

State of Alaska FY2026 Governor's Operating Budget

**Department of Administration
Office of the Commissioner
Component Budget Summary**

Component: Office of the Commissioner

Contribution to Department's Mission

The mission of the Commissioner's Office is to oversee and provide policy direction for the work of the Department of Administration, which consists of four external customer service divisions (Motor Vehicles, Public Defender, Public Advocacy, and Retirement and Benefits), six internal customer divisions (Administrative Services, Information Technology, Finance, Shared Services, Personnel, and Risk Management), and quasi-independent boards and commissions such as the Alaska Public Offices Commission and Office of Administrative Hearings.

Core Services

- Supervision and set policy direction for department divisions.

Major Component Accomplishments in 2024

See department level narratives.

Key Component Challenges

See department level narratives.

Significant Changes in Results to be Delivered in FY2026

See department level narratives.

Statutory and Regulatory Authority

AS 44.21 Department of Administration authorities

Contact Information

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Office of the Commissioner Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2025</u> <u>Management</u> <u>Plan</u>	<u>FY2026</u> <u>Governor</u>		
Full-time	7	7	Annual Salaries	971,585
Part-time	0	0	COLA	40,654
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	564,915
			<i>Less 2.64% Vacancy Factor</i>	<i>(41,654)</i>
			Lump Sum Premium Pay	0
Totals	7	7	Total Personal Services	1,535,500

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chief Operations Officer	1	0	0	0	1
Commissioner	1	0	0	0	1
Deputy Commissioner	2	0	0	0	2
Executive Secretary 3	0	0	1	0	1
Sp Asst Commr 2	0	0	2	0	2
Totals	4	0	3	0	7

Component Detail All Funds
Department of Administration

Component: Office of the Commissioner (45)
RDU: Centralized Administrative Services (13)

Non-Formula Component

	FY2024 Actuals	FY2025 Enrolled	FY2025 Authorized	FY2025 Management Plan	FY2026 Governor Adjusted Base	FY2026 Governor	FY2025 Management Plan vs FY2026 Governor	
1000 Personal Services	955.8	1,442.2	1,531.1	1,470.7	1,535.5	1,535.5	64.8	4.4%
2000 Travel	46.8	29.0	29.0	42.5	42.5	42.5	0.0	0.0%
3000 Services	195.5	113.2	113.2	160.1	160.1	160.1	0.0	0.0%
4000 Commodities	19.6	5.0	5.0	5.0	5.0	5.0	0.0	0.0%
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,217.7	1,589.4	1,678.3	1,678.3	1,743.1	1,743.1	64.8	3.9%
Fund Sources:								
1004 Gen Fund (UGF)	6.3	6.3	6.3	6.3	6.3	6.3	0.0	0.0%
1007 I/A Rcpts (Other)	1,211.4	1,583.1	1,672.0	1,672.0	1,736.8	1,736.8	64.8	3.9%
Unrestricted General (UGF)	6.3	6.3	6.3	6.3	6.3	6.3	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	1,211.4	1,583.1	1,672.0	1,672.0	1,736.8	1,736.8	64.8	3.9%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:								
Permanent Full Time	7	7	7	7	7	7	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Office of the Commissioner (45)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2025 Enrolled To FY2025 Authorized *****												
FY2025 Enrolled	Enrolled	1,589.4	1,442.2	29.0	113.2	5.0	0.0	0.0	0.0	7	0	0
1004 Gen Fund		6.3										
1007 I/A Rcpts		1,583.1										
Compensation for Certain State Employees Ch5 SLA2024 (SB259) (Sec2 Ch7 SLA2024 P51 L24 (HB268))												
	FisNot	52.0	52.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		52.0										
Five percent cost of living adjustment for employees not covered by a collective bargaining unit.: \$52.0												
Compensation for Certain State Employees Ch5 SLA2024 (SB259) (Sec2 Ch7 SLA2024 P51 L24 (HB268))												
	FisNot	36.9	36.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		36.9										
One salary step adjustment for employees not covered by a collective bargaining agreement.: \$36.9												
Subtotal		1,678.3	1,531.1	29.0	113.2	5.0	0.0	0.0	0.0	7	0	0
***** Changes From FY2025 Authorized To FY2025 Management Plan *****												
Align Authority for Anticipated Expenditures	LIT	0.0	-60.4	13.5	46.9	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to cover anticipated personal services and travel costs. The remaining services authority is sufficient to cover anticipated expenditures.												
Subtotal		1,678.3	1,470.7	42.5	160.1	5.0	0.0	0.0	0.0	7	0	0
***** Changes From FY2025 Management Plan To FY2026 Governor Adjusted Base *****												
FY2026 Salary, Health Insurance, and Retirement Increases	SalAdj	64.8	64.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		64.8										
Salary, health and retirement increases: \$64.8												
AlaskaCare increase from \$1908 to \$2030.11 per member per month: \$10.0												
FY2026 3% cost of living adjustment for employees not covered by a collective bargaining agreement: \$39.4												
FY2026 PERS rate adjustment from 26.76% to 28.33%: \$15.4												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Office of the Commissioner (45)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
	Subtotal	1,743.1	1,535.5	42.5	160.1	5.0	0.0	0.0	0.0	7	0	0
*****		Changes From FY2026 Governor Adjusted Base To FY2026 Governor										*****
	Totals	1,743.1	1,535.5	42.5	160.1	5.0	0.0	0.0	0.0	7	0	0

Line Item Detail (1676)
Department of Administration
Travel

Component: Office of the Commissioner (45)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
2000	Travel		46.8	42.5	42.5
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
2000 Travel Detail Totals			46.8	42.5	42.5
2000	In-State Employee Travel	Transportation costs for travel relating to administration, training, conventions and meetings, boards and commissions.	36.6	36.5	36.5
2002	Out of State Employee Travel	Transportation costs for staff travel out of state to national organization meetings, conferences, and training.	10.2	6.0	6.0

Line Item Detail (1676)
Department of Administration
Services

Component: Office of the Commissioner (45)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3000	Services		195.5	160.1	160.1
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3000 Services Detail Totals			195.5	160.1	160.1
3000	Education Services	Training, educational conferences, agency memberships, and employee tuition.	21.9	4.5	4.5
3001	Financial Services	Management and consulting services.	88.0	0.0	0.0
3004	Telecommunications	Local, long distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	3.7	5.1	5.1
3009	Structure/Infrastructure/Land	Structure, infrastructure and land repairs, maintenance, rental, and leases.	18.5	0.0	0.0
3010	Equipment/Machinery	Machinery, furniture and office equipment purchase, repairs, maintenance, rentals, and leases.	0.0	0.1	0.1
3011	Other Services	E-Travel, management/consulting, printing and copier services.	0.6	0.4	0.4
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Chief Information Officer (3139)	2.1	5.0	5.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	9.0	16.0	16.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	3.1	4.2	4.2
3021	Inter-Agency Mail	Admin - Print Services (2333)	2.5	2.2	2.2

Line Item Detail (1676)
Department of Administration
Services

Component: Office of the Commissioner (45)

Object Class		Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
			3000 Services Detail Totals	195.5	160.1	160.1
			chargeback.			
3022	Inter-Agency Human Resources	Admin - Personnel (56)	Human Resources services chargeback.	4.4	4.5	4.5
3023	Inter-Agency Building Leases	Trans - Department-wide	Rent for state-owned facilities and lease payments.	0.0	20.7	20.2
3024	Inter-Agency Legal	Law - Department-wide	Legal services provided by the Department of Law.	4.6	15.8	15.8
3026	Inter-Agency Insurance	Admin - Risk Management (71)	Workers' compensation and liability claims reimbursement.	0.2	0.2	0.2
3027	Inter-Agency Financial	Admin - Accounting (3134)	SSoA Travel and Accounts Payable Chargeback.	2.2	2.5	2.5
3027	Inter-Agency Financial	Admin - Finance (59)	Division of Finance chargeback for IRIS FIN, HRM, and ALDER.	3.1	3.0	3.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Personnel (56)	Americans with Disabilities Act (ADA) chargeback.	0.1	0.1	0.1
3030	Inter-Agency Hearing/Mediation	Admin - Administrative Hearings (2771)	Hearing Officer services.	10.3	50.0	50.5
3037	State Equipment Fleet	Trans - Department-wide	State equipment fleet chargeback for vehicle lease, maintenance, and fuel.	0.7	1.3	1.3
3038	Inter-Agency Management/Consulting	Admin - Administrative Services (46)	Administrative chargeback.	7.3	7.5	7.5
3038	Inter-Agency Management/Consulting	Admin - OFC of Procure. Property. Mngmt. (3291)	SSoA Procurement chargeback.	13.2	17.0	17.0

Line Item Detail (1676)
Department of Administration
Commodities

Component: Office of the Commissioner (45)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
4000	Commodities		19.6	5.0	5.0
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
		4000 Commodities Detail Totals	19.6	5.0	5.0
4000	Business	General business supplies such as office consumables, furniture, and computer equipment.	19.6	5.0	5.0

Revenue Detail (1681)
Department of Administration

Component: Office of the Commissioner (45)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			1,211.4	2,056.6	1,943.0
5301 Inter-Agency Receipts	Admin - Accounting (3134)	Interagency receipts from within the Department of Administration for administrative support services.	56.4	107.0	114.0
5301 Inter-Agency Receipts	Admin - Administrative Hearings (2771)	Interagency receipts from within the Department of Administration for administrative support services.	15.8	19.3	20.8
5301 Inter-Agency Receipts	Admin - Administrative Services (46)	Interagency receipts from within the Department of Administration for administrative support services.	9.7	14.1	18.0
5301 Inter-Agency Receipts	Admin - Alaska Division of IT (3141)	Interagency receipts from within the Department of Administration for administrative support services.	315.7	290.1	225.3
5301 Inter-Agency Receipts	Admin - Alaska Public Offices Comm (70)	Interagency receipts from within the Department of Administration for administrative support services.	6.1	11.6	12.5
5301 Inter-Agency Receipts	Admin - Finance (59)	Interagency receipts from within the Department of Administration for administrative support services.	118.5	162.4	168.3
5301 Inter-Agency Receipts	Admin - Labor Relations (58)	Interagency receipts from within the Department of Administration for administrative support services.	9.1	9.0	9.7
5301 Inter-Agency Receipts	Admin - Motor Vehicles (2348)	Interagency receipts from within the Department of Administration for administrative support services.	102.4	190.8	205.9
5301 Inter-Agency Receipts	Admin - OFC of Procure. Property. Mngmt. (3291)	Interagency receipts from within the Department of Administration for administrative support services.	23.5	77.3	30.6
5301 Inter-Agency Receipts	Admin - Office of Public Advocacy (43)	Interagency receipts from within the Department of Administration for administrative support services.	203.6	226.9	264.3
5301 Inter-Agency Receipts	Admin - Office of the Commissioner (45)	Prior year carryforward.	275.2	283.6	270.0
5301 Inter-Agency Receipts	Admin - Personnel (56)	Interagency receipts from within the Department of Administration for administrative support services.	68.4	113.4	102.9

Revenue Detail (1681)
Department of Administration

Component: Office of the Commissioner (45)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
5301 Inter-Agency Receipts	Admin - Print Services (2333)	Interagency receipts from within the Department of Administration for administrative support services.	9.5	6.4	7.0
5301 Inter-Agency Receipts	Admin - Public Defender Agency (1631)	Interagency receipts from within the Department of Administration for administrative support services.	229.3	270.7	306.0
5301 Inter-Agency Receipts	Admin - Retirement and Benefits (64)	Interagency receipts from within the Department of Administration for administrative support services.	115.4	166.3	179.4
5301 Inter-Agency Receipts	Admin - Risk Management (71)	Interagency receipts from within the Department of Administration for administrative support services.	13.1	7.7	8.3
5301 Inter-Agency Receipts	Admin - Satellite Infrastructure (2349)	Interagency receipts from within the Department of Administration for administrative support services.	2.6	0.0	0.0
5301 Inter-Agency Receipts	Gov - Department-wide	DOA Centralized Efficiency Efforts with OIT, DOF, and DOP	88.0	100.0	0.0
5301 Inter-Agency Receipts	Admin - Office of the Commissioner (45)	FY2024 to FY2025 carryforward.	-450.9	0.0	0.0

Inter-Agency Services (1682)
Department of Administration

Component: Office of the Commissioner (45)

				FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
Component Totals				62.8	150.0	150.0
With Department of Administration				57.5	112.2	112.7
With Department of Transportation and Public Facilities				0.7	22.0	21.5
With Department of Law				4.6	15.8	15.8
Object Class	Servicing Agency	Explanation		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Chief Information Officer (3139)	OIT Core Services.	2.1	5.0	5.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	OIT Core Services.	9.0	16.0	16.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Licensing, Infrastructure & Serv (3414)	OIT Telecommunications (CISCO device config, deployment, maintenance, replacements, and other telephone line services).	3.1	4.2	4.2
3021	Inter-Agency Mail	Admin - Print Services (2333)	Centralized mail services chargeback.	2.5	2.2	2.2
3022	Inter-Agency Human Resources	Admin - Personnel (56)	Human Resources services chargeback.	4.4	4.5	4.5
3023	Inter-Agency Building Leases	Trans - Department-wide	Rent for state-owned facilities and lease payments.	0.0	20.7	20.2
3024	Inter-Agency Legal	Law - Department-wide	Legal services provided by the Department of Law.	4.6	15.8	15.8
3026	Inter-Agency Insurance	Admin - Risk Management (71)	Workers' compensation and liability claims reimbursement.	0.2	0.2	0.2
3027	Inter-Agency Financial	Admin - Accounting (3134)	SSoA Travel and Accounts Payable Chargeback.	2.2	2.5	2.5
3027	Inter-Agency Financial	Admin - Finance (59)	Division of Finance chargeback for IRIS FIN, HRM, and ALDER.	3.1	3.0	3.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Personnel (56)	Americans with Disabilities Act (ADA) chargeback.	0.1	0.1	0.1
3030	Inter-Agency Hearing/Mediation	Admin - Administrative Hearings	Hearing Officer services.	10.3	50.0	50.5

Inter-Agency Services (1682)
Department of Administration

Component: Office of the Commissioner (45)

Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
	(2771)				
3037 State Equipment Fleet	Trans - Department-wide	State equipment fleet chargeback for vehicle lease, maintenance, and fuel.	0.7	1.3	1.3
3038 Inter-Agency Management/Consulting	Admin - Administrative Services (46)	Administrative chargeback.	7.3	7.5	7.5
3038 Inter-Agency Management/Consulting	Admin - OFC of Procure. Property. Mngmt. (3291)	SSoA Procurement chargeback.	13.2	17.0	17.0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2026 Governor (22363)
Component: Office of the Commissioner (45)
RDU: Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
021001	Commissioner	FT	A	XE	Anchorage	N00	0	12.0		168,695	7,121	0	93,033	268,849	0
021011	Deputy Commissioner	FT	A	XE	Anchorage	N00	28R	12.0		193,440	7,809	0	101,967	303,216	0
021147	Sp Asst Commr 2	FT	A	XE	Juneau	N05	23E	12.0		114,972	4,853	0	71,168	190,993	0
021160	Deputy Commissioner	FT	A	XE	Anchorage	N00	28J	12.0		149,760	6,321	0	85,326	241,407	0
022138	Sp Asst Commr 2	FT	A	XE	Juneau	N05	23E / F	12.0		118,011	4,981	0	72,404	195,396	0
029512	Executive Secretary 3	FT	A	XE	Juneau	N05	16J	12.0		76,947	3,248	0	55,691	135,886	0
029518	Chief Operations Officer	FT	A	XE	Anchorage	N00	28J	12.0		149,760	6,321	0	85,326	241,407	0
													Total Salary Costs:	971,585	
													Total COLA:	40,654	
													Total Premium Pay:	0	
													Total Benefits:	564,915	
													Total Pre-Vacancy:	1,577,154	
													Minus Vacancy Adjustment of 2.64%:	(41,654)	
													Total Post-Vacancy:	1,535,500	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	1,535,500	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1007 Interagency Receipts	1,577,154	1,535,500	100.00%
Total PCN Funding:	1,577,154	1,535,500	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
Office of the Commissioner (45)
RDU: Centralized Admin Services (13)
FY2026 Governor's Budget
Position Totals: 7 PFT

