

State of Alaska FY2025 Governor's Operating Budget

Department of Corrections Parole Board Component Budget Summary

Component: Parole Board**Contribution to Department's Mission**

Administer the release of eligible offenders.

Core Services

- Conduct Discretionary Parole Release, Preliminary Revocation and Rescission, and Final Revocation Hearings
- Set Conditions of Release on All Parolees
- Issue Parole Arrest Warrants and Subpoenas
- Monitor Mandatory Release Parole Conditions
- Conduct Special Medical Parole Release Hearings
- Conducts Executive Clemency Program and Investigations at Governor's Request

Major Component Accomplishments in 2023

Implemented the newly designed standard and supplemental parole conditions and applied to all individuals on parole supervision. Reducing the number of standard conditions and simplifying the language to better serve parolees on supervision. The initiative was a recommendation following technical assistance from the National Institute of Corrections.

The board convened and held 994 hearings during FY2023.

- Revocation hearings: 283 (42 continued, 139 fully revoked, 102 partially revoked)
- Discretionary hearings: 197 (57 granted, 127 denied, 13 continued)
- Preliminary hearings: 508
- Geriatric hearing: zero
- Special Medical: six (one granted, two continued, three denied)

Convened several Parole Board training seminars across the state both in-person and via video platform resulting in continuing education for parole officers.

Key Component Challenges

Implement and evaluate the parole conditions reduction strategic plan as recommended by the National Institute of Corrections.

Identify applicants appropriate for special medical, discretionary, and early parole termination through the utilization of the Parole Eligibility Module.

Provide reoccurring training to statewide parole officers to both the Division of Institutions and the Division of Pretrial, Probation and Parole. This will include working with officers and attorneys to streamline and improve processes for in-person hearings following COVID.

Recruitment and retention of well-trained staff to maintain public safety and successful offender reentry.

Update parole regulations outlined in 22 AAC 20.005-20.990 of the Alaska Administrative Codes.

Significant Changes in Results to be Delivered in FY2025

No changes in results delivered.

Statutory and Regulatory Authority

- 1) Constitution (Article 3, Section 21)
- 2) Probation, Prisons, Pardons, and Prisoners (AS 33)
- 3) Welfare, Social Services and Institutions (AS 47)
- 4) Parole Board (22 AAC)
- 5) Health, Safety, Housing, Human Rights, and Public Defender (AS 18)
- 6) Criminal Law (AS 11)
- 7) Public Finance (AS 37)
- 8) State Government (AS 44)

Contact Information
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Parole Board Personal Services Information					
Authorized Positions			Personal Services Costs		
	FY2024 Management Plan	FY2025 Governor			
Full-time	11	11	Annual Salaries		1,147,337
Part-time	0	0	COLA		52,533
Nonpermanent	0	0	Premium Pay		0
			Annual Benefits		709,987
			<i>Less 4.00% Vacancy Factor</i>		(76,394)
			Lump Sum Premium Pay		0
			Board Honoraria		55,457
Totals	11	11	Total Personal Services		1,888,920

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant 3	1	0	0	0	1
Adult Probation Officer 3	1	0	0	0	1
Criminal Justice Technician 2	2	0	0	0	2
Ex Dir AK Bop	1	0	0	0	1
Ppp Admin 1	3	0	1	0	4
Ppp Admin 2	1	0	0	0	1
Ppp Admin 3	1	0	0	0	1
Totals	10	0	1	0	11

Component Board Summary					
Board Description	Member Count	Pay Per Day	Budgeted Days	Additional Pay	Total Cost
Parole Board	4	350.00	32	0.00	48,195.84
Parole Board - Chair	1	375.00	18	0.00	7,261.65
Total					55,457.49

Component Detail All Funds
Department of Corrections

Component: Parole Board (695)
RDU: Population Management (550)

Non-Formula Component

	FY2023 Actuals	FY2024 Enrolled	FY2024 Authorized	FY2024 Management Plan	FY2025 Governor Adjusted Base	FY2025 Governor	FY2024 Management Plan vs FY2025 Governor	
1000 Personal Services	1,613.1	1,683.2	1,683.2	1,706.7	1,888.9	1,888.9	182.2	10.7%
2000 Travel	29.8	70.9	70.9	70.9	70.9	70.9	0.0	0.0%
3000 Services	144.9	203.5	203.5	180.0	67.8	67.8	-112.2	-62.3%
4000 Commodities	21.2	33.2	33.2	33.2	33.2	33.2	0.0	0.0%
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,809.0	1,990.8	1,990.8	1,990.8	2,060.8	2,060.8	70.0	3.5%
Fund Sources:								
1004 Gen Fund (UGF)	1,809.0	1,990.8	1,990.8	1,990.8	2,060.8	2,060.8	70.0	3.5%
Unrestricted General (UGF)	1,809.0	1,990.8	1,990.8	1,990.8	2,060.8	2,060.8	70.0	3.5%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:								
Permanent Full Time	11	11	11	11	11	11	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Corrections

Component: Parole Board (695)
RDU: Population Management (550)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2024 Enrolled To FY2024 Authorized *****												
FY2024 Enrolled												
1004 Gen Fund	Enrolled	1,990.8	1,683.2	70.9	203.5	33.2	0.0	0.0	0.0	11	0	0
		1,990.8										
	Subtotal	1,990.8	1,683.2	70.9	203.5	33.2	0.0	0.0	0.0	11	0	0
***** Changes From FY2024 Authorized To FY2024 Management Plan *****												
Align Authority with Anticipated Personal Services Expenditures within Parole Board												
	LIT	0.0	23.5	0.0	-23.5	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to personal services to cover anticipated personal services obligations. The remaining authority is sufficient to cover anticipated expenditures.												
	Subtotal	1,990.8	1,706.7	70.9	180.0	33.2	0.0	0.0	0.0	11	0	0
***** Changes From FY2024 Management Plan To FY2025 Governor Adjusted Base *****												
FY2025 Salary, Health Insurance, and PERS Rate Adjustments												
1004 Gen Fund	SalAdj	76.9	76.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		76.9										
FY2025 Salary, Health Insurance, and PERS Rate Adjustments: \$76.9												
FY2025 AlaskaCare Increase from \$1793 to \$1908.: \$4.6												
FY2025 GGU health insurance increase from \$1573.50 to \$1579.50: \$0.6												
FY2025 GGU 5% Cost of Living Adjustment: \$52.0												
FY2025 PERS Rate Adjustment from 25.10% to 26.76%: \$19.7												
Transfer Authority Departmentwide to Meet Information Technology Charges												
1004 Gen Fund	Trout	-6.9	0.0	0.0	-6.9	0.0	0.0	0.0	0.0	0	0	0
		-6.9										
Align authority within the department to meet the FY2025 Information Technology helpdesk costs statewide. The helpdesk positions were transferred back to the department in FY2024 requiring the funding to be transferred to support the costs of these positions. This adjustment will transfer the budgeted authority from various other components' contractual services to the Information Technology component for statewide helpdesk support.												
\$850.0 of general fund contractual services authorization is reallocated as follows:												
\$850.0 Information Technology MIS												
(\$2.9) Recruitment and Retention												
(\$4.6) Office of the Commissioner												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Corrections

Component: Parole Board (695)
RDU: Population Management (550)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
(\$18.6) Administrative Services												
(\$3.4) Research and Records												
(\$51.0) Pretrial Services												
(\$3.4) Correctional Academy												
(\$5.2) Classification and Furlough												
(\$5.2) Institution Director Office												
(\$4.1) Inmate Transportation Unit												
(\$89.0) Anchorage Correctional Complex												
(\$14.2) Anvil Mountain Correctional Center												
(\$35.3) Hiland Mountain Correctional Center												
(\$30.5) Fairbanks Correctional Center												
(\$114.5) Goose Creek Correctional Center												
(\$12.4) Ketchikan Correctional Center												
(\$27.0) Lemon Creek Correctional Center												
(\$15.9) Mat-Su Correctional Center												
(\$36.5) Palmer Correctional Center												
(\$57.1) Spring Creek Correctional Center												
(\$41.2) Wildwood Correctional Center												
(\$15.7) Yukon-Kuskokwim Correctional Center												
(\$10.4) Point Mackenzie Correctional Center												
(\$2.3) Probation and Parole Director Office												
(\$89.3) Statewide Probation and Parole												
(\$6.9) Parole Board												
(\$2.3) Facilities Capital Improvement Unit												
(\$10.4) Electronic Monitoring												
(\$30.7) Behavioral Health Care												
(\$96.2) Physical Health Care												
(\$3.5) Reentry Unit												
(\$4.6) Health and Rehabilitation Director's Office												
(\$1.7) Substance Abuse Treatment Program												
(\$2.3) Sex Offender Management Program												
(\$1.7) Education Programs												
Align Authority with Anticipated Personal Services Expenditures within Parole Board												
LIT		0.0	105.3	0.0	-105.3	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to personal services to cover anticipated personal services obligations. The remaining authority is sufficient to cover anticipated expenditures.												
Subtotal		2,060.8	1,888.9	70.9	67.8	33.2	0.0	0.0	0.0	11	0	0
***** Changes From FY2025 Governor Adjusted Base To FY2025 Governor *****												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Corrections

Component: Parole Board (695)
RDU: Population Management (550)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
	Totals	2,060.8	1,888.9	70.9	67.8	33.2	0.0	0.0	0.0	11	0	0

Line Item Detail (1676)
Department of Corrections
Travel

Component: Parole Board (695)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000	Travel		29.8	70.9	70.9
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000 Travel Detail Totals			29.8	70.9	70.9
2000	In-State Employee Travel	Travel for administrative staff and board members to attend state-wide parole hearings.	29.8	70.9	70.9

Line Item Detail (1676)
Department of Corrections
Services

Component: Parole Board (695)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000	Services		144.9	180.0	67.8
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000 Services Detail Totals			144.9	180.0	67.8
3000	Education Services	Professional service costs related to conference registration fees, training, membership dues and other miscellaneous services.	1.0	2.0	1.0
3003	Information Technology	Professional service costs related to computer consultant fees, outsource contracts, software licensing, software maintenance, conference registration fees, training, membership dues to professional organizations.	0.0	0.0	0.0
3004	Telecommunications	Communication costs for local and long distance telephone services and other related miscellaneous communication charges.	9.7	12.0	4.0
3006	Delivery Services	Freight costs, delivery and express services, postage, messenger services, etc.	1.6	2.3	2.3
3007	Advertising and Promotions	Advertisement of regulation changes and meetings. Printing costs for forms and handbooks.	0.5	0.5	0.5
3008	Utilities	Public utility services for heat, water, sewage, electricity, and waste disposal.	0.8	5.0	0.8
3010	Equipment/Machinery	Minor repairs and rentals of office equipment not covered by maintenance or lease agreements; e.g., copiers, mailing machines, and	3.1	6.4	3.1

Line Item Detail (1676)
Department of Corrections
Services

Component: Parole Board (695)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000 Services Detail Totals			144.9	180.0	67.8
		other office equipment.			
3011	Other Services	Professional Services contracts for consulting services and psychological testing and health exams of new recruits and prisoner transportation officers.	0.7	18.9	5.9
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology (OIT) Core Services, OIT Server Hosting & Storage, OIT Licenses for Adobe, Microsoft and SQL rates charges.	35.2	37.5	15.5
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Office of Information Technology (OIT) Telephone charges.	3.6	5.0	5.0
3021	Inter-Agency Mail	Admin - Department-wide Central Mailroom service charges.	3.9	3.0	3.0
3022	Inter-Agency Human Resources	Admin - Department-wide Human Resource service charges.	10.3	7.0	5.0
3023	Inter-Agency Building Leases	Trans - Department-wide Office lease space charges.	67.2	75.5	15.5
3027	Inter-Agency Financial	Admin - Department-wide Integrated Resource Information System (IRIS) Financial, IRIS Human Resource Management (HRM)/Payroll, Alaska Data Enterprise Reporting (ALDER) charges.	2.1	1.2	1.2
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Americans with Disabilities Act (ADA) compliance charges.	0.4	0.0	0.0
3037	State Equipment Fleet	Trans - Department-wide State Equipment Fleet (SEF) charges.	4.8	3.7	5.0

Line Item Detail (1676)
Department of Corrections
Commodities

Component: Parole Board (695)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000	Commodities		21.2	33.2	33.2
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
		4000 Commodities Detail Totals	21.2	33.2	33.2
4000	Business	Consumable office supplies, duplicating, data processing supplies; i.e., paper forms, printer and toner cartridges, and other related supplies.	21.2	33.2	33.2

Inter-Agency Services (1682)
Department of Corrections

Component: Parole Board (695)

				FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
Component Totals				127.5	132.9	50.2
With Department of Administration				55.5	53.7	29.7
With Department of Transportation and Public Facilities				72.0	79.2	20.5
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor	
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology (OIT) Core Services, OIT Server Hosting & Storage, OIT Licenses for Adobe, Microsoft and SQL rates charges.	35.2	37.5	15.5	
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide Office of Information Technology (OIT) Telephone charges.	3.6	5.0	5.0	
3021	Inter-Agency Mail	Admin - Department-wide Central Mailroom service charges.	3.9	3.0	3.0	
3022	Inter-Agency Human Resources	Admin - Department-wide Human Resource service charges.	10.3	7.0	5.0	
3023	Inter-Agency Building Leases	Trans - Department-wide Office lease space charges.	67.2	75.5	15.5	
3027	Inter-Agency Financial	Admin - Department-wide Integrated Resource Information System (IRIS) Financial, IRIS Human Resource Management (HRM)/Payroll, Alaska Data Enterprise Reporting (ALDER) charges.	2.1	1.2	1.2	
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide Americans with Disabilities Act (ADA) compliance charges.	0.4	0.0	0.0	
3037	State Equipment Fleet	Trans - Department-wide State Equipment Fleet (SEF) charges.	4.8	3.7	5.0	

Personal Services Expenditure Detail
Department of Corrections

Scenario: FY2025 Governor (20959)
Component: Parole Board (695)
RDU: Population Management (550)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
20-1097	Program Coordinator 2	FT	A	GP	Juneau	205	20B	2.5	*	16,609	1,173	0	10,821	28,603	28,603
20-4484	Adult Probation Officer 3	FT	P	GP	Anchorage	100	20A	12.0		73,418	5,184	0	49,341	127,943	127,943
20-4487	Criminal Justice Technician 2	FT	A	GP	Anchorage	200	14K / L	12.0		64,643	4,565	0	45,723	114,931	114,931
20-4488	Ppp Admin 2	FT	P	SS	Anchorage	100	23K	12.0		118,477	0	0	71,901	190,378	190,378
20-4489	Ppp Admin 1	FT	P	GP	Anchorage	100	21Q	12.0		125,249	8,844	0	70,711	204,804	204,804
20-4490	Ppp Admin 1	FT	P	GP	Juneau	105	21N	12.0		119,477	8,437	0	68,331	196,245	196,245
20-4491	Ppp Admin 1	FT	P	GP	Anchorage	100	21M	12.0		110,195	7,781	0	64,504	182,480	182,480
20-5500	Ex Dir AK Bop	FT	A	XE	Anchorage	N00	23L	12.0		115,187	0	0	70,400	185,587	185,587
20-5501	Ppp Admin 3	FT	P	SS	Anchorage	100	25L	12.0		140,462	0	0	80,965	221,427	221,427
20-5502	Criminal Justice Technician 2	FT	A	GP	Anchorage	200	14J / K	12.0		62,103	4,385	0	44,676	111,164	111,164
20-5504	Ppp Admin 1	FT	P	GP	Anchorage	100	21J	12.0		100,113	7,069	0	60,347	167,529	167,529
20-6064	Administrative Assistant 3	FT	A	GP	Anchorage	200	15D / E	12.0		58,570	4,136	0	43,219	105,925	105,925
20-7330	Criminal Justice Planner	FT	A	GP	Anchorage	100	21A / B	2.0	*	13,585	959	0	8,780	23,324	23,324
20-T022	Project Manager	FT	A	XE	Anchorage	N00	21D	2.3	*	16,632	0	0	11,248	27,880	27,880
20-X022	Special Projects Assistant	FT	A	XE	Juneau	N05	18D / E	2.0	*	12,617	0	0	9,020	21,637	21,637

	Total Positions	New	Deleted	Total Salary Costs:	1,147,337
Full Time Positions:	11	0	0	Total COLA:	52,533
Part Time Positions:	0	0	0	Total Premium Pay:	0
Non Permanent Positions:	0	0	0	Total Benefits:	709,987
Positions in Component:	11	0	0	Total Pre-Vacancy:	1,909,857
				Minus Vacancy Adjustment of 4.00%:	(76,394)
				Total Post-Vacancy:	1,833,463
Total Component Months:	140.8			Plus Lump Sum Premium Pay:	0
				Plus Board Honoraria Pay:	55,457
				Personal Services Line 100:	1,888,920

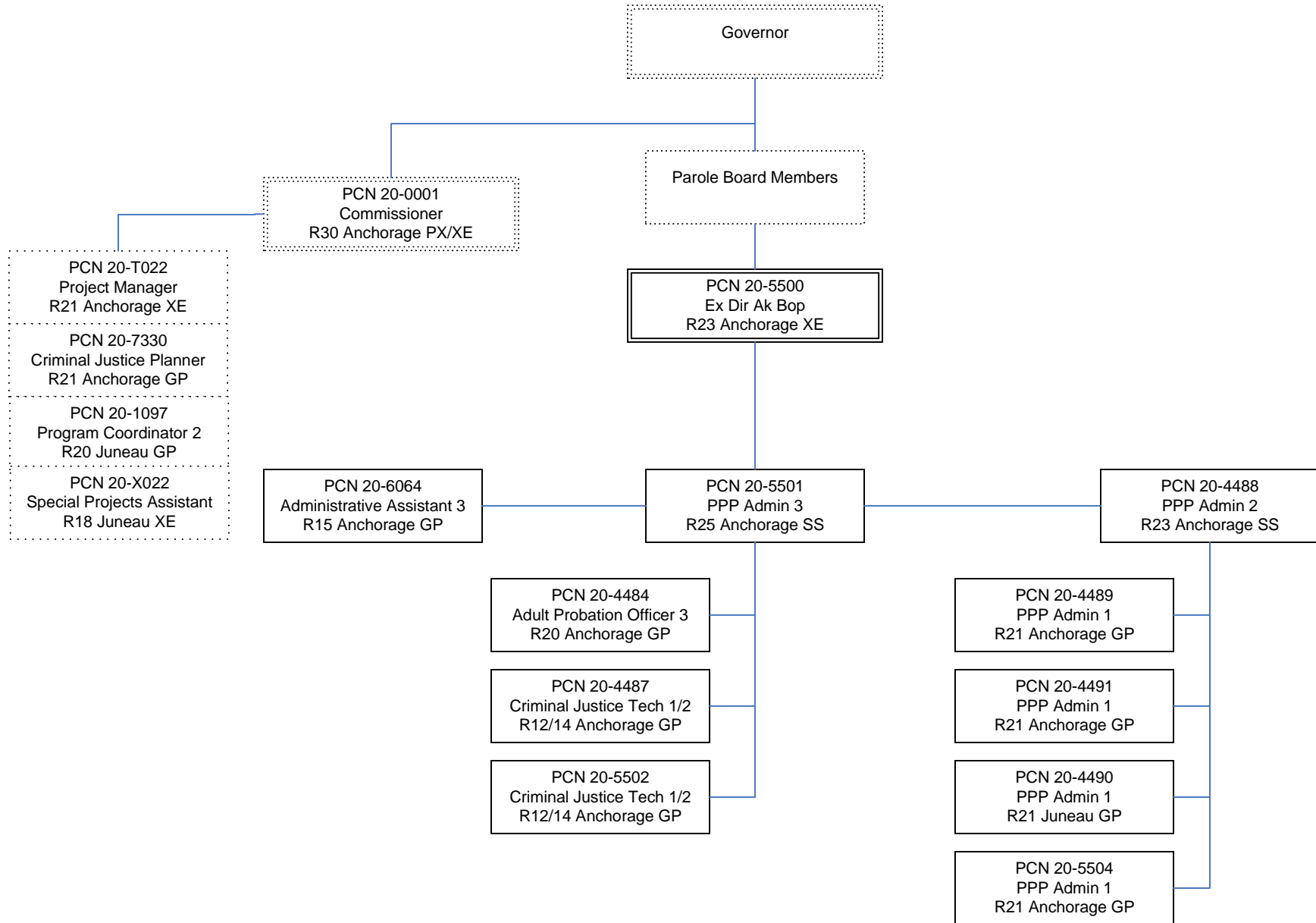
PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 Unrestricted General Fund Receipts	1,909,857	1,833,463	100.00%
Total PCN Funding:	1,909,857	1,833,463	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Corrections

Parole Board

FY 2025 Organizational Structure



Note: Boxes with dotted lines are budgeted within a separate component.