

# **State of Alaska FY2025 Governor's Operating Budget**

## **Department of Education and Early Development Teacher Certification Component Budget Summary**

**Component: Teacher Certification****Contribution to Department's Mission**

To ensure that only qualified applicants are certified to teach in Alaska and that teacher education programs in Alaska conform to nationally recognized standards.

**Core Services**

- Accountability and oversight

**Major Component Accomplishments in 2023**

- Consistently completed the processing of the thousands of applications for initial certification or renewal of certification in less than two weeks of receipt of applications;
- Supported the Alaska's Teacher Preparation Program with preparation for their accreditation visit by the Council for the Accreditation of Educator Preparation (CAEP);
- Deployed The Education Application + Certification Hub for Alaska (TEACH-AK) that allow educators to apply electronically for most types of certificates;
- Supported the work of the Teacher Retention and Recruitment Implementation Committee; and
- Implemented the regulations that responded to Senate Bill 20 and House Bill 19 that changed certification requirements for teachers coming to Alaska from out-of-state and teachers providing instruction in language immersion schools throughout Alaska.

**Key Component Challenges**

- Attracting and retaining teachers in most Alaska school districts continues to be difficult;
- Filling necessary positions to process and review the thousands of certification and renewal applications has been challenging; and
- Some statutory and regulatory certification requirements are seen as barriers to attracting more people to the teaching profession in Alaska.

**Significant Changes in Results to be Delivered in FY2025**

- Transitioning from an outdated document management system and teacher certification database to TEACH-AK;
- Continue to work with stakeholders to develop additional pathways to Alaska teacher certification;
- Propose revision to regulations to streamline certification requirements;
- Continue to examine internal protocols and where possible simplify submission and processing of applications; and
- Revisions to teacher certification website to increase transparency for customers and the public and to conform to changes in statutes and regulations.

**Statutory and Regulatory Authority**

AS 14.20.010 - .040  
AS 14.20.149  
4 AAC 04.200 - 900  
4 AAC 12.010 - 900  
4 AAC 18.021  
4 AAC 19  
4 AAC 30.010 -020

**Contact Information**

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Teacher Certification Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2024</u> <u>Management</u> <u>Plan</u>	<u>FY2025</u> <u>Governor</u>		
Full-time	5	5	Annual Salaries	328,029
Part-time	0	0	COLA	16,040
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	188,619
			<i>Less 0.11% Vacancy Factor</i>	(600)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>5</b>	<b>5</b>	<b>Total Personal Services</b>	<b>532,088</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Education Administrator 2	0	0	1	0	1
Education Associate 2	0	0	1	0	1
Education Associate 3	0	0	1	0	1
Education Program Assistant	0	0	2	0	2
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>

**Component Detail All Funds**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)  
**RDU:** Education Support and Administrative Services (677)

Non-Formula Component

	FY2023 Actuals	FY2024 Enrolled	FY2024 Authorized	FY2024 Management Plan	FY2025 Governor Adjusted Base	FY2025 Governor	FY2024 Management Plan vs FY2025 Governor	
1000 Personal Services	268.1	462.8	462.8	437.6	532.1	532.1	94.5	21.6%
2000 Travel	0.0	5.2	5.2	5.7	80.7	80.7	75.0	1315.8%
3000 Services	84.1	504.6	504.6	519.3	1,820.3	1,820.3	1,301.0	250.5%
4000 Commodities	0.0	10.0	10.0	20.0	70.0	70.0	50.0	250.0%
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>352.2</b>	<b>982.6</b>	<b>982.6</b>	<b>982.6</b>	<b>2,503.1</b>	<b>2,503.1</b>	<b>1,520.5</b>	<b>154.7%</b>
<b>Fund Sources:</b>								
1004 Gen Fund (UGF)	70.0	125.2	125.2	125.2	1,625.2	1,625.2	1,500.0	1198.1%
1005 GF/Prgm (DGF)	282.2	857.4	857.4	857.4	877.9	877.9	20.5	2.4%
<b>Unrestricted General (UGF)</b>	<b>70.0</b>	<b>125.2</b>	<b>125.2</b>	<b>125.2</b>	<b>1,625.2</b>	<b>1,625.2</b>	<b>1,500.0</b>	<b>1198.1%</b>
<b>Designated General (DGF)</b>	<b>282.2</b>	<b>857.4</b>	<b>857.4</b>	<b>857.4</b>	<b>877.9</b>	<b>877.9</b>	<b>20.5</b>	<b>2.4%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>								
Permanent Full Time	5	5	5	5	5	5	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)  
**RDU:** Education Support and Administrative Services (677)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
<b>***** Changes From FY2024 Enrolled To FY2024 Authorized *****</b>												
<b>FY2024 Enrolled</b>	Enrolled	982.6	462.8	5.2	504.6	10.0	0.0	0.0	0.0	5	0	0
1004 Gen Fund		125.2										
1005 GF/Prgm		857.4										
<b>Subtotal</b>		<b>982.6</b>	<b>462.8</b>	<b>5.2</b>	<b>504.6</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>***** Changes From FY2024 Authorized To FY2024 Management Plan *****</b>												
<b>Align Authority from Personal Services for Anticipated Travel, Services, and Commodities Expenditures</b>												
	LIT	0.0	-25.2	0.5	14.7	10.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to cover anticipated travel, services, and commodities expenditures. The remaining authority is sufficient to cover anticipated expenditures.												
<b>Subtotal</b>		<b>982.6</b>	<b>437.6</b>	<b>5.7</b>	<b>519.3</b>	<b>20.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>***** Changes From FY2024 Management Plan To FY2025 Governor Adjusted Base *****</b>												
<b>Alaska Teacher's Recruitment, Retention, Certification, and Apprenticeship Development</b>												
	IncM	1,500.0	74.0	75.0	1,301.0	50.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1,500.0										

In 2020, Alaska's Governor established a working group to review the root causes of Alaska's teacher retention and recruitment issues and propose solutions to better attract and retain great teachers. Since 2020, a series of stakeholder workgroups have worked to create an action plan designed to target the system challenges. During the course of this work, one of the workgroups identified Teacher Apprenticeship as a model for further exploration. The State Board of Education passed a resolution in January 2023 encouraging the department to pursue the Statewide Teacher Apprenticeship model as a potential pathway to increase certificated teachers in Alaska.

The department completed a Request for Information (RFI) solicitation in April 2023 and researched options for Apprenticeship. The U.S. Department of Labor has approved educator preparation programs as Approved Apprenticeship programs, and many states have begun pursuing this as an option to increase pathways for potential educators.

Based on the results of the RFI and research into possible options, the department posted a Request for Proposals to seek a vendor familiar with Apprenticeship to assist Alaska in developing a framework to support districts and Educator Preparation Programs in the state in developing Apprenticeship pathways to serve local needs. In FY2024, the vendor will create the framework based on stakeholder input and assist the department in early implementation steps. The requested increment will support implementation of the pilot program in FY2025.

In addition, the requested increment will support implementing the strategic recommendations from the Teacher's Recruitment Retention (TRR) Action Plan. The TRR Action Plan identifies six essential areas to address short-term and long-term actions. Below are the essential areas to be addressed utilizing this increment request:

- Enhancing Recruitment Efforts and Opportunities;

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

**RDU:** Education Support and Administrative Services (677)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
• Restructure Retirement Options;												
• Streamlining Certification; and,												
• Strengthen Working Conditions.												
<b>FY2025 Salary, Health Insurance, and PERS Rate Adjustments</b>												
1005 GF/Prgm	SalAdj	20.5	20.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2025 Salary, Health Insurance, and PERS Rate Adjustments: \$20.5												
FY2025 AlaskaCare insurance from \$1,793 to \$1,908 per member per month: \$0.5												
FY2025 GGU health insurance from \$1,573.50 to \$1,579.50 per member per month: \$0.2												
FY2025 GGU 5% Cost of Living Adjustment: \$15.8												
FY2025 PERS Rate Adjustment from 25.10% to 26.76%: \$4.0												
<b>Subtotal</b>		<b>2,503.1</b>	<b>532.1</b>	<b>80.7</b>	<b>1,820.3</b>	<b>70.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>
*****		<b>Changes From FY2025 Governor Adjusted Base To FY2025 Governor</b>							*****			
<b>Totals</b>		<b>2,503.1</b>	<b>532.1</b>	<b>80.7</b>	<b>1,820.3</b>	<b>70.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Travel**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
2000	Travel		0.0	5.7	80.7
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>2000 Travel Detail Totals</b>			<b>0.0</b>	<b>5.7</b>	<b>80.7</b>
2000	In-State Employee Travel	In-State Transportation - Transportation costs for travel relating to administration, conventions and meetings, boards and commissions.	2.7	5.7	80.7
2006	Other Travel Costs	Other travel costs.	-2.7	0.0	0.0



**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3000	Services		84.1	519.3	1,820.3
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>3000 Services Detail Totals</b>			<b>84.1</b>	<b>519.3</b>	<b>1,820.3</b>
3000	Education Services	Training, educational conferences, agency memberships, books and fees for work-related courses.	6.1	10.0	10.0
3001	Financial Services	Accounting, auditing, management/consulting services.	12.7	12.0	12.0
3003	Information Technology	Information Technology - Training, consulting, equipment and software leases, licensing, and maintenance.	12.6	148.4	38.0
3006	Delivery Services	Delivery and courier services.	0.0	0.1	0.1
3007	Advertising and Promotions	Advertising, promotions, and legal notices.	0.0	0.5	0.5
3008	Utilities	Costs for electricity, water and sewage, disposal, and heating oil; disposal of confidential data and recycling.	0.4	0.0	0.0
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rentals and leases.	0.2	0.5	0.5
3010	Equipment/Machinery	Machinery, furniture and equipment purchase, repairs, maintenance, rentals, and leases.	3.8	3.1	3.1
3011	Other Services	Other services, including strategic planning services, State Travel Office fees, and printer/copy machine supplies and maintenance.	-183.5	189.0	1,557.5
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide Office of Information Technology chargeback for computer services	18.4	22.5	22.5

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor	
<b>3000 Services Detail Totals</b>			<b>84.1</b>	<b>519.3</b>	<b>1,820.3</b>	
		(including Enterprise Productivity Rates and MICS charges for mainframe usage).				
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology chargeback for telecommunications, Enterprise Productivity Rates, phone lines, and service requests.	2.2	8.0	8.0
3021	Inter-Agency Mail	Admin - Department-wide	Pro-rated share of expenses relating to central mailroom support and services.	10.5	8.5	8.5
3022	Inter-Agency Human Resources	Admin - Department-wide	Division of Personnel and Labor Relations - Human resource and personnel services.	5.4	5.9	5.9
3024	Inter-Agency Legal	Law - Department-wide	Department of Law legal services and regulations review.	54.2	30.0	30.0
3027	Inter-Agency Financial	Admin - Department-wide	Shared Services of Alaska Reimbursable Services Agreement for travel and accounts payable.	0.8	0.0	1.7
3036	Inter-Agency Safety	PubSaf - Department-wide	Safety services, including background checks and fingerprinting.	78.6	0.0	75.0
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	Administrative Services support to include, but not limited to: accounting; internal audit; budget preparation and management; federal and state financial reporting; procurement; human resources; and travel.	38.7	54.6	20.0
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	Executive Administration provides leadership and support to all aspects of Alaska's education system by effectively and efficiently managing department programs to facilitate and improve delivery of educational	10.8	8.9	7.0

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>3000 Services Detail Totals</b>			<b>84.1</b>	<b>519.3</b>	<b>1,820.3</b>
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148) services. Information Services support for centralized information technology services to include, but not limited to: database; network and server support; website maintenance; computer and data security; computer and computer periphery support; and maintenance agreements.	12.2	17.3	20.0

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Commodities**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
4000	Commodities		0.0	20.0	70.0
Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>4000 Commodities Detail Totals</b>			<b>0.0</b>	<b>20.0</b>	<b>70.0</b>
4000	Business	Business supplies including books and educational equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information.	7.1	20.0	70.0
4022	Commodity Transfer	Commodity transfer.	-7.1	0.0	0.0

**Revenue Detail (1681)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>655.6</b>	<b>857.4</b>	<b>877.9</b>
5101 Program Receipts Public Protection - Licenses and Permits		Receipts collected from teacher certification, re-certification, and renewal fees.	655.6	857.4	877.9

**Inter-Agency Services (1682)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
<b>Component Totals</b>	<b>231.8</b>	<b>155.7</b>	<b>198.6</b>
With Department of Administration	37.3	44.9	46.6
With Department of Law	54.2	30.0	30.0
With Department of Public Safety	78.6	0.0	75.0
With Department of Education and Early Development	61.7	80.8	47.0

Object Class	Servicing Agency	Explanation	FY2023 Actuals	FY2024 Management Plan	FY2025 Governor
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Office of Information Technology chargeback for computer services (including Enterprise Productivity Rates and MICS charges for mainframe usage).	18.4	22.5	22.5
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology chargeback for telecommunications, Enterprise Productivity Rates, phone lines, and service requests.	2.2	8.0	8.0
3021 Inter-Agency Mail	Admin - Department-wide	Pro-rated share of expenses relating to central mailroom support and services.	10.5	8.5	8.5
3022 Inter-Agency Human Resources	Admin - Department-wide	Division of Personnel and Labor Relations - Human resource and personnel services.	5.4	5.9	5.9
3024 Inter-Agency Legal	Law - Department-wide	Department of Law legal services and regulations review.	54.2	30.0	30.0
3027 Inter-Agency Financial	Admin - Department-wide	Shared Services of Alaska Reimbursable Services Agreement for travel and accounts payable.	0.8	0.0	1.7
3036 Inter-Agency Safety	PubSaf - Department-wide	Safety services, including background checks and fingerprinting.	78.6	0.0	75.0
3038 Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	Administrative Services support to include, but not limited to: accounting; internal audit; budget	38.7	54.6	20.0

**Inter-Agency Services (1682)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2023 Actuals</b>	<b>FY2024 Management Plan</b>	<b>FY2025 Governor</b>	
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	preparation and management; federal and state financial reporting; procurement; human resources; and travel. Executive Administration provides leadership and support to all aspects of Alaska's education system by effectively and efficiently managing department programs to facilitate and improve delivery of educational services.	10.8	8.9	7.0
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)	Information Services support for centralized information technology services to include, but not limited to: database; network and server support; website maintenance; computer and data security; computer and computer periphery support; and maintenance agreements.	12.2	17.3	20.0

**Personal Services Expenditure Detail**  
**Department of Education and Early Development**

**Scenario:** FY2025 Governor (20959)  
**Component:** Teacher Certification (1240)  
**RDU:** Education Support and Administrative Services (677)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1098	Education Associate 3	FT	A	GP	Juneau	205	17L	10.0	**	70,688	4,912	0	43,453	119,053	0
05-1404	Education Program Assistant	FT	A	GP	Juneau	205	12M / N	10.0	**	52,191	3,627	0	36,241	92,059	0
05-1592	Education Administrator 2	FT	T	SS	Juneau	205	22O	4.2	**	46,787	0	0	16,799	63,586	0
05-1732	Education Program Assistant	FT	A	GP	Juneau	205	12D / E	10.2	**	42,896	2,981	0	32,935	78,812	0
05-1801	Education Associate 2	FT	A	GP	Juneau	205	15M	10.2	**	65,040	4,520	0	41,569	111,129	0
05-T098	Project Coordinator	NP	A	XE	Anchorage	N00	23E	6.0	*	50,427	0	0	17,622	68,049	68,049

	Total Positions	New	Deleted
Full Time Positions:	5	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	5	0	0

**Total Component Months:** 50.6

<b>Total Salary Costs:</b>	328,029
<b>Total COLA:</b>	16,040
<b>Total Premium Pay:</b>	0
<b>Total Benefits:</b>	188,619
<b>Total Pre-Vacancy:</b>	532,688
<b>Minus Vacancy Adjustment of 0.11%:</b>	(600)
<b>Total Post-Vacancy:</b>	532,088
<b>Plus Lump Sum Premium Pay:</b>	0
<b>Personal Services Line 100:</b>	532,088

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 Unrestricted General Fund Receipts	68,049	67,972	12.77%
1005 General Fund/Program Receipts	464,639	464,116	87.23%
<b>Total PCN Funding:</b>	<b>532,688</b>	<b>532,088</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.



**State of Alaska**  
**Department of Education and Early Development**  
**Teacher Certification (1240)**  
**FY2025 Governor Organization Chart**

