.	1.1	2.7	0.9
3009	Structure/Infrastructure/Land	Destruction of wall barriers, create new barriers.	0.0	0.0	0.0
3010	Equipment/Machinery	Specialized equipment and copier maintenance.	75.4	76.0	73.0
3011	Other Services	Shredding and recycling services.	3.6	1.3	2.0
3015	Inter-Agency Conservation/Environmental	NatRes - Public Information Center (2441)	34.3	0.0	0.0
3016	Inter-Agency Economic Development	Admin - Department-wide	148.5	148.0	148.0
3016	Inter-Agency Economic Development	Gov - Department-wide	0.0	0.0	4.0

**Line Item Detail (1676)**  
**Department of Natural Resources**  
**Services**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Object Class		Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>3000 Services Detail Totals</b>				<b>586.2</b>	<b>712.6</b>	<b>712.6</b>
Budget Analyst Support.						
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for Adobe and Microsoft Licenses billings.	67.2	67.2	183.4
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	11.7	11.7	10.0
3021	Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.4	0.4	1.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	7.7	7.7	5.0
3023	Inter-Agency Building Leases	Trans - Department-wide	Reimbursable services agreement with DOT for the Atwood and LPPG.	159.9	159.9	159.9
3023	Inter-Agency Building Leases	Trans - Department-wide	Reimbursable services agreement with DOTPF for private leases.	15.3	129.1	15.3
3024	Inter-Agency Legal	Law - Department-wide	Reimbursable services agreement with Law for regulations review.	0.0	0.0	0.8
3026	Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	0.6	0.6	0.7
3027	Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for IRIS HRM ALDER chargeback.	9.4	9.4	7.4
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.0	0.0	0.5
3038	Inter-Agency Management/Consulting	NatRes - Public Information Center (2441)	Reimbursable services agreement with Public Information Center for office support.	0.0	47.5	48.0

**Line Item Detail (1676)**  
**Department of Natural Resources**  
**Commodities**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000	Commodities		55.3	54.7	54.7
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
		<b>4000 Commodities Detail Totals</b>	<b>55.3</b>	<b>54.7</b>	<b>54.7</b>
4000	Business	Office supplies.	55.3	54.7	54.7

**Line Item Detail (1676)**  
**Department of Natural Resources**  
**Capital Outlay**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
5000	Capital Outlay		10.2	10.0	10.0
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>5000 Capital Outlay Detail Totals</b>			<b>10.2</b>	<b>10.0</b>	<b>10.0</b>
5002	Structures and Infrastructure	Small construction projects.	2.6	2.5	10.0
5004	Equipment	Small equipment purchases.	7.6	7.5	0.0

**Revenue Detail (1681)**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>3,941.0</b>	<b>3,894.0</b>	<b>4,031.0</b>
5103 Program Receipts - Charges for Services		Fees collected to support the maintenance and creation of the permanent public record for commerce in Alaska by residents and businesses.	3,888.2	3,894.0	4,031.0
5112 Program Receipts Natural Resources - Charges for Services		Fees collected for permanent public record.	52.8	0.0	0.0

**Inter-Agency Services (1682)**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)

				FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>Component Totals</b>				<b>455.0</b>	<b>581.5</b>	<b>584.0</b>
With Department of Natural Resources				34.3	47.5	48.0
With Department of Administration				245.5	245.0	356.0
With Office of the Governor				0.0	0.0	4.0
With Department of Transportation and Public Facilities				175.2	289.0	175.2
With Department of Law				0.0	0.0	0.8
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2023 Actuals</b>	<b>FY2024 Management Plan</b>	<b>FY2025 Governor</b>	
3015 Inter-Agency Conservation/Environmental	NatRes - Public Information Center (2441)	Reimbursable services agreement with Public Information Center for office support.	34.3	0.0	0.0	
3016 Inter-Agency Economic Development	Admin - Department-wide	Reimbursable services agreement with the Commissioner's Office for office support.	148.5	148.0	148.0	
3016 Inter-Agency Economic Development	Gov - Department-wide	Reimbursable services agreement with the Governor's Office for OMB Budget Analyst Support.	0.0	0.0	4.0	
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for Adobe and Microsoft Licenses billings.	67.2	67.2	183.4	
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Reimbursable services agreement with DOA for telecommunication - phones.	11.7	11.7	10.0	
3021 Inter-Agency Mail	Admin - Department-wide	Reimbursable services agreement with DOA for centralized mail services chargeback.	0.4	0.4	1.0	
3022 Inter-Agency Human Resources	Admin - Department-wide	Reimbursable services agreement with DOA for human resources chargeback.	7.7	7.7	5.0	
3023 Inter-Agency Building Leases	Trans - Department-wide	Reimbursable services agreement with DOT for the Atwood and LPPG.	159.9	159.9	159.9	

**Inter-Agency Services (1682)**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)

<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2023 Actuals</b>	<b>FY2024 Management Plan</b>	<b>FY2025 Governor</b>
3023 Inter-Agency Building Leases	Trans - Department-wide	Reimbursable services agreement with DOTPF for private leases.	15.3	129.1	15.3
3024 Inter-Agency Legal	Law - Department-wide	Reimbursable services agreement with Law for regulations review.	0.0	0.0	0.8
3026 Inter-Agency Insurance	Admin - Department-wide	Reimbursable services agreement with DOA for risk management, and property insurance.	0.6	0.6	0.7
3027 Inter-Agency Financial	Admin - Department-wide	Reimbursable services agreement with DOA for IRIS HRM ALDER chargeback.	9.4	9.4	7.4
3028 Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Reimbursable services agreement with DOA for the Americans with Disabilities Act (ADA) chargeback.	0.0	0.0	0.5
3038 Inter-Agency Management/Consulting	NatRes - Public Information Center (2441)	Reimbursable services agreement with Public Information Center for office support.	0.0	47.5	48.0

**Personal Services Expenditure Detail**  
**Department of Natural Resources**

**Scenario:** FY2025 Governor (20959)  
**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0273	Recorder Manager	FT	A	SS	Anchorage	200	18R	12.0		105,976	0	0	66,704	172,680	0
10-0299	State Recorder	FT	A	SS	Anchorage	200	22J	12.0		114,746	0	0	70,316	185,062	0
10-0300	Recorder 2	FT	A	GP	Anchorage	200	13C / D	12.0		48,941	3,455	0	39,229	91,625	0
10-0301	Recorder Supervisor	FT	A	SS	Anchorage	200	16D / E	12.0		65,612	0	0	50,078	115,690	0
10-0303	Recorder 1	FT	A	GP	Anchorage	200	12B / C	12.0		43,830	3,094	0	37,124	84,048	0
10-0304	Recorder Manager	FT	A	SS	Anchorage	200	18D / E	12.0		74,734	0	0	53,836	128,570	0
10-0305	Recorder Supervisor	FT	A	SS	Anchorage	200	16J / K	12.0		72,437	0	0	52,889	125,326	0
10-0306	Recorder Supervisor	FT	A	SS	Anchorage	200	16E / F	12.0		68,668	0	0	51,337	120,005	0
10-0307	Recorder 1	FT	A	GP	Anchorage	200	12B / C	12.0		43,903	3,099	0	37,154	84,156	0
10-0308	Recorder 1	FT	A	GP	Anchorage	200	12B / C	12.0		43,782	3,091	0	37,104	83,977	0
10-0310	Recorder 2	FT	A	GP	Anchorage	200	13D / E	12.0		49,789	3,515	0	39,579	92,883	0
10-0311	Recorder 1	FT	A	GP	Anchorage	200	12G	12.0		51,383	3,627	0	40,235	95,245	0
10-0312	Recorder 1	FT	A	GP	Anchorage	200	12B / C	12.0		44,660	3,153	0	37,466	85,279	0
10-0314	Recorder 1	FT	A	GP	Anchorage	200	12B	12.0		43,602	3,078	0	37,030	83,710	0
10-0315	Recorder 1	FT	A	GP	Anchorage	200	12C / D	12.0		45,749	3,230	0	37,915	86,894	0
10-0316	Recorder 1	FT	A	GP	Anchorage	200	12C / D	12.0		45,449	3,208	0	37,791	86,448	0
10-0317	Recorder 2	FT	A	GP	Fairbanks	203	13K / L	12.0		61,334	4,330	0	44,334	109,998	0
10-0318	Recorder 1	FT	A	GP	Fairbanks	203	12B / C	12.0		45,847	3,237	0	37,955	87,039	0
10-0319	Recorder 1	FT	A	GP	Fairbanks	203	12C / D	12.0		46,663	3,294	0	38,291	88,248	0
10-0325	Recorder 2	FT	A	GP	Anchorage	200	13B / C	12.0		47,931	3,384	0	38,813	90,128	0
10-0331	Recorder 1	PT	A	GP	Kenai	200	12E / F	12.0		35,526	2,508	0	24,168	62,202	0
10-0332	Administrative Officer 1	FT	A	GP	Anchorage	200	17P	12.0		91,826	6,482	0	56,894	155,202	0
10-0334	Recorder 1	FT	A	GP	Anchorage	200	12J / K	12.0		53,812	3,799	0	41,236	98,847	0
10-0362	Recorder 1	FT	A	GP	Anchorage	200	12C / D	12.0		45,714	3,227	0	37,900	86,841	0
10-0365	Recorder 1	FT	A	GP	Anchorage	200	12J / K	12.0		54,102	3,819	0	41,355	99,276	0
10-0367	Recorder 1	FT	A	GP	Anchorage	200	12B	12.0		43,602	3,078	0	37,030	83,710	0
10-0373	Recorder 2	FT	A	GP	Anchorage	200	13D / E	12.0		50,893	3,593	0	40,033	94,519	0
10-0374	Recorder 2	FT	A	GP	Anchorage	200	13B / C	12.0		47,617	3,362	0	38,684	89,663	0
10-0397	Recorder 1	FT	A	GP	Anchorage	200	12C / D	12.0		45,218	3,192	0	37,696	86,106	0
10-0418	Analyst/Programmer 4	FT	A	GP	Anchorage	200	20G / J	12.0		90,032	6,356	0	56,155	152,543	0
10-0420	Analyst/Programmer 5	FT	A	GP	Anchorage	200	22K	12.0		109,727	7,746	0	64,267	181,740	0
10-0426	Office Assistant 1	FT	A	GP	Anchorage	200	8G	12.0		39,936	2,819	0	35,520	78,275	0
10-0427	Recorder 1	FT	A	GP	Anchorage	200	12C / D	12.0		45,472	3,210	0	37,801	86,483	0

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.



**Personal Services Expenditure Detail**  
**Department of Natural Resources**

**Scenario:** FY2025 Governor (20959)  
**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
		<b>Total Positions</b>	<b>New</b>	<b>Deleted</b>										<b>Total Salary Costs:</b>	1,918,513
														<b>Total COLA:</b>	99,986
	<b>Full Time Positions:</b>	32	0	0										<b>Total Premium Pay:</b>	0
	<b>Part Time Positions:</b>	1	0	0										<b>Total Benefits:</b>	1,433,919
	<b>Non Permanent Positions:</b>	0	0	0											
	<b>Positions in Component:</b>	33	0	0											
	<b>Total Component Months:</b>	396.0													
														<b>Total Pre-Vacancy:</b>	3,452,418
														<b>Minus Vacancy Adjustment of 5.98%:</b>	(206,318)
														<b>Total Post-Vacancy:</b>	3,246,100
														<b>Plus Lump Sum Premium Pay:</b>	0
														<b>Personal Services Line 100:</b>	3,246,100

<b>PCN Funding Sources:</b>	<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>
1005 General Fund/Program Receipts	3,452,418	3,246,100	100.00%
<b>Total PCN Funding:</b>	<b>3,452,418</b>	<b>3,246,100</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Natural Resources  
802 - Recorder's Office / Uniform Commercial Code  
FY2025 Governor Budget

