Department

### RDU

### Component

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| --- | --- |
| **Subject of RPL:** Brief program title | **ADN/RPL #: XX-XXXX-XXXX** |
| **Amount requested:** $X (whole dollars) | **Appropriation Authority:** Sec \_\_ Ch \_\_ SLA \_\_ Pg \_\_ Ln \_\_ |
| **Funding source:** Federal Receipts (1002)Operating or Capital | **Statutory Authority:** (Dept or program authorizing statute that allows department to accept these funds or administer the program). |

***Note: The questions on this form should not appear on the submitted RPL request and use of bullets should be limited (and delete this note!). The font is Garamond 12. Reference to fiscal year should be FYXXXX. Add ADN and page number to header if longer than one page. Please don’t change formatting or margins and be as concise as possible. Make sure amounts and information are consistent with historical budget requests for program. Submit Word document to OMB with supporting documentation. Spell-check before submitting.***

# PURPOSE

Concisely summarize how will funding be used, why the funds are needed, what problem will be solved, who will benefit and what is the source of the funds (e.g., particular federal program).

# PREVIOUS LEGISLATIVE CONSIDERATION

Did finance committees consider this subject?

How much has already been appropriated for this purpose?

Is intent language in appropriation bill?

Have previous RPLs for this activity or project been considered?

## TIMING ISSUES

Why isn’t the funding in the current budget?

Is the funding unanticipated?

Is documentation of the funding available?

Are the funds in-hand, imminent or speculative?

Is there a signed approval or contract (date)?

When are funds available and when do they lapse?

Why is approval needed now?

What are the consequences of delay or disapproval?

How does this program or funding interface w/ federal cycle?

**BUDGETARY ISSUES**

Does this funding fit into long-term plans, missions and measures of the affected program?

Are efficiency measures available for the additional expenditure (e.g., cost per client)?

What is the line item distribution of the proposed expenditure?

Has the department already been spending these funds?

What are the current and future budget impacts?

Will there be future pressure for GF?

Is there a possibility of replacing existing GF? If so, how much?

What is the impact on positions or staff months? Location?

What positions are to be funded? Existing or new positions?

If there was excess receipt authority last year, explain why that isn’t the case now.

Will continuing funding be requested in the next budget?

Over what period will the funds be spent?

What is the impact on indirect cost recovery or fees for services?

Are there considerations in addition to general fund impacts?

Provide information about other funding source(s).

Agency Contact and Telephone:

OMB Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_