

# **State of Alaska FY2026 Governor's Operating Budget**

**Department of Administration  
Alaska Public Offices Commission  
RDU/Component Budget Summary**

**RDU/Component: Alaska Public Offices Commission**

**Contribution to Department's Mission**

Administer Alaska's disclosure statutes and publish financial information regarding the activities of election campaigns, public officials, lobbyists and lobbyist employers.

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

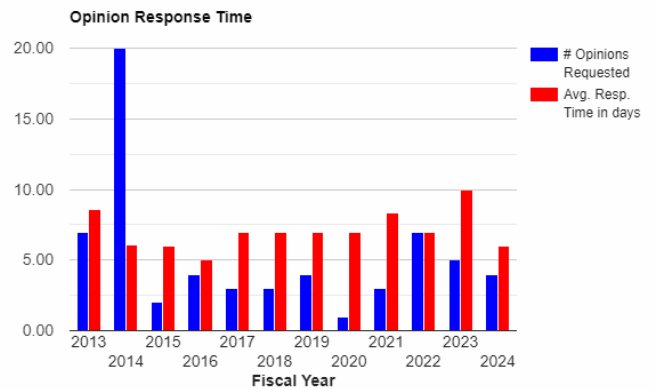
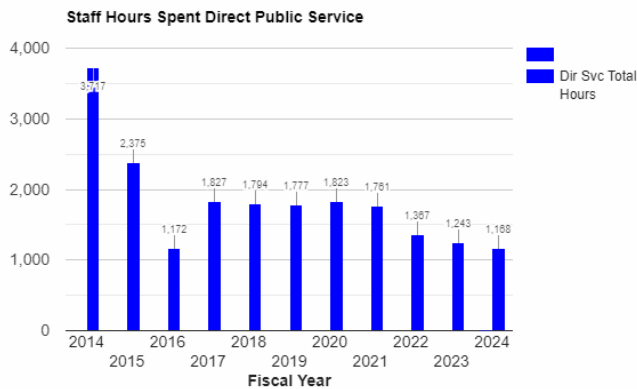
**Core Services**

- Interpret the disclosure laws and assist persons in complying, provide reporting forms and manuals of instruction for candidates, groups, lobbyists, and public officials.
- Enforce the disclosure laws by tracking required reports, assessing civil penalties, and complaint investigation.
- Examine and compare reports for possible violations of disclosure law.
- Publish reports filed by election campaigns, public officials, lobbyists, and lobbyist employers.

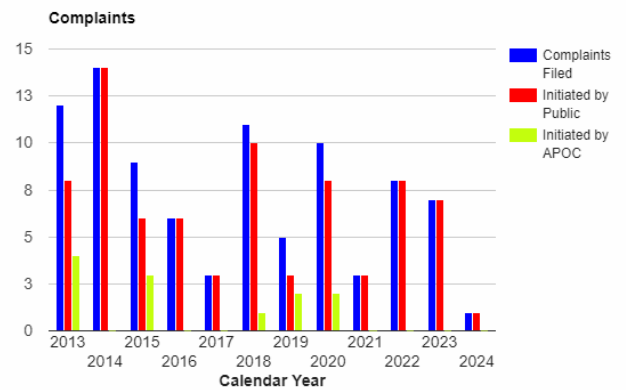
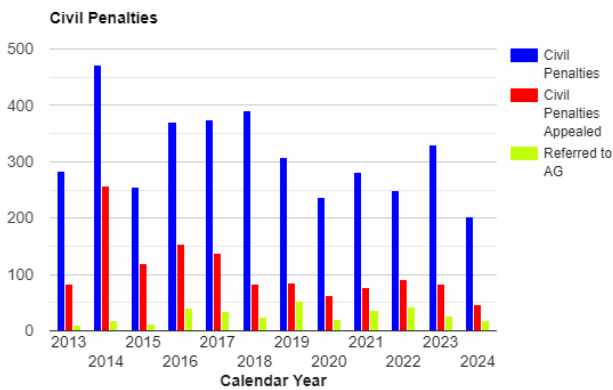
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

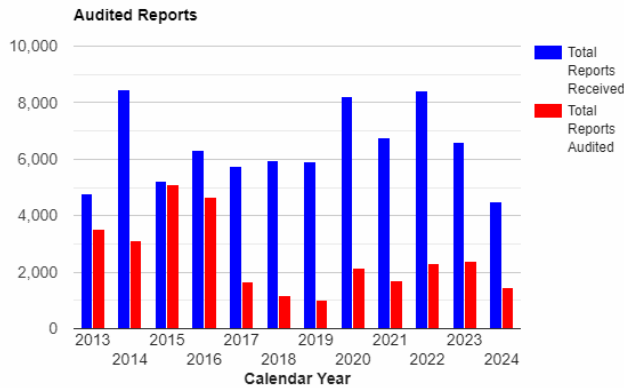
**1. Interpret the disclosure laws and assist persons in complying, provide reporting forms and manuals of instruction for candidates, groups, lobbyists, and public officials.**



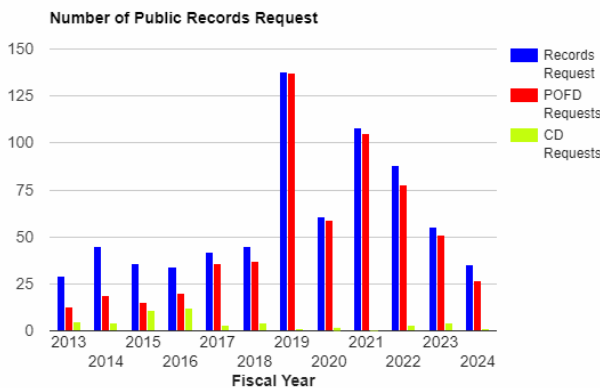
**2. Enforce the disclosure laws by tracking required reports, assessing civil penalties, and complaint investigation.**



**3. Examine and compare reports for possible violations of disclosure law.**



**4. Publish reports filed by election campaigns, public officials, lobbyists, and lobbyist employers.**



**Major Component Accomplishments in 2024**

- Commission staff provided approximately 1,168 hours of direct service to the public.
- The agency received over 6,800 electronic filings from 457 State and municipal candidates, 155 groups/entities, 101 lobbyists, 477 employers of lobbyists, and 1,287 elected and appointed State and municipal officials.
- Continued refinement of new filing forms to accommodate true source reporting requirements.
- Began implementation of report audit automations.

**Key Component Challenges**

- Administering four areas of disclosure law with limited staff and resources.
- Mandated auditing of all reports at current staffing level, hindering proactive efforts.
- Recruiting and retaining quality staff given the constant heavy workload and limited agency resources.
- Building and retaining institutional knowledge in an area of law that is consistently evolving.
- Reliance on third-party sources for timely and accurate information to provide timely notices of requirements.
- Gathering information from and providing information to smaller communities with limited mail and internet access.
- Providing training and educational opportunities to filers across the state, some with limited internet access.
- Building and maintaining a positive public perception.

**Significant Changes in Results to be Delivered in FY2026**

- Continue transition to online training for each area of law that the agency administers.
- Continued use of remote Commission meetings to curtail travel costs.
- Build institutional knowledge through hiring and retention of quality staff.

- Capture institutional knowledge by creating training and desk manuals for each area of law.
- Significant activity pre and post statewide election.

### Statutory and Regulatory Authority

AS 15.13.010 – 15.13.400	Campaign Disclosure Law
2 AAC 50.250-405	Administrative Regulations for Campaign Disclosure
AS 24.45.010 – 24.45.181	Regulation of Lobbying Law
2 AAC 50.550 - 590	Administrative Regulations for Lobbying
AS 24.60.200-260 &990	Legislative Financial Disclosure Law
2 AAC 50.680-799	Administrative Regulations for Legislative Financial Disclosure Law
AS 39.50.010 – 39.50.200	Public Official Financial Disclosure Law
2 ACC 50.680-799	Administrative Regulations for Public Official Financial Disclosure Law
2 AAC 50.801 – 990	Administrative Regulations Implementing Procedures including Advisory Opinions and Complaints
Article II, Sec 12	Alaska State Constitution-Lobbying

Contact Information
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<b>Alaska Public Offices Commission Personal Services Information</b>					
<b>Authorized Positions</b>			<b>Personal Services Costs</b>		
	<b>FY2025 Management Plan</b>	<b>FY2026 Governor</b>			
Full-time	9	9	Annual Salaries		689,898
Part-time	0	0	COLA		29,120
Nonpermanent	0	0	Premium Pay		0
			Annual Benefits		500,153
			<i>Less 3.91% Vacancy Factor</i>		(47,661)
			Lump Sum Premium Pay		0
			Board Honoraria		2,690
<b>Totals</b>	<b>9</b>	<b>9</b>	<b>Total Personal Services</b>		<b>1,174,200</b>

<b>Position Classification Summary</b>					
<b>Job Class Title</b>	<b>Anchorage</b>	<b>Fairbanks</b>	<b>Juneau</b>	<b>Others</b>	<b>Total</b>
Analyst/Programmer 4	1	0	0	0	1
Exec Dir APOC	1	0	0	0	1
Law Office Assistant 2	1	0	0	0	1
Law Office Assistant 3	1	0	0	0	1
Paralegal 2	2	0	1	0	3
Paralegal 3	1	0	0	0	1
Paralegal Specialist 1	1	0	0	0	1
<b>Totals</b>	<b>8</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>9</b>

<b>Component Board Summary</b>					
<b>Board Description</b>	<b>Member Count</b>	<b>Pay Per Day</b>	<b>Budgeted Days</b>	<b>Additional Pay</b>	<b>Total Cost</b>
Alaska Public Offices Commission Board	5	50.00	10	0.00	2,689.50
<b>Total</b>					<b>2,689.50</b>

**Component Detail All Funds**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)  
**RDU:** Alaska Public Offices Commission (22)

Non-Formula Component

	<b>FY2024 Actuals</b>	<b>FY2025 Enrolled</b>	<b>FY2025 Authorized</b>	<b>FY2025 Management Plan</b>	<b>FY2026 Governor Adjusted Base</b>	<b>FY2026 Governor</b>	<b>FY2025 Management Plan vs FY2026 Governor</b>		
1000 Personal Services	932.2	1,030.9	1,101.7	1,122.4	1,174.2	1,174.2	51.8	4.6%	
2000 Travel	5.9	9.0	9.0	9.0	9.0	9.0	0.0	0.0%	
3000 Services	162.6	102.0	102.0	81.3	81.3	81.3	0.0	0.0%	
4000 Commodities	5.6	8.0	8.0	8.0	8.0	8.0	0.0	0.0%	
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	
<b>Totals</b>	<b>1,106.3</b>	<b>1,149.9</b>	<b>1,220.7</b>	<b>1,220.7</b>	<b>1,272.5</b>	<b>1,272.5</b>	<b>51.8</b>	<b>4.2%</b>	
<b>Fund Sources:</b>									
1004 Gen Fund (UGF)	968.2	989.3	1,057.2	1,057.2	1,106.0	1,106.0	48.8	4.6%	
1005 GF/Prgm (DGF)	138.1	160.6	163.5	163.5	166.5	166.5	3.0	1.8%	
<b>Unrestricted General (UGF)</b>	<b>968.2</b>	<b>989.3</b>	<b>1,057.2</b>	<b>1,057.2</b>	<b>1,106.0</b>	<b>1,106.0</b>	<b>48.8</b>	<b>4.6%</b>	
<b>Designated General (DGF)</b>	<b>138.1</b>	<b>160.6</b>	<b>163.5</b>	<b>163.5</b>	<b>166.5</b>	<b>166.5</b>	<b>3.0</b>	<b>1.8%</b>	
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>	
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>	
<b>Positions:</b>									
Permanent Full Time	9	9	9	9	9	9	0	0.0%	
Permanent Part Time	0	0	0	0	0	0	0	0.0%	
Non Permanent	0	0	0	0	0	0	0	0.0%	

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)  
**RDU:** Alaska Public Offices Commission (22)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2025 Enrolled To FY2025 Authorized *****												
<b>FY2025 Enrolled</b>	Enrolled	1,149.9	1,030.9	9.0	102.0	8.0	0.0	0.0	0.0	9	0	0
1004 Gen Fund		989.3										
1005 GF/Prgm		160.6										
<b>Compensation for Certain State Employees Ch5 SLA2024 (SB259) (Sec2 Ch7 SLA2024 P51 L24 (HB268))</b>												
	FisNot	41.4	41.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		39.7										
1005 GF/Prgm		1.7										
Five percent cost of living adjustment for employees not covered by a collective bargaining unit.: \$41.4												
<b>Compensation for Certain State Employees Ch5 SLA2024 (SB259) (Sec2 Ch7 SLA2024 P51 L24 (HB268))</b>												
	FisNot	29.4	29.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		28.2										
1005 GF/Prgm		1.2										
One salary step adjustment for employees not covered by a collective bargaining agreement.: \$29.4												
<b>Subtotal</b>		<b>1,220.7</b>	<b>1,101.7</b>	<b>9.0</b>	<b>102.0</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>9</b>	<b>0</b>	<b>0</b>
***** Changes From FY2025 Authorized To FY2025 Management Plan *****												
<b>Align Authority for Anticipated Expenditures</b>												
	LIT	0.0	20.7	0.0	-20.7	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to cover anticipated personal services costs. The remaining services authority is sufficient to cover anticipated expenditures.												
<b>Subtotal</b>		<b>1,220.7</b>	<b>1,122.4</b>	<b>9.0</b>	<b>81.3</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>9</b>	<b>0</b>	<b>0</b>
***** Changes From FY2025 Management Plan To FY2026 Governor Adjusted Base *****												
<b>FY2026 Salary, Health Insurance, and Retirement Increases</b>												
	SalAdj	51.8	51.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		48.8										
1005 GF/Prgm		3.0										
Salary, health and retirement increases: \$51.8												
AlaskaCare increase from \$1908 to \$2030.11 per member per month: \$12.8												
FY2026 3% cost of living adjustment for employees not covered by a collective bargaining agreement: \$28.1												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)  
**RDU:** Alaska Public Offices Commission (22)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
FY2026 PERS rate adjustment from 26.76% to 28.33%: \$10.9												
<b>Subtotal</b>		<b>1,272.5</b>	<b>1,174.2</b>	<b>9.0</b>	<b>81.3</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>9</b>	<b>0</b>	<b>0</b>
***** <b>Changes From FY2026 Governor Adjusted Base To FY2026 Governor</b> *****												
<b>Totals</b>		<b>1,272.5</b>	<b>1,174.2</b>	<b>9.0</b>	<b>81.3</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>9</b>	<b>0</b>	<b>0</b>



**Line Item Detail (1676)**  
**Department of Administration**  
**Travel**

**Component:** Alaska Public Offices Commission (70)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
2000	Travel		5.9	9.0	9.0
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>2000 Travel Detail Totals</b>			<b>5.9</b>	<b>9.0</b>	<b>9.0</b>
2000	In-State Employee Travel	Transportation costs for travel relating to administration, training, conventions and meetings, boards and commissions.	4.4	0.0	0.0
2001	In-State Non-Employee Travel	Transportation costs for travel relating to meetings and boards for non-employees.	0.0	5.7	5.7
2002	Out of State Employee Travel	Transportation costs for staff travel out of state to national organization meetings, conferences, and training.	1.5	3.3	3.3

**Line Item Detail (1676)**  
**Department of Administration**  
**Services**

**Component:** Alaska Public Offices Commission (70)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3000	Services		162.6	81.3	81.3
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>3000 Services Detail Totals</b>			<b>162.6</b>	<b>81.3</b>	<b>81.3</b>
3000	Education Services	Training, educational conferences, agency memberships, and employee tuition.	1.1	0.5	0.5
3003	Information Technology	Software licensing and maintenance, training, and consulting.	0.4	0.4	0.4
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	12.0	14.8	14.8
3006	Delivery Services	Freight, courier services, and postage.	6.0	6.3	6.3
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rental, and leases.	0.3	0.4	0.4
3010	Equipment/Machinery	Machinery, furniture and office equipment purchase, repairs, maintenance, rentals, and leases.	7.8	10.0	10.0
3011	Other Services	CTM and building security and maintenance costs.	0.5	0.5	0.5
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Chief Information Officer (3139)	26.0	21.9	21.9
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	11.8	1.4	1.4
3018	Inter-Agency Information Technology Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	0.6	0.6	0.6

**Line Item Detail (1676)**  
**Department of Administration**  
**Services**

**Component:** Alaska Public Offices Commission (70)

Object Class		Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
			<b>3000 Services Detail Totals</b>	<b>162.6</b>	<b>81.3</b>	<b>81.3</b>
			other telephone line services).			
3021	Inter-Agency Mail	Admin - Print Services (2333)	Centralized mail services chargeback.	2.7	3.0	3.0
3022	Inter-Agency Human Resources	Admin - Personnel (56)	Centralized Human Resource chargeback.	5.6	5.7	5.7
3023	Inter-Agency Building Leases	Trans - Department-wide	Rent for state-owned facilities and lease payments.	61.6	0.0	0.0
3026	Inter-Agency Insurance	Admin - Risk Management (71)	Division of Risk Management - Risk management insurance charges.	0.6	0.6	0.6
3027	Inter-Agency Financial	Admin - Accounting (3134)	SSoA Accounts Payable and Travel chargeback.	1.0	2.0	2.0
3027	Inter-Agency Financial	Admin - Finance (59)	Division of Finance chargeback for IRIS FIN, HRM, and ALDER.	3.3	3.5	3.5
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Personnel (56)	Americans with Disabilities Act (ADA) chargeback.	0.1	0.1	0.1
3038	Inter-Agency Management/Consulting	Admin - Administrative Services (46)	Administrative chargeback.	5.6	0.0	0.0
3038	Inter-Agency Management/Consulting	Admin - OFC of Procure. Property. Mngmt. (3291)	SSoA Procurement chargeback.	9.5	9.6	9.6
3038	Inter-Agency Management/Consulting	Admin - Office of the Commissioner (45)	Office of the Commissioner chargeback.	6.1	0.0	0.0

**Line Item Detail (1676)**  
**Department of Administration**  
**Commodities**

**Component:** Alaska Public Offices Commission (70)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
4000	Commodities		5.6	8.0	8.0
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>4000 Commodities Detail Totals</b>			<b>5.6</b>	<b>8.0</b>	<b>8.0</b>
4000	Business	General business supplies such as office consumables, furniture, and computer equipment.	5.5	8.0	8.0
4002	Household/Institutional	Cleaning, food and other household supplies.	0.1	0.0	0.0

**Revenue Detail (1681)**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>138.1</b>	<b>163.5</b>	<b>166.5</b>
5101 Program Receipts Public Protection - Licenses and Permits		License and permit fee collection.	138.1	163.5	166.5
<b>6004 Gen Fund (1004 Gen Fund)</b>			<b>16.9</b>	<b>0.0</b>	<b>0.0</b>
6003 General Fund Pblc Prtctn - Miscellaneous Fines/Forfeitures		Miscellaneous Fines/Forfeitures.	16.4	0.0	0.0
6027 General Fund Grants/Contracts - Contributions		General Fund Grants/Contracts - Contributions	0.5	0.0	0.0

**Inter-Agency Services (1682)**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)

	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>Component Totals</b>	<b>134.5</b>	<b>48.4</b>	<b>48.4</b>
With Department of Administration	72.9	48.4	48.4
With Department of Transportation and Public Facilities	61.6	0.0	0.0

Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Chief Information Officer (3139)	OIT Core Services.	26.0	21.9	21.9
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	OIT Core Services.	11.8	1.4	1.4
3018 Inter-Agency Information Technology Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	OIT Telecommunications (CISCO device config, deployment, maintenance, replacements, and other telephone line services).	0.6	0.6	0.6
3021 Inter-Agency Mail	Admin - Print Services (2333)	Centralized mail services chargeback.	2.7	3.0	3.0
3022 Inter-Agency Human Resources	Admin - Personnel (56)	Centralized Human Resource chargeback.	5.6	5.7	5.7
3023 Inter-Agency Building Leases	Trans - Department-wide	Rent for state-owned facilities and lease payments.	61.6	0.0	0.0
3026 Inter-Agency Insurance	Admin - Risk Management (71)	Division of Risk Management - Risk management insurance charges.	0.6	0.6	0.6
3027 Inter-Agency Financial	Admin - Accounting (3134)	SSoA Accounts Payable and Travel chargeback.	1.0	2.0	2.0
3027 Inter-Agency Financial	Admin - Finance (59)	Division of Finance chargeback for IRIS FIN, HRM, and ALDER.	3.3	3.5	3.5
3028 Inter-Agency Americans with Disabilities Act Compliance	Admin - Personnel (56)	Americans with Disabilities Act (ADA) chargeback.	0.1	0.1	0.1
3038 Inter-Agency Management/Consulting	Admin - Administrative Services (46)	Administrative chargeback.	5.6	0.0	0.0
3038 Inter-Agency Management/Consulting	Admin - OFC of Procure. Property. Mngmt. (3291)	SSoA Procurement chargeback.	9.5	9.6	9.6

**Inter-Agency Services (1682)**  
**Department of Administration**

**Component:** Alaska Public Offices Commission (70)

<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2024 Actuals</b>	<b>FY2025 Management Plan</b>	<b>FY2026 Governor</b>
3038 Inter-Agency Management/Consulting	Admin - Office of the Commissioner (45)	Office of the Commissioner chargeback.	6.1	0.0	0.0

**Personal Services Expenditure Detail**  
**Department of Administration**

**Scenario:** FY2026 Governor (22363)  
**Component:** Alaska Public Offices Commission (70)  
**RDU:** Alaska Public Offices Commission (22)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
020026	Paralegal Specialist 1	FT	A	XE	Anchorage	N00	19J / K	12.0		90,630	3,825	0	61,260	155,715	147,929
020030	Paralegal 2	FT	A	XE	Anchorage	A00	16B / C	12.0		71,850	3,033	0	53,617	128,500	122,075
020031	Paralegal 3	FT	A	XE	Anchorage	N00	17B / C	12.0		67,076	2,831	0	51,674	121,581	115,502
021301	Exec Dir APOC	FT	A	XE	Anchorage	N00	24F / J	12.0		123,791	5,225	0	74,757	203,773	183,396
021303	Law Office Assistant 3	FT	A	XE	Anchorage	N00	14A / B	12.0		53,092	2,241	0	45,982	101,315	96,249
021310	Paralegal 2	FT	A	XE	Anchorage	N00	16B / C	12.0		62,288	2,629	0	49,725	114,642	108,910
021311	Analyst/Programmer 4	FT	A	XE	Anchorage	N00	20F / J	12.0		94,544	3,991	0	62,853	161,388	153,319
021319	Law Office Assistant 2	FT	A	XE	Anchorage	N00	13A / B	12.0		49,680	2,097	0	44,594	96,371	91,553
021369	Paralegal 2	FT	A	XE	Juneau	N05	16J	12.0		76,947	3,248	0	55,691	135,886	129,092

		Total Positions	New	Deleted	Total Salary Costs:	689,898
					Total COLA:	29,120
					Total Premium Pay:	0
					Total Benefits:	500,153
					Total Pre-Vacancy:	1,219,171
					Minus Vacancy Adjustment of 3.91%:	(47,661)
					Total Post-Vacancy:	1,171,510
					Plus Lump Sum Premium Pay:	0
					Plus Board Honoraria Pay:	2,690
					Personal Services Line 100:	1,174,200

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 Unrestricted General Fund Receipts	1,148,024	1,103,145	94.16%
1005 General Fund/Program Receipts	71,147	68,366	5.84%
<b>Total PCN Funding:</b>	<b>1,219,171</b>	<b>1,171,510</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.



**Department of Administration**  
Alaska Public Offices Commission (70)  
RDU: Alaska Public Offices Commission (22)  
FY2026 Governor's Budget  
Position Totals: 9 PFT

