

# **State of Alaska FY2026 Governor's Operating Budget**

## **Department of Corrections Research and Records Component Budget Summary**

**Component: Research and Records**

**Contribution to Department's Mission**

Provide offender data and maintain records.

**Core Services**

- Perform statistical data analysis.
- Provide central record management and archival services.

**Major Component Accomplishments in 2024**

Completed over 75 Ad-hoc data requests from internal and external stakeholders.

Completed the annual Permanent Fund Dividend (PFD) verification process to determine ineligibility of incarcerated persons and responded to 72 PFD denial appeals.

Recorded and responded to 280 court orders and subpoenas within the time frame required by court documents.

Converted 1,000 boxes of inmate hard files to digital imaging allowing for the destruction of 2,500 boxes of offender files for the ten-year retention schedule.

Provided regular reporting to support operations including Furlough Eligibility weekly, Offender Country of Origin weekly, Goose Creek Correctional Center (GCCC) remand monthly, Offender Assessments (OMP/LSIR) monthly, Pace Successful visits monthly.

Responded to 140 requests for general information from Alaska Corrections Offender Management System (ACOMS), such as location and inmate status.

**Key Component Challenges**

Recruit, hire, and retain qualified staff to meet the challenge of public protection within fiscally responsible parameters.

Timely imaging of inactive offender criminal and medical records. There continues to be more than 12,472 boxes stored statewide which need to be imaged. Imaging these files will reduce current space/storage requirements.

Lack of infrastructure to implement an electronic system for offender records. Files are currently stored in conex containers, leased storage units, and leased warehouses all over the state creating exhaustive searches when attempting to locate an offender's record as well as high lease and storage costs.

**Significant Changes in Results to be Delivered in FY2026**

No changes in results delivered.

**Statutory and Regulatory Authority**

- 1) Probation, Prisons, Pardons, and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Corrections (22 AAC)
- 4) Health, Safety, Housing, Human Rights, and Public Defender (AS 18)
- 5) Criminal Law (AS 11)
- 6) Public Finance (AS 37)

- 7) State Government (AS 44)
- 8) Code of Criminal Procedure (AS 12)

Contact Information
<p><b>Contact:</b> April Wilkerson, Deputy Commissioner <b>Phone:</b> (907) 465-3460 <b>E-mail:</b> april.wilkerson@alaska.gov</p>

**Research and Records  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<b>FY2025 Management Plan</b>	<b>FY2026 Governor</b>		
Full-time	7	7	Annual Salaries	587,362
Part-time	0	0	COLA	4,474
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	390,333
			<i>Less 2.99% Vacancy Factor</i>	(29,369)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>7</b>	<b>7</b>	<b>Total Personal Services</b>	<b>952,800</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Criminal Justice Planner	2	0	0	0	2
Criminal Justice Specialist	0	0	1	0	1
Criminal Justice Technician 2	0	0	1	0	1
Research Analyst 2	0	0	2	0	2
Research Analyst 4	0	0	1	0	1
<b>Totals</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>7</b>

**Component Detail All Funds**  
**Department of Corrections**

**Component:** Research and Records (2758)  
**RDU:** Administration and Support (271)

Non-Formula Component

	FY2024 Actuals	FY2025 Enrolled	FY2025 Authorized	FY2025 Management Plan	FY2026 Governor Adjusted Base	FY2026 Governor	FY2025 Management Plan vs FY2026 Governor	
1000 Personal Services	1,026.5	1,136.7	1,136.7	937.7	952.8	952.8	15.1	1.6%
2000 Travel	1.2	10.0	10.0	10.0	10.0	10.0	0.0	0.0%
3000 Services	178.2	55.3	55.3	55.3	55.3	55.3	0.0	0.0%
4000 Commodities	3.2	11.0	11.0	11.0	11.0	11.0	0.0	0.0%
5000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
7000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
8000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>1,209.1</b>	<b>1,213.0</b>	<b>1,213.0</b>	<b>1,014.0</b>	<b>1,029.1</b>	<b>1,029.1</b>	<b>15.1</b>	<b>1.5%</b>
<b>Fund Sources:</b>								
1004 Gen Fund (UGF)	1,209.1	1,213.0	1,213.0	1,014.0	1,029.1	1,029.1	15.1	1.5%
<b>Unrestricted General (UGF)</b>	<b>1,209.1</b>	<b>1,213.0</b>	<b>1,213.0</b>	<b>1,014.0</b>	<b>1,029.1</b>	<b>1,029.1</b>	<b>15.1</b>	<b>1.5%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>								
Permanent Full Time	8	8	8	7	7	7	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Corrections**

**Component:** Research and Records (2758)  
**RDU:** Administration and Support (271)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2025 Enrolled To FY2025 Authorized *****												
FY2025 Enrolled												
1004 Gen Fund	Enrolled	1,213.0	1,136.7	10.0	55.3	11.0	0.0	0.0	0.0	8	0	0
		1,213.0										
	Subtotal	1,213.0	1,136.7	10.0	55.3	11.0	0.0	0.0	0.0	8	0	0
***** Changes From FY2025 Authorized To FY2025 Management Plan *****												
Transfer Data Processing Manager 1 to Information Technology for Staffing Support												
1004 Gen Fund	Trout	-199.0	-199.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
		-199.0										
Transfer Data Processing Manager 1 (206130), range 22, located in Anchorage, to Information Technology for staffing support to meet departmental operational needs.												
	Subtotal	1,014.0	937.7	10.0	55.3	11.0	0.0	0.0	0.0	7	0	0
***** Changes From FY2025 Management Plan To FY2026 Governor Adjusted Base *****												
FY2026 Salary, Health Insurance, and Retirement Increases												
1004 Gen Fund	SalAdj	15.1	15.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		15.1										
Salary, health and retirement increases: \$15.1												
AlaskaCare increase from \$1908 to \$2030.11 per member per month: \$1.4												
FY2026 APEA (non-law enforcement) 3% cost of living adjustment: \$4.5												
FY2026 PERS rate adjustment from 26.76% to 28.33%: \$9.2												
	Subtotal	1,029.1	952.8	10.0	55.3	11.0	0.0	0.0	0.0	7	0	0
***** Changes From FY2026 Governor Adjusted Base To FY2026 Governor *****												
	Totals	1,029.1	952.8	10.0	55.3	11.0	0.0	0.0	0.0	7	0	0

**Line Item Detail (1676)**  
**Department of Corrections**  
**Travel**

**Component:** Research and Records (2758)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
2000	Travel		1.2	10.0	10.0
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
2000 Travel Detail Totals			1.2	10.0	10.0
2000	In-State Employee Travel	Travel for training and auditing of offender deoxyribonucleic acid (DNA) sample collections.	1.2	10.0	10.0

**Line Item Detail (1676)**  
**Department of Corrections**  
**Services**

**Component:** Research and Records (2758)

Line Number	Line Name			FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3000	Services			178.2	55.3	55.3
Object Class	Servicing Agency	Explanation		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
<b>3000 Services Detail Totals</b>				<b>178.2</b>	<b>55.3</b>	<b>55.3</b>
3002	Legal and Judicial Services	Transcription or recording services, i.e., case transcription or recording from one media into another.		92.0	9.0	9.0
3003	Information Technology	Imaging software maintenance/licensing.		29.8	6.5	6.5
3004	Telecommunications	Local and long distance telephone services and other related miscellaneous communication charges.		1.7	1.7	1.7
3006	Delivery Services	Freight costs, delivery and express services, postage, messenger services, etc.		7.4	7.4	7.4
3010	Equipment/Machinery	Minor repairs and rentals of office equipment not covered by maintenance or lease agreements.		11.2	11.2	11.2
3011	Other Services	Other professional services contracts, e.g., construction consulting services, training, safety, graphics.		1.0	1.0	1.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Office of Information Technology (OIT) - core services chargeback for server hosting and storage, licenses for Adobe and Microsoft.	22.0	5.4	5.4
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology (OIT) telephone charges.	2.0	2.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Human Resource service charges.	4.8	4.8	4.8
3023	Inter-Agency Building Leases	Trans - Department-wide	Office lease space charges.	5.9	5.9	5.9



**Line Item Detail (1676)**  
**Department of Corrections**  
**Services**

**Component:** Research and Records (2758)

Object Class		Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
3000 Services Detail Totals				178.2	55.3	55.3
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) compliance charges.	0.2	0.2	0.2
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet (SEF) charges.	0.2	0.2	0.2

**Line Item Detail (1676)**  
**Department of Corrections**  
**Commodities**

**Component:** Research and Records (2758)

Line Number	Line Name		FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
4000	Commodities		3.2	11.0	11.0
Object Class	Servicing Agency	Explanation	FY2024 Actuals	FY2025 Management Plan	FY2026 Governor
4000 Commodities Detail Totals			3.2	11.0	11.0
4000	Business	Consumable office supplies, duplicating, data processing supplies; i.e., paper forms, printer and toner cartridges, and other related supplies.	3.2	11.0	11.0

**Inter-Agency Services (1682)**  
**Department of Corrections**

**Component:** Research and Records (2758)

				<b>FY2024 Actuals</b>	<b>FY2025 Management Plan</b>	<b>FY2026 Governor</b>
<b>Component Totals</b>				<b>35.1</b>	<b>18.5</b>	<b>18.5</b>
With Department of Administration				29.0	12.4	12.4
With Department of Transportation and Public Facilities				6.1	6.1	6.1
<b>Object Class</b>	<b>Servicing Agency</b>	<b>Explanation</b>		<b>FY2024 Actuals</b>	<b>FY2025 Management Plan</b>	<b>FY2026 Governor</b>
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	Office of Information Technology (OIT) - core services chargeback for server hosting and storage, licenses for Adobe and Microsoft.	22.0	5.4	5.4
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Office of Information Technology (OIT) telephone charges.	2.0	2.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	Human Resource service charges.	4.8	4.8	4.8
3023	Inter-Agency Building Leases	Trans - Department-wide	Office lease space charges.	5.9	5.9	5.9
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	Americans with Disabilities Act (ADA) compliance charges.	0.2	0.2	0.2
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet (SEF) charges.	0.2	0.2	0.2

## Personal Services Expenditure Detail

### Department of Corrections

**Scenario:** FY2026 Governor (22363)  
**Component:** Research and Records (2758)  
**RDU:** Administration and Support (271)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
201031	Criminal Justice Technician 2	FT	A	GP	Juneau	205	14G	12.0		65,169	0	0	46,963	112,132	112,132
201057	Criminal Justice Specialist	FT	A	GP	Juneau	205	16N / O	12.0		89,242	0	0	57,266	146,508	146,508
201080	Research Analyst 2	FT	A	GP	Juneau	205	16A / B	12.0		62,010	0	0	45,611	107,621	107,621
201095	Criminal Justice Planner	FT	A	GP	Anchorage	200	21C / D	12.0		90,432	0	0	57,776	148,208	148,208
202054	Research Analyst 4	FT	A	SS	Juneau	205	21D / E	12.0		104,426	4,474	0	69,212	178,112	178,112
206162	Criminal Justice Planner	FT	A	GP	Anchorage	200	21J / K	12.0		106,148	0	0	64,502	170,650	170,650
207208	Research Analyst 2	FT	A	GP	Juneau	205	16D / E	12.0		69,935	0	0	49,003	118,938	118,938
													Total Salary Costs:	587,362	
													Total COLA:	4,474	
													Total Premium Pay:	0	
													Total Benefits:	390,333	
													Total Pre-Vacancy:	982,169	
													Minus Vacancy Adjustment of 2.99%:	(29,369)	
													Total Post-Vacancy:	952,800	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	952,800	
PCN Funding Sources:					Pre-Vacancy	Post-Vacancy	Percent								
1004 Unrestricted General Fund Receipts					982,169	952,800	100.00%								
Total PCN Funding:					982,169	952,800	100.00%								

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column.  
 [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

*Department of Corrections*  
**Research and Records**  
*FY 2026 Organizational Structure*

